

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, July 14, 2008, at 7:00 pm.

The following roll call was taken:

Mr. Beatty	Present
Mr. Donato	Present
Mr. Flickinger	Present
Mr. Ewan	Absent
Mr. Herman	Present
Mrs. Hutchinson	Present
Mrs. Johnson	Present
Mr. Kortvelesy	Present
Mr. Krull	Present
Ms. Nedohon	Absent
Mrs. Perrelli	Absent
Mr. Setser	Present
Mr. Wood	Absent

The following were also present:

Dr. Shelly Schneider, Superintendent
Mr. Bryce Kell, Board Secretary
Mr. Steve Burke, Asst. Superintendent of Personnel & Assessment
Mr. Arnold Robinson, Board Solicitor

Pledge of Allegiance and President's Statement

The meeting was called to order by President Herman at 7:00 pm, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached). He then conducted the Pledge of Allegiance.

Mr. Herman reported that the district is scheduled to get a new high school, and the mini-retreat held before the meeting was successful.

Minutes

The minutes of the Open Public Meeting of June 2, 2008; the Special Closed Session Meeting of June 2, 2008 to discuss personnel matters; and the Open Public Meeting of June 16, 2008; were reviewed. Mr. Flickinger made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote.

Committee Reports

Finance Committee

Bob Donato announced that a meeting will be held tomorrow evening, July 15 at 5:30.

Facilities Committee

Mike Beatty talked about the benefits of being awarded a new high school.

Professional Review Committee

Bob Donato reported on the reorganization of the department chairs at the high school. They also discussed the summer curriculum, reviewed positions and several one on one aides.

Policy Committee

There are two new revisions to existing policies on for the first reading tonight.

Curriculum Committee

Dan Kortvelesy reported on the last meeting where curriculum revisions will be looked at for progress.

Superintendent's Report

General

Mr. Flickinger made a motion that the Board approve the following:

- * 1. Appoint Reeves and Melvin as the worker's compensation insurance broker of record for the 2008-09 school year.
- * 2. Appoint Reeves and Melvin as the property and casualty insurance broker for the 2008-09 school year as a result of RFP #08-24.
- * 3. Approve the following insurance premiums for the 2008-09 school year:

Workers Compensation	\$522,415
Multi Peril	191,599
Auto	44,961
Excess	31,351
Boiler	11,147
Bond	1,400
Student Accident	31,860

- * 4. Approve Policy No. 3541, Transportation, for second reading.
- * 5. Approve creating two temporary positions for HSPA Strategies curriculum writing for three days, six hours per day, at the current MEA contractual hourly rate for a total cost of \$1,080.
- * 6. Approve creating a temporary position for summer technology workshop trainer/web site maintenance. The trainer will be paid at the current MEA contractual hourly rate for a cost not to exceed \$5,024.
- * 7. Approve accepting the grant, Implementing Safe Dates and a Family Life Program, in the amount of \$300,000. The grant period is July 1, 2008 through June 30, 2011.
- * 8. Approve accepting the second year of the Carol M. White Physical Education Grant in the amount of \$315,066. The grant period is June 1, 2008 through May 31, 2009.
- * 9. Approve a contract for Health Occupations Clinical Experience with Bishop McCarthy Residence in Vineland for the 2008-09 school year.
- * 10. Approve increasing the number of cases for summer testing for the gifted and talented program **from 63 to 80** at \$105 per case.
- * 11. Approve the Bilingual/ESL Three-Year Program Plan for School Years 2008-2011.
- * 12. Approve the payment of up to 25 students at \$1,500 as part of the Garritt Morgan U.S. Department of Transportation Grant. The students are being paid for participation in a summer engineering program at Rowan University.
- * 13. Approve the out-of-district workshops as indicated in the back up.
- * 14. Approve creating an additional half-time co-curricular position for summer weight training.
- * 15. Approve the assessment for the Cumberland County Audio-Visual Aids Commission for the 2008-09 school year in the amount of \$29,882.75.
- * 16. Approve Life Skills Program for Cognitive Mild Classes, grades 6-8 and 9-12, for the 2008-09 school year through the Family Resource Network.
- * 17. Approve creating 40 positions for teachers to attend co-teaching training for new inclusion pairs. The teachers will be paid at the current MEA contractual hourly rate for three hours each.

- * 18. Approve creating two six hour positions for summer math training for special education teachers at the MEA contractual hourly rate.
- * 19. Approve revising the current department chairperson positions as follows:

From Social Studies and World Languages to
Social Studies and Special Education

From English to English and World Languages
- * 20. Approve the submission of an amendment to the 2008 NCLB funding to accept the Title I SIA funds which will be expended in FY2008, transfer money from Supplemental Education Services and School Choice Transportation to NJ CCCS Supplies, and allocate the FY 06-07 carryover funding to be expended by August 31, 2008 which was approved in the 06-07 Final Report.
- * 21. Approve creating a temporary position for training hours for a special education literacy resource coach. The position will be for two days at the per diem rate.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Flickinger made a motion that the Board approve the following:

- 22. Approve creating **seven positions** (revised) for creating the Foundations Manual. The teachers will work for **six days, six hours per day** (revised) at the current MEA contractual hourly rate.
- 23. Approve creating the following positions for the 21st Century Summer program at Lakeside Middle School:
 - 4 teachers
 - 3 paraprofessionalsThe program will run for **six days** (revised). The teachers will work for **six hours each** (revised) at the current MEA contractual hourly rate. The paraprofessionals will work for **42 hours each** (revised) at the current MEA contractual hourly rate.
- 24. Approve the grant application to participate in the New Jersey Child Assault Prevention Program for the 2008-09 school year.

25. Approve creating temporary positions for program planning, elementary multiple disabilities class at Rieck Avenue School. The positions will be one special education teacher, two general education teachers and two paraprofessionals. They will be paid at the current MEA contractual hourly rate for 10 hours per person.
26. Approve creating a temporary position for a one-to-one paraprofessional for summer enrichment at the Child Family Center from July 1 to July 29, 2008. The paraprofessional will be paid at the current MEA contractual hourly rate for 3 ½ hours per day.
27. Approve creating a position for a one-to-one paraprofessional at the Child Family Center for the 2008-09 school year.
28. Approve creating temporary positions for grade 6-8 behavior disorders program for summer planning. Staff will include **three teachers** (revision), one counseling social worker, one child study team case manager and four paraprofessionals. They will be paid at the current MEA contractual hourly rate for 15 hours per person.

Transfers

29. Approve the transfer of Christy Thompson from her position as a first grade teacher at Rieck Avenue School (#641) to the position of basic skills teacher at Rieck Avenue (#50) effective September 1, 2008.
30. Approve the transfer of Heidi Fisler from her position as special education teacher at Lakeside Middle School to the position of special education teacher at Silver Run School effective September 1, 2008.

The motion was seconded by Mr. Krull and carried by a unanimous roll call vote by all board members.

Mr. Flickinger made a motion that the Board approve the following:

- * 31. Approve the transfer of Terrilyn Taney from her shared position as secretary between Memorial High School and Millville Senior High School (#280) to the position as secretary at Memorial High School (#867) effective July 1, 2008.
- * 32. Approve the transfer of Wendy Risley from her position as secretary at the Culver Center (#636) to the shared position of secretary between Memorial High School and Millville Senior High School (#280) effective July 1, 2008.

- * 33. Approve the transfer of Wendy Wolf from her position as school nurse at Rieck Avenue School (#693) to the position as school nurse at Millville Senior High School (#359) effective September 1, 2008.
- * 34. Approve the transfer of Tamara Woitas from her position as German teacher at Lakeside Middle School to the same position split between Lakeside Middle School and Memorial High School (#244) effective September 1, 2008.
- * 35. Approve the transfer of Nancy Garrison from her position as resource room math teacher at Lakeside Middle School to the same position at Millville Senior High School effective September 1, 2008.

Leave of Absence

- * 36. Approve a partially paid medical leave of absence for employee no. 3113 from September 1 through October 17, 2008 utilizing the Family Medical Leave Act.
- * 37. Approve a paid maternity leave of absence for employee no. 800 for 30 days prior to and 30 days after delivery to be followed by an unpaid child-rearing leave until December 1, 2008 utilizing the Family Medical Leave Act.
- * 38. Approve a paid medical leave of absence for employee no. 628 from July 10 to approximately September 4, 2008 utilizing the Family Medical Leave Act.
- * 39. Approve a paid medical leave of absence for employee no. 3398 from July 7 to August 7, 2008 utilizing the Family Medical Leave Act.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Flickinger made a motion that the Board approve the following:

- 40. Approve a paid medical leave of absence for employee no. 1881 from July 2 to September 2, 2008 utilizing the Family Medical Leave Act.
- 41. Approve a paid medical leave of absence for employee no. 4000 from June 17 through July 28, 2008 utilizing the Family Medical Leave Act.

Retirement

Mr. Flickinger made a motion that the Board approve the following:

- * 42. Approve the retirement of Marguerite Edwards from her position as department chair of social studies and world languages (#1016) effective July 1, 2008.
- * 43. Approve the retirement of Gary Kessler from his position as industrial arts teacher at Millville Senior High School (#505) effective August 1, 2008.

Appointments

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- * 44. Approve the appointment of the following list of substitutes as indicated in the back up:

Teachers Aides	Cafeteria Workers
Secretaries	Custodians

- * 45. Approve the appointment of Jill Swaim to the position of home instructor for the district effective September 1, 2008. She will be paid at the MEA hourly rate of \$30.
- * 46. Approve the temporary appointment of the following school nurses for the summer school program:

Wendy Wolf –	June 23 to July 11, 2008, 12 days at 5 hours per day
Kathy Brettman –	July 14 to July 18, 2008, 4 days at 5 hours per day
	July 28 to July 31, 2008, 4 days at 5 hours per day

They will be paid at the current MEA contractual hourly rate.

- * 47. Approve the appointment of the following staff for placing special education students transferring into the school district over the summer:

Terry Tracey (psychologist)
Denni Foster (LDTC)
Marty Kavanagh (Social Worker)

They will work for two weeks, five days per week, four hours per day at the current MEA contractual hourly rate.

- * 48. Approve the appointment of Delores Satchwell to the pool of speech/language specialists to provide extended school year speech/language services to students in accordance with their IEP. She will be paid \$30 an hour.
- * 49. Approve the appointment of the following staff as ACE technology instructors:

Mike Canino	Bill Branin
Elizabeth Tietjen	Lisa Baskow (substitute)

They will work for four weeks, one-two days per week, two hours per day at the MEA contractual hourly rate.

- * 50. Approve the appointment of the following students as volunteer student counselors in the SOAR Day Camp:

July 14th through July 18th

Desiree Johnson	Jeffrey Feliciano
Rosemary Cruz	Summer Pettit
Don Andrews	Melissa Schooley
Viola DeShields	Brandi Freeman
Brooke Smiley	

July 21st through July 25th

Caitlyn Cox	Mario Guilford
Christina Randazzo	Lynda Tran
Danielle Tomblason	Demary Alvarez
Edwin Rodriguez	Vanessa Devericks
Lindsay Crawford	Yusef Shaffer

- * 51. Approve the appointment of the following staff for the 21st Century Summer Program at Memorial High School.

Teachers:	Bill Branin	Amy Johnson
	Rachelle Fialho	Paul MacLuskie
	Aaron Honaker	

Aides:	Lindsey Holman	Linda Gonzales
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Substitute Teachers:	Janet Todd	Amy Green
	Salvatore Ranger	Valerie Archetto
	Tracy Seitz	

Substitute Aide:	Elizabeth Thompson
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The program is for five weeks, four days per week, five hours per day and staff will be paid at the current MEA contractual rate.

- * 52. Approve the appointment of the following staff for gifted and talented program curriculum planning and writing:

Colleen Blythe Lisa Gaudio
Rosemary Lambert

They will work 16 hours each at the current MEA contractual hourly rate.

- * 53. Approve the appointment of the following staff for credit completion at Millville Senior High School:

Anita Schwartz Kristina Hulitt
Donna McKeon Tom DeCou
Patty Wettstein

The program is for two weeks, five days per week, four hours per day at the current MEA contractual hourly rate. The teachers will share the two 20 hour positions.

- * 54. Approve the following appointment for summer hourly work – speech/language specialist:

Allison Achey – 2 out-of-district autistic students, services not to exceed **\$4,000 (revision)**.

- * 55. Approve the appointment of Carmelita Graham to the position of summer technology trainer/district web site maintenance. She will be paid at the current MEA contractual hourly rate, not to exceed \$5,024.

The motion was seconded by Mr. Krull and carried by the following roll call vote:

Mr. Beatty	Yes – Abstain #44
Mr. Donato	Yes
Mr. Flickinger	Yes
Mr. Ewan	Absent
Mr. Herman	Yes
Mrs. Hutchinson	Yes
Mrs. Johnson	Yes
Mr. Kortvelesy	Yes
Mr. Krull	Yes
Ms. Nedohon	Absent
Mrs. Perrelli	Absent
Mr. Setser	Yes
Mr. Wood	Absent

Mr. Flickinger made a motion that the Board approve the following:

56. Approve the appointment of Nicholas Camerieri to the position of summer instrumental instructor. He will work for four weeks, 2 days per week, 3 hours per day at the current MEA contractual hourly rate.
57. Approve the appointment of David Laird to the position of summer instrumental instructor. He will work for six weeks, 3 days per week, 3 hours per day at the current MEA contractual hourly rate.
58. Approve the appointment of Gladys Errickson to the position of cafeteria aide at Silver Run School effective September 2, 2008. She will be paid \$9.56 per hour for three hours per day.
59. Approve the appointment of Cheryl Garrison to the position of cafeteria aide at Rieck Avenue School effective September 2, 2008. She will be paid \$9.56 per hour for three hours per day.

60. Approve the appointment of the following staff for the creation of the Foundations Manual:

Jacqueline Olivio	Jennifer Towne
Maria Loper	Nancy Gandy
Rachel Duffy	Cheryl Calvert
Kathy Drastal	

They will work for six days, six hours per day at the current MEA contractual hourly rate.

61. Approve the appointment of James Rettig to the position of grade seven science teacher at Lakeside Middle School effective September 1, 2008. He will be paid at the 3rd step of the MEA salary guide, \$46,000.
62. Approve the appointment of Melissa Cerami to the position of summer enrichment teacher at the Child Family Center (addition to previous list of appointments).
She will be paid for 20 days at the current MEA contractual hourly rate.
63. Approve the appointment of Leigh Simpson to the position of instrumental teacher at Bacon/Holly Heights Schools effective October 1, 2008. She will be paid at the 5th step of the MEA salary guide, \$46,600 prorated.
64. Approve the extension of employment for Ashley Plocher, the cooperative education clerical worker at Lakeside Middle School, until September 2, 2008. She will be paid \$7.15 per hour.

65. Approve the appointment of the following staff for the 21st Century Summer Program at Lakeside Middle School:

Katherine Anderson – Math Teacher/Activity Teacher
Elizabeth Tietjen – AVID/Activity Teacher
Jody Debrowski – Language Arts Teacher/Activity Teacher
Christine Wilford/Natalie Pena (shared) – Paraprofessional
Shannon Anderson – Paraprofessional
Pamela Steelman – Paraprofessional

The teachers will work for eight hours each at their MEA contractual hourly rate. The paraprofessionals will work for seven hours per day for six days at their MEA contractual hourly rate.

66. Approve the additional appointment of Paula Ford to the list of teachers for summer CST meetings. Teachers will be paid at the MEA contractual hourly rate on an “as needed basis”.
67. Approve the appointment of the following staff as substitutes for the Extended School Year program at Holly Heights School:

Teachers: Amy Maines, Cindy Noblett

Paraprofessionals: Christine Armington, Carmen Moreno, Carole Veale

They will be paid at the MEA contractual hourly rate.

The motion was seconded by Mr. Krull and carried by a unanimous roll call vote by all board members.

Salary Adjustments

Mr. Flickinger made a motion that the Board approve the following:

- * 68. Approve the following salary adjustments effective July 1, 2008:

<u>Name</u>	<u>From</u>	<u>To</u>
Angelita Diaz	No credits 6 th step \$28,512	15 credits 6 th step \$28,562
Kathleen Procopio	MA+15 9 th step \$113,900	MA+30 9 th step \$114,150

Tamara Jackson	MA+15 7 th step \$80,900	MA+30 7 th step \$81,150
Kim Hallenbeck	MA 6 th step \$78,300	MA+15 6 th step \$78,700
Donna Kortvelesy	BA+20 14 th step Plus longevity Plus national cert. \$89,954	MA 14 th step Plus longevity Plus national cert. \$90,914

Co-Curricular Appointments

- * 69. **Business/Technology Team Leader, Memorial**
Patty Wettstein (finishing 07-08
due to resignation) \$ 570.00
- Summer Weight Training**
Jason Durham (1/2) \$1,656.00
- Miss Holly City Coordinator (07-08)**
Tom Bryan \$2,490.00

Bids

- * 70. Approve the following bid awards:
- Bid #08-29 Ice Cream/Pretzels**
Estimated cost for one year \$84,332.00
- Jack & Jill Ice Cream
 101 Commerce Drive
 Moorestown, NJ 08057
- Bid Renewal #06-21 Baked Products**
- Renew current contract for specialty baked products for third
 year at a five percent (5%) increase to:
- Deluxe Italian Bakery
 680 E. Clements Bridge Road
 Runnemedede, NJ 08078

Renew current contract for bread for third year at a six percent (6%) increase to:

Stroehmann Bakery
1810 Ridge Pike
PO Box 110
Norristown, PA 19404-0110

Bid #08-31, Electrical Repairs/Maintenance

Deerfield Electric, LLC \$85.50/Hour
203 Kenyon Avenue
Millville, NJ 08332

Board of Education's Monthly Certification

- * 71. Officially certify pursuant to NJAC 6:20-2:13(e) that as of May 31, 2008, after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Secretary's Monthly Certification

- * 72. Approve the Board Secretary's monthly certification of budgetary line item status for May 31, 2008.

Balance Sheet Reports

- * 73. Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending May 31, 2008.

Budgetary Transfers

- * 74. Approve the budgetary transfers for the month ending June 30, 2008.

The motion was seconded by Mrs. Johnson and carried by the following roll call vote:

Mr. Beatty	Yes
Mr. Donato	Yes
Mr. Flickinger	Yes
Mr. Ewan	Absent
Mr. Herman	Yes
Mrs. Hutchinson	Yes
Mrs. Johnson	Yes
Mr. Kortvelesy	Yes – Abstain #68
Mr. Krull	Yes
Ms. Nedohon	Absent
Mrs. Perrelli	Absent
Mr. Setser	Yes
Mr. Wood	Absent

Secretary & Treasurer's Report

Mrs. Johnson made a motion that the Board approves the following:

*The reports of the Secretary and of the Treasurer for May 2008 were ordered, received, and filed as submitted (see attached).

Custodian's Report

Receipts	\$144,740,270.31
Disbursements	<u>138,501,529.63</u>
Cash Balance	\$ 6,238,740.68

Secretary's Report

Receipts	\$144,740,270.31
Disbursements	<u>138,501,529.63</u>
Cash Balance	\$ 6,238,740.68

The motion was seconded by Mr. Krull and carried by a unanimous voice vote by all board members.

Unfinished Business

Dan Kortvelesy asked Bob Donato and Bryce Kell if there has been any notice of increased transportation cost. Mr. Kell answered that the State issues a percentage of increase allowed to transportation contractors. If they are not in agreement, the contractor may not renew the contract forcing the district to rebid the routes.

Charles Flickinger asked if the closing of the Holly city Fitness Center will have an impact on our students. Mr. Kell responded that Dave LaGamba has been in contact with several other locations to check the availability of a pool for the swim team.

Bill Herman also commented that he attended a meeting with other City and County officials to see what could be done to keep the facility open.

Payment of Bills

Mr. Flickinger made a motion that the Board approve the following:

- Bills for July 10, 2008 amounting to \$518,844.80 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Bills for July 10, 2008 (A/P Run) amounting to 1,099,062.03 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Cafeteria Bills for July 10, 2008 amounting to \$303.00 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Cafeteria Bills (A/P Run) amounting to \$31,409.61 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).

The motion was seconded by Mrs. Johnson and carried by the following roll call vote:

Mr. Beatty	Yes
Mr. Donato	Yes – Abstain #60499
Mr. Flickinger	Yes
Mr. Ewan	Absent
Mr. Herman	Yes
Mrs. Hutchinson	Yes
Mrs. Johnson	Yes
Mr. Kortvelesy	Yes – Abstain #60578
Mr. Krull	Yes
Ms. Nedohon	Absent
Mrs. Perrelli	Absent
Mr. Setser	Yes
Mr. Wood	Absent

Mr. Flickinger made a motion that the Board go into closed session. The motion was seconded by Mr. Krull and carried by a unanimous voice vote.

Mr. Flickinger made a motion that the Board return to open session. The motion was seconded by Mr. Krull and carried by a unanimous voice vote.

Adjournment

Mr. Flickinger made a motion that the Board adjourn the meeting at 8:55 p.m. The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.

Bryce Kell, Board Secretary

July 14, 2008