



State of New Jersey  
DEPARTMENT OF COMMUNITY AFFAIRS

**POSTING NUMBER:** HR18-0014

**ISSUE DATE:** April 23, 2018

**TITLE:** Construction Official (1 -Building, 3 - Electrical, 2- Fire)

**CLOSING DATE:** May 7, 2018

**DIVISION / OFFICE /UNIT:** Codes, Bureau of Construction Project Review

**LOCATION:** DCA Building, 101 S Broad Street, Trenton, New Jersey 08625

**# OF POSITIONS:** 6

**SALARY RANGE:** S27: \$67,714.29-\$96,415.56

- OPEN TO:**  Department-Wide (Department of Community Affairs Employees ONLY)  
 All Departments/Agencies (State Employees with permanent status ONLY)  
 General Public and/or State Employees

---

**DESCRIPTION OF MAJOR DUTIES:**

In the Bureau of Construction Project Review will be responsible to perform work involving the enforcement and administration of the Uniform Construction Code Act and Regulations including supervising subcode officials and conducting plan review for the bureau; does other related duties as required.

---

**APPLICANTS MUST MEET ALL REQUIREMENTS LISTED BELOW**

**EXPERIENCE:**

One (1) year of supervisory experience in architecture, engineering, code enforcement project review or construction project management with responsibilities for the technical and/or skilled work of construction projects subject to the New Jersey Uniform Construction Code.

**LICENSE:**

Applicants must possess a valid High Rise and Hazardous Specialist (HHS) code enforcement license in building, plumbing, electrical, elevator, or fire protection issued by the Department of Community Affairs.

**NOTE:** Applicants must possess a valid license as a Subcode Official issued by the Department of Community Affairs.

**NOTE:** Applicants must possess a valid license as a Construction Official issued by the Department of Community Affairs.

**NOTE:** Appointees to the Liquefied Petroleum Gas Unit will be required to complete specialized training.

**NOTE:** Appointees must continue to complete the code update education courses required to maintain their HHS, Subcode Official, and Construction Official licenses.

**NOTE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility is necessary to perform the essential duties of the position.

- An open competitive list exists.

---

**Please submit a resume including any required documents (degree, licenses, certification and/or transcripts) along with a letter of interest, including a phone number, by the closing date to:**

New Jersey Department of Community Affairs  
Office of Human Resources  
**HR18-0014**  
101 South Broad Street  
PO Box 800  
Trenton, New Jersey 08625  
Resumes may be emailed to: [resume1@dca.nj.gov](mailto:resume1@dca.nj.gov)  
***Interviews will be granted based on resume***

**NOTE:** Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment UNLESS OTHERWISE EXEMPTED FROM THE LAW.

***The New Jersey Department of Community Affairs is an Equal Opportunity Employer***

Revised: March 2018