

**PROPOSAL COVER SHEET**  
**(Must precede all pages submitted with Proposal)**

Date Received \_\_\_\_\_

**STATE OF NEW JERSEY**  
**DEPARTMENT OF HUMAN SERVICES (DMHAS)**

Name of RFP Sandy-Recovery/Rebuilding SH for those with MI or Co-Occurring

Incorporated Name of Applicant: Jewish Family Service of Atlantic County

Type: Multi Service Family Counseling Agency

Public \_\_\_\_\_ Profit \_\_\_\_\_ Non-Profit  or Hospital-Based \_\_\_\_\_

Federal ID Number: [REDACTED] Charities Reg. Number [REDACTED]

Address of Applicant: 607 N. Jerome Ave.  
Margate, NJ 08402

Contact (name/title): Thomas Ruben Phone No.: 609-822-1108

Email truben@jfsatlantic.org Fax [REDACTED]

Total dollar amount requested: \$2906.25 per month rate Fiscal Year End: June 30

Funding Period: From 7/1/14 to 9/30/15

Total number of unduplicated clients to be served: 10

County in which housing and services are to be provided Atlantic

Authorization: Chief Executive Officer: Andrea Steinberg, LCSW

Thomas Ruben (Please print) A.S.F.C.D.

Signature: \_\_\_\_\_



Digitally signed by Andrea Steinberg  
DN: cn=Andrea Steinberg, ou=Jewish Family  
Service of Atlantic County, o=Executive  
Director, email=asteinberg@jfsatlantic.org,  
c=US  
Date: 2014.04.25 11:56:11 -0400

Date: 4/24/14

A. Funding Proposal Cover Sheet. Please use the Cover Sheet included in the RFP and place it on top of the entire RFP package. (1 point)

**B. Indicate the number of consumers that will be enrolled by the Supportive Housing program as a result of this initiative.  
(5 points)**

Jewish Family Service of Atlantic County (JFS) views access to quality, affordable housing as a primary human right and will provide supportive housing for individuals who have mental illness and who may additionally require supports related to substance use and/or a serious medical diagnosis. JFS will place **10** consumers into one-bedroom apartments in Atlantic County NJ utilizing DMHAS Tenant Based (30%) Rental Subsidies through September 30, 2015.

The program referrals will have been residents of one of the ten Sandy impacted counties who will benefit from this short-term rental and supportive housing service program. The JFS Superstorm Sandy case management service and the JFS Atlantic Homeless Alliance (AHA) will identify the referrals. They will most likely be unemployed/underemployed and looking for work and will identify a plan with the help of the program staff and adjunct DMHAS Career Services for self-sufficiency.

The program participants will utilize the DMHAS Housing Navigator services along with the JFS AHA Housing Navigator to locate an apartment in Atlantic County, NJ.

This newly proposed Supportive Housing program will comply with DMHAS Supportive Housing Licensure standards and the agency will be prepared to interact and cooperate with behavioral health home implementation efforts as they unfold in New Jersey. It will build upon the JFS's successful experience in providing Supportive Housing and Enhanced Supportive Housing services. JFS understands that additional documentation; audits and apartment inspections are included in the DMHAS oversight of this program.

The program consumers through affordable housing and services will be assisted in creating valued life roles and in the community. Assistance is built on flexible, responsive collaborations with consumers, the utilization of housing-first principles and independent apartment living with enhanced hours and supports that will stabilize participants.

**C. Program start-up will be dependent on demand and requests for services. Describe how staffing and services will be phased in based on the volume of referrals. (5 points)**

Prior to the submission of this proposal JFS identified a need for this service by surveying current agency consumers and staff. The JFS AHA and Superstorm Sandy staff was surveyed about identification of referrals and confirms that there is a continued need. Staff report many individuals who are storm impacted and in need of this short-term assistance in their recovery. These staff work closely together and the Superstorm Sandy staff is co-located onsite at the AHA weekly for collaboration of referrals.

Also, JFS participates in the Atlantic County Long-Term Recovery Group and receives referrals from Atlantic City's group, and also has a strong affiliation with Brig Strong, the Brigantine organized effort, and will accept referrals from these organizations as well as the DMHAS. JFS through its storm response, which includes funding from the Fund for New Jersey, many private donors, AmeriCares, the Robin Hood Foundation and numerous other foundations and private donors, has built relationships with myriad other storm serving providers such as Catholic Charities, the Mental Health Association, the Red Cross and the Salvation Army.

JFS anticipates identifying the program participants within three weeks of receiving the award and plans to move all into apartments by September 1, 2014. The housing locating process will be led by the DMHAS Housing Navigator service with additional location and move-in services supported with assistance from existing JFS AHA and Superstorm Sandy case management staff.

Once participants begin to move in, per diem staff and then a part-time staff person will be hired to provide JFS Supportive Housing services for the duration of the program through September 30, 2015. This staff will provide supports that will promote self-sufficiency plan for all participants so that they are positioned to maintain housing after the program's completion.

The Supportive Housing staff will receive ongoing support from the Superstorm Sandy staff to make sure all resources for those storm affected are accessed. Additionally, the AHA staff can assist with its ID Project for obtaining any birth certificates and state identification needed by participants to document citizenship as required for this program and for identification needed to support employment. They can all assist with referrals to SHRAP, which is administered in the same office building as the AHA and will also make connections to the Atlantic County Mental Health Association's RPOST program for the support of storm survivors.

**D. Briefly describe the process your agency will use to engage individuals to be served and integrate them into new housing. (5 points)**

As mentioned above, the JFS AHA and Superstorm Sandy staff will identify program referrals. The participants will be currently engaged consumers of JFS services and/or familiar to JFS through the Long Term Recovery Groups. By utilizing this staff to coordinate and assist in the housing search and move in process the participants will benefit from the already established rapport.

The JFS AHA and Superstorm Sandy staff will introduce participants to the staff hired to provide the ongoing Supportive Housing services and together they will work with the participant to create an initial plan. This service plan will have a specific focus on steps for self-sufficiency for the end (or prior to if possible) of the rental subsidy assistance.

**E. Describe how you will assist and support consumers in receiving career services in order to move them toward self-sufficiency and self-support (for rental payments) by the end of this grant cycle. (15 points)**

JFS has a strong commitment to helping consumers move toward self-sufficiency. Staff recognizes that self-support is achievable when the consumer is able to access all available resources including career preparation and job placement services. When an individual becomes a client of JFS, they participate in an initial assessment that includes an inventory of work history, aptitude, experience, educational attainment and interests. JFS staff can help clients to prepare or update a resume and practice interview techniques and presentation skills. When applicable, consumers are connected to career services or workforce development programs. Along with the adjunct Career Services offered by DMHAS with this RFP, there are several resources in the community for employment preparation and workforce training. The One Stop Center at the local Workforce Investment Board (WIB) provides academic classes to help people upgrade literacy and math skills in preparation for job training and employment. Job search classes are conducted at the center and consumers have access to job counselors and job search technology. Some clients may be eligible for tuition assistance that would allow them to take classes in demand occupations such as customer service, health careers and information technology. These classes are offered at Department of Labor approved training providers such as the community college and private educational institutions. Many programs can be completed in two to six months, include internships and lead to employment. It is likely that the mental health consumers who benefit from this housing initiative will be eligible for services provided by the NJ Division of Vocational Rehabilitation (DVR). JFS is an approved vendor for DVR. The agency conducts vocational assessments for DVR consumers with special needs, and provides job coaching when indicated.

**F. Indicate your ability to provide housing that is accessible to individuals who have difficulty with mobility or are wheelchair bound, in accordance with Americans with Disabilities Act requirements. (3 points)**

JFS will utilize all available landlord contacts and social service networks to identify rental housing suitable for those having mobility difficulties or those requiring a wheelchair. Although difficult to find, housing has been successfully identified by JFS in the past for those with these needs.

**G. Describe the full range of recovery and support services that will be provided to service recipients. (10 points)**

**Move In:** The program will assist consumers as they transition from homelessness to permanent housing. The process of both securing housing and moving is exciting and stressful. Some consumers may need to complete tasks in an extended timeline and others will immediately look to stay overnight upon receiving their keys. If they request it, consumers will be assisted in setting up and decorating their households. This process includes establishing utility accounts and setting up cable, phone, utilities and other essential services. Staff will also help consumers to obtain household items, orient them to the surrounding community (i.e. finding the nearest bus stop, post office, corner store), and establish themselves in their new home.

**Collaboration with Families:** The support of family members can enhance the wellness of participants as well as provide the connections that are often a hallmark of Recovery. JFS will prioritize the reconnection of consumers to their families in accordance with the consumers' and families' wishes. The program staff will reach out to family members with consumer consent and will partner with them to strengthen relationships and promote reconnections to community.

**Landlord/Neighbor Relationships:** Program participants will receive orientation regarding their rental rights and responsibilities, including the basics of being a good neighbor. This constitutes a review for some and a new curriculum for others. The program staff is prepared to have regular dialogue with the landlords to anticipate and forestall potential problems. They will also initiate and participate in outreach to neighbors upon consumer request.

**Supportive Services Planning/Wellness Recovery Action Plans and Advanced Directives:** Upon each consumer's transition into housing, the program staff with the consumer will develop a support plan defining the type and amount of supports the consumer wants and needs. Services will always follow the need for support and at different periods, the program will offer flexible interventions. The program and consumer will develop a Recovery plan within fourteen days of admission and will update it every ninety days or when necessary to refine changes in goals and services (self-sufficiency beyond the

rental assistance provided will be major plan focus).The program will offer WRAP supports to all participants who are interested. At this juncture, all JFS Supportive Housing staff is trained in WRAP. The program will encourage, support and facilitate consumers in realizing their plan's development and implementation. Consumers who do not have a Mental Health Advanced Directive will be offered the opportunity to complete one at the time of engagement and throughout their tenure in the program.

**Independent Living Skills Development:** Skills that enhance independent functioning will be taught and supported by program staff. These will include money management, hygiene, access to public transportation, problem-solving, household maintenance, developing a daily activity plan, and participation in other community services and resources. These activities help consumers function more independently and feel settled in the community as their tenure in the program grows.

**Employment, Volunteer & Educational Opportunities:** The program will link to the Career Services matched to this RFP by DMHAS and will provide support as outlined in Section E of this proposal. All consumers will be encouraged to utilize these services with a reminder of the timeline for self-sufficiency set for September 30, 2015.

**Mental Health, Medication and Illness Self-Management/Dual Diagnosis/IMR:** JFS has several staff members that have completed IMR training and will offer IMR to all program participants. Program consumers will not be labeled according to their treatment and abstinence adherence. JFS believes that housing is a stabilizing force and that it is difficult to address mental illness and substance abuse while experiencing cycles of homelessness. Program consumers are afforded education about mental illness and substance use and affect linkages and offer transportation to self-help groups such as AA, NA and Dual Recovery. Program staff is trained in motivational interviewing techniques and harm reduction as they relate to substance use. JFS recognizes that consumers may initially be most interested in the offer of housing, and that mental health and substance abuse treatment may need to be addressed over time after rapport has been solidly established.

**Finances/Budgeting/Payee Services:** JFS currently provides payee and fiduciary services for fifty-five consumers and assists consumers to manage their funds. Some program participants may need payee services. The JFS fiscal department also offers budgeting and other fiscal education to program participants who want it and will help them to develop a budget and to identify and achieve financial goals. The consumer will identify items that are a must for payment such as rent, utilities, and fines. The consumer may also select life enrichment budget targets. These items may include money to buy gifts for friends and family, funds for a craft class, travel, etc.

**Transportation:** Program staff transport consumers to facilitate their linkages to community services and integration activities. After a linkage occurs, participants are offered options which may include riding the transit systems with consumers as they become familiar with schedules and transfers to other lines. With program staff riding along, consumers are trained on reading bus routes, trip planning and etiquette.

**Peer and Natural Supports Development:** Many program participants will be isolated and disconnected from community involvement, friends and family. The staff will link to peer-to-peer support services through leverages of a Peer Specialist from an existing JFS Supportive Housing program and connections to the self-help movement. The specialist also models Recovery potential, both in the mental health and addictions arena. Participation in local religious congregations can also be a strong element of building a sense of connectedness and community.

**Social/Recreational and Leisure and Community Involvement:** JFS staff and the subcontracted Peer Specialist will help to foster community connections. The agency will also provide a community integration fund as needed to assist consumers with social and recreational activities as they integrate into the community.

**Benefits/Entitlements:** JFS is knowledgeable about existing assistance programs and their eligibility criteria. Staff assists consumers to obtain Social Security and Welfare benefits. A JFS staff member credentialed as Social Security Application Specialist (SOAR Train the Trainer) is available for consultation to all program staff. JFS has assisted over one hundred consumers in the last year to obtain GA benefits, and approximately sixty to obtain a Social Security award. JFS hosts the Atlantic County Welfare department who complete applications at the JFS offices and the Atlantic Homeless Alliance is also co-located at the County office building. Program staff will provide support to all consumers without benefits that will help them to expeditiously obtain them.

**H. Describe your agency's ability to affirmatively link individuals to primary care practitioners, support the consumers as they engage in primary care treatment and facilitate the coordination of primary care and behavioral healthcare with and on behalf of the consumers. (5 points)**

The program staff will provide support that assures the linkage of consumers to primary care and dental services, and accompany consumers to appointments when health care concerns and comorbid conditions exist. JFS has received a grant from the AmeriCares foundation to provide nursing services and health care coordination to Sandy impacted individuals with serious comorbid medical conditions and will extend this assistance to eligible program participants.

Staff will assure that consumers are enrolled in Medicaid or in any other insurance benefit that they are eligible to receive. JFS has relationships with both Federally Qualified Health Centers in this community, as well as with multiple primary care and specialist providers. The program will utilize both South Jersey Family Medical and UMDNJ dental services to foster dental wellness. As needed, the program will utilize the JFS Nurse Educator/Care Coordinator services from other supportive housing programs to provide consultation and education to consumers as necessary, including nutrition information, managing medications and prescriptions, disease education (i.e. diabetes), guidance, coordination of medical care, exercise planning, and information regarding preventive health care.

**I. Describe how your agency will monitor medication and ensure that necessary blood work is completed in order to optimize medication adherence. (5 points)**

Consumers will receive assistance from the program staff to support medication adherence and prompts to follow their prescribed regimens. As needed, staff will help to fulfill any required blood work and will see all consumers at least twice per week to help them organize medications, review refill needs, and to schedule any follow up medical/psychiatric appointments.

**J. Provide a brief description of the housing model(s) that will be made available (one-bedroom apartments, single family home, shared living, scattered site apartments, apartment building with mixed use, etc.). Include rationale for choosing this particular housing design. (3 points)**

JFS will assist program participants to locate efficiency or one-bedroom units throughout Atlantic County. As the participants will most likely be working, the housing will be conveniently located to their employment and transportation routes. This model affords the greatest flexibility and choice for consumers who will be sustaining the housing on their own after the program concludes September 30, 2015. Consumers will have leases in their names and JFS will sponsor the DMHAS tenant-based subsidies using the 30% income standard outlined in the RFP.

**K. Provide the municipality and county where housing will be located. (2 points)**

The housing will be located in Atlantic County, NJ and as mentioned above the program consumers will determine the municipality. All participants will receive housing location services from the DMHAS Navigation program with support from the JFS AHA program.



**L. Describe your organization's plan to address consumers' substance abuse issues, drug and alcohol relapse prevention or harm reduction strategies. (5 points)**

Program consumers will not be labeled according to their treatment and abstinence adherence. JFS believes that housing is a stabilizing force and that it is difficult to address mental illness and substance abuse while experiencing cycles of homelessness. Program consumers are afforded education about mental illness and substance use and affect linkages and offer transportation to self-help groups such as AA, NA and Dual Recovery. Program staff is trained in motivational interviewing techniques and harm reduction as they relate to substance use. JFS staff recognizes that consumers may initially be most interested in the offer of housing and employment services and that mental health and substance abuse treatment may need to be addressed over time after rapport has been solidly established.

**M. Describe how your organization will support consumers in attaining the daily living skills necessary to live integrated lives in the community. (5 points)**

After assessing independent living education needs, program staff will teach and support skills that enhance independent functioning. These skills will include money management, hygiene, use of public transportation, problem-solving, household maintenance, the development of a daily activity plan, and participation in other community services and resources. These activities help consumers' function more independently and feel settled in the community as their tenure in the program grows, they also assist them in maintaining employment.

The education is individualized and the staff understands that some skills may develop quickly and others may need ongoing support and prompts. For example, one consumer in a JFS Enhanced Supportive Housing program has learned how to clean his apartment; however he is not able to remember to complete this independent living task or to notice the signs of his apartment becoming dirty. At first staff worked side by side with him to clean the apartment but now once a week the staff stop by to remind him it is time to clean, the staff member then leaves for an hour and returns to check on the progress. The consumer cleans his apartment during this hour on his own-no longer requiring the side by side education-and he reports feeling good about the accomplishment.

**N. Demonstrate how the proposed service will integrate the following principles into service delivery:  
(20 points)**

**1. Promotion of wellness and recovery (grounded in SAMHSA's 8 Domains of Wellness);**

JFS utilizes an assessment that incorporates the 8 Domains of Wellness and has recently created a worksheet that helps consumers' self-evaluate areas for goal setting within the 8 Domains. While a major focus of this service will be planning for self-sufficiency, participants will be encouraged to look holistically at their lives and set goals to enhance and promote their overall wellness.

**2. Promotion of community inclusion;**

All program linkage work and employment will promote community inclusion through connections to mainstream integrated services and jobs. JFS has longstanding cooperative relationships across social service and private sector organizations where the joint goal is to assist individuals in living full self-directed lives in the community.

**3. Culturally competent and linguistically accessible services;**

The Supportive Housing staff seeks out culturally competent information when meeting with a consumer from an ethnic background unfamiliar to them and gently asks questions of the consumer to guide appropriate interactions and referrals. They also participate in JFS agency-wide trainings on issues of cultural competence and in those offered in the community through a NJ Division of Mental Health and Addictions funded multicultural training agency.

JFS employs bi-lingual Spanish speaking staff to support consumers.

**4. Demonstration of best practices.**

JFS Supportive Housing staff is trained in and practice Motivational Interviewing and will be retrained in June 2014 in Illness Management and Recovery. All program consumers will be offered the opportunity to create a WRAP and will be provided ongoing support to implement the plan into their lives. The WRAP may have a special focus on coping with a new job and the self-care necessary to maintain employment.

**O. Describe your experience and success in providing supportive services to, and/or development of housing opportunities for, individuals with a mental illness in the community. (5 points)**

JFS has a Supportive Housing license in good standing since 2008 and has a long history of working with DMHAS to provide supportive services to high-risk consumers living independently in the community through our previously named and funded Residential Support Services program. In the mid 1990's JFS saw the need to intervene with supportive services and advocacy in high-rise buildings in Atlantic City. Tensions were present between older adults and younger mental health consumers residing in the same subsidized buildings. JFS worked with building managers to provide interventions that minimized the tensions by providing education regarding mental illness and needed services. This service was very successful and expanded to include assistance to consumers living in non-high-rise apartments.

As JFS has assisted homeless PATH consumers to transition to housing the agency has been successful in obtaining housing for 170 consumers over the past seven years with an over 90% retention rate. JFS staff utilized a wide array of resources to accomplish this outcome; accessing and sponsoring Shelter Plus Care Vouchers, locating open subsidized units in high-rise buildings, matching consumers as roommates to afford non-subsidized apartments and working through the EA benefit system. JFS participated in a cooperative application seven years ago to obtain Shelter Plus Care vouchers and currently is utilizing ten of the thirteen awarded to Atlantic County. The agency also manages DMHAS Tenant Based Rental Subsidies and provides supportive services to the consumers.

With this Superstorm Sandy Supportive Housing program, JFS will continue to provide successful/respectful supportive housing services with process-based empowerment as a core value. Matching the resources of the JFS Atlantic Homeless Alliance and Superstorm Sandy case management programs will allow for quick referral identification, housing location and move in.

JFS has learned to listen and let consumers take their time through the process from homelessness to secure permanent housing. These lessons teach that service intensity and goals must match the identified needs of consumers and help drive the agency's success in providing high quality and successful supportive housing services.

**P. Format of proposal must follow directions for submission, and include a Statement of Assurances signed by Chief Executive Officer (Attachment C), Signed Debarment Certification (Attachment D). (3 Points)**

See attached

**Q. Please provide written assurances that, if your organization is funded pursuant to this RFP:  
(2 points)**

Jewish Family Service assures that if funded through this RFP it will:

1. Pursue available resources (e.g. grants, vouchers, rental assistance, etc.) and collaborate with local housing authorities and/or other related housing development entities to develop, expand, and/or enhance housing options for enrolled consumers;
2. Keep funding for this initiative segregated from funding for all other initiatives/programs operated by the organization and will have an ability to specifically report on the individuals served in this initiative;
3. Work in cooperation with the regional and central offices of DMHAS, County Mental Health Boards and State psychiatric hospitals to identify people to be served, meet data collection requirements, and participate in any standardized affiliation agreements that may be developed;
4. Comply with DMHAS' reporting requirements specific to this initiative;
5. Provide the full range of services delineated in
6. DMHAS and related regulations to all individuals enrolled; and
7. Pursue all available sources of revenue, including Medicaid if you are eligible to bill for the services provided, and will report all revenue generated as an offset to the monthly rate billed for the aggregate of individuals served each month.

## Attachment C

### **Department of Human Services Statement of Assurances**

As the duly authorized Chief Executive Officer/Administrator, I am aware that submission to the Department of Human Services of the accompanying application constitutes the creation of a public document that may be made available upon request at the completion of the RFP process. This may include the application, budget, and list of applicants (bidder's list). In addition, I certify that the applicant:

- Has legal authority to apply for the funds made available under the requirements of the RFP, and has the institutional, managerial and financial capacity (including funds sufficient to pay the non-Federal/State share of project costs, as appropriate) to ensure proper planning, management and completion of the project described in this application.
- Will give the New Jersey Department of Human Services, or its authorized representatives, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with Generally Accepted Accounting Principles (GAAP). Will give proper notice to the independent auditor that DHS will rely upon the fiscal year end audit report to demonstrate compliance with the terms of the contract.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. This means that the applicant did not have any involvement in the preparation of the RFI, including development of specifications, requirements, statement of works, or the evaluation of the RFI applications/bids.
- Will comply with all federal and State statutes and regulations relating to non-discrimination. These include but are not limited to: 1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352; 34 CFR Part 100) which prohibits discrimination based on race, color or national origin; 2) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794; 34 CFR Part 104), which prohibits discrimination based on handicaps and the Americans with Disabilities Act (ADA), 42 U.S.C. 12101 et seq.; 3) Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et. seq.; 45 CFR part 90), which prohibits discrimination on the basis of age; 4) P.L. 2975, Chapter 127, of the State of New Jersey (N.J.S.A. 10:5-31 et. seq.) and associated executive orders pertaining to affirmative action and non-discrimination on public contracts; 5) federal Equal Employment Opportunities Act; and 6) Affirmative Action Requirements of PL 1975 c. 127 (NJAC 17:27).
- Will comply with all applicable federal and State laws and regulations.
- Will comply with the Davis-Bacon Act, 40 U.S.C. 276a-276a-5 (29 CFR 5.5) and the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.27 et seq. and all regulations pertaining thereto.



- Is in compliance, for all contracts in excess of \$100,000, with the Byrd Anti-Lobbying amendment, incorporated at Title 31 U.S.C. 1352. This certification extends to all lower tier subcontracts as well.
- Has included a statement of explanation regarding any and all involvement in any litigation, criminal or civil.
- Has signed the certification in compliance with federal Executive Orders 12549 and 12689 and State Executive Order 34 and is not presently debarred, proposed for debarment, declared ineligible, or voluntarily excluded. The applicant will have on file signed certifications for all subcontracted funds.
- Understands that this provider agency is an independent, private employer with all the rights and obligations of such, and is not a political subdivision of the Department of Human Services.
- Understands that unresolved monies owed the Department and/or the State of New Jersey may preclude the receipt of this award.

Jewish Family Service of Atlantic & Cape May Counties

Applicant Organization  
Equivalent

4/25/14

Date

6/97



Digitally signed by Andrea Steinberg  
DN: cn=Andrea Steinberg, o=Jewish Family Service  
of Atlantic County, ou=Executive Director,  
email=asteinberg@jfsatannc.org, c=US  
Date: 2014.04.25 11:55:41 -0400

Signature: Chief Executive Officer or  
*Thomas Nela Asst E.D.*  
Andrea Steinberg, LCSW Executive Director

Typed Name and Title

Attachment D

READ THE ATTACHED INSTRUCTIONS BEFORE SIGNING THIS CERTIFICATION.  
THE INSTRUCTIONS ARE AN INTEGRAL PART OF THE CERTIFICATION.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by an Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Andrea Steinberg, LCSW Executive Director

Name and Title of Authorized Representative

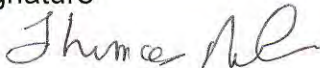


Digitally signed by Andrea Steinberg  
DN: cn=Andrea Steinberg, o=Jewish Family Service of  
Atlantic County, ou=Executive Director,  
email=asteinberg@jfsatlantic.org, c=US  
Date: 2014.04.25 11:49:08 -0400

4/25/14

Signature

Date



Asst ED

This certification is required by the regulations implementing Executive order 12549,  
Debarment and Suspension, 29 CFR Part 98, Section 98.510