

# Information Technology (IT) Auditor

## **Description:**

The IT Auditor will be responsible for developing and carrying out risk based IT audit procedures to meet the objectives of audits of state agencies and local governments performed in accordance with Government Auditing Standards and for assisting in maintaining the Audit Division's IT infrastructure.

## **Responsibilities:**

- Conduct periodic IT and business process risk assessments.
- Analyze and evaluate the adequacy of IT policies and procedures.
- Assist in the development of the Audit Division's IT infrastructure.
- Identify process risks, and control weaknesses, and develop recommendations to address vulnerabilities.
- Conduct research on software to improve the processes and security of the Audit Division.
- Perform general and application controls reviews.
- Review and evaluate SAS No. 70 reports.
- Participate in independent IT audits.
- Perform computer assisted audit techniques and data analysis.
- Assist in data acquisition, cataloging, and verification.
- Perform special reviews and assignments as required.

## **Requirements:**

- Experience using ACL or comparable software to perform various audit techniques and procedures.
- Experience testing application and general controls.
- Experience assessing IT risks and controls related to business processes.
- General audit skills, such as project management, and ability to multi task.
- Ability to work both in a team setting and independently.
- Excellent written and verbal communication skills.
- Bachelor Degree in Management Information Systems, Accounting, or comparable major.
- CISA, or other IT certifications a plus.

Experience: 1-3 years IT Auditing, or related

Travel: 20-25%

Location: Trenton

Interested candidates should submit a letter of application, resume, and the names of at least three (3) references to:

Mr. William Challice  
Director, Audit Division  
Office of the State Comptroller  
20 West State Street  
P.O. Box 024  
Trenton, NJ 08625  
E-mail: [William.Challice@osc.state.nj.us](mailto:William.Challice@osc.state.nj.us)