

**NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
JOB VACANCY POSTING**

**POSTING NUMBER:** HR-0002

**ISSUE DATE:** January 12, 2017

**TITLE:** Inspector 1, Multiple Dwellings

**CLOSING DATE:** January 26, 2017

**DIVISION / UNIT:** Codes and Standards / Bureau of Housing Inspection (BHI)

**LOCATION:** DCA Building, 101 S Broad Street, 3<sup>rd</sup> floor, Trenton

**SALARY RANGE:** R27: \$67,714.29 - \$96,415.56

**POSITIONS:** 1

**DISTRIBUTION:** Department

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**DESCRIPTION OF MAJOR DUTIES:**

Under the direction of the bureau chief in the Bureau of Housing Inspection, supervises the staff and activities of the State Local Cooperative Housing Inspection Program (SLCHIP) that authorizes municipalities to perform inspections pursuant to the Hotel and Multiple Dwelling Laws and Regulations; does other related duties as requested.

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**REQUIREMENTS**

**EXPERIENCE:**

Applicants must possess three (3) years of full-time experience in housing inspection, fire inspection, or building inspection.

**LICENSE:**

**NOTE:** Applicants must possess a valid Housing Code Official license issued by the New Jersey Department of Community Affairs.

**NOTE:** Applicants must possess a valid Inspector of Hotels and Multiple Dwellings license issued by the New Jersey Department of Community Affairs.

**NOTE:** Applicants must continue to complete the continuing education requirements to maintain their Housing Code Official and Inspector of Hotels and Multiple Dwellings licenses.

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**Please submit a resume and any required documents (licenses, certification and or transcripts) along with a letter of interest, including a phone number to:**

Office of Human Resources  
New Jersey Department of Community Affairs  
HR#0002  
PO Box 800  
Trenton, New Jersey 08625  
Resumes may be emailed to: [resume1@dca.nj.gov](mailto:resume1@dca.nj.gov)

**Interviews will be granted on the basis of the resume.**

**NOTE:** Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

The New Jersey Department of Community Affairs is an Equal Opportunity Employer.