



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS

POSTING NUMBER: HR18-0011 **ISSUE DATE:** April 11, 2018

TITLE: Boarding Home Evaluator, Facilities **CLOSING DATE:** April 25, 2018

DIVISION / OFFICE /UNIT: Codes, Bureau of Rooming and Boarding House Standards

SALARY RANGE: I19: \$47,403.01 - \$66,930.22

LOCATION: Statewide **# OF POSITIONS:** One

- OPEN TO:**
- Department-Wide (Department of Community Affairs Employees ONLY)
 - All Departments/Agencies (State Employees with permanent status ONLY)
 - General Public and/or State Employees

DESCRIPTION OF MAJOR DUTIES:

Performs inspections and evaluates the physical facilities of boarding and rooming houses ensuring that they are protected from building hazards and meet safety standards established under the provisions of the Rooming and Boarding House Act; does other related duties as required.

REQUIREMENTS

(APPLICANTS MUST MEET ALL REQUIREMENTS LISTED BELOW)

EXPERIENCE: Four (4) years of experience conducting physical evaluations of the condition of housing or health care facilities for safety and habitability according to established codes.

LICENSE: Appointees will be required to possess a valid driver's license only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

- A promotable eligible exists within the unit scope.
- A promotional list exists within the unit scope.
- An open competitive list exists.

Please submit a resume including any required documents (degree, licenses, certification and/or transcripts) along with a letter of interest, including a phone number, by the closing date to:

New Jersey Department of Community Affairs
Office of Human Resources
HR18-0011
101 South Broad Street
PO Box 800
Trenton, New Jersey 08625
Resumes may be emailed to: resume1@dca.nj.gov

Interviews will be granted based on resume

NOTE: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment UNLESS OTHERWISE EXEMPTED FROM THE LAW.

The New Jersey Department of Community Affairs is an Equal Opportunity Employer