



State of New Jersey

DEPARTMENT OF AGRICULTURE
HEALTH / AGRICULTURE BUILDING
PO BOX 330
TRENTON NJ 08625-0330

CHRIS CHRISTIE
Governor
KIM GUADAGNO
Lt. Governor

DOUGLAS H. FISHER
Secretary

To all exporters/shippers of plants and plant products:

October 1, 2009 marked a change in the way that Federal Phytosanitary Inspection Requests will be accepted by the New Jersey Department of Agriculture and Federal Phytosanitary Certificates Issued. The Department will be utilizing the USDA Animal and Plant Health Inspection Service's Phytosanitary Certificate Issuance & Tracking System (**PCIT**).
www.aphis.usda.gov/newsroom/content/2009/07/ppusefee.shtml

Federal administration of this program requires that a broker or shipper involved with sending plant material outside of the United States of America, register and create an account at their website: <https://pcit.aphis.usda.gov/pcit>, then request the phytosanitary certificate through the PCIT system.

Recent changes in federal regulations also require an additional administrative fee to be paid directly to the United States Department of Agriculture. The fee will be \$3 (three dollars) when an electronic certificate is issued through PCIT and \$6 (six dollars) for a traditional paper certificate. In 2011 and subsequent years the fees will be \$6 for PCIT issued certificates and \$12 for paper certificates.

State inspection fees shall continue to be \$50.00 for each federal phytosanitary certificate of a commercial shipment and a \$20.00 fee for each federal phytosanitary certificate of a non-commercial or low value commercial shipment. This fee must be paid to the New Jersey Department of Agriculture, Division of Plant Industry at the time of the inspection.

Please, notify our office at (609)292-5442, upon completing an application through PCIT for exporting plant material. A minimum of two (2) business days will be required prior to the shipping date of the plant material.

Thank-you, for your cooperation.

Regards,

Galen E. Ettinger, Jr.

Galen E. Ettinger, Jr.
Entomologist 1
Supervisor, Plant Inspection Program
Division of Plant Industry

