



State of New Jersey

DEPARTMENT OF CHILDREN AND FAMILIES

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

ALLISON BLAKE, PH.D., L.S.W.
Commissioner

July 13, 2017

Maxine Maloney
SSBG Program Operations Branch Chief
Division of Social Services
Administration for Children and Families
Department of Health and Human Services
330 C Street SW, 5th Floor
Washington, DC 20201

Dear Ms. Maloney,

In accordance with Section 2004 of the Social Security Act as amended, I am pleased to submit the New Jersey Social Service Block Grant Intended Use Plan and Pre-Expenditure Report for SFY 2018. This document is a report of services New Jersey expects to deliver during the period of July 1, 2017 to June 30, 2018 including expenditures figures and recipients utilizing the pre-expenditure format.

Amendments to the final report will be prepared as required during the year.

If you have any question, please contact James Barilla, Manager; Office of Revenue & Financial Reporting at 609-888-7525

Sincerely,

A handwritten signature in blue ink, appearing to read "Heath J. Bernstein".

Heath J. Bernstein
Chief Financial Officer, NJDCF

c: James Barilla

www.nj.gov/DCF

State of New Jersey
Department of Children and Families

SOCIAL SERVICES BLOCK GRANT

FISCAL YEAR 2018

INTENDED USE PLAN

PRE-EXPENDITURE REPORT

Prepared by the
Office of Revenue and Financial Reporting

SOCIAL SERVICES BLOCK GRANT
PRE-EXPENDITURE REPORT FISCAL YEAR 2018

This Intended Use Plan and Pre-Expenditure report for State Fiscal Year 2018 was prepared by the Department of Children and Families. Additional amendments to the final report will be prepared as required during the year. Questions concerning the report should be directed to the Office of Revenue and Financial Reporting.

State of New Jersey
Department of Children and Families
Office of Revenue and Financial Reporting
50 East State Street
Trenton, NJ 08625-0717

Attention: James R. Barilla
Telephone #(609) 888-7525

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 - Adoption Operations

SECTION I – INTRODUCTION

I. **INTRODUCTION**

This document has been prepared in accordance with Title XX of the Social Security Act, the Social Services Block Grant (SSBG). It is intended to meet the requirements of the Act, specifically a pre-expenditure report, and to serve as a policy and budget statement regarding the social service programs which are supported by federal SSBG revenues.

The program period reflected in this report will be July 1, 2017 through June 30, 2018 the State Fiscal Year 2018 (SFY'18). In SFY'18, New Jersey plans to spend its entire anticipated allotment of federal funds under the SSBG Program.

For State Fiscal Year 2018 Social Services Block Grant (SSBG), the Department of Children and Families (DCF) will serve as the New Jersey designated conduit agency. New Jersey has streamlined the administration of the federal SSBG grant beginning with SFY16 by realigning the responsibility for these funds from the Department of Human Services (DHS) to the Department of Children and Families. Going forward, DCF will manage the grant reporting and administration for the entire Social Services Block Grant which will be utilized in support of Case Management and other related costs for New Jersey's child protection agency and Family Planning Services for New Jersey's Department of Health (DOH).

In accordance with Section 2006 (42 U.S.C 1397e), the New Jersey Department of Children and Families is included in the annual New Jersey Single State Audit (SSA). Beginning with the State Fiscal Year 2016 SSBG grant, the Department of Children and Families, as the conduit agency for the State of New Jersey, will be the lead agency on audits surrounding any amounts received by the State for SSBG. The audit report for SFY16 concerning the SSBG grant can be accessed as follows:

http://www.nj.gov/treasury/omb/finmgmt/Single_Audit/16Report.pdf

In accordance with Section 2004 (U.S.C 1397c) of the Social Security Act, The State of New Jersey will make this report available for public inspection via the Department of Children and Families website:

<http://nj.gov/dcf/about/budget/>

SECTION II -- ADMINISTRATIVE OPERATIONS

1. State Administrative Agency

Overview

The Social Services Block Grant (SSBG) is considered by the Department of Children and Families (DCF) to be a revenue source in support of case management, other related costs of the program as well as family planning services. These programs, which receives SSBG funds, conform to the overall goals, objectives and policies of the Department of Children and Families and Department of Health.

Mission

In partnership with New Jersey's communities, the Department of Children and Families (DCF) ensures the safety, well-being and success of New Jersey's children and families.

With a staff of approximately 6,600 employees, DCF encompasses Child Protection and Permanency, Children's System of Care, Family and Community Partnerships, Specialized Education Services, the Division on Women, Adolescent Services, Child Welfare Training Academy and the Centralized Child Abuse/Neglect Hotline

Responsibilities

DCF focuses on partnering with children, youth, families and communities to achieve child and family safety, support, well-being and success. DCF incorporates the best thinking of New Jersey stakeholders, frontline workers and supervisors to achieve positive results and improvements in supporting New Jersey's women, children, youth and families. Current priorities include reducing the incidence of child abuse and neglect, ensuring permanency for children who enter out-of-home care, managing outcomes by data, continuing the integration of a system of care for children with behavioral, intellectual and developmental disabilities and co-occurring disorders, supporting programs and services for women and adolescents in the transition to adulthood.

Goals

DCF operates Child Protection and Permanency, Children's System of Care, Family and Community Partnerships, the Office of Education, the Division on Women and Adolescent Services.

Child Protection and Permanency (CP&P), which administers its case management program and will receive the SSBG funding, is DCF's largest operating unit and meets the federal requirements for New Jersey's official child protection and child welfare agency. Its goals are to ensure the safety, permanency and well-being of New Jersey's most vulnerable children and to strengthen families. CP&P investigates allegations of child abuse and neglect and arranges for child protection and family treatment, if necessary.

2. State Offices / Departments

- The Department of Children and Families, as the conduit agency for the State of New Jersey, began administering the SSBG program for the State beginning with SFY 2016 (July 1, 2016 – June 30, 2017). Prior to SFY 2016, the SSBG Programs was being administered by the Department of Human Services. In addition to DCF being allocated the SSBG funds for the State, there will be one sub-grantee, the New Jersey Department of Health (DOH).

- For SFY 2018, all DCF services will be provided under the CP&P case management program of social services.
- For SFY 2018 all DOH services will be provided under family planning services.

SECTION III -- FISCAL OPERATIONS

1. **Description of Criteria for Distribution**

The Department of Children and Families (DCF) will serve as the state conduit agency for the SSBG grant allocated to the State of New Jersey. It has been decided that in addition to DCF utilizing the funds for case management and other related costs, there will be SSBG funds distributed to the Department of Health (DOH) in support of their family planning services program.

2. **Distribution and Use of Funds**

For SFY 2018 (July 1, 2017 – June 30, 2018) the Department of Children and Families (DCF) will serve as the New Jersey designated conduit agency for the Social Services Block Grant (SSBG). New Jersey has streamlined the administration of the federal SSBG grant beginning in SFY 2016 by realigning the responsibility for these funds from the Department of Human Services (DHS) to the Department of Children and Families. DCF will manage the grant reporting and administration for the entire Social Services Block Grant which will be utilized in support of Case Management and other related costs for New Jersey's child protection agency as well as an allocation to the Department of Health to utilize towards their family planning services program.

DCF/DOH spending categories, as represented in the SFY' 2018 Pre-Expenditure report included herein are:

- Case Management – all funds utilized to support the child protection agency's local office case management program including salaries and non-salary related costs
- Administrative Costs – all funds utilized to support related costs of the child protection agency's administrative staff in directing the activities of the case management program
- Family Planning Services – to provide access to statewide comprehensive quality reproductive services to low income, underinsured and uninsured women, men and adolescents of New Jersey. The services focus on preventive care throughout the reproductive years. The Title X National Family Planning program, authorized under Title X of the Public Health Service Act of 1970, is administered by the Office of Population Affairs. These services include but are not limited to, assisting / counseling patients with developing a reproductive life plan, preventative reproductive care; HIV/AIDS, sexually transmitted testing and treatment; cancer screening including cervical, prostate, and breast cancer.

SECTION IV -- PROGRAM OPERATIONS

1. SSBG Statutory Goals the State Plans to Achieve

The Department of Children and Families developed a set of goals to guide the development of the child protection agency's case management programs fiscal year spending plan. These goals which are aligned with our mission, also pertain to the SSBG Program and includes:

- Investigations of allegations of abuse or neglect
- Responds to voluntary requests for family support services
- Provides services to children found to have been abused or neglected
- Achieve permanency for every child in out-of-home placement
- Placement services is the umbrella term for the variety of out-of-home placements available to children in CP&P custody
- Adolescent Services: DCF is focusing on the needs of its aging-out and adolescent youth by developing a comprehensive array of services and initiatives to help youth successfully transition to adulthood and become healthy contributing members of society

Specific objectives of our child protection agency's case management program include:

- To ensure the safety, permanency and well-being of children in New Jersey
- To achieve safe, sustained and timely reunification of children with their families, or achieve timely adoptions or kinship legal guardianship placements for children who cannot return home.
- To ensure that children under CP&P's supervision who are legally free for adoption are adopted
- To sustain and support a case practice model that includes, but is not limited to, assuring effective engagement of the family and its natural supports, assessing family and child strengths and needs, and providing reliable protective services screenings, investigations and decision-making
- To maintain manageable caseloads, allowing staff to conduct thorough and appropriate investigations and functional assessments
- To ensure a sufficient number of resource homes are available in order to provide a variety of community-based and family-like settings for children who may require out-of-home placement
- To demonstrate improved outcomes for vulnerable children and families who have benefited from critical primary, secondary and tertiary prevention and family support services
- To implement a statewide plan to prevent child abuse and neglect and promote family success through collaborating with the Division of Family and Community Partnerships and the New Jersey Task Force on Child Abuse and Neglect
- To ensure that case carrying staff receive in-service training through the Training Academy in partnership with New Jersey's colleges and universities and to continue delivering cross-departmental equal employment opportunities as well as new worker, supervisor and investigator training
- To successfully transition youth aging-out of care into adulthood by helping them achieve economic self-sufficiency and interdependence and adopt healthy lifestyles

The New Jersey Department of Health's (DOH) goal for the Family Planning Services Program is:

- To provide access to statewide comprehensive quality reproductive services to low income, underinsured and uninsured women, men and adolescents of New Jersey. The

services focus on preventative care throughout the reproductive years. The Title X National Family Planning Program, authorized under Title X of the Public Health Service Act of 1970, is administered by the Office of Population Affairs.

Relevant national goals which have been identified as specific to SSBG include:

- Enabling people to achieve or maintain economic self-support in order to prevent, reduce or eliminate dependency
- Enabling people to achieve or maintain self-sufficiency (the ability to care for themselves)
- Preventing or remedying neglect, preventing abuse or exploitation of children and adults unable to protect their own interests, and/or preserving, rehabilitating or reuniting families
- Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care
- Enabling people to secure referral or admission for institutional care when other forms of care are not appropriate, or providing services to individuals in institutions

2. Individuals to be Served

The New Jersey Department of Children and Families case management program serve:

- A. Child victims and suspected child victims of Child Abuse and/or Neglect and their families
- B. Children and families in need of Child Welfare Services or Child Protective Services

The individuals to be served are eligible for services “without regard to income” and are classified as “in need of protective services”. Therefore, in determining eligibility, income is not considered.

The New Jersey Department of Health family planning services program serve:

- A. Low income, underinsured and uninsured women, men and adolescents of New Jersey

The individuals to be served and eligible for services, as indicated above, are low income, underinsured and uninsured women, men and adolescents.

3. Types of Activities to be supported

Case Management Services provide an array of social services from general case management to adoption services. These services are designed to assist individuals and families in assessing their needs, making appropriate referrals and providing services to help manage and enhance their quality of life. This area also includes initial response services that provide a timely response and efficient management of services to those who are in need of protection, emergency services, and/or other services that may be required to restore or maintain the well being of individuals. Services may be provided to individuals who voluntarily request services; and to all those who are reported to be in need of protection as a result of abuse, neglect, abandonment, or exploitation regardless of whether the request is voluntary.

Family Planning Services include, but are not limited to, assisting/counseling patients with developing a reproductive life plan, preventative reproductive care; HIV/AIDS, sexually transmitted testing and treatment; cancer screening including cervical, prostate and breast cancer.

- A. **Method of Delivery and Geographic Area where Services are to be Provided:**

- As part of its overall child reform efforts, New Jersey continues to invest in the State Central Registry, the statewide child protection hotline that operates 24-hours a day, 7-days a week, taking calls from the public regarding children's safety, and which represents a gateway for providing services. The hotline also receives calls expressing concern about the well-being of families and requesting family social services. Services are then coordinated by the child protection agency's local offices in each of the 21 counties throughout the State of New Jersey
- For the New Jersey Department of Health, one agency provides oversight of the entire family planning services program delivery system. The agency which receives SSBG funding from Department Of Health is the New Jersey Family Planning League. There is a well-established partnership between the Department Of Health and the New Jersey Family Planning League to ensure the clinics provide services throughout the 21 counties of New Jersey.

SECTION V -- EXPENDITURES

Part A. Estimated Expenditures and Proposed Provision Method

OMB NO.: 0970-0234
 EXPIRATION DATE: 11/30/2017

STATE: New Jersey	FISCAL YEAR: 2018	REPORT PERIOD: 7/01/17-6/30/18
Contact Person: James R. Barilla	Phone Number: (609) 888 - 7525	
Title: Manager, Revenue & Financial Reporting	E-Mail Address: James.Barilla@dcf.state.nj.us	
Agency: DCF-DCP&P	Submission Date: July 13, 2017	

Service Supported with SSBG Expenditures	SSBG Expenditures		Expenditures of All Other Federal, State and Local funds**	Total Expenditures	Provision Method	
	SSBG Allocation	Funds transferred into SSBG*			Public	Private
1 Adoption Services						
2 Case Management	37,232,741	9,377,000	431,607,000	478,216,741	x	
3 Congregate Meals						
4 Counseling Services						
5 Day Care--Adults						
6 Day Care--Children						
7 Education and Training Services						
8 Employment Services						
9 Family Planning Services	1,557,000	-	9,887,166	11,444,166	x	x
10 Foster Care Services--Adults						
11 Foster Care Services--Children						
12 Health-Related Services						
13 Home-Based Services						
14 Home-Delivered Meals						
15 Housing Services						
16 Independent/Transitional Living Services						
17 Information & Referral						
18 Legal Services						
19 Pregnancy & Parenting						
20 Prevention & Intervention						
21 Protective Services--Adults						
22 Protective Services--Children						
23 Recreation Services						
24 Residential Treatment						
25 Special Services--Disabled						
26 Special Services--Youth at Risk						
27 Substance Abuse Services						
28 Transportation						
29 Other Services***						
30 SUM OF EXPENDITURES FOR SVCES	38,789,741	9,377,000	441,494,166	489,660,907		
31 Administrative Costs	5,074,000					
32 SUM OF EXPENDITURES FOR SERVICES AND ADMINISTRATIVE COSTS	43,863,741					

* From which block grant(s) were these funds transferred? TANF

** Please list the sources of these funds: State Funds, Title IV-E, Title XIX, Title IV-B, Title X-Federal grants, Medicaid revenue and Program Income (client fees and other 3rd party revenue),

*** Please list other services:

Part B. Estimated Recipients

OMB NO.: 0970-0234

STATE: New Jersey
FISCAL YEAR: 2018

Service Supported with SSBG Expenditures	Children	Adults			Total Adults	Total
		Adults Age 59 Years & Younger	Adults Age 60 Years & Older	Adults of Unknown Age		
1 Adoption Services						
2 Case Management	174,822					174,822
3 Congregate Meals						
4 Counseling Services						
5 Day Care--Adults						
6 Day Care--Children						
7 Education and Training Services						
8 Employment Services						
9 Family Planning Services	-	93,000	-	-	93,000	93,000
10 Foster Care Services--Adults						
11 Foster Care Services--Children						
12 Health-Related Services						
13 Home-Based Services						
14 Home-Delivered Meals						
15 Housing Services						
16 Independent/Transitional Living Services						
17 Information & Referral						
18 Legal Services						
19 Pregnancy & Parenting						
20 Prevention & Intervention						
21 Protective Services--Adults						
22 Protective Services--Children						
23 Recreation Services						
24 Residential Treatment						
25 Special Services--Disabled						
26 Special Services--Youth at Risk						
27 Substance Abuse Services						
28 Transportation						
29 Other Services***						
30 SUM OF RECIPIENTS OF SERVICES	174,822	93,000	-	-	93,000	267,822

APPENDIX A

DCF - Division of Child Protection and Permanency

- Area Administrative Offices
- Local Offices
- Adoption Operations

**DEPARTMENT OF CHILDREN AND FAMILIES
DIVISION OF CHILD PROTECTION AND PERMANENCY
AREA OFFICES**

Atlantic/Burlington/Cape May Area Office (#722)

5218 Atlantic Avenue, Suite 204
Mays Landing, NJ 08330

609-625-4913

866-815-9858

Fax: 609-625-8540

Antonina Roller, Acting Area Director

Bergen/Hudson Area Office (#422)

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1 Harmon Meadow Blvd.

Secaucus, NJ 07094

201-590-6400

888-670-6406

Fax: 201-863-4249

Darlene Fusco, Area Director

Kristen Pinho, Assistant Area Director

Camden Area Office (#720)

4 Echelon Plaza

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Fax: 856-770-1370

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Eleanor Gilliam, Assistant Area Director

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Charlene Womack, Assistant Area Director

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David Sims, Area Director

Leslie Pollard, Assistant Area Director

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Carmen A. Diaz-Petti, Area Director

Deborrah Coulter, Assistant Area Director

Middlesex/Union Area Office (#523)

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Marisol Garces, Assistant Area Director

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Judith Green, Area Director

Steven C. Mendez, Assistant Area Director

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Atlantic

Atlantic East LO - #762

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Atlantic West LO - #763
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Fax: 609-625-8530
Manager - Michelle Stone

Bergen

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NJ 07652
201-291-0579
866-224-1859
Fax: 201-909-5178
Manager – Suzanne Tiren

Bergen South LO - #461
125 State Street, 1st & 2nd Floors
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Manager - Kenneth Lowry

Burlington

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100 Lucas Drive
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Manager - Maryann Furphy

Burlington West LO - #768
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Fax: 609-880-0310
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Camden

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Manager - Kelly Baber

Cape May

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3150 Route 9 South
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609-463-9652
800-531-1259
Fax: 609-465-5210
Manager - Diane Rhile

Cumberland

Cumberland East LO- #765
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866-816-1105
Fax: 856-690-5232
Manager - Teresa Edwards

Cumberland West LO- #764
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Bridgeton, NJ 08302

Paramus,

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800-531-1228
Fax: 856-453-3839/2082
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Essex

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153 Halsey Street, 3rd Floor
Newark, NJ 07101
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800-392-9532
Fax: 973-648-7326
Manager - Belinda Craighead-Coleman

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800-392-9531
Fax: 973-648-7229
Fax: 973-877-1078
Manager - Monica Chavez

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Fax: 973-648-8473
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Manager - Maria Navarro-DeBlasi

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Manager - Patricia Bruce El

Essex South LO - #567

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Manager - Dorsey Ash

Gloucester

Gloucester East LO- #769
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Manager - Anne Okoth

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800-847-1741
Fax: 856-853-1152/1264
Manager - Amanda Hammond

Hudson

Hudson Central LO- #470
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Fax: 201-217-7010
Manager - Melena Anderson

Hudson North LO- #471
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Manager - Anne Giacobbe

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Manager - Phyllis Isaac

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Covering Manager - Naomi Louissaint

Mercer

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Trenton, NJ 08625

609-292-5100

800-392-2721

Fax: 609-633-9602

Manager - Adela Lopez

Middlesex

Middlesex Central LO - #511

Metroplex Corporate Center

200 Metroplex Drive, Suite 100A

Edison, NJ 08817

732-287-1840

888-895-2404

Fax: 732-777-3445

Manager - Cathe Harris

Middlesex Coastal LO - #509

680 Pfeiffer Boulevard

Perth Amboy, NJ 08861

732-376-4700

800-531-1261

Fax: 732-293-2360

Manager - Cammyline Mahaga-Ajala

Middlesex West LO- #508

53 Knightsbridge Road

Piscataway, NJ 08854

732-980-9312

800-531-1258

Fax: 732-980-0328

Manager - Elaine Ellerbee Nurse

Monmouth

Monmouth North LO- #663

Monmouth Park Corporate Center 1

185 Route 36 West, Building E

West Long Branch, NJ 07764

732-571-2190

800-392-9511

Fax: 732-229-2950

Manager - Eileen Wolff

Monmouth South LO - #666

630 Bangs Avenue

Asbury Park, NJ 07712

732-897-6300

800-392-9512

Fax: 732-988-7025

Manager - Cortney Clarke

Morris

Morris East LO - #473

Mack-Cali Corporate Center

201 Littleton Road, Lower Level

Morris Plains, NJ 07950

973-829-3600

800-688-3890

Fax: 973-656-3575

Manager - Susan Jones

Morris West LO- #465

855 Route 10 East

Randolph, NJ 07869

973-927-0931

800-392-9518

Fax: 973-927-3757/0612

Manager - Elaine Mico

Ocean

Ocean North LO - #672

1510 Hooper Avenue, Suite 210
Toms River, NJ 08753
732-255-8015
866-544-9197
Fax: 732-255-0845
Manager – Gail Howell

Ocean South LO - #671

Baywick Plaza
333 U.S. Routes 9
Bayville, NJ 08721
732-908-5900
800-442-6232
Fax: 732-269-8961
Manager - Maria Rios

Passaic

Passaic Central LO - #467

22 Mill Street, 3rd Floor
Paterson, NJ 07501
973-977-4525
800-531-1260
Fax: 973-684-7255
Manager - Victor Niedbalski

Passaic North LO - #472

100 Hamilton Plaza, 11th Floor
Paterson, NJ 07505
973-523-6090
800-847-1743
Fax: 973-977-6026/6027
Manager - William "Bill" Nazzaro

Salem

Salem LO - #760

199 East Broadway, 2nd Floor
Salem, NJ 08079
856-339-6600
800-531-1263
Fax: 856-935-8710
Manager - Judith Secchiutti

Somerset

Somerset LO - #660

92 East Main Street
Suite 101

Somerville, NJ 08876

908-526-5030

800-392-2734

Fax: 908-704-7301

Manager - Naomi Louissaint

Sussex

Sussex LO - #466

20 East Clinton Street
Newton, NJ 07860
973-383-8400
800-392-2654
Fax: 973-579-3213
Manager - Melissa Latronica

Union

Union Central LO - #571

570 South Avenue East
Cranford, NJ 07016
908-497-1488
866-224-1914
Fax: 908-276-4519
Covering Manager – Seana Murphy

Union East LO - #566

80 West Grand Street
Elizabeth, NJ 07202
908-820-3000
800-847-1738
Fax: 908-527-1766
Covering Manager - Latisha Graham

Union West LO - #568

Park Madison Building
200 West 2nd Street, 4th floor
Plainfield, NJ 07060
908-754-0952
800-847-1750
Fax: 908-561-0821
Manager - Adrienne Dupree

Warren

Warren LO - #469

415 East Washington Avenue
Washington, NJ 07882
908-689-7000
800-531-1229
Fax: 908-835-2977
Manager - Lindsay Astarita

**DEPARTMENT OF CHILDREN AND FAMILIES
DIVISION OF CHILD PROTECTION AND PERMANENCY
ADOPTION OPERATIONS**

Adoption Operations

Adoption Subsidy Program - #966

P.O. Box 717

Trenton, NJ 08625-0717

1-800-847-5027

Fax: 609-943-4147

Assistant Director - Betty Berzin

KLG Subsidy Program - #966

P.O. Box 717

Trenton, NJ 08625-0717

1-866-233-5356

Fax: 609-943-4147

Assistant Director - Betty Berzin