

B-98



STATE OF NEW JERSEY

FINAL ADMINISTRATIVE ACTION
OF THE
CIVIL SERVICE COMMISSION

In the Secretarial Assistant 3 Non-
Stenographic (PS7755F), Department
of Education

CSC Docket No. 2017-797

List Revival

ISSUED: **DEC 13 2016** (RE)

The Director, Division of Agency Services, on behalf of the Department of Education, requests that the eligible list for Secretarial Assistant 3 Non-Stenographic (PS7755F), be revived to effectuate the appointment of the first ranked eligible.

By way of background, the subject eligible list promulgated on August 22, 2013 and expired on August 21, 2016. Two appointments were made and there remained five eligibles. Prior to the expiration of the eligible list, the appointing authority requested an exemption approval in order to promote the first remaining candidate on the eligible list. DOE received this approval on August 29, 2016 to promote the candidate on August 20, 2016. Nevertheless, the approval was received after the expiration of the list. Further, the Director notes that there is currently no new announcement or eligible list for the title and jurisdiction. Therefore, the Director requests that the eligible list be revived in order to permanently appoint the first candidate.

CONCLUSION

N.J.S.A. 11A:4-6 and *N.J.A.C.* 4A:4-3.4 provide that an eligible list may be revived in order to implement a court order or decision of the Civil Service Commission in the event of a successful appeal instituted during the life of a list, to correct an administrative error, or for other good cause.

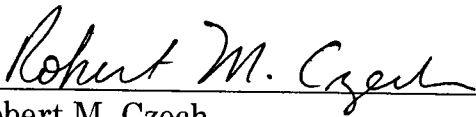
In the present matter, the appointing authority requested an exemption approval to make an appointment prior to the expiration of the eligible list. The approval was not given until after expiration of the list. The first ranking candidate received a provisional appointment on August 20, 2016, and there is currently no new announcement or eligible list for the title and jurisdiction. Therefore, under these circumstances, good cause has been established to revive the eligible list for Secretarial Assistant 3 Non-Stenographic (PS7755F), Department of Education in order to effectuate the permanent appointment of the first ranked candidate on the eligible list, effective August 20, 2016.

ORDER

Therefore, it is ordered that this request be granted and the eligible list for Secretarial Assistant 3 Non-Stenographic (PS7755F), Department of Education be revived to effectuate the permanent appointment of the first ranked candidate on the eligible list, effective August 20, 2016.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 7th DAY OF DECEMBER, 2016



Robert M. Czech
Chairperson
Civil Service Commission

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