

# Superintendent Search Begins

After successfully serving the Millville Public Schools, Dr. Shelly Schneider has announced her retirement effective June 30, 2010. The Board of Education now faces the truly daunting task of selecting a replacement to guide the district in educating our students and completing the construction of a new High School. It is the most important task a Board of Education is expected to perform. The decision will have a huge impact on our community and the school system. We are coming to you today to ask for your input. It is important to the Millville Board of Education that we allow everyone to have a say in this matter. This document contains a survey that asks you what you feel we should consider when selecting our new Superintendent. Please take the time to complete the survey and return it. We are committed to reviewing your responses and determining what you, the community we serve, feel are the most important issues that we should address when making this decision. Now is your opportunity to be community leaders and give our students the benefit of your experience and insight. We would like to thank you in advance for choosing to participate.

William J. Herman, President  
Millville Board of Education

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## The Process

The Board of Education has hired the New Jersey Association of School Administrators (NJASA) to assist the District with the Superintendent search process. Dr. John Sherry will be coordinating the search process. Our timetable includes the preparation and distribution of the vacancy announcement, the period of candidate application, the resume screening, and personal interviews.

The following checklist outlines some of the key steps in the process:

- The consultants meet with the Board to discuss the process.
- All stakeholders (i.e. board members, parents, staff, community members, etc.) are surveyed. They are asked to identify strengths of district, prominent concerns, and attributes for a new Superintendent of Schools.
- A screening brochure is developed from the questionnaire, with application deadline included.
- All applications are received by New Jersey ASA at their headquarters.
- The search consultants conduct a criteria-matching session to identify candidates for interviewing.
- The Board's search committee conducts personal interviews and develops a pool of finalists.
- The Board conducts interviews and narrows the list of candidates.
- The Board conducts site visits to finalists' districts.
- The Board selects the successful candidate.
- The new Superintendent begins in the district on or about July 1, 2010.

### Superintendent Search – Public Forum

**The Board of Education welcomes your questions and input regarding the search for a new Superintendent of Schools. There will be a meeting on Tuesday, February 9<sup>th</sup> at 6:00 p.m. in the Lakeside Middle School Auditorium. This meeting is open to the public, and will be conducted by New Jersey Association of School Administrators.**

**We look forward to working together to find the right candidate for our schools and our community.**

Millville Board of Education  
110 N. Third Street  
Millville, NJ 08332

**Click the following hyperlink to access the online survey:**

**[Superintendent Online Survey](#)**