### DEPARTMENT OF CHILDREN AND FAMILIES AGREEMENT WITH

### MONTGLAIR STATE UNIVERSITY (CONTRACTED STATE AGENCY)

This AGREEMENT shall be effective as of the date recorded on the signature page of this document.

WHEREAS the New Jersey Department of Children and Families (the "Department") has been duly designated under the authority of N.J.S.A. 30:1A-1, 30:1-11, 30:1-12, and 30:1-20 to administer or supervise the administration of social service and training programs and has, in turn, designated the Departmental Component to be directly responsible for the funding, implementation, and administration of such social service and training programs, including the program(s) covered by this Agreement; and

WHEREAS the Departmental Component desires that the Contracted State Agency provide services and the Contracted State Agency has agreed to provide services in accordance with the terms and conditions contained in this Agreement;

THEREFORE the Departmental Component and the Contracted State Agency identified on the signature page agree as follows:

### I. <u>DEFINITIONS</u>

For the purposes of this document, the following terms, when capitalized, shall have meanings as stated:

Annex(es) means the attachment(s) to this document containing programmatic and financial information.

Agreement means this document, the Annex(es), any additional appendices or attachments (including any approved assignments, subcontracts or modifications) and all supporting documents. The Agreement constitutes the entire agreement between the parties. Any change or modification to this Agreement must be written and approved in writing by the Departmental Component.

<u>Contracted State Agency</u> means the State organization or unit that enters into a contractual arrangement with a Departmental Component of the Department of Children and Families.

Days means calendar days

<u>Departmental Component</u> means the division, bureau, office or other unit within the Department of Children and Families that is responsible for the negotiation, administrative

review, approval, and monitoring of certain social services and training Contracts or Agreements.

Expiration means the cessation of the Agreement because its term has ended.

Notice means an official written communication between the Departmental Component and the Contracted State Agency. All Notices shall be delivered in person or by certified mail, return receipt requested, and shall be directed to the person(s) and address(es) specified for such purpose in the Annex(es) or to such other person(s) as either party may designate in writing.

The Notice shall also be sent by regular mail and shall be presumed to have been received by the addressee five Days after being sent to the last address known by the Departmental Component or Contracted State Agency.

<u>Termination</u> means an official cessation of this Agreement, prior to the expiration of its term, resulting from action taken by the Departmental Component or the Contracted State Agency, in accordance with provisions contained in this Agreement.

### II. BASIC OBLIGATIONS OF THE DEPARTMENTAL COMPONENT

Section 2.01 Payment. As established in the Annex(es), payment for the delivery of Agreement services shall be based on allowable expenditures or the specific rate per unit of service delivered. Such payment(s) shall be authorized by the Departmental Component in accordance with the Agreement time frames; not to exceed the maximum amount specified in the Annex(es). All payments authorized by the Departmental Component under this Agreement shall be subject to revision on the basis of an audit or audits conducted under Section 3.04 Audit or on the basis of any Departmental Component monitoring or evaluation of the quality of services delivered pursuant to this Agreement.

### III. BASIC OBLIGATIONS OF THE CONTRACTED STATE AGENCY

Section 3.01 Agreement Services. The Contracted State Agency shall provide services to eligible persons in accordance with all specifications contained in this Agreement.

Section 3.02 Reporting. The Contracted State Agency shall submit to the Departmental Component programmatic and financial reports on forms provided by the Departmental Component, as well as, any other information requested on the checklist attached hereto as Attachment 2. The reporting frequency and due date(s) shall be specified and sample forms, if applicable, shall be included in the Annex(es). The Contract Agency shall submit to the Departmental Component any additional special reports that may be required.

Section 3.03 Compliance with Laws. The Contracted State Agency agrees in the performance of this Agreement to comply with all applicable federal, State, and local laws, rules and regulations (collectively, "laws"), including but not limited to the following:

a) State and local laws relating to licensure; federal and state laws relating to safeguarding client information, including N.J.S.A. 9:6-8.10a, which requires the Contracted State Agency to maintain confidentiality regarding child abuse and neglect files;

b) The federal Civil Rights Act of 1964 (as amended);

c) P.L. 1975, Chapter 127, of the State of New Jersey (N.J.S.A. 10:5-31 et seq.) and associated executive orders pertaining to affirmative action and nondiscrimination in public contracts;

d) The federal Equal Employment Opportunity Act;

e) Section 504 of the federal Rehabilitation Act of 1973 pertaining to nondiscrimination on the basis of handicap, and regulations thereunder;

f) The New Jersey Conflicts of Interest Law (N.J.S.A. 52:13D-12 et seq.);

g) New Jersey Department of Treasury regulations, policies, and procedures; and

h) DCF policies and procedures (See Section 3.05 of this Agreement);

i) New Jersey Law Against Discrimination (LAD) (N.J.S.A. 10:5-1 et seq.)

j) The Americans With Disabilities Act (ADA) (42 U.S.S. 12101 et seq.)

k) The State Equal Employment Opportunity (N.J.S.A. 10:5-31 et seq, N.J.A.C. 17:27)

Failure to comply with the laws, rules, regulations, policies, and procedures referenced above shall be grounds to terminate this Agreement.

If any provision of this Agreement conflicts with any federal or State law(s) or shall have the effect of causing the State of New Jersey to be ineligible for federal financial participation in payment for Agreement services, the specific Agreement provision shall be considered amended or nullified to conform with such law(s). All other Agreement provisions shall remain unchanged and shall continue in full force and effect.

Section 3.04 Audit. At any time during the Agreement term and up to 7 years after Expiration or Termination of the Agreement, the Contracted State Agency's compliance with specific Agreement provisions and the operations of any assignees or subcontractors engaged by the State Agency under Section 5.03 Assignment and Subcontracts may be subject to audit by the Departmental Component or by any appropriate unit or agency of State or federal government.

Whether or not such audits are conducted during the Agreement term, a final financial and compliance audit of Agreement operations, including the relevant operations of any assignees or subcontractors, may be conducted after Agreement Termination or Expiration. If any audit has been started but not completed or resolved before the end of the 7 year period, the Contracted State Agency continues to be subject to such audit until it is completed and resolved.

Section 3.05 Department Policies and Procedures. In the administration of this Agreement the Contracted State Agency, unless otherwise noted in this Agreement, shall comply with all applicable policies and procedures issued by the Department of Children and Families including, but not limited to, the policies and procedures contained in the Department's Contract Reimbursement Manual (as from time to time amended) and the Department's

Contract Policy and Information Manual (as from time to time amended). Failure to comply with these policies and procedures shall be grounds to terminate this Agreement.

### IV. TERMINATION

This Agreement may be terminated or suspended in accordance with the sections listed below.

Section 4.01 Termination for Convenience by the Departmental Component or Contracted State Agency. The Departmental Component or Contracted State Agency may terminate this Agreement upon 60 Days' written advance Notice to the other party for any reason whatsoever, including lack of funding by the Departmental Component.

The parties expressly recognize and agree that the Departmental Component's ability to honor the terms and conditions of this Agreement is contingent upon receipt of federal funds and/or appropriations of the State legislature. If during the term of this Agreement, therefore, the federal and/or the State government reduce its allocation to the Departmental Component, the Departmental Component reserves the right, upon Notice to the Contracted State Agency, to reduce or terminate the Agreement.

Section 4.02 Default and Termination for Cause. If the Contracted State Agency fails to fulfill or comply with any of the terms or conditions of the Agreement, in whole or in part, the Departmental Component may by Notice place the Contracted State Agency in default status, and take any action(s) listed in accordance with Policy P9.05, Contract Default located in the Department's Contract Policy and Information Manual. Notice shall follow the procedures established in the Policy.

<u>Section 4.03 Termination Settlement</u>. When an Agreement is terminated under any of the terms of this Agreement, the Contracted State Agency shall be prohibited from incurring additional obligations of Agreement funds. The Departmental Component may allow costs which the Contracted State Agency could not reasonably avoid during the Termination process to the extent that said costs are determined to be necessary and reasonable.

The Contracted State Agency and Departmental Component shall settle or adjust all accounts in a manner specified by the Department and shall be subject to a final audit under Section 3.04 Audit.

### V. ADDITIONAL PROVISIONS

Section 5.01 Records. The Contracted State Agency must maintain adequate books and records, supporting documents, statistical records, and all other records pertinent to the Agreement. The Contracted State Agency shall retain all such books and records for 7 years after the Expiration or Termination of the Agreement.

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The Contracted State Agency's books, records and facilities must be available to the Department or an agent of the State or federal government for the purposes of visitation, inspection, evaluation or audit. Such visitations, inspections, evaluations and audits, may be at any time and may be announced or unannounced.

If any litigation, claim, negotiation, audit or other action involving the records has not been

resolved, the records must be retained until after such resolution.

Section 5.02 Application of New Jersey Law. This Agreement shall be governed, construed and interpreted in accordance with the laws of the State of New Jersey including the New Jersey Contractual Liability Act (N.J.S.A. 59:13-1 et seq.).

Section 5.03 Assignment and Subcontracts. No rights or obligations of the Contracted State Agency under this Agreement, in whole or in part, may be assigned or subcontracted to another entity for any reason without the prior written approval of the Departmental Such consent shall not relieve the Contracted State Agency of its full Component. responsibilities under this Agreement. Consent to the subcontracting of any part of the services shall not be construed to be an approval of said subcontract or any of its terms, but shall operate only as an approval of the Contracted State Agency's request for the making of a subcontract between the Contracted State Agency and its chosen subcontractor. All approved assignments and subcontracts shall become part of this Agreement, and the Contracted State Agency shall bear full responsibility, without recourse to the Departmental Component, for its performance. The Contracted State Agency shall forward copies of all assignment and subcontract documents to the Departmental Component and shall retain copies of them on file together with this Agreement.

Section 5.04 Client Fees. Other than as provided for in the Annex(es) and/or Departmental Component specific policies, the Contracted State Agency shall impose no fees or any other types of charges of any kind upon recipients of Agreement services.

Section 5.05 Modifications and Amendments. If both parties to this Agreement decide to amend or supplement this Agreement, any and all such amendments or supplements shall be in writing, dated and signed by both parties. The amendment or supplement shall incorporate the entire Agreement by reference and will not serve to contradict, amend or supplement the Agreement except as specifically expressed in the amendment or supplement. modification form(s) shall be supplied by the Departmental Component.

Section 5.06 Exercise of Rights. A failure or a delay on the part of the Departmental Component or the Contracted State Agency in exercising any right, power or privilege under this Agreement shall not waive that right, power or privilege. Moreover, a single or a partial exercise shall not prevent another or a further exercise of that or of any other right, power or privilege.

The Department reserves a royalty-free, nonexclusive and Section 5.07 Copyrights. irrevocable right to reproduce, publish or otherwise use any work or materials developed under a Department or federally funded contract or subcontract. The Department also

reserves the right to authorize others to reproduce, publish or otherwise use any work or materials developed under said contract or subcontract.

### DEPARTMENT OF CHILDREN AND FAMILIES AGREEMENT WITH

### MONTCLAIR STATE UNIVERSITY (CONTRACTED STATE AGENCY)

### AGREEMENT SIGNATURES AND DATES

The terms of this Agreement have been read and understood by the persons whose signatures appear below. The parties agree to comply with the terms and conditions of the Agreement set forth on the preceding pages in Articles I through Article V, and any related Annexes.

. This Agreement contains 12 pages and is the entire agreement of the parties. Oral evidence tending to contradict, amend or supplement the Agreement is inadmissible, the parties having made the Agreement as the final and complete expression of their mutual understanding. Agreement Name: SANDY FUNDED INFANT EARLY CHILDHOOD MENTAL HEALTH TRAINING \_(assigned by OCA) Interdepartmental Agreement #: 14NJGZ Agreement Effective Date: 10-01-2013 Agreement Expiration Date: 06-30-2014 Funding amount transferred to the DCF: Funding amount transferred to the Contracted State Agency: \$ \$360,000 CONTRACTED AGENCY DEPARTMENT Contact Person: FREDERICK Contact Person: JUDITH CAFFIERO Title: BUSINESS MANAGER Telephone: 973-6 Telephone: \_\_\_\_ AGREEMENT SIGNATURES (Name of Contracted Agency Signatory) tssociate

Contract Number:	

### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

## Annex A PROGRAM DESCRIPTION Section 2.2

Infant/Early Childhood Mental Health (lecmh) Education In Community-Based Early Care And Education Settings

Please note that a	dditional information/addenda may be required in order to complete the

contract package. Any specific requirements/stipulations pertaining to the program will be forwarded as applicable.

Label all answers clearly as outlined below:

Program Name:

1. Provide a brief description of the program/component and its purpose. The description should reflect the goals and services set forth in the initial RFP and any changes that may have resulted from negotiations.

The development of a skilled and emotionally healthy infant and eary childhood workforce is the foundation of healthy development in all domains, and is considered the base upon which the Pyramid Model approach to early care ane education is built. This effective workforce recognizes the critical importance of responsive and attuned relationships in building healthy brains and minds, and recognizes the developmental progress that begins with early self-regulation, and proceeds through the development of social engagement, reciprocity, development of communicative and representation capacities and promotes the development of emotionally and intellectually meaningful interpersonal growth and shared development. These functional capacities are the foundation of intellectual growth, and are built through a community of responsive relationships that include infant and early childhood care and education staff, but particularly involve the parents and other familial and close relationships. Central to parental capacities to provide these kinds of nurturing relationships that are associated with infant and child emotional and intellectual well-being as well as the reductyion of child maltreatment are the 5 protective factors identified by the Center for the Study of Social Policy and expressed in the Strengthening Families Initiative through Early Care and Education. Effective infant and early childhood mental health services are a cornerstone of the five Protective Factors that promote positive infant/child social-emotional health and development, nurture positive parent-child relationships, facilitate parent resilience, build social/community connections, and provide linkages to needed resources and supports. These services have been shown to improve maternal and child health, family functioning and stability, child/family well-being, and prevent child neglect and abuse.

The Center for Autism and Early Childhood Mental Health (CAECMH) at Montclair State University (MSU) will work with DCF and other state partners to develop a training and implementation plan; and will work with DCF and state and local partners to reach early care and education settings in the 10 counties hardest hit by Superstorm Sandy to:

•Address continuing education needs of providers and front line staff on disaster recovery/ psychological first aid

- •Assess infant/early childhood training needs in the designated counties; and develop an infant/early childhood training network that can readily provide professional education and staff training to at least 500 front line worker serving these populations in the target counties
- •Promote assessment, early identification and referral using a standardized developmental screening tool, e.g. Ages & Stages Questionnaire (ASQ), M-CHAT, and social-emotional screening tools (ASQ:SE)
- •Promote the use of evidence-based practices and support development of the New Jersey Infant Mental Health Endorsement (IMH-E), and the Pyramid Model/Center on the Social and Emotional Foundations for Early Learning (CSEFEL) in appropriate settings
- •Provide training and preparation, including reflective supervision, for at least 500 infant/early childhood professionals (estimate of 50 per county over two years) for completion of Level 1 or Level 2 of the NJ IMH Endorsement process
- •Provide links for infant/early childhood mental health consultation, as needed
- •Participate in efforts to provide technical support to promote quality improvement in early care and education settings
- \*The long-range goal is to integrate proven practices and curricula into these settings after the grant funds end on 9/30/15.
- 2. Identify the target population served by this program/component (i.e. individuals who have been unemployed for the past 6-12 months).
  - Provide a brief outline or snapshot of the characteristics, needs, and current circumstances of the population the program intends to serve.
  - Explain how these customers are distinct in any way from the general population. It is generally viewed as a sign of strength when a program is able to identify the population that will benefit the most from the services provided.

The CAECMH at MSU will work with state and local partners to provide a network of professional education and training support to promote Infant/Early Childhood Mental Health (IECMH) services and evidence-based practices in community-based settings that target young children, birth to age eight, and their parents, families and/or other caregivers. Through this initiative, NJ will build the capacity of local programs/staff in the field of IECMH in a variety of early childhood community settings in the ten-county area impacted by Superstorm Sandy. Early care settings may include: childcare centers, family childcare providers, Early Head Start/Head Start, home visiting programs, preschools, elementary schools, family outreach programs, Parent Linking Programs, Project TEACH sites, Family Success Centers, child welfare offices and other related settings. The primary focus for these funds will be limited to the ten counties most directly impacted by Superstorm Sandy—Atlantic, Bergen, Cape May, Cumberland, Essex, Hudson, Middlesex, Monmouth, Ocean, and Union.

MSU brings expertise in the field of infant/early childhood mental health, and prior experience in implementing training models that build program and staff capacity for providers/workers in a variety of early childhood settings. For this initiative, MSU will be expected to support the development of New Jersey's Infant Mental Health Endorsement (IMH-E) and the Pyramid Model/Center on the Social and Emotional Foundations for Early Learning (CSEFEL), and help to identify other relevant evidence-based infant/early childhood mental health models or curricula.

3. Detail what the program intends to address through service delivery. State the results the program intends to achieve.

The overall service objective is to reach a minimum of 10,000 children (birth to age 8) in the ten-county region over the two year period of the grant. Through this initiative, at least 500 direct service staff/caregivers will expand their knowledge base and develop stronger skills for applying evidence-based practices and principles in their work with infants, young children and their families. This will be accomplished through a network of Infant/Early Childhood Mental Health training, coaching and consultation across key early care and education settings. In addition, this contract will also provide training and preparation, including reflective supervision, for at least 500 infant/early childhood professionals for completion of Level 1 or Level 2 of the newly established New Jersey IMH Endorsement process (estimate of 50 staff per county over two years).

DCF will work with MSU to develop specific process/outcome indicators to measure the progress and impacts of this initiative. MSU will be required to track data on the numbers of children and families reached, and other key service indicators within the ten-county target area as designated by DCF.

### 4. Describe the program approach and method of service delivery.

The CAECMH will conduct training for implementation of evidence-based practices/curricula promoting infant/early childhood mental health in community-based settings in the ten affected counties. The project will integrate early childhood mental health prevention education and consultation for at least 500 early childhood workers in community settings that include: home visiting programs, childcare centers, Early Head Start/Head Start, preschools, elementary schools, Family Outreach Program, Parent Linking Programs, Project TEACH, Family Success Centers and child welfare offices. The selected training programs will have an estimated reach of 10,000 infants/young in New Jersey's affected communities. In addition, this contract will also provide training and preparation, including reflective supervision, for at least 500 infant/early childhood professionals for completion of Level 1 or Level 2 of the NJ Infant Mental Health Endorsement process (estimate of 50 staff per county over two years). Through this project, an expected 10,000 children will be reached state-wide.

The project will consist of three training sequences, all taking place for 3 hours over 10 sessions, for a total of 30 hours of in-service training, and an additional 24 hours of reflective supervision offered in 2 hour sessions over the course of the project.

### 5. Detail how customers access services.

- Cite any physical limitations that might preclude program admission or referral acceptance
- Indicate specific documents needed for referrals, when applicable
- Discuss referral procedures and discharge planning with respect to the continuum of care
- Cite negative and planned discharge procedures

I/ECMH training and support services will specifically target all providers, professionals, children and families in the following ten counties: Bergen, Essex, Hudson, Middlesex, Monmouth, Union, Atlantic, Cape May, Cumberland, and Ocean.

Information about this professional development project and its goals will be promulgated through existing infratructure within each county, including:

- 1) CCRR = Child Care Resource & Referral (Also oversees registered Family Child Care Providers
- 2) DCPP= Division of Child Protection & Permanency
- 3) HS = Head Start
- 4) EHS = Early Head Start
- 5) EBHV= Evidence Based Home Visitation (NFP, Healthy Families, PAT, HIPPY)
- 6) CSS = County School Superintendents
- 7) El = Early Intervention

Priority populations will include providers/agencies (cited in the prior section) that specialize in working directly with parents and families of infants and young children that: (a) reside in the counties/ communities that were directly impacted by Super Storm Sandy; (b) are at a low to moderate income level—e.g. families utilizing subsidized childcare, publically-funded preschool programs, WIC, etc. (c) have parents/caregivers with special health/behavioral health needs that include trauma/toxic stress, depression, substance abuse, or domestic violence; (d) have children with developmental delays, disabilities or other special health needs; (e) are families with a history of child abuse or neglect, or have current or prior involvement with child welfare services; and (f) children/families that demonstrate additional needs, e.g. military families.

6. Describe the neighborhood(s) and the building(s) where each program site(s) is located. Detail accessibility to mass transportation. Identify the program catchment area.

Trainings will occur in regionally accessible locations within a reasonable geographic distance from various provider agencies within the 10 counties identified. I/ECMH training and support services will specifically target all providers, professionals, children and families in the following ten counties: Bergen, Essex, Hudson, Middlesex, Monmouth, Union, Atlantic, Cape May, Cumberland, and Ocean.

7. Detail the program's emergency procedures. Provide any after-hours telephone numbers, emergency contacts, and special instructions.

Because this project is aimed at providers, the participants of this program will be provided the CAECMH contact information, where they can reach the Director and Associate Director, and the direct lines for the Project Developer and the Curriculum and Training Coordinator. The CAECMH is open from 8:30-7:30 M-TH and from 8:30-4:30 on Fridays. The CAECMH is not open on the weekends, but the general MSU operating number can field any emergency calls, and while the member agencies will be the primary source of emergency support for the staff who participate in the trainings, the CAECMH project staff will provide emergency 24 hour/7 day a week cell, text and email contact information..

- 8. Provide the total number of unduplicated customers served in the previous contract period for each of the contracted programs. Unduplicated customers refers to the practice of counting a customer receiving services only once within a service cycle.
  - Indicate the number of unduplicated customers achieving results.

Program Description cont.

• Indicate how the information was captured and measured.

This is the first contract period for this project.

# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES Annex A PROGRAM PERSONNEL INFORMATION Section 2.4

Program Name:

Infant/Early Childhood Mental Health Education In Community-Based Early Care And Education

☐ FT Associat	\ <u>\</u>	☐ FT Director	POST
Project Developer	Associate Director		POSITION NAME/IITLE
Adam Dibella	Kaillin Mulcahy	Dr. Gerard Costa	NAME OF EMPLOYEE
8:30	as needed	as needed	DAILY WORK HOURS FROM TO
4:30			VORK RS TO
100%	10%	10%	%OF TIME TO PROGRAM
M.S.	M.A., Licensed Professional Counselor, IMH-E IV-Clinical	Ph.D., Licensed Psychologist, DIR-C, IMH- E IV-Clinical	QUALIFICATIONS (DEGREES, LICENSES, CERTIFICATIONS)
The Project Developer will serve as the principal liaison to the coordinating and service systems in each county, will oversee the development and implementation of informational and recruitment materials and efforts, identification of training sites and logistics, and develop and record data and	The Associate Director will be responsible for closely involved in developing the curriculum for the trainings, along with the Curriculum and Training Coordinator, for providing reflective supervision to participants, and for managing all internal fiscal responsibilities.	The Director will be responsible for overseeing the entire project and supervising the Curriculum & Training Coordinator and the Project Developer. The Director will be involved in oversight of the project, developing the professional development curriculum, supervise staff on the project, and will participate in providing reflective supervision to participants	FUNCTIONAL JOB DUTIES
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M.A. Cerlified: K-8, TSD, preschool	100%	4:30	8:30	Lorri Sullivan	Curriculum And Training Coordinator	N FT

# DEPARTMENT OF CHILDREN AND FAMILIES SCHEDULE OF ESTIMATED CLAIMS THIRD PARTY CONTRACTS

ORIGINAL MOD#

DIVISION:	DECP		ORG CODE		1630			
PROVIDER NAME:	PROVIDER NAME: MONTCLAIR STATE UNIVERSITY	UNIVERSITY	CONTRACT NO. :	14NJGZ	CONTRACT PERIOD:	PERIOD: 10/1/13	113 70	06/30/2014
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SERVICE PERIOD	COMPONENT # 1	FAMLY CLNT S, REC 2	COMPONENT #	COMPONENT #		COMPONENT #	ESTIMATED CLAIM	ED CLAIM
MONTHYEAR	APU:1630-059		APU:	APU:	APU: APU:	APU:	MONTHLY	YTD
OCT 13	\$40,000.00						\$40,000.00	\$40,000.00
JV 14	\$40,000.00						\$40,000.00	\$80,000.00
DEC 14	\$40,000.00						\$40,000.00	\$120,000.00
JAN 14	\$40,000.00						\$40,000.00	\$160,000.00
FEB 14	\$40,000.00						\$40,000.00	\$200,000.00
MAR 14	\$40,000.00						\$40,000.00	\$240,000.00
APR 14	\$40,000.00						\$40,000.00	\$280,000.00
MAY 14	\$40,000.00						\$40,000.00	\$320,000.00
JUNE 14	\$40,000.00			- The state of the			\$40,000.00	\$360,000.00
TOTALS	\$360,000.00						\$360,000.00	\$360,000.00
ORIGINAL CONTRACT CEILING	CT CEILING	\$360,000.00	MOD# 1	MOD# 2		MOD# 3	MOD# 4	
AUTHORIZED PROVIDER SIGNATURE:	IDER SIGNATURE:	Tours 1	36	. DATE:	DATE: 12-8-13			
CONTRACT SUPER	CONTRACT SUPERVISOR SIGNATURE: ALTH HOUGH & Jay 4	xhitle Vaug	he gray to	DATE:	DATE: 12/30//3			
.XPENDITURE SUMMARY:		NONE	MONTHLY	QUARTERLY	OTHER			
COST RELATED	_ATED	NON COST RELATED	0		ADVANCE PAYMENT:	NONE	MONTHLY	
REIMBURSEMENT:					REIMBURSARI E CONTO	TRACT CELLING:	00 000 08E\$	-
PERIODIC REPO	PERIODIC REPORTED EXPENDITURES	ITURES				TOACT CEILING.	400,000.00	
PROVISIONAL FIXED RATE	YE.		FY: 2014	AMOUNT \$360,000	FY:	2015 AMOUNT:		



### State of New Jersey Department of Children and Families

CHRIS CHRISTIE

Governor

KIM GUADAGNO

Lt. Governor

ALLISON BLAKE, Ph.D., L.S.W.

September 27, 2013

Gerard Costa, Ph.D., Director Center for Autism and Early Childhood Mental Health College of Education and Human Services Montclair State University 14 Normal Avenue Montclair, New Jersey 07043

Dear Dr. Costa:

The Department of Children and Families' (DCF) Division of Family and Community Partnership (FCP) has been awarded federal Social Service Block Grant (SSBG) funding through September 30, 2015 to support DCF's disaster recovery work following the impact of Superstorm Sandy. DCF is utilizing these funds to increase service capacity in the ten impacted counties—Atlantic, Bergen, Cape May, Cumberland, Essex, Hudson, Middlesex, Monmouth, Ocean and Union.

This letter is to confirm that Montclair State University's Center for Autism and Early Childhood Mental Health is being awarded a grant from DCF in the amount of \$720,000 for the period from October 1, 2013 to June 30, 2015 to address the social-emotional needs of infants/young children and their families in the affected counties. Specific services include infant/early childhood mental health training, consultation and support to professionals working in key setting that routinely serve young children: child care centers, family child care, home visiting, Early Head Start/Head Start, state-funded preschools, early intervention, CPP Local Offices, Family Resource Homes, and the like.

The level of service requirement for these funds will be to train 1,000 professionals over a 2-year period (estimated at 50 per county/per year), with an expected reach of 10,000 children birth to age eight. You are instructed to work closely with FCP Early Childhood Services to finalize Annex A requirements.

DCF will issue these SSBG funds as a stand-alone contract based on the State Fiscal Year (July 1 to June 30). Your initial contract period will be October 1, 2013 through June 30, 2014. For this period, you will receive a full 12-month allocation of funds in the amount of \$360,000. The DCF Business Office will follow up with you to initiate and finalize the contract process. Be advised that the reporting requirements for these SSBG funds include a monthly submission of expenditure and level of service reports.

Sincerely,

Michelle Rupe, Deputy Director

DCF Family and Community Partnerships

C:

Judith Caffiero, Business Manager

Sunday Gustin, Administrator of Early Childhood Services

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### State of New Jerney

### DEPARTMENT OF CHILDREN AND FAMILIES METROPOLITAN BUSINESS OPERATIONS

283-299 Market Street 2 Gateway Center 8th Floor Newark NJ 07102 (973)-648-0124

MAR 2 5 2014

CHRIS CHRISTIE
Governor

KIM GUADANGO Lt. Governor ALLISON BLAKE, PH.D., L.S.W. Commissioner

Frederick Bonato
Montclair State University
Associate Provost for Academic Affairs
1 Normal Ave
Upper Montclair, NJ 07043

Re: Contract #: 14NJGZ

Dear Mr. Bonato,

Enclosed please find the contract between Montclair State University and the Department of Children and Families (DCF), Division of Child Protection and Permanency, for the period 10/01/2013 through 06/30/2014. The services purchased through this contract, referred to as the "Sandy" contract, support DCF's disaster recovery work following the impact of Superstorm Sandy.

All Providers must adhere to the specific contractual requirements as well as those eligibility requirements contained in the DCF's Contract Policy and Information Manuel (5.00 et seq.)

For this Sandy contract, you will be responsible for <u>monthly</u> level of service reports and expenditure reports including any other additional reports that are described in the Annex A. Your Contract Administrator will be forwarding additional information regarding the mechanism for the submission of the monthly level of service and expenditure reports.

These reports will be due 10 days after the end of the end of each month. It is important that these reports are accurately completed and submitted by the due date; failure to do so may result in the suspension of payments.

Any changes to the contract must be agreed to in writing and must comply with the contract modification policy of the Department of Children and Families.

During the term of this contract the Program Lead and the Contract Administrator may conduct site visits to provide technical assistance, conduct a contract monitoring, or to assess your

compliance with the delivery of the contracted services. Copies of any reports or evaluations prepared as a result of these visits will be shared with you. This process may be used in assessing the need to renew this contract.

Also, you will be responsible for the submission of an agency wide single audit preformed in accordance with the revised OMB Circular No.133 and State policy.

The audit must be submitted within 120 calendar days after the close of the agency's fiscal year. One copy must be submitted to your Contract Administrator and one copy to:

Jerry Positero
Department of Children and Families
Office of Grants Management, Auditing and Records
Capital Center, 3<sup>rd</sup> Floor
50 East State Street
P.O. Box 717
Trenton, NJ 08625-0717

If you have any questions regarding the contract requirements please contact your Contract Administrator, Anthony Quiles at 973-648-0124 or your Program Lead.

I would like to thank you and your staff for your willingness to provide services to the residents of the State of New Jersey.

Sincerely,

Business Manager

udul Cefhier

### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT INFORMATION FORM PAGE 1 OF 33

Agency: Montclair State University
Address: 1 Normal Avenue

Montclair, NJ 07043
Phone: 973-655-4128
Chief Executive Officer: Susan A. Cole

Prepared By: Catherine Bruno Date: 3/3/2014

Agency Federal ID#: Charitles Registration #: 22-2912682 FNon-Profit Agency For-Profit Agency F Public Agency Agency Fiscal Year End:
Schedules Completed: 1 2 3 4 5 6

Cash Basis F Accrual Basis

Prepared E	By: Catherine Brun	0	Date:	3/3/2014	_		Budget Period:	10/1/2013-6/30/2014
Contracting Division	Contract #	Column # and Program Name	Reimbursable Celling	Type of Service	Contract Type	Payment Method	Division Contact Person	Provider Agency Contact Person and Telephone #
Division of Family & Community Partnerships	14NJGZ	Promoting Early Childhood	\$ 360,000	Treining	Cost Related	Fixed Price Installment	Anthony Quites	Dr. Gerard Costa, 973-655-6875
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			Budget: I certify that the cost	data used to prepare this	contract budget is	<u> </u>	Expenditure Report: I certify that	t the expenditures reported herein are curent, accurate, and in accordance
Division Use Onl	Y		current, complete, and in acc	ordance with the governi	ng principles for		with the contract budget and the	governing principles for determining costs.
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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE SUMMARY PAGE 2 OF 33

Agency: Montclair State University Contract#: 14NJGZ

PURPOSE

D BUDGET PREPARATION
D MODIFICATION BUDGET
D EXPENDITURE REPORT
DISTRICT DESCRIPTION

PERIOD COVERED 10/1/2013-60/30/20

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EXPENSE SUMMARY		1	2	3	4	5	6	7	8	9	10	fi	12	13	14	15
BUDGET CATEGORY		TOTAL	0	o	0	0	0	ū	0	0	0	0	0	0	0	e
A. PERSONNEL	\$	189,670	\$ 189,670	\$	- s	- \$	- \$	<i>-</i> \$	. \$	. s .	\$ .	\$ -	\$ -	\$ -	\$ .	\$
B. CONSULTANTS AND PROFESSIONAL FEES	s	122,000	\$ 122,000	\$	- \$	. \$	- \$	- \$	· \$	. \$ -	\$ -	\$ -	\$	\$ .	\$ -	\$
C. MATERIALS AND SUPPLIES	S	6,100	\$ 6,100	\$	- \$	- \$	. \$	- \$	- \$	\$ <u>-</u>	\$ -	\$ -	\$ -	\$ .	\$ .	\$
D. FACILITY COSTS	\$	•	\$ •	\$	. \$	- s	- \$	- \$	- \$	- \$ -	\$ .	\$ -	\$ .	\$ -	\$ -	\$
E. SPECIFIC ASSISTANCE TO CLIENTS	\$	<u> </u>	\$	\$	. \$	- \$	- \$	- \$	. \$	. \$ .	\$ .	\$ -	\$ ·	\$ -	\$ .	\$
F. OTHER	\$	42,230	\$ 42,230	\$	- \$	- \$	. \$	· \$	s	\$ -	<b>\$</b> -	\$ -	\$	\$ -	\$ .	\$
G. GENERAL & ADMINISTRATIVE COST ALLOCATION	;	>>>>>	\$ •	\$	- \$	- \$	- \$	- \$	<i>-</i> \$	\$ -	\$ .	\$ -	\$ -	\$ .	\$ .	\$
H. TOTAL OPERATING COSTS	\$	360,000	\$ 360,000	\$	. \$	. \$	- \$	. \$	- s	\$ -	\$ .	\$ .	\$ -	\$ .	\$ .	\$
I. EQUIPMENT (SCHEDULE 6)	\$		\$ *	\$	- \$	- \$	* \$	. \$	- s	\$ .	\$ -	\$ -	\$ -	\$ -	\$ ·	\$
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N. REIMBURSABLE CEILING	\$	360,000	\$ 360,000	\$	- \$	· s	- \$	- \$	- <b>\$</b>		\$ .	\$ -	\$ -	\$ .	\$ -	\$
O. UNITS OF SERVICE																
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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE SUMMARY PAGE 3 OF 33

Agency: Montclair State University Contract#: 14NJGZ

EXPENSE SUMMARY	16	17	16	19	20	21	22	23	24	25	26	27	28	29
BUDGET CATEGORY	0	o	ô	0	0	0	0	o	0	¢	0	0	UNALLOWABLE COSTS	GENERAL AND ADWINISTRATIVE COSTS
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B. CONSULTANTS AND PROFESSIONAL FEES	\$ -	\$	- \$	- \$	\$ -	\$ <u>-</u>	\$ -	\$ .	\$ -	\$ -	\$ -	\$ -	\$ <u>-</u>	\$ -
C. MATERIALS AND SUPPLIES	\$ -	\$	- \$	. \$	\$ .	\$ -	\$ .	<b>\$</b> -	\$ -	\$ -	\$ -	\$ -	\$ ·	\$ .
D. FACILITY COSTS	\$ .	\$	. \$	- \$	\$ -	\$ -	\$ -	\$ .	<u> </u>	\$ <u>.</u>	\$ -	\$ -	\$ .	\$
E, SPECIFIC ASSISTANCE TO CLIENTS	\$	\$	. \$	- \$	\$ -	\$ .	\$ -	\$ <u>.</u>	\$ -	\$ .	\$ .	\$ -	\$ .	\$
F. OTHER	\$ ·	\$	- \$	. \$	. s .	\$ -	\$ .	\$ .	s -	\$ ·	\$ -	\$ -	\$ -	\$
G. GENERAL & ADMINISTRATIVE COST ALLOCATION	\$	\$	. \$	. s	. \$ -	\$ -	\$ .	\$ -	\$ -	\$	<u> </u>	\$	\$ -	\$
H. TOTAL OPERATING COSTS	\$	\$	. \$	. \$	\$ .	\$ .	\$ .	\$ .	\$	\$ .	\$ -	\$ .	\$ <u>.</u>	\$
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J. TOTAL COST	\$	. \$	. \$	. \$	. \$ .	\$ -	\$ .	\$ .	\$	\$ .	\$ -	\$ -	\$ ·	\$
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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL PERSONNEL 4 OF 33

Agency: Montclair State University Contract#: 14NJGZ

- PURPOSE

  B BUDGET PREPARATION

  G MODIFICATION BUDGET

  EXPENDITURE REPORT
  PERIOD COVERED 10/1/2013-60/30/2014

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	Position	Date	Hours	TOTAL														
Position Title/ Name of Employee	Position Number	Employed	/Week															
Center Director- Dr. Gerard Costa- 10%		10/1/13	3.5	\$ 14,100	\$ 14,100		<u> </u>											
Associate Director- Keitlin Mulcachy- 10%		10/1/13	3.5	\$ 7,800	\$ 7,800													
Lorri Sulävan- Curriculum Coordinator- 100%		tbd	35	\$ 62,000	\$ 62,000	<u>-</u>	ļ				ļ							
4 Adam Dibetta- Project Developer- 100%		tbd	35	\$ 62,000	\$ 62,000						<u> </u>		-					
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# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL PERSONNEL 5 OF 33

Agency: Montclair State University Contract#: 14NJGZ

BUDGET CATEGORY: PERSONNEL				16	17	fB.	19	. 29	21	22	23	24	25	26	27	25	29
Position Title! Name of Employee	Position Number	Date Employed	Hours Week													COSTS	GENERAL AND ADMINISTRATIV COSTS
Center Director- Dr. Gerard Costa- 10%		10/1/13	1 1							-						<u> </u>	
Associate Director- Kaitlin Mulcachy- 10%		10/1/13	3.5	_													
Lorri Sullivan- Curriculum Coordinator- 100%		lbd	35														
Adam Dibella- Project Developer- 100%		tbd	35			ļ										<u> </u>	
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# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL PERSONNEL 6 OF 33

BUDGET CATEGORY: PERSONNEL				1	2	1	4	5	6		8		10	11	12	13	14	15
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# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL PERSONNEL 7 OF 33

Budget Category: Personnel				16	17	19	19	20	. 21	22		24	<b>8</b>	26	27	26	29
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# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL PERSONNEL 8 OF 33

BUDGET CATEGORY: PERSONNEL				1	2	,,	4	5	6	7	В	9	19		12	13	16	15
Position Title/ Name of Employee	Position Number	Date Employed	Hours Week	TOTAL														
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# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL PERSONNEL 9 OF 33

BUDGET CATEGORY: PERSONNEL				16	17	15	19	20	21	72	23	. 24	25	26	2	2a	29
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# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL PERSONNEL 10 OF 33

BUDGET CATEGORY: PERSONNEL	1	1		, 1	2	,	4	5	ε		8		10	15	12	. 13	14	15
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# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL PERSONNEL 11 OF 33

BUDGET CATEGORY: PERSONNEL				18		18	19	20	1 , 1	<sub>22</sub>	23	24		26	27		29
	Position	Date Employed	Hours	18	17	13	. 19		21					• • • • • • • • • • • • • • • • • • • •		UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVI COSTS
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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX 8: CONTRACT EXPENSE DETAIL A. PERSONNEL (FRINGE) PAGE 12 OF 33

Agency: Montclair State University

Contract#: 14NJGZ

PURPOSE

☑ BUDGET PREPARATION

MODIFICATION BUDGET
EXPENDITURE REPORT
PERIOD COVERED 10/1/2013-60/30/2

Budget Category- A. Personnel- Fringe		1	2	3	4	5		7	8	9	10	11	12	13	14	15
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	0	0	0	0	0	0	0	0	0	0	0	o	0	0
Center Director- Dr. Gerard Costa	30% of \$14,100	\$ 4,230	\$ 4,230												,	
ssociate Director- Kaitlin	30% of \$7,800	\$ 2,340	\$ 2,340													
ord Sullivan- Cumiculum Coordinal	30% of \$62,000	\$ 18,600														
dam Dibella- Project Developer	30% of \$82,000	\$ 18,600	\$ 18,600					,								
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# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL A. PERSONNEL (FRINGE) PAGE 13 OF 33

Agency: Montclair State University

Contract#: 14NJGZ

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nudget Category- A. Personnel- Ringe						20	21	22	23	24	25	26	27	28	29
LINE ITEM	BASIS FOR ALLOCATION	16 0	17 0	18	0	0	0	0	0	0	0	0	0	UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVI COSTS
Center Director- Dr. Gerard Costa	30% of \$14,100				""										
Associate Director- Kaitlin Autoachy	30% of \$7,800	····													
orti Sullivan- Curriculum Coordina	30% of \$52,600														
Adam Dibella- Project Developer	30% of \$62,000														
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# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL B. CONSULTANTS AND PROFESSIONAL FEES PAGE 14 OF 33

Agency: Montclair State University

Contract#: 14NJGZ

PURPOSE

BUDGET PREPARATION

☐ MODIFICATION BUDGET

□ EXPENDITURE REPORT

PERIOD COVERED 10/1/2013-60/30/2

udget category-B. Consultants and Rofessional fees		11	2	3	4	5	8	,	8	9	10	11	12	13	14	15
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# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL B. CONSULTANTS AND PROFESSIONAL FEES PAGE 15 OF 33

Agency: Montclair State University Contract#; 14NJGZ

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udget category-8. Consultatifs and Rofessional fees				4.5				22	23	24	25	26	27	28	29
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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL C. MATERIALS AND SUPPLIES PAGE 18 OF 33

Agency: Montclair State University Contract#: 14NJGZ

PURPOSE

BUOGET PREPARATION

MODIFICATION BUDGET

EXPENDITURE REPORT

PERIOD COVERED 10/1/2013-60/30/2

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# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL C. MATERIALS AND SUPPLIES PAGE 17 OF 33

Agency: Montclair State University Contract#: 14NJGZ

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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL D, FACILITY COSTS PAGE 18 OF 33

Agency: Montclair State University Contract#: 14NJGZ

PURPOSE

D BUDGET PREPARATION

MODIFICATION BUDGET

EXPENDITURE REPORT

PERIOD COVERED 10/1/2013-60/30/2014

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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL D. FACILITY COSTS PAGE 19 OF 33

Agency: Montclair State University

Contract#: 14NJGZ

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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL E. SPECIFIC ASSISTANCE PAGE 20 OF 33

Agency: Montclair State University Contract#: 14NJGZ

PURPOSE

BUDGET PREPARATION

MODIFICATION BUDGET
EXPENDITURE REPORT

PERIOD GOVERED 10/1/2013-60/30/2016

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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL E. SPECIFIC ASSISTANCE PAGE 21 OF 33

Agency: Montclair State University Contract#: 14NJGZ

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	BUDGET CATEGORY E. TOTAL	1.00	S //s	\$		\$	•	\$	¥ S		s	\$ 15 S	\$	5	s

### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL F. OTHER 22 OF 33

Agency: Montciair State University Contract#: 14NJGZ

- PURPOSE

  BUDGET PREPARATION
- ☐ MODIFICATION BUDGET
- ☐ EXPENDITURE REPORT

PERIOD COVERED 10/1/2013-60/30/2014

UDGET CATEGORY F. OTHER		1	2	3		5	- 6		В		10	11	12 _	- 13	14	15
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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL F. OTHER 23 OF 33

Agency: Montclair State University Contract#: 14NJGZ

SUDGET CATEGORY F. OTHER		16	17	18	19	20	21	22	23	24	25	25	27	26	29
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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B: CONTRACT EXPENSE DETAIL G. GENERAL AND ADMINISTRATIVE COST ALLOCATION PAGE 24 OF 33

Agency: Montclair State University

Contract#: 14NJGZ

PURPOSE

BUDGET PREPARATION

☐ MODIFICATION BUDGET

EXPENDITURE REPORT
PERIOD COVERED 10/1/2013-60/30/201-

SUDGET CATEGORY G, GENERAL AND ADMINISTRATIVE COST ALLOCATION 0 TOTAL 图46点1 1213 3160 Walter His s learn 360,000 Total: Categories A-F G&A costs- 10% of total direct costs >>>>>>>> General and Administrative Costs BUDGET CATEGORY G. GENERAL AND ADMINISTRATIVE COST ALLOCATION CONTINUED 则经 含 的 标题 GENERAL & UNALLOWABLE ADMINISTRATIVE 0 0 0 COSTS COSTS Total: Categories A-F General and Administrative Costs

### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B SCHEDULE 1-COST ALLOCATION DATA PAGE 25 OF 33

Agency: Montclair State University

Contract#: 14NJGZ THES SOMEDULE IS NOT APPLICABLE PURPOSE

- ☐ BUDGET PREPARATION
- IJ MODIFICATION BUDGET
  EXPENDITURE REPORT
  PERIOD COVERED 10/1/2013-60/30/2014

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## STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B SCHEDULE 1-COST ALLOCATION DATA PAGE 26 OF 33

Agency: Montclair State Unive Contract#: 14NJGZ

Contract#: 14NJGZ

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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B SCHEDULE 2-REVENUE PAGE 27 OF 33

Agency: Montclair State University Contract#: 14NJGZ TROOPER LOW ST TROOPERS SO-L

PURPOSE

■ BUDGET PREPARATION

MODIFICATION BUDGET
 EXPENDITURE REPORT
 PERIOD COVERED 10/1/2013-60/30/2014

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Supporting documentation is required to substantiate the allocations.

## STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B SCHEDULE 2-REVENUE PAGE 28 OF 33

Agency: Montciair State Universit
Contract#: 14NJGZ

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Supporting documentation is requ

Agency: Montclair State University
Contract#: 14NJGZ

### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B

☐ BUDGET PREPARATION☐ MODIFICATION BUDGET

THIS SCHEDULE IS NOT APPLICABLE

SCHEDULE 3-APPLICABLE CREDITS PAGE 29 OF 33

EXPENDITURE REPORT PERIOD COVERED

PURPOSE

10/1/2013-60/30/2014

			TREATMENT (EXPENSE ITEM OR CATEGORY	
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Agency: Montclair State University Contract#: 14NJGZ

THIS SCHEDULE IS NOT APPLICABLE

# STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B SCHEDULE 4 - RELATED ORGANIZATION PAGE 30 OF 33

PURPOSE	
BUDGET PREPARATION	
MODIFICATION BUDGET	
EXPENDITURE REPORT	
PERIOD COVERED	10/1/2013-60/30/2014

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NAME OF RELATED ORGANIZATION	TYPES OF SERVICES, FACILITIES AND/OR SUPPLIES FURNISHED BY THE RELATED ORGANIZATION	EXPLAIN RELATIONSHIP	COST	NAME & COLUMN NUMBER OF PROGRAM/COMPONENT

Agency: Montciair State University
Contract#: 14NJGZ
This schedule is not applicable

### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B SCHEDULE 5 - DEPRECIATION/USE ALLOWANCE PAGE 31 OF 33

PURPOSE

☐ BUDGET PREPARATION

□ MODIFICATION BUDGET

☐ EXPENDITURE REPORT

PERIOD COVERED 10/1/2013-50/30/2014 ANNUAL ANNUAL ACCUM. ADJUSTED COST NET BOOK DEPREC. & DEPREC. DEPREC. ALLOWABLE DEPREC. / VALUE ANNUAL USE INTEREST BASIS **ACQUISITION** DEPRECIABLE CAPITAL INTEREST REPORTED ON **REPORTED ON EXCLUSIONS** USE ALLOWANCE ALLOWANCE EXPENSE (COL B MINUS (COL D MINUS COST ASSET ITEMS **EXPENSE** FINANCIAL FINANCIAL COL C) COL E) (COL G + I) **STATEMENTS STATEMENTS** ojii z Mag. 34153 11. 184. 1.0-1. 345 V

### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B SCHEDULE 6-COST OF EQUIPMENT PAGE 32 OF 33

Agency: Montclair State University Contract#: 14NJGZ ☐ncssonout is not writer

PURPOSE

BUDGET PREPARATION
MODIFICATION BUDGET
EXPENDITURE REPORT

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### STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES ANNEX B SCHEDULE 6-COST OF EQUIPMENT PAGE 33 OF 33

Agency: Montclair State University
Contract#: 14NJGZ

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