



NEW JERSEY DEPARTMENT OF AGRICULTURE

P.O. Box 330, Trenton, New Jersey 08625
www.state.nj.us/agriculture

POSITION TITLE: Administrative Analyst 4 (Information Systems)

ISSUE DATE: June 16, 2017

CLOSING DATE: June 30, 2017

SALARY RANGE: \$74,251 - \$105,891

ANNOUNCEMENT NUMBER: 10-17

LOCATION: Trenton, New Jersey

Office of the Secretary (Position located in Division of Food & Nutrition)

OPEN TO PERMANENT STATE EMPLOYEES ONLY

POSITION DESCRIPTION

Under the direction of the Chief Information Officer in the New Jersey Department of Agriculture, this role is responsible for managing web based systems and managing the scope and delivering an end to end solution; will work on multiple projects in the capacity of a Technical Lead/Business Analyst while performing the duties of a Project Manager; does other related duties.

SPECIAL SKILL SET: Java Web/Application servers like Oracle Application Server, IBM WebSphere, WebLogic; Oracle Database servers, Microsoft SQL Server; IIS Server, ASP.Net technologies; Maven – Build Management; CVS or similar Version Control software; Compuware Dynatrace - Application Performance Monitoring; HP Load Runner - Quality Assurance; Jira or similar tools for Defect Tracking/ Project Management; Agile methodologies, Experience as SCRUM Master; Java technologies - Spring framework, AngularJS

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Four (4) years of experience in work involving the review, analysis, and evaluation of the administrative, business, and/or operational policies, procedures, practices, and processes and/or the technological requirements of an organization for the purpose of revising/enhancing existing information systems and/or developing/acquiring and implementing new IT solutions and services.

Note: Applicants who do not possess the required education may substitute additional experience as indicated on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

Note: A Master's degree in Public Administration, Business Administration, Computer Science, Information Technology, Software Engineering, Information Security, Network Administration, or Database Management from an accredited college or university may be substituted for one (1) year of indicated experience.

Note: Foreign transcripts must be evaluated by a recognized evaluation service at your expense. Submit a copy of the evaluation with each application that requires a college degree or credits. For additional information, please refer to the Civil Service Commission website at: <http://www.state.nj.us/csc/seekers/about/steps/step2.html>

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle rather than employee mobility is necessary to perform the essential duties of the position.

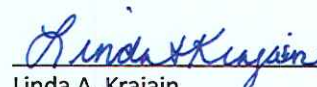
RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

AUTHORIZATION TO WORK: Selected candidate must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations. **Note:** The State of New Jersey does not provide sponsorships for permanent residency to the United States or work visa.

APPLICANT INFORMATION

Applicants should submit a cover letter including the announcement number, resume and transcripts by the closing date to: Heather Knox, Personnel Assistant 3, Human Resources, P.O. Box 330, Trenton, NJ 08625 or via e-mail to njdajobs@ag.state.nj.us.

POSTING AUTHORIZED BY:


Linda A. Krajain
Manager, Human Resources