



THE TOWNSHIP OF PENNSVILLE
Salem County, New Jersey

Municipal Building
90 North Broadway, Pennsville, NJ 08070

Telephone: (856) 678-3089

Fax: (856) 678-9428

February 6, 2006

Secretary of State
Laws and Commission Section
P.O. Box 300
Trenton, NJ 08625-0300

RE: **ESTABLISHING FAIR & OPEN PROCESS**

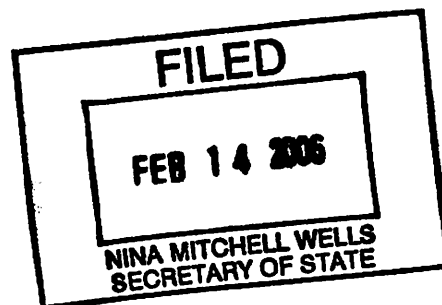
Dear Sirs,

Enclosed you will find a copy of our resolution 315-2005, which establishes a "Fair & Open Process" for the Award of Professional Services Agreements.

If you should have any questions or comments, please do not hesitate to contact us.

Sincerely,

June Proffitt
Deputy Clerk



Enclosures

**TOWNSHIP OF PENNSVILLE
RESOLUTION 315-2005**

Re: A Resolution of the Township Committee of the Township of Pennsville Establishing a "Fair and Open Process" for the Award of Professional Services Agreements as Required by NJS 19:44A-20.5 (Chapter 19, P.L. 2004 as Amended by P.L. 2005, c. 51)

WHEREAS, professional entities and persons are exempt from the provisions of NJS 40A:11-1, et seq, entitled "The Local Public Contracts Law"; and

WHEREAS, the members of the Township Committee of the Township of Pennsville have determined that, consistent with NJS 19:44A-20.5, it would be appropriate to establish a "Fair and Open Process" for the award of professional services contracts,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Pennsville that a "Fair and Open Process" for the award of professional services contracts is hereby established, which process shall consist of the following:

1. Any professional services contract having an anticipated value in excess of \$17,500.00, as set forth in Paragraph 3 below, to be entered into by the Township subsequent to January 1, 2006, shall be advertised on the Township's web site at least ten days prior to the date of the award. All applications submitted shall be publicly opened and announced.

2. The web site notice shall be as set forth in Exhibit A which is attached hereto and made a part hereof.

3. The Township Committee shall not authorize a contract having an anticipated value in excess of \$17,500.00, as determined in advance and certified in writing by the Township's Chief Financial Officer, if during the preceding one-year period that professional entity or person has made a contribution that is reportable by the recipient under P.L. 1973, Chapter 83 (see 19:44A-1, et seq) to any municipal committee from a political party in the Township if a member of that political party is serving in an elective public office of the Township when the contract is awarded, or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded, unless the "Fair and Open Process" as set forth above is complied with.

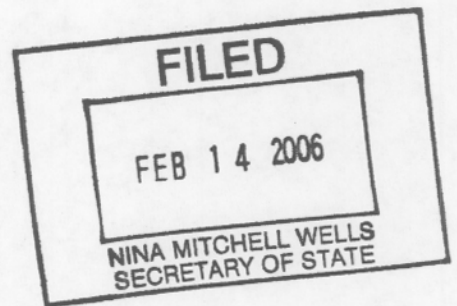
Cynthia Dalessio
Cynthia Dalessio, Clerk
Dated: December 15, 2005

Richard D Barnhart
Richard D Barnhart, Mayor

RECORD OF VOTE

Member	Aye	Nay	N.V.	A.B.	Res.	Sec.
Birchmire	X					
Crawford	X					X
Ford	X					
Sennstrom	X				X	
Barnhart	X					

X Indicates Vote N.V. Not Voting A.B.-Absent Res.-Resolution Moved Sec.-Resolution Seconded



PUBLIC NOTICE
Township of Pennsville

Notice Soliciting Applications to Render Professional Services
as Required by NJS 44A:20.5

Notice is hereby given that sealed applications to render professional services, not subject to bidding pursuant to NJS 40A:11-5, and having an anticipated value in excess of \$17,500.00, will be received by the Township Clerk of the Township of Pennsville in her office on or before December 28, 2005, at 10:00 a.m. Applications will be opened and announced at that time, with the award to take place at a regular meeting of the Township Committee of the Township of Pennsville. Applications for the following positions are solicited:

1. Solicitor
2. Auditor
3. Prosecutor
4. Public defender
5. Special tax counsel.

The contract will be awarded utilizing the standard of "most advantageous, price, and other factors considered".

Should the applicant be a professional requiring licensure in the State of New Jersey, said applicant shall have been licensed for a period of not less than ten years.

Each applicant shall submit a Certification setting forth the fact that he or she is in good standing with the licensing authority, and that the professional's license is not presently suspended or revoked.

The applicant shall submit a resume which shall set forth and shall not be limited to the following information:

1. Full name and business address
2. Post high school degrees
3. Date of licensure in the State of New Jersey and any other state
4. A listing of all professional affiliations and memberships of any professional societies or organizations with an indication as to offices held therein
5. A listing of all special accreditations and awards held by the individual licensed professional or entity
6. A list of all previous entities served by the business entity or licensed professional, along with the dates of service and positions held
7. Evidence reflecting that the business entity is covered by a policy of malpractice or similar insurance

The Township of Pennsville reserves the right to award contracts to professional entities or persons who have not submitted proposals or qualifications pursuant to this notice, provided that such professional entities or persons certify that they have not made a contribution as defined in NJS 19:44A-20.5 subsequent to January 1 of the year preceding, and will not make during the term of the contract any such contribution (currently those in excess of \$300.00) which would bar the award of the contract. A form of Certification can be obtained from the Township Clerk of the Township of Pennsville.