

**DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF FIRE SAFETY**

MEMORANDUM

To: NFIRS Program Managers
From: Heather Puskar, NFIRS Supervisor
Date: June 18, 2007
Re: Fireworks Standbys

The NFIRS Unit is reaching out to fire departments statewide to clarify coding of fireworks incidents and standbys. Fire departments that standby at fireworks displays should NOT be entering these standbys as incidents in their NFIRS system. Since these are planned events and not emergency responses, they are categorized as an activity, department event, or special assignment, not as incidents. If an emergency situation occurs while on standby, then that situation would be coded as an incident according to the situation found. If there are any civilian injuries due to fireworks, an incident should be created to document the injury. Please note the injury in your narrative and submit the information to our office using the attached Civilian Burn Patient Form.

If you have any questions, please do not hesitate to contact me at (609) 324-7715.

Thank you.

Enclosure.