



MBOS Applications

A Step-By-Step Guide

How to Update Your Address

For Retired Members of PERS, TPAF, PFRS, SPRS, and Beneficiaries Receiving a Survivor Benefit

This step-by-step guide will assist retired members from Public Employees' Retirement System (PERS), Teachers' Pension and Annuity Fund (TPAF), Police and Firemen's Retirement System (PFRS), State Police Retirement System (SPRS), and beneficiaries who are receiving a survivor benefit with changing their address and phone number on file with the Division of Pensions & Benefits.

Retired pension members can use the Member's Benefit Online System (MBOS) to update this information. Authorized users can register for an MBOS account here: <https://www.nj.gov/treasury/pensions/mbos-register.shtml>

For assistance with the registration process, see the *Retired MBOS Registration* video in our video gallery: <https://www.nj.gov/treasury/pensions/videos.shtml>

Please note, if you have already registered for MBOS, you will not be able to register again. If you need assistance accessing your existing MBOS account, please see our MBOS Troubleshooting videos in our video gallery.

The screenshot shows the 'Your Retired Home Page' for MARY SMITH. The page title is 'WELCOME TO THE RETIRED MEMBER BENEFITS ONLINE SYSTEM'. The member's name is MARY SMITH, retirement number is 2-10-123456, and payment is to the retiree. The email address is marvsmith@mveemail.com. The mailing address is 321 MAIN ST, ANYTOWN, NJ 08555-1111, and the home phone number is (609)-555-4321. The page includes sections for 'Retired Account Applications' and 'Application Help'.

Your Retired Home Page pensions and benefits home

WELCOME TO THE RETIRED MEMBER BENEFITS ONLINE SYSTEM

Member Name: MARY SMITH
Retirement Number: 2-10-123456
Payment to Retiree

E-mail Address: marvsmith@mveemail.com

Mailing Address: 321 MAIN ST
ANYTOWN, NJ 08555-1111

Home Phone Number: (609)-555-4321

Retired Account Applications

Pension Account Information

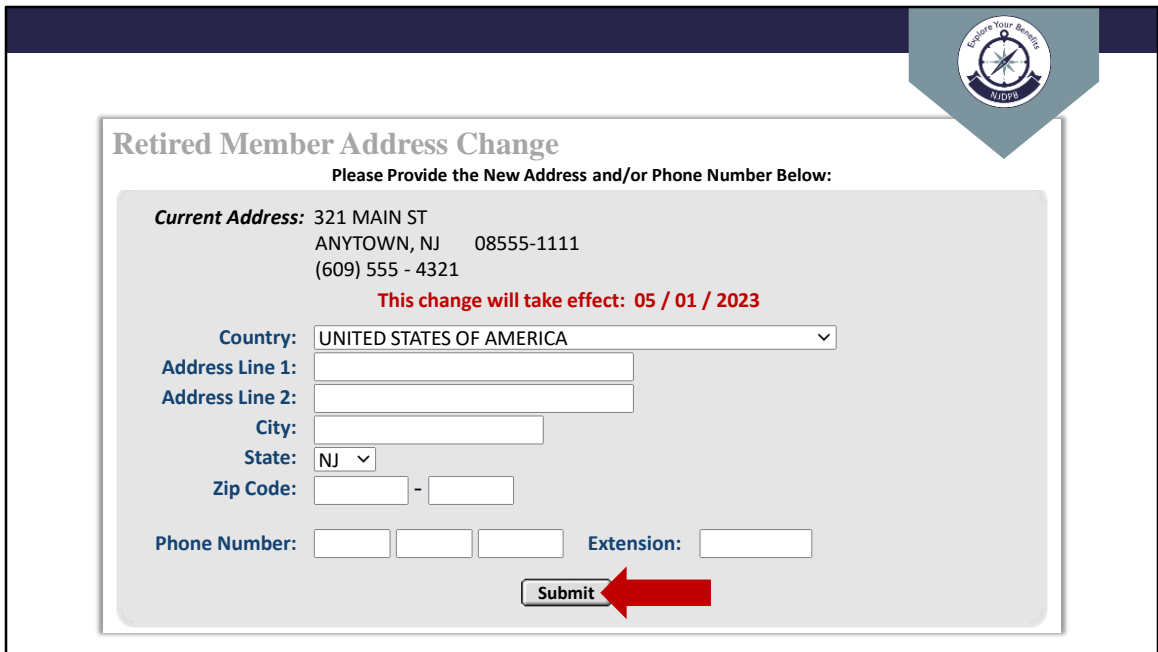
- Income Tax Withholding
- Retired Account Information
- Electronic Funds Transfer (EFT)
- Duplicate 1099R
- Designation of Beneficiary
- Letters and Statements
- Board of Trustee Elections
- Online Document Submission

Application Help

- Links & Forms
- Search Help

The Retired MBOS Home Page displays your current mailing address and phone number on file with the Division of Pensions & Benefits.

If this information needs to be updated, click on the underlined section.



The image shows a web form titled "Retired Member Address Change" with a logo in the top right corner that says "Explore Your Benefits NJPS". The form contains the following fields and text:

Retired Member Address Change
Please Provide the New Address and/or Phone Number Below:

Current Address: 321 MAIN ST
ANYTOWN, NJ 08555-1111
(609) 555 - 4321

This change will take effect: 05 / 01 / 2023

Country: UNITED STATES OF AMERICA (dropdown menu)

Address Line 1: [text input field]

Address Line 2: [text input field]

City: [text input field]

State: NJ (dropdown menu)

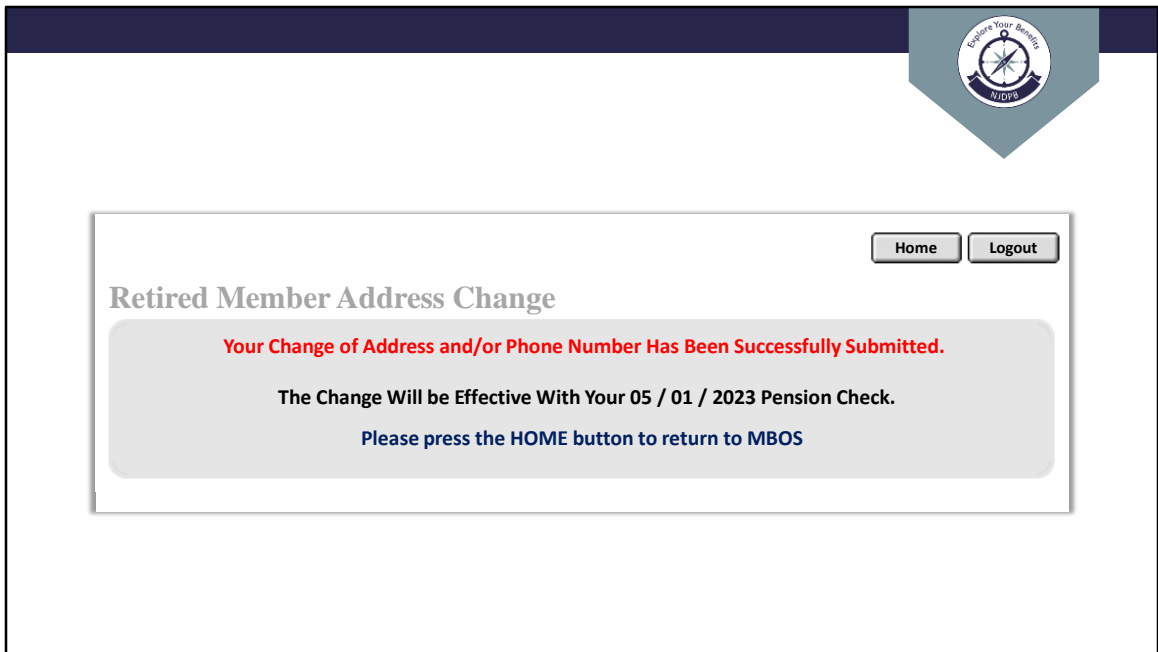
Zip Code: [text input field] - [text input field]

Phone Number: [text input field] [text input field] [text input field] **Extension:** [text input field]

Submit (button with a red arrow pointing to it)

The Change of Address page displays your current address and provides fields where you can enter changes.

Enter your new address and/or telephone information, then click the "Submit" button.



A confirmation message will appear verifying the change.

Click the "Home" button at the top of the page to return to the Retired MBOS Home page.



Phone: (609) 292-7524

Email: *pensions.nj@treas.nj.gov*

Mail: P.O. Box 295
Trenton, NJ 08625-0295

**For information regarding your retired pension benefit,
visit our website at www.nj.gov/treasury/pensions**

If you have any questions regarding your retired pension benefit, you can reach out to the Division of Pensions & Benefits by telephone, email, or postal mail or you can visit our website at www.nj.gov/treasury/pensions