

MERCER COUNTY CONNECTION

PASSPORT APPLICATION INFORMATION



IDENTIFICATION

**** Two Forms Required ****

Birth Certificate (*must have raised seal and include names of both parents - no hospital-issued certificates or copies*)

or Expired Passport **or** Original Naturalization Certificate

AND

Valid Driver's License **or** Valid Government Issued Identification Card

Anyone applying for a U.S. Passport must be present at the time of application

Children under 16 must present previous passport, if one was issued, and an original birth certificate.

Both parents must be present with children under 16, or have notarized consent form allowing one parent to obtain the child's passport.

PASSPORT BOOK FEES

**** Cash Not Accepted ****

Adults 16 and over:

Routine Service (4-6 weeks)

\$110 check or money order for **each** application payable to "U.S. Dept. of State" **and** **\$25** check, money order, or credit card to the "Mercer County Clerk"

Expedited Service (2-3 weeks)

\$170 check or money order for **each** application payable to "U.S. Dept. of State" **and** **\$25** check, money order, or credit card to the "Mercer County Clerk"

Children under 16:

Routine Service (4-6 weeks)

\$80 check or money order for **each** application payable to "U.S. Dept. of State" **and** **\$25** check, money order, or credit card to the "Mercer County Clerk"

Expedited Service (2-3 weeks)

\$140 check or money order for **each** application payable to "U.S. Dept. of State" **and** **\$25** check, money order, or credit card to the "Mercer County Clerk"

PASSPORT CARD FEES

No additional processing fee if combined with a Passport Book Application *

Adults 16 and over: \$30 Children under 16: \$15 Expedited: Additional \$60

Passport cards can be used for U.S. land and sea ports-of-entry when arriving from Canada, Mexico, the Caribbean and Bermuda. The card may not be used to travel by air.

There is a \$25 processing fee to the "Mercer County Clerk" if purchasing a card only.

Passport Photos available on-site: Children & Seniors: \$10 Adults: \$15

Photo fees can be included with the payment to the "Mercer County Clerk"

Passport Hours: (No appointment required)

Monday, Wednesday, Friday 10-5:30 PM

Tuesday, Thursday 10-7:30 PM

Saturday 10-2:30 PM



Hamilton Square Shopping Center
957 Highway 33 at Paxson Avenue

Hamilton NJ 08690

609-890-9800

Paula Sollami Covello, Esq., County Clerk

Brian M. Hughes, County Executive