



COUNTY OF MERCER  
**Workforce Investment Board**  
**One-Stop Career Center**  
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**Brian M. Hughes**  
 County Executive

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 County Administrator

**Kelvin S. Ganges**  
 Chief of Staff

**Beverly Mills**  
 Director, Economic Opportunity

**YOUTH INVESTMENT COUNCIL MEETING**  
**Administration Building – 640 South Broad Street**

**April 22, 2009 ♦ Minutes**

**Attendance:** Sam Frisby (Chair), Mary E. Burks, Diane Carroll , Art Cianfano, Lori Danko , Winnie Fatton, Nikita Ganatra , Jim Purcell, Melinda Skarupsky, Virgen Velez

**Staff:** Beverly Mills, Maribel Duarte

- Introductions were made

Update on Stimulus Funding for Youth Services

- Original notification was a little more than expected;
- Notice of Obligation has been rescinded and a new one will be issued in a few weeks; error came in the feds use of a wrong time frame to make calculations

Handout: Youth Services Flowchart was reviewed

One-Stop Youth Funding

- WIA Youth funding is @ \$700k total (this is used for staff, administrative costs and direct services); a minimum of 30% must be spent on out-of-school youth population
- In 2008, a Youth RFP for 2-year contracts was put out; 8-9 proposals were received and 4 programs were selected [Isles, B & G Club, HomeFront and Mercer County Special Services School District]
- Three out-of-school proposals were submitted, but not funded because they didn't meet the specifications; this funding was funneled to Individual Training Accounts for the Older Youth and can be used to supplement stimulus funding to continue services for OSY youth in Sept. '09

Youth Summer Program Name: Youth ACES [Access to Career & Employment Services]

Paperwork Barrier

- Documentation is needed for all non-self directed services
- Can the City of Trenton *wave* the fee for a youth to obtain a birth certificate needed for certification?

### Documentation of Job Ready Youth

- Recommendation was made that the youth receive a “viable” certificate issued from the County ;
  - Skills USA/SCANS is used by the Technical Schools
- The One-Stop will look at the Youth Employment Competency Certificate used in past youth programs under JTPA

*FYI:* The NJ Dept. of Education is revising its core contents standard (career skills section) and presenting to the State Board in May

### Suggestion

- In the Fall 2009, appoint a subcommittee to look at the current RFP; members whose agency intend to submit a proposal would not be able to sit on this committee
  - Whoever is interested should email Bev; Jim, Sam, Mary and Melinda volunteered
  - A refresher training in WIA guidelines would have to be scheduled

### HEAT Update

- Approximately 500 applications were received for unsubsidized jobs
- Series of mini on-site recruitments will be held with the first facilitated on May 5<sup>th</sup>
- Youth are required to attend an 8-hour Adkins training in order to gain access to be invited to recruitments and receive job leads
- The NJ Dept. of Labor’s goal is to have 200 jobs; One-Stop currently has 20 solid

*Note:* Jim is still working with NJ Dept. of Transportation on formulating project for jobs in the construction industry

**NEXT MEETING:**

**June 24, 2009 ♦ 640 S. Broad Street ♦ Room 211**