

FOR DISTRICT USE ONLY

SCD Name: _____
SCD RFA # _____
FEE Paid _____
Check # _____
Voucher # _____
Date RFA Rec'd _____
RFA Cert. Date _____
Ch. 251 App. # _____

N.J. Department of Environmental Protection
Bureau of Nonpoint Pollution Control
In cooperation with the
N.J. Department of Agriculture
State Soil Conservation Committee
and Soil Conservation Districts



New Jersey Pollutant Discharge Elimination System
Request for Authorization (RFA) Form
NJPDES General Permit No. NJG0088323
Stormwater Discharge Associated with Construction Activity

Please follow all instructions carefully. Omissions may delay your permit authorization request. **SIGN AND DATE** where indicated on page 3. **PRINT OR TYPE** all information. Submit the completed RFA to the appropriate Soil Conservation District office listed on page. 4. Attach additional sheets as necessary. * **Any project in the Highlands Preservation Area must have a Highlands Approval or Eligibility Determination attached.**

1. Location of Project or Facility

a. Project or Facility Name _____
b. Street Address with number (No. P.O. Box Nos.) _____
c. Municipality _____ d. ZIP Code _____
e. Block Number _____ f. Lot Number _____
g. County _____ h. Contact Person _____
i. Telephone Number _____ j. Fax Number _____

2. Owner(s) of Project of Facility

a. Name _____
b. Permanent Legal Address _____
c. City or Town _____ d. State _____ e. ZIP Code _____
f. Contact Person _____
g. Telephone Number _____ h. Fax Number _____
i. Parent Company _____
Mailing Address _____
City or Town _____ State _____ ZIP Code _____

Request for Authorization (RFA) Form (continued)
NJPDES General Permit No. NJG0088323
Stormwater Discharge Associated with Construction Activity

3. Operating Entity*

- a. Name _____
- b. Permanent Legal Address _____
- c. City or Town _____ d. State ____ e. ZIP Code _____
- f. Contact Person _____
- g. Telephone Number _____ h. Fax Number _____
- i. Parent Company _____ Telephone Number _____
- Mailing Address _____ Fax Number _____
- City or Town _____ State ____ ZIP Code _____

*Note – The Operating Entity has operational control over site specifications or over those daily activities necessary to ensure compliance with permit conditions.

4. Description of Current and Proposed Land Use

- a. Proposed Use (check the applicable category(ies))
- i. Residential Dwelling: ____ Single Family ____ Multi Family
- ii. ____ Commercial Facility iii. ____ Industrial Facility
- iv. ____ Public School, Religious or Charitable Institution
- v. ____ Other (specify) _____
- b. Area of Disturbance (acres) _____
- c. Describe the current land use and general nature of disturbance activity _____
- _____
- d. Stormwater discharges to _____ watershed and
major water body: _____.

5. Coordinates of Center of Site in Decimal Degrees

Latitude _____ Longitude _____

6. Attachments

- a. \$450.00 Fee for projects disturbing between one (1.0) and five (5.0) acres*
- b. \$650.00 Fee for projects disturbing greater than five (5.0) acres
– Payable to “Treasurer – State of New Jersey”

*Projects less than one acre but part of a larger common plan of development or sale may be deemed eligible

(Circle payment type and enter document number below)
Check No. _____ Voucher No. _____



RFA Certification
Construction General Permit
 NJPDES General Permit No. NJG0088323



“I certify under penalty of law that this Request for Authorization and all attached documents were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. As far as I know, none of the stormwater discharges for which this Request for Authorization is submitted are excluded from authorization by part I.A.2, A.3 or B of NJPDES Permit No. NJG0088323.

“I am aware that pursuant to the Water Pollution Control Act (see N.J.S.A. 58:10A-10f(2) and (3)), there are significant civil and criminal penalties for making a false statement, representation or certification in any application, records, or other document filed or required to be maintained under that Act, including fines and/or imprisonment.”

WHO MUST SIGN?

FOR A CORPORATION: a “responsible corporate officer” or duly authorized representative. A “responsible corporate officer” is (i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or (ii) the manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million (in second-quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

FOR A PARTNERSHIP OR SOLE PROPRIETORSHIP: a general partner or the proprietor, respectively, or duly authorized representative.

FOR A MUNICIPALITY, STATE, FEDERAL OR OTHER PUBLIC AGENCY: either a principal executive officer or ranking elected official, or duly authorized representative.

A “responsible corporate officer”, general partner, proprietor, principal executive officer of a public agency, or ranking elected official may assign his/her signatory authority for this Certification to a duly authorized representative, (which is a named person or generic position having overall responsibility for facility operation or the permittee’s environmental matters), by submitting a letter to the Soil Conservation District (see page 4) stating said authority and naming the person or position.

Facility Name: _____

(print)

 (print, if applicable, name of corporation, partnership, or public agency submitting this certification)

 (signature)

 (date)

 (print name)

SOIL CONSERVATION DISTRICTS IN NEW JERSEY

DISTRICT	ADDRESS	PHONE # & EMAIL	FAX#
BERGEN	700 Kinderkamack Road, Ste. 106 Oradell 07649	(201)261-4407 acaruso@bergenscd.org	(201)261-7573
BURLINGTON	1971 Jacksonville-Jobstown Road Columbus 08022	(609)267-7410 dyarus@bscd.org	(609)267-3347
CAMDEN	423 Commerce Lane, Suite 1 W. Berlin 08091	(856)767-6299 robert.dobbs@camdenscd.org	(856)767-1676
CAPE-ATLANTIC	Atlantic County Office Building 6260 Old Harding Highway Mays Landing 08330	(609)625-3144 capeatlanticscd@comcast.net	(609)625-7360
CUMBERLAND- SALEM	PO Box 68, 1516 Route 77, Deerfield 08313	(856)451-2422 cumbsoil@aol.com	(856)451-1358
FREEHOLD (Monmouth & Middlesex)	4000 Kozloski Road, PO Box 5033 Freehold 07728-5033	(732)683-8500 info@freeholdscd.org	(732)683-9140
GLOUCESTER	14 Parke Place, Suite C Sewell 08080	(856)589-5250 gloucester@gloucesterscd.org	(856)256-0488
HUDSON-ESSEX & PASSAIC	15 Bloomfield Avenue North Caldwell 07006	(973)364-0786 information@hepscd.org	(973)364-0784
HUNTERDON	687 Pittstown Road Frenchtown 08825	(908)788-9466 hscd@att.net	(908)788-0795
MERCER	508 Hughes Drive Hamilton Square 08690	(609)586-9603 mercersoil@aol.com	(609)586-1117
MORRIS	Court House, PO Box 900 Morristown 07960	(973)285-2953 morris@mcscd.org	(973)285-8345
OCEAN	714 Lacey Road Forked River 08731	(609)971-7002 info@oscd.org	(609)971-3391
SOMERSET-UNION	Somerset County 4-H Center 308 Milltown Road Bridgewater 08807	(908)526-2701 soilconsrv@co.somerset.nj.us	(908)526-7017
SUSSEX	186 Halsey Road, Suite 2 Newtown 07860	(973)579-5074 sussex@sussexscd.org	(973)579-7846
WARREN	224 Stiger Street Hackettstown 07840	(908)852-2579 wscsd@verizon.net	(908)852-2284

STATE SOIL CONSERVATION COMMITTEE
 NEW JERSEY DEPARTMENT OF AGRICULTURE
 PO BOX 330, TRENTON, NEW JERSEY 08625
 TELEPHONE: 609-292-5540 FAX: 609-633-7229
 Office Hours 8:30am to 5:00 pm