

DEPARTMENT OF COMMUNITY AFFAIRS  
OVERVIEW

The Department of Community Affairs represents the State's commitment to respond to the needs, and advocate solutions to the problems, of local governments and select community groups. It inter-relates a broad range of functions and programs – housing assistance, building safety standards, local government financial assistance and oversight, services to the aging, the disadvantaged and other social groups with unique needs – through the common bond of concern for the fabric of community life.

The Community Development Management component of the Department's budget focuses resources on the fiscal affairs of units of local government, on community housing needs and on upholding safety codes and standards for buildings and structures. This budget continues to convey substantial amounts of state aid to municipalities, much of which is targeted to the state's neediest areas. \$625 million in state aid payments are recommended, which will enable local officials to meet essential public safety and other service needs and to avert burdensome levels of property taxation. The Department's oversight of local budgetary practices and fiscal affairs, and other programs of local assistance, help maintain the quality and integrity of New Jersey local governments.

This budget also increases resources for affordable housing programs by \$5.6 million, furthering efforts to put more units of safe, decent housing within the financial grasp of low and moderate income households. All other programs of housing assistance – to prevent homelessness, to fund shelters for the homeless and to preserve viable neighborhoods – are maintained at present levels. Administration of multiple dwelling, construction and fire safety codes and standards are also funded at levels to sustain or make modest improvements over current efforts.

The Social Services component of the Department's budget funds community-based assistance programs and statewide advocacy efforts targeted to the needs of groups such as women, the elderly, Hispanic citizens and economically disadvantaged persons. For Fiscal Year 1994 resources will be adequate to continue at current levels the wide variety of services and programs – nutritional and daily living support for elderly citizens, aid to community resource and action centers, assistance to displaced homemakers, victims of domestic violence, Hispanic citizens, and the urban poor, provision of guardianship services and protection of the institutionalized elderly – that the Department employs to enhance New Jersey's communities. This budget will allocate \$14.4 million in state funds and \$50.6 million in Federal funds, in the form of payments to community organizations and local governments, to help deliver these services.

SUMMARY OF APPROPRIATIONS BY PROGRAM  
(thousands of dollars)

Year Ending June 30, 1992					Year Ending June 30, 1994			
Orig. & (S) Supplemental	Reapp. & (R) Recpts.	Transfers & (E) Emergencies	Total Available	Expended	1993 Adjusted Approp.	Requested	Recommended	
<b>Community Development Management</b>								
1,380	—	1,465	2,845	2,845	Housing Code Enforcement	4,367	4,367	4,367
4,722	56	-566	4,212	4,174	Housing Services	3,516	4,110	4,110
3,489	18	-314	3,193	3,189	Local Government Services	2,332	2,680	2,350
1,570	1,661	712	3,943	3,939	Uniform Construction Code	3,481	3,481	3,481
1,303	—	-2	1,301	1,301	Boarding Home Regulation and Assistance	1,275	1,275	1,275
2,985	2,643	-1,608	4,020	3,982	Uniform Fire Code	4,019	4,019	4,019
<b>15,449</b>	<b>4,378</b>	<b>-313</b>	<b>19,514</b>	<b>19,430</b>	<b>Subtotal</b>	<b>18,990</b>	<b>19,932</b>	<b>19,602</b>
<b>Social Services Programs</b>								
406	—	116	522	521	Community Resources	303	1,111	303
320	—	30	350	350	Sports and Recreation	—	—	—
1,005	—	8	1,013	1,010	Programs for the Aging	726	726	726
863	—	-45	818	818	Ombudsman's Office	314	657	314
757	—	15	772	772	Women's Programs	507	957	957
917	2	-76	843	841	Office of the Public Guardian	800	1,050	800
<b>4,268</b>	<b>2</b>	<b>48</b>	<b>4,318</b>	<b>4,312</b>	<b>Subtotal</b>	<b>2,650</b>	<b>4,501</b>	<b>3,100</b>
<b>Management and Administration</b>								
3,039	4	168	3,211	3,208	Management and Administrative Services	2,798	2,780	2,780
<b>3,039</b>	<b>4</b>	<b>168</b>	<b>3,211</b>	<b>3,208</b>	<b>Subtotal</b>	<b>2,798</b>	<b>2,780</b>	<b>2,780</b>
<b>22,756</b>	<b>4,384</b>	<b>-97</b>	<b>27,043</b>	<b>26,950</b>	<b>Total Appropriation</b>	<b>24,438</b>	<b>27,213</b>	<b>25,482</b>

## 40. COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT

### 41. COMMUNITY DEVELOPMENT MANAGEMENT

#### OBJECTIVES

1. To maintain the fiscal integrity of local governments, and provide intense financial, professional, and technical assistance in strengthening their fiscal, managerial and functional systems.
2. To continue neighborhood preservation and balanced housing activities throughout the State by providing grants and technical assistance to municipalities for the establishment of neighborhood rehabilitation programs, the development of revitalization strategies, and construction of low and moderate income housing.
3. To provide for the protection of the health, safety, welfare and rights of the residents of the State's rooming and boarding homes.
4. To preserve the existing multi-family housing stock in the State and protect the health and safety of the occupants.
5. To protect the public safety by ensuring that all buildings constructed in New Jersey meet required uniform construction standards.
6. To ensure that all the areas of the State are protected by a uniform, minimum fire safety code and that uniform and thorough fire safety inspections protect the public wherever buildings which pose a serious life safety hazard are found.
7. To administer the Safe and Clean Neighborhoods program, the Supplemental Safe Neighborhoods program and the Supplemental Fire Services program and to continue to provide for uniformed public safety personnel and neighborhood revitalization.
8. To protect purchasers of units in condominiums, cooperatives, retirement communities and other planned real estate developments by regulating such developments and requiring full and fair disclosure in their disposition.
9. To provide federal rental assistance payments to low income families and rehabilitation of existing housing units, with a special emphasis on services to the mentally and physically handicapped.
10. To provide a central staff agency to serve as a clearinghouse and information and referral service on general municipal law, local government problems and matters of concern to local officials, and to provide information on the status of the federal and State aid systems as they relate to local government finance.
11. To maximize the effectiveness of existing landlord/tenant laws and regulations by means of programs of information, education, training, outreach and enforcement, and to perform functions mandated by the Truth in Renting Act and tenants' rights legislation.
12. To continue providing to the residents of the State the opportunity to acquire low and moderate income housing through the efforts of the Council on Affordable Housing.
13. To continue addressing the needs of the homeless through prevention measures and to provide adequate shelter through rehabilitation and expansion of existing shelters.
14. To continue the orderly development of the Hackensack Meadowlands emphasizing solid waste management, the

development of DeKorte Park and mass transit needs while ensuring the environmental integrity of the 20,000 acre district.

#### PROGRAM CLASSIFICATIONS

01. **Housing Code Enforcement.** Inspects, registers and issues appropriate certificates of registration and occupancy for hotels, motels and multiple dwellings; encourages participation in the cooperative housing inspection program; and maintains a statewide inventory of hotels and multiple dwellings.
02. **Housing Services.** Provides services in such areas as Truth in Renting (C46:8-43), the Relocation Assistance program (C52:31B-1), the Neighborhood Preservation program (P.L. 1975, c.248 and c.249), the Balanced Housing program (Fair Housing Act of 1985, C52:27D-10), the regulation of limited dividend and non-profit housing agencies (C55:16-1 et seq.), assistance to established housing authorities (C55:14A-1) and redevelopment agencies (C40:55C-1), and administers a federally funded leased housing assistance program and the Small Cities Community Development Block Grant program. The Revolving Housing Development and Demonstration Grant program (C52:27D-59 et seq.) provides funds to public and private agencies in an attempt to prevent and eliminate blighted urban areas; introduces communities to alternate programs for low and moderate income housing; provides predevelopment assistance for renewal projects, planned unit developments and new communities, and provides funding for neighborhood preservation and multi-family rehabilitation projects. The Prevention of Homelessness program provides assistance for the homeless by providing emergency accommodations, rental assistance and interest rate subsidies to low and moderate income families for affordable housing. The Shelter Assistance program provides assistance for construction and operation of emergency shelters for the homeless.
04. **Local Government Services.** Provides assistance to local governments and authorities in developing and strengthening managerial, planning and financial competence; provides research on local government finance and other operational data.
06. **Uniform Construction Code.** Ensures that all buildings are constructed to meet uniform standards; ensures that all local construction code officials are competent through a licensing program and all pre-manufactured buildings shipped into the State conform to the code (C55:13A-1, C52:27B-119); administers the New Home Warranty program (C46:3B-1 et seq.); and enforces the Planned Real Estate Full Disclosure Act (C45:22A-1).
12. **Boarding Home Regulation and Assistance.** Provides for the health, safety and welfare of all those who reside in rooming and boarding houses in the State; promotes the growth and continued improvement of boarding homes; and ensures that all State agencies work in unison for the protection and care of the residents of rooming houses, boarding houses and residential health care facilities. Provides rental assistance to residents of boarding homes for rental payments necessitated by the construction or acquisition of life safety improvements through the Boarding House Rental Assistance Fund. This program is funded from the Casino Revenue Fund.

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18. **Uniform Fire Code (C52:27D-192 et seq.).** Provides for public education programs to inform the general public on fire prevention, coordinates volunteer emergency service loans and training for local firefighters. Provides services under the Uniform Fire Safety Act including research and planning, fire code enforcement, National Fire Incident Reporting System, training and technical assistance, inspection of State owned and leased buildings, licensing and

warranting of fire systems installers, monitoring and compliance.

20. **Hackensack Meadowlands Development Commission (C13:17-1 et seq.).** Responsible for the preservation and physical development of 20,000 acres of salt water swamps, meadows and marshes in the Hackensack Meadowlands.

EVALUATION DATA

	Actual FY 1991	Actual FY 1992	Revised FY 1993	Budget Estimate FY 1994
<b>PROGRAM DATA</b>				
<b>Housing Code Enforcement</b>				
Buildings registered .....	102,960	102,960	102,960	102,960
Dwelling units registered .....	999,929	999,929	999,929	999,929
Dwelling units requiring inspection .....	199,986	199,986	199,986	199,986
Dwelling units inspected .....	79,818	79,818	176,000	199,986
Percentage of dwelling units inspected .....	40%	40%	88%	100%
Cost per unit inspected, State .....	\$24.00	\$24.00	\$24.00	\$24.00
Cost per unit inspected, local .....	\$27.00	\$27.00	\$27.00	\$27.00
Penalties issued .....	3,673	3,673	3,727	3,800
<b>Housing Services</b>				
<b>Neighborhood Preservation</b>				
Neighborhood improvement projects .....	51	42	40	45
Balanced housing projects .....	66	62	58	65
Balanced housing units .....	1,909	1,628	1,432	1,650
Technical assistance to non-profit housing developers .....	18	18	18	18
<b>Homelessness Prevention</b>				
Households assisted .....	2,417	2,286	2,200	2,200
Shelter beds funded .....	306	293	300	280
<b>Relocation Assistance</b>				
Families receiving State relocation funds .....	738	291	300	300
Relocation assistance programs approved .....	38	26	21	30
Complaints resolved .....	15	22	30	30
<b>Local Government Services</b>				
<b>Managerial Competence</b>				
Requests for Local Public Contracts Law assistance received and processed .....	392	392	400	400
Number of EDP operations approved .....	40	40	40	30
Number of deferred compensation plans approved .....	39	32	25	25
Number of cooperative purchasing plans approved .....	7	6	5	6
Number of joint insurance pools approved .....	3	4	5	4
Number of municipalities receiving self insurance assistance .....	8	8	9	12
Number of municipalities approved to join existing joint insurance pools .....	20	20	30	30
Number of municipal clerk exams administered .....	81	59	65	80
Number of municipal clerk certificates issued .....	68	43	35	40
<b>Research and Technical Assistance</b>				
Registered municipal accountants, finance officers and tax collectors assisted .....	2,200	1,800	1,900	2,000
Number of Tax Collector certificates issued .....	54	17	20	30
Number of Municipal Finance Officers certificates issued .....	91	54	35	50
Number of annual reports distributed .....	1,250	1,250	1,250	1,250
Number of budget amendments reviewed .....	2,700	3,000	2,500	2,500

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	Actual FY 1991	Actual FY 1992	Revised FY 1993	Budget Estimate FY 1994
Legislative comments rendered .....	85	100	100	100
Single Audit Reviews conducted .....	72	80	100	100
Municipalities receiving Safe and Clean Neighborhoods aid .....	58	58	58	58
Municipalities eligible for Supplemental Safe Neighborhoods aid .....	481	481	481	481
Municipalities receiving Supplemental Safe Neighborhoods Aid .....	463	463	465	465
Supplemental Fire Services Program				
Municipalities eligible for assistance .....	481	481	481	481
Municipalities receiving grants .....	454	454	454	455
Fire districts eligible for assistance .....	185	185	185	185
Fire districts receiving grants .....	178	178	178	178
Municipalities receiving Urban Aid .....	48	48	50	50
Supplemental Municipal Property Tax Relief Program				
Municipalities applying for discretionary aid .....	—	387	282	300
Municipalities receiving discretionary aid .....	—	80	80	80
Municipal Revitalization Program				
Number of municipalities applying for grants .....	58	53	60	65
Number of municipalities receiving grants .....	40	30	46	40
Authority Regulation				
Authority budgets approved .....	200	198	200	200
Special district and other authority budgets approved .....	187	192	192	195
Authority project financing proposals reviewed .....	95	95	100	180
Authorities assisted .....	387	387	392	392
Registered municipal accountants and certified public accountants assisted .....	135	135	179	252
Number of budget amendments approved .....	151	151	155	160
Local Government Ethics Law				
Financial disclosure statements filed .....	30,800	35,200	31,500	30,000
Complaints filed against local officials .....	50	55	100	100
Local codes of ethics reviewed .....	20	20	40	40
Requests for advisory opinions .....	235	66	75	500
Uniform Construction Code				
Permits issued .....	6,988	6,518	6,500	6,500
Inspections .....	23,409	13,399	13,400	13,400
Officials licensed .....	4,048	4,405	4,405	4,405
Plans reviewed .....	650	434	435	415
State Building Unit				
Annual permits .....	26	1	1	1
Construction permits issued .....	323	323	400	400
Certificates of occupancy and approvals issued .....	231	231	275	275
Industrialized Buildings Unit				
Modular unit insignias issued .....	1,883	1,703	1,800	1,800
Mobile home add-on insignias issued .....	12	27	35	35
Asbestos Safety Unit				
Asbestos removals monitored .....	879	407	400	400
Asbestos control monitors authorized or reauthorized .....	61	66	58	55
Asbestos safety technicians certified or recertified .....	847	684	600	600
Continuing education and training programs offered .....	206	174	190	190
Elevator Safety Unit				
Devices Registered .....	—	14,880	20,000	20,000
State-Administered Municipalities .....	—	—	275	275

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	Actual FY 1991	Actual FY 1992	Revised FY 1993	Budget Estimate FY 1994
<b>Boarding Home Regulation and Assistance</b>				
Evaluations .....	2,811	2,811	2,100	2,100
Reevaluations .....	2,477	2,477	2,300	2,300
Closings—imminent hazard .....	7	7	5	5
Permanent licenses .....	3,675	3,675	4,084	4,084
Penalties issued .....	128	128	125	125
Complaints filed .....	413	413	400	400
<b>Uniform Fire Code</b>				
Life hazards registered .....	43,854	45,969	47,970	48,000
State inspections or reinspections performed .....	9,719	11,798	12,100	12,100
Fire officials and inspectors certified .....	4,366	4,584	4,800	4,800
State owned and maintained buildings inspected or reinspected .....	3,223	2,984	3,700	3,700
National Fire Incident Reporting – Participating organizations .....	439	469	500	500
Local enforcement monitoring .....	21	66	113	113
<b>PERSONNEL DATA</b>				
<b>Position Data</b>				
Budgeted Positions .....	451	411	479	478
Housing Code Enforcement .....	98	92	109	110
Housing Services .....	60	60	60	62
Local Government Services .....	102	81	76	76
Uniform Construction Code .....	57	53	93	88
Boarding Home Regulation and Assistance .....	48	40	40	39
Uniform Fire Code .....	86	85	101	103
Positions Budgeted in Lump Sum Appropriations .....	58	58	51	57
Positions Supported by Appropriated Receipts .....	93	93	37	41
Authorized Positions—Federal .....	189	215	203	203
Authorized Positions—All Other .....	58	62	61	61
Total Positions .....	849	839	831	840

APPROPRIATIONS DATA  
(thousands of dollars)

Year Ending June 30, 1992					Year Ending June 30, 1994				
Orig. & (S)Supple- mental	Reapp. & (R)Recpts.	Transfers & (E)Emer- gencies	Total Available	Expended	Prog. Class.	1993 Adjusted Approp.	Requested	Recom- mended	
<b>Distribution by Program</b>									
1,380	—	1,465	2,845	2,845	01	4,367	4,367	4,367	
4,722	56	-566	4,212	4,174	02	3,516	4,110	4,110	
3,489	18	-314	3,193	3,189	04	2,332	2,680	2,350	
1,570	1,661	712	3,943	3,939	06	3,481	3,481	3,481	
1,303	—	-2	1,301	1,301	12	1,275	1,275	1,275	
2,985	2,643	-1,608	4,020	3,982	18	4,019	4,019	4,019	
<b>15,449</b>	<b>4,378</b>	<b>-313</b>	<b>19,514</b>	<b>19,430</b>		<b>18,990<sup>(a)</sup></b>	<b>19,932</b>	<b>19,602</b>	
<b>Total Appropriation</b>									
<b>Distribution by Object</b>									
Personal Services:									
84	—	—	84	84		84	84	84	
10,795	—	3,737	14,532	14,532		11,188	13,455	13,455	

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Year Ending June 30, 1992					Year Ending June 30, 1994			
Orig. & (S) Supplemental	Reapp. & (R) Recpts.	Transfers & (E) Emergencies	Total Available	Expended	Prog. Class.	1993 Adjusted Approp.	Requested	Recommended
—	—	—	—	—				
—	—	411	411	378		2,249	—	—
10,879	—	4,148	15,027	14,994		—	—	—
175	—	18	193	193		13,521	13,539	13,539
1,224	24	74	1,322	1,322		245	245	245
384	—	-39	345	345		1,729	1,729	1,729
340	—	-36	304	304		1,038	1,038	1,038
40	50 <sup>R</sup>	1	91	63				
1,050	—	-74	976	976				
1,350	—	-166	1,184	1,180				
—	18 <sup>R</sup>	-18	—	—				
—	27	—	—	—				
—	1,615 <sup>R</sup>	-1,638	4	—				
—	2,638 <sup>R</sup>	-2,638	—	—				
2,780	4,348	-4,569	2,559	2,523		2,452	3,376	3,046
7	6	55	68	53		5	5	5

### OTHER RELATED APPROPRIATIONS

16,945	2,244	1,383	20,572	19,727		17,270	17,617	17,270
279,530	2,161	1,530	283,221	281,453		277,280	325,075	282,425
311,924	8,783	2,600	323,307	320,610		313,540	362,624	319,297
360,000	—	—	360,000	359,998		360,000	360,000	360,000
360,000	—	—	360,000	359,998		360,000	360,000	360,000
3,200	—	—	3,200	3,200		3,200	3,200	3,200
3,200	—	—	3,200	3,200		3,200	3,200	3,200
675,124	8,783	2,600	686,507	683,808		676,740	725,824	682,497

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Year Ending June 30, 1992					Year Ending June 30, 1994				
Orig. & (S)Supplemental	Reapp. & (R)Recpts.	Transfers & (E)Emergencies	Total Available	Expended	Prog. Class.	1993 Adjusted Approp.	Requested	Recommended	
	2,529				<b>Federal Funds</b>				
—	93,715 <sup>R</sup>	-2	96,242	95,521	Housing Services	02	185,073	208,787	208,787
—	5 <sup>R</sup>	—	10	—	Uniform Fire Code	18	20	20	20
—	96,254	-2	96,252	95,521	<b>Total Federal Funds</b>				
					<b>All Other Funds</b>				
—	—	—	—	—	Housing Code Enforcement	01	903	903	903
—	13,671				Housing Services	02	2,512	2,749	2,749
—	18,576 <sup>R</sup>	1	32,248	19,789	Local Government Services	04	—	—	—
—	115	—	115	—	Uniform Construction Code	06	6,261	6,692	6,692
—	228				Boarding Home Regulation and Assistance	12	—	—	—
—	6,037 <sup>R</sup>	—	6,265	6,262	Uniform Fire Code	18	2,102	2,102	2,102
—	256 <sup>R</sup>	-1	255	255	<b>Total All Other Funds</b>				
—	38,883	—	38,883	26,306	<b>GRAND TOTAL</b>				
675,124	143,920	2,598	821,642	805,635		873,611	947,077	903,750	

Notes: (a) The fiscal year 1993 appropriation has been adjusted for the allocation of salary program, which includes \$57,000 in appropriated receipts from Housing Code Enforcement fees, \$39,000 in appropriated receipts from Uniform Construction Code fees and \$43,000 in appropriated receipts from Uniform Fire Code fees, and has been reduced to reflect transfer of funds to the Employee Benefits accounts.

LANGUAGE PROVISIONS

It is recommended that the amount hereinabove for the Housing Code Enforcement program classification be payable out of the fees and penalties derived from bureau activities. If the receipts are less than anticipated, the appropriation shall be reduced proportionately.

It is further recommended that the unexpended balance as of June 30, 1993, in the Housing Code Enforcement program classification, together with any receipts in excess of the amount anticipated, be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the amount hereinabove for the Truth in Renting account be payable out of the revenue derived from the sale of truth in renting statements, including fees, fines, and penalties. If receipts are less than the amount anticipated, the appropriation shall be reduced proportionately.

It is further recommended that any receipts in excess of the amount anticipated for Truth in Renting be appropriated.

It is further recommended that receipts from the New Jersey Housing and Mortgage Finance Agency charges for the Affordable Housing Management Service to municipalities and the unexpended balance as of June 30, 1993, be appropriated for the operation of the Affordable Housing Management Service within the Division of Housing.

It is further recommended that the amount hereinabove for the Council on Affordable Housing and Neighborhood Preservation-Fair Housing accounts be payable from the receipts of the portion of the realty transfer tax directed to be credited to the Neighborhood Preservation Nonlapsing Revolving Fund pursuant to section 4 of P.L. 1968, c. 49 (C46:15-8) and from the receipts of the portion of the realty transfer tax directed to be credited to the Neighborhood Preservation Nonlapsing Revolving Fund pursuant to section 4 of P.L. 1975, c. 176 (C46:15-10.1), and that any receipts in excess of the amount anticipated be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that receipts from the Division of Local Government Services be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

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It is further recommended that local government authority fees for audits, expedited budget review and related fiscal services be appropriated for associated expenses, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the unexpended balance as of June 30, 1993, in the Uniform Construction Code fees account, together with any receipts in excess of the amount anticipated, be appropriated for expenses of code enforcement activities, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the unexpended balance as of June 30, 1993, in the Planned Real Estate Development Full Disclosure Act fees account together with any receipts in excess of the amount anticipated be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the amounts received by the Uniform Construction Code Revolving Fund attributable to that portion of the surcharge fee in excess of \$0.0006 be dedicated to the general support of the Uniform Construction Code Program, and, notwithstanding the provisions of section 2 of P.L. 1979, c. 121 (C52:27D-124.1), be available for training and non-training purposes.

It is further recommended that such sums as may be required for the registration of builders and reviewing and paying claims under the New Home Warranty and Builders Registration Act, P.L. 1977, c. 467 (C46:3B-1 et seq.) be appropriated from the Home Warranty Security Fund in accordance with section 7 of P.L. 1977, c. 467 (C46:3B-7), subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that pursuant to section 15 of P.L. 1983, c. 530 (C55:14K-15), the Commissioner shall determine, at least annually, the eligibility of each boarding house resident for rental assistance payments; and any appropriations made from the General Fund to the Boarding Home Rental Assistance Fund created pursuant to section 14 of P.L. 1983, c. 530 (C55:14K-14), may be used by the Commissioner to make payments to the Housing Finance Agency, in the form of rental assistance or otherwise, necessary to meet debt service on Housing Finance Agency life safety improvement loans.

It is further recommended that the amounts hereinabove for the Uniform Fire Code program classification be payable out of the fees and penalties derived from code enforcement activities. If the receipts are less than anticipated, the appropriations shall be reduced proportionately.

It is further recommended that the unexpended balance as of June 30, 1993, in the Uniform Fire Code program classification, together with any receipts in excess of the amount anticipated, be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

## 50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY

### 55. SOCIAL SERVICES PROGRAMS

#### OBJECTIVES

1. To promote and encourage advocacy for the aging population at the federal, State, county and municipal levels in order to ensure that the elderly will not be deprived of their rights, privileges, entitlements or benefits.
2. To continue to address the needs of New Jersey's disadvantaged population through community based organizations and agencies of local government.
3. To serve as the central permanent agency for the coordination of programs and services for the women of New Jersey, and as a planning agency for the development of new programs and services with the underlying theme of expanding both rights and opportunities for all of New Jersey's women.
4. To provide the means for local initiatives to respond to the demands for services by the State's Hispanic community.
5. To promote, advocate and insure, as a whole and in particular cases, the adequacy of the care received, and the quality of life experienced, by elderly patients, residents and clients of institutional facilities within this State.
6. To increase energy conservation and reduce the utility costs of low income households through the weatherization of single and multi-family dwellings.
7. To assure through the County Offices on Aging that congregate and in-home nutrition services are provided on a daily basis to residents aged 60 years and older with emphasis on those in greatest need.
8. To assist in providing adequate legal services to the low-income and disadvantaged citizens of New Jersey.
9. To continue to serve as an effective and visible advocate for the elderly through programs for the aging.
10. To assess and respond to the recreation needs of New Jersey citizens, with special emphasis on mentally retarded and physically handicapped citizens through events such as the Special Olympics and the Tournament of Champions.
11. To provide assistance to elderly citizens who have been found by the court to need a guardian or conservator and to administer those services in order to provide a better quality of life for each individual represented.
12. To promote representation of the interests and needs of the State's low - income people in state policy deliberations on issues of relevance to them.



50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY

55. SOCIAL SERVICES PROGRAMS

PROGRAM CLASSIFICATIONS

05. **Community Resources.** Provides assistance to non-profit groups, local governments, legal service agencies and other local organizations in improving the quality of life for the State's low - income population. In addition to serving as the New Jersey Office of Economic Opportunity (C52:27D-7), supports programs for disadvantaged groups, legal services, community action agencies, community development, community recreation (especially for the handicapped), the Hispanic community, and weatherization.

The State Legal Services Office provides funds for representation in civil matters for those unable to afford representation.

The Center for Hispanic Policy, Research and Development (formerly Office of Hispanic Affairs) provides financial and supportive services for innovative projects at the State and local level. Programs developed include special impact projects for assistance to Spanish-speaking organizations, narcotics addiction control programs, job employment programs and housing renovation projects.

Special Olympics, supported through volunteers, is a statewide program of sports training and athletic competition for mentally, physically, and learning disabled children and adults.

07. **Sports and Recreation.** Provides support for physical fitness, recreation and health related issues in order to improve the well being of the citizens of the State. Provides financial support for the Garden State Games.

08. **Programs for the Aging.** Provides financial and technical assistance in order to develop and implement activities designed to improve the quality of life for the State's older

residents. These programs are financed with both State and federal funds. The Division on Aging (C52:27D-28.1) provides funds for a wide range of comprehensive programs, including nutrition, outreach services, transportation projects, health, leisure activities and education. State aid supports the 21 County Offices on Aging.

14. **Ombudsman's Office.** The Ombudsman for the Institutionalized Elderly (C52:27G-1 et seq.) receives, investigates and resolves complaints concerning health care facilities serving the elderly, and initiates actions to secure, preserve and promote the health, safety, welfare and the civil and human rights of the institutionalized elderly. The Office reviews requests for the withdrawal or withholding of life-sustaining treatment for persons without advance directives for health care.

15. **Women's Programs.** The Division on Women (C52:27D-43.9) serves as the central permanent agency for the coordination of programs and services for the women of New Jersey, and as a planning agency for the development of new programs and services. Executive Order No. 61 (1992) established the Office of Prevention of Violence Against Women within the Division. The Division on Women administers grants to programs on displaced homemakers, urban women, Hispanic women and child care and carries out multiple activities to expand both rights and opportunities for all of New Jersey's women.

16. **Office of the Public Guardian (NJSA52:27G-20 et seq.).** Provides guardianship services for elderly adults who have been deemed by the courts to be in need of a guardian or conservator. Services include legal assistance, individualized social service plans, investigations into family/social history, and financial management, dependent on the client's personal needs.

EVALUATION DATA

	Actual FY 1991	Actual FY 1992	Revised FY 1993	Budget Estimate FY 1994
<b>PROGRAM DATA</b>				
<b>Community Resources</b>				
Legal services assistance to clients .....	9,500	10,450	10,450	10,450
Hispanic population served .....	96,965	102,000	107,000	107,000
Community action agencies .....	27	27	27	27
Persons served by Community action agencies .....	86,632	90,000	94,000	94,000
Handicapped recreation programs .....	56	58	60	60
Handicapped athletic programs .....	4	4	4	4
Number of handicapped athletes helped through Special Olympics programs .....	45,000	46,000	47,000	47,000
Number of handicapped persons served through recreation programs .....	8,200	8,500	8,200	8,200
Handicapped training and technical assistance provided .....	3,450	3,500	3,500	3,500
Units weatherized .....	3,890	5,443	5,500	5,500
<b>Sports and Recreation</b>				
Number of Participants:				
Garden State Games .....	13,000	13,000	14,000	14,000

# COMMUNITY AFFAIRS

## 50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY 55. SOCIAL SERVICES PROGRAMS

	Actual FY 1991	Actual FY 1992	Revised FY 1993	Budget Estimate FY 1994
<b>Programs for the Aging</b>				
Persons (60+) receiving assistance through:				
Nutritional services .....	56,000	56,000	56,000	56,000
Social/Supportive services .....	440,000	440,000	440,000	440,000
Persons (60+) referred to other agencies .....	90,000	94,000	94,000	94,000
Senior Citizen Information and Referral Service .....	36,000	36,000	36,000	36,000
<b>Congregate Housing Services Program</b>				
Persons served .....	1,900	1,900	1,800	1,800
Site locations .....	59	59	57	54
<b>Senior Health Insurance Options</b>				
Clients served .....	8,000	8,000	8,250	8,250
<b>Security Housing and Transportation</b>				
Clients served .....	22,800	22,800	23,500	23,500
<b>Ombudsman's Office</b>				
Institutionalized elderly .....	70,000	70,000	70,080	68,697
Total number of complaints .....	1,851	3,110	3,250	3,250
Involving administration/staff .....	130	126	130	130
Involving financial concerns .....	90	128	130	130
Involving residential care/abuse .....	1,000	1,742	2,000	2,000
All other .....	631	1,114	1,200	1,200
Total number of Conroy/Peter/Farrell-type inquiries/complaints .....	301	560	1,040	1,200
Inquiries .....	830	1,175	1,175	1,175
Nursing homes visited .....	1,235	2,115	2,115	2,115
Boarding homes visited .....	39	50	50	50
Residential health care facilities/sheltered care visited .....	72	101	101	101
Cases referred to enforcement agencies .....	234	150	150	150
<b>Women's Programs</b>				
Clients served by Women's Hot Line .....	24,000	25,100	25,000	25,000
Displaced homemakers served by funded programs .....	7,000	7,000	7,000	7,000
<b>Participants in Domestic Violence Training</b>				
Law enforcement/Judiciary .....	1,000	2,000	2,000	2,500
Educators .....	500	250	500	500
Health care professionals .....	750	1,000	1,500	1,500
Others .....	3,000	2,000	3,000	3,000
Outreach to membership of statewide women's organizations .....	7,000	6,000	6,000	6,000
Outreach to private sector employers .....	1,000	750	750	750
Urban women served by grant programs .....	3,000	3,000	3,000	3,000
Hispanic women served by grant programs .....	2,500	2,500	2,500	2,500
Clients served by Women's Domestic Violence Hotline .....	3,500	4,000	4,250	4,250
<b>Office of the Public Guardian</b>				
Number of inquiries .....	240	240	284	300
Number of cases handled .....	211	211	372	339
Number of court-appointed cases .....	98	98	90	95

50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY  
55. SOCIAL SERVICES PROGRAMS

	Actual FY 1991	Actual FY 1992	Revised FY 1993	Budget Estimate FY 1994
<b>PERSONNEL DATA</b>				
<b>Position Data</b>				
Budgeted Positions .....	111	103	100	101
Community Resources .....	8	7	9	9
Sports and Recreation .....	5	4	5	6
Programs for the Aging .....	19	19	16	16
Ombudsman's Office .....	35	30	29	29
Women's Programs .....	19	17	16	16
Office of the Public Guardian .....	25	26	25	25
Positions Budgeted in Lump Sum Appropriations .....	2	2	1	1
Authorized Positions—Federal .....	91	89	70	70
Authorized Positions—All Other .....	9	6	6	4
Total Positions .....	213	205	177	176

APPROPRIATIONS DATA  
(thousands of dollars)

Year Ending June 30, 1992					Year Ending June 30, 1994				
Orig. & (S)Supple- mental	Reapp. & (R)Recpts.	Transfers & (E)Emer- gencies	Total Available	Expended	Prog. Class.	1993 Adjusted Approp.	Requested	Recom- mended	
<b>Distribution by Program</b>									
406	—	116	522	521	05	303	1,111	303	
320	—	30	350	350	07	—	—	—	
1,005	—	8	1,013	1,010	08	726	726	726	
863	—	-45	818	818	14	314	657	314	
757	—	15	772	772	15	507	957	957	
917	2	-76	843	841	16	800	1,050	800	
<b>4,268</b>	<b>2</b>	<b>48</b>	<b>4,318</b>	<b>4,312</b>		<b>2,650<sup>(a)</sup></b>	<b>4,501</b>	<b>3,100</b>	
<b>Distribution by Object</b>									
<b>Personal Services:</b>									
2,796	—	49	2,845	2,845		1,643	1,986	1,643	
2,796	—	49	2,845	2,845		1,643	1,986	1,643	
<b>Total Personal Services</b>									
114	—	-37	77	76		68	68	68	
<b>Materials and Supplies</b>									
570	—	-69	501	501		433	433	433	
<b>Services Other Than Personal</b>									
101	—	-10	91	91		77	77	77	
<b>Maintenance and Fixed Charges</b>									
<b>Special Purpose:</b>									
—	—	—	—	—	05	—	344	—	
Capacity Building for New State Initiatives									
—	—	—	—	—	05	—	464	—	
Adequate Funding for Community Service Programs									
320	—	30	350	350	07	—	—	—	
Sports and Recreation									
—	—	78	78	78	08	—	—	—	
Publication of Guidebook on Advance Directives, New Jersey Bioethics Commission									
331	—	—	331	331	08	410	410	410	
Federal Programs for the Aging (State Share)									
3	—	—	3	3	08	3	3	3	
Expenses of the Commission on Aging									
15	—	1	16	13	08	15	15	15	
Conference on Aging									
—	—	—	—	—	15	—	250	250	
Division on Women Restoration Funding									
15	—	—	15	15	15	—	—	—	
New Program Initiatives for Women									

# COMMUNITY AFFAIRS

## 50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY 55. SOCIAL SERVICES PROGRAMS

Year Ending June 30, 1992						Year Ending June 30, 1994		
Orig. & (S) Supplemental	Reapp. & (R) Recpts.	Transfers & (E) Emergencies	Total Available	Expended	Prog. Class.	1993 Adjusted Approp.	Requested	Recommended
2	—	—	2	2	Expenses of the New Jersey Commission on Women	15	—	—
—	—	—	—	—	Office on the Prevention of Violence Against Women	15	—	200
—	—	—	—	—	Office of the Public Guardian Mandated Services Expansion	16	—	250
686	—	109	795	792	<i>Total Special Purpose</i>	428	1,936	878
1	2	6	9	7	Additions, Improvements and Equipment	1	1	1

### OTHER RELATED APPROPRIATIONS

6,365	—	125	6,490	6,490	<i>Total Grants-in-Aid</i>	6,215	6,498	6,215	
2,245	—	—	2,245	2,245	<i>Total State Aid</i>	2,245	2,245	2,245	
12,878	2	173	13,053	13,047	<i>Total General Fund</i>	11,110	13,244	11,560	
365	—	50	415	414	<i>Total Casino Revenue Fund - Direct State Services</i>	365	615	615	
5,525	—	-50	5,475	5,475	<i>Total Casino Revenue Fund - Grants-in-Aid</i>	5,525	5,275	5,275	
5,890	—	—	5,890	5,889	<i>Total Casino Revenue Fund</i>	5,890	5,890	5,890	
18,768	2	173	18,943	18,936	<b>TOTAL STATE APPROPRIATIONS</b>	17,000	19,134	17,450	
<b>Federal Funds</b>									
—	870 20,737 <sup>R</sup>	5,054	26,661	26,366	Community Resources	05	21,076	20,760	20,760
—	36 28,061 <sup>R</sup>	-36	28,061	28,054	Programs for the Aging	08	31,945	32,497	32,497
—	—	230	230	230	Ombudsman's Office	14	—	—	—
—	87 <sup>R</sup>	104	191	191	Women's Programs	15	45	43	43
—	49,791	5,352	55,143	54,841	<i>Total Federal Funds</i>	53,066	53,300	53,300	
<b>All Other Funds</b>									
—	8 <sup>R</sup>	1	9	9	Community Resources	05	—	—	—
—	15 2,760 <sup>R</sup>	1	2,776	2,634	Programs for the Aging	08	3,200	3,300	3,300
—	2,783	2	2,785	2,643	<i>Total All Other Funds</i>	3,200	3,300	3,300	
18,768	52,576	5,527	76,871	76,420	<b>GRAND TOTAL</b>	73,266	75,734	74,050	

Notes: (a) The fiscal year 1993 appropriation has been adjusted for the allocation of salary program.

### LANGUAGE PROVISIONS

It is recommended that in addition to the amount hereinabove for the Ombudsman's office, there be appropriated, subject to the approval of the Director of the Division of Budget and Accounting, additional sums as may be required, if any, equal to the difference between \$543,000 and the amount of federal funds received, whereby the total funds available to the office equals \$857,000.

It is further recommended that receipts from the Office of the Public Guardian be appropriated.



# COMMUNITY AFFAIRS

## 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL 76. MANAGEMENT AND ADMINISTRATION

Year Ending June 30, 1992						Year Ending June 30, 1994		
Orig. & (S)Supplemental	Reapp. & (R)Recpts.	Transfers & (E)Emergencies	Total Available	Expended	Prog. Class.	1993 Adjusted Approp.	Requested	Recommended
60	—	—	60	60				
—	—	9	9	9	Special Purpose: Affirmative Action and Equal Employment Opportunity	99	60	60
—	—	—	—	—	Black History Month Celebration	99	—	—
60	—	9	69	69	<i>Total Special Purpose</i>		60	60
1	4	—	5	3	Additions, Improvements and Equipment		1	1
<b>OTHER RELATED APPROPRIATIONS</b>								
All Other Funds								
—	119 472 <sup>R</sup>	169	760	706	Management and Administrative Services	99	—	—
—	591	169	760	706	<i>Total All Other Funds</i>		—	—
3,039	595	337	3,971	3,914	<b>GRAND TOTAL</b>		2,798	2,780

Notes: (a) The fiscal year 1993 appropriation has been adjusted for the allocation of the salary program and has been increased to reflect the transfer of funds from other appropriations in the department as authorized by language in the Appropriations Act.

22,756	4,384	-97	27,043	26,950	<b>Total Appropriation, Department of Community Affairs</b>	24,438	27,213	25,482
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