



of Agency Services to properly process the voluminous applications for various examinations. Applications for the promotional examination for Keyboarding Clerk 3 (PC2095T), Morris County, were due by the application filing deadline, October 21, 2015.

It is noted that the appointing authority was contacted regarding this matter and indicated that it concurs with the information presented by the appellant in her appeal.

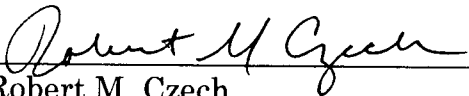
Given that Ms. Vreeland was on leave and not able to complete her application within the specified timeframe, good cause has been presented to relax the provisions of *N.J.A.C. 4A:4-2.1(e)* and permit the appellant to file an application. In this regard, the Division of Agency Services should send the appellant a written application upon receipt of this decision. The completed application and the required application processing fee should be forwarded within the time specified by the Division of Agency Services to: New Jersey Civil Service Commission, P.O. Box 322, Trenton, New Jersey 08625-0322. Failure to file the application and processing fee within the time provided will result in rejection from the examination process.

#### ORDER

Therefore, it is ordered that this request be granted, the appellant's application be accepted, contingent upon receipt of the completed application and processing fee within 20 days of receipt of the application, and the appellant be scheduled for a make-up examination.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE  
CIVIL SERVICE COMMISSION ON  
THE 10TH DAY OF NOVEMBER, 2016

  
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Robert M. Czech  
Chairperson  
Civil Service Commission

Inquiries  
and  
Correspondence

Director  
Division of Appeals and Regulatory Affairs  
Civil Service Commission  
Written Record Appeals Unit  
P.O. Box 312  
Trenton, New Jersey 08625-0312

c: Donna Vreeland  
Frank Corrente  
Kelly Glenn  
Records Center

