

Transitional Aid Application for Calendar Year 2011
Division of Local Government Services
Department of Community Affairs

General Instructions: This application must be submitted in its entirety by March 11, 2011 for funding consideration under this program. Information contained in the application is subject to independent verification by DLGS. Refer to Local Finance Notice **2011-7** when preparing this application for specific instructions and definitions, and review the Submission Checklist on Page 6.

Name of Municipality:	TOWNSHIP OF MAURICE RIVER	County:	CUMBERLAND
Contact Person:	SHARON E. LLOYD	Title:	CFO
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I. Aid History

List amount of Transitional or former Discretionary Aid (Extraordinary, Special Municipal, or Capital Cities) received for the last three years, if any:

CY 2010	CY 2009	CY 2008
\$135,000	\$250,000	\$200,000

II. Aid Request for Application Year: (All municipalities currently operating under a Transitional Aid MOU are advised that a decrease from prior year funding is likely.)

Amount of aid requested for the Application Year:	\$ 400,000
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An aid request does not constitute guarantee of receipt of any funds.

III. Submission Requirements

The following items must be submitted with, or prior to, submission of this application. Indicate date of submission of each.

Item	Date Submitted to DLGS
Prior Year Annual Financial Statement	2/8/2011
Previous Year Annual Audit	6/18/10
Previous Year Audit Corrective Action Plan	6/18/10
Application Year Introduced Budget	3/9/2011
Budget documentation submitted to governing body	1/10 & 2/3/2011 workshops

IV. Application Certification

The undersigned herewith certify that they have reviewed this application and, to the best of their ability, find its contents to be true and that it accurately portrays the circumstances regarding the municipality's fiscal practices and need for financial assistance. By submitting the application, the municipality acknowledges that the law provides that the decision of the Director regarding aid awards is final and not subject to appeal.

Official	Signature	Date
Mayor: Kathy Ireland		3/9/2011
Governing Body Presiding Officer Kathy Ireland		3/9/2011
Chief Financial Officer: Sharon E. Lloyd		3/9/2011

V-A. Explanation of Need for Transitional Aid

Explain the circumstances that require the need for Transitional Aid in narrative form. Include factors that result in a constrained ability to raise sufficient revenues to meet budgetary requirements, and if such revenues were raised, how it would substantially jeopardize the fiscal integrity of the municipality.

1. Loss of CMPTRA State Aid –Continuing Problem that can't be ignored

We are compelled to again **emphasize** there is a permanent annual loss in Consolidated Municipal Property Tax Relief Aid because of the **quirk in the formula** for the payment in lieu of taxes and Municipal Property Tax Assistance Aid amounts, arising in 1992, which would have been rolled into CMPTRA. The estimated cumulative **loss in state aid** for payments in lieu of taxes and Municipal Purpose Tax Assistance from 1992 through 2011 is **\$2,295,019**. **Therefore, our CMPTRA is permanently and unfairly understated, burdening the Township financially.**

2. Pinelands Aid – NONE

While **Pinelands Aid** had helped to soften this loss in 1996 through 2002, **this annual aid in the amount of \$108,516 was discontinued as of 2002**, and, therefore, is not available to counter the severe revenue loss due to County farmland assessment appeals, state land takeovers, mandated cost increases and the stifling affects of Pinelands legislation. Plain and simple, the **Pinelands Injustice** continues and blocks any appreciable revitalization.

3. Garden State Preservation Aid – A Question of Continuance

The Garden State Preservation Aid has been a tremendous asset in helping us deal with our financial difficulties that were caused by Pinelands Legislation and the **coaxed sales of property to the Nature Conservators and State of New Jersey**. This Aid, however, was reduced from \$338,797 in 2010 to \$225,865 in 2011, which is a **reduction of \$112,932**. In addition, the continuation of this aid is in question and may hinder us further in 2012. This presents an obvious negative impact on our town that **has our hands tied** by Pinelands, COAH and other Legislation. We were enticed to sell property for preservation purposes, only to have the rug pulled from under us with the aid reduction.

4. Special Legislation – Not available

In the 1999 and 2000 budget years, special legislation was passed to provide \$230,000.00 in Pilot Aid. As with the Pinelands Aid, **this aid was not provided in 2001-2011. The purpose of this aid was a recognition of the unfair aid Maurice River has received.**

5. Landfill Closure – Continues to be an Ongoing Problem hanging over our heads

6. Property Tax Base – Basically a Pinelands Legislation Effect

The property tax base presents some unique problems. Of the total 4,438 tax line items, only 3,667 are taxable and approximately 791 remain in tax lien. The main point is that the tax base is decreasing, due to quit claim deeds issued by taxpayers no longer desiring to pay on properties considered worthless, resulting from Pinelands Legislation. **Foreclosing on these liens is very expensive and may never translate into revenue as they are in the Pinelands.** Many of the lien properties are very small and are owned by several individuals. In addition, Pineland regulations require that ninety (90) of these properties be amassed for one buildable lot.

The Pinelands Commission has been pursuing a unilateral decision to re-zone the sole remaining commercial area on Route 347 as “forestry”. This will not appear to help us increase our revenues.

7. Sale of Foreclosed Property – None left

There are no properties considered favorable to sell. The majority of foreclosed property is considered worthless either because it is under water, too small or otherwise useless. As a result, the market value of foreclosed property is significantly less than the assigned values on the balance sheet.

Past and present storms, flooding, beach erosion and bay encroachment made the situation worse. Several streets, which once featured quite valuable beachfront homes, are now actually under bay water.

While there are minimal opportunities remaining, due to past efforts, we will continue to sell any available foreclosed property and any other line items acquired in the event we receive property by quit claim deeds.

8. Tax Appeals and Revaluation

Each year we point out that the largest Township taxpayer won a \$7,000,000 appeal in the state tax court for tax year 1997. Another appeal was granted in 2007 in the amount of \$815,800 and while not as large, it has represented a continued decline in the tax base, which is expected to continue.

In 2010, the new Revaluation took effect and is causing turmoil due to certain significant changes in assessments. Some properties are tripling and when added to the high tax increase, residents are understandably upset, to say the least.

We anticipated a large number of appeals of which no provision has been made for the financial affects.

Let us not forget the additional cost to pay for the Revaluation required by the County. The Tax Assessor had 77 appeals and 3 pending appeals, regarding the new revaluation, which had an unaddressed, negative effect on surplus. There was a loss in the Net Valuation Taxable of \$1,930,400 due to these appeals.

9. Environmental Responsibilities

We have accepted that our geographic location presents a needed responsibility to support this wild and scenic designation. To some these are just words but to us it presents ongoing dilemmas as follows:

- A. Once Route 55 was complete, there has been a throng of visitors dumped into our community, as they make their way through to the shore area or environmentally sensitive wild and scenic areas. What this means to us throughout the year, are traffic jams, continual ambulance sirens due to accidents on our roadways, trash, debris and other problems. There is virtually no revenue derived from these naturalists and vacationers.

We have the responsibility to maintain the environmental integrity of **95 square miles of property** within the Township, along with the roadways. We also have the responsibility to maintain an OEM Building that we cannot afford, which entails providing infrastructure for Cumberland County as an Emergency response treatment location in case of the Bay flooding or hurricanes. In addition, there is a nuclear plant within our scope of response needs. We do not receive any funding to provide this health and safety awareness, catastrophic response capability or temporary shelter facilities. These capabilities, to a certain degree, serve the entire State and not just our Township or County.

10. Bayside and Southern State Prisons and Ancillary Facilities - \$0 Aid

These facilities include the following:

- A. Southern State Prison
- B. Bayside Prison
- C. Prison Farm
- D. Separate Minimum Security Prison
- E. Two Administrative Buildings
- F. A Sewer Plant
- G. Two DOT Gas Stations along with a Maintenance Facility

When it suited the statewide residents and officials, these prison facilities were located on Rt. 47, which is the prime highway frontage property in our Township and encompasses 1,600 acres of prime land, which would otherwise be available, through tax ratables, to support our budget. **The NJDOC has periodically increased the number of inmates by constructing additional bed facilities on the grounds of Southern State Correctional Facility.** The Department of Corrections constructed a new 352-bed unit (opened July 23, 2003), of which no in lieu of Tax arrangement was made.

In addition, a Southern Regional refueling station was added on Route 47, similar to that constructed in Dennis Township. While Dennis Township receives approximately **\$45,000.00** per year in aid, **Maurice River Township received nothing** and was not even extended the courtesy for a meeting to discuss this disparaging difference in treatment. **This is also a disgrace.**

Maurice River Township is host to over **25%** of the male prison population in the State of New Jersey. Bayside State Prison had a total population of **2,228** as of January 1, 2010 and Southern State Prison had a total population of **2,047** as of January 1, 2010. This is a total of **4,275**. The next largest male prison population in the State of New Jersey is Bridgeton with over 21%.

The City of **Bridgeton** receives **\$1,800,000** per year for being a host community for one state prison and based on a per capita rating, receives approximately \$535 per inmate. Also, it is our understanding **that Camden continues to receive** funding as a host community, reportedly over **\$5,000,000 per year for a prison which has been closed**. This is the ultimate example of unfair treatment. **Remember we receive nothing!!!** Using this method of payment, Maurice River Township should receive **\$1,191,980** for Bayside State Prison and **\$1,095,145** for Southern State Prison. Unfortunately, **we receive \$-0-** for hosting **two State Prisons** with the largest male prison population in the State.

When a fire or other emergency occurs at the prisons, it is our four fire districts that respond and at considerable time, energy and expense of our residents. Our fire and rescue personnel are 100% volunteer.

Transitional Aid is the name of the aid again this year. We want to make it clear that we would not need or be requesting any aid if the prison parity funding were addressed. Transitional Aid appears to be the only vehicle to keep us afloat this year. It is genuinely with great emotional discomfort and embarrassment that we are in this position, which is so obviously caused by State Mandates, State Pinelands Legislation and the prison situation. **What we really need is for the state to rectify the funding disparity between Maurice River Township and other host communities. In the meantime, Transitional Aid is absolutely needed.**

11. **School Tax Situation – While not specifically to be addressed with Transitional Aid**

Our Township feeds the **Millville Abbott School** District and **borders the Vineland Abbott School** District. These neighboring municipalities have highly superior facilities, as they are part of the “special 30 needy districts”. Formulas being what they are, our struggling municipality does not appear to receive a fair share of State Aid. While we understand that Transitional Aid is not to consider this, **we still experience an inequity** expressed as an additional contribution for the reserve for uncollected taxes.

V-B Alternate Eligibility Calculation

Complete this section only if Transitional Aid **was not** received in the prior year. If the requirements of this section are met, this application must also reflect that the criteria in Section C, items 2-7 of Local Finance Notice 2011-7 are met.

Part 1 calculates loss of equalized value. If there is a loss of at least *2% of equalized value*, the eligibility criteria is met and the rest of the form does not have to be completed.

If the 2% criterion is **not** met, continue with Part 2 to identify individual revenue losses (exclusive of State CMPTRA/ETR formula aid reductions) or specific, extraordinary appropriation increases (pursuant to Local Finance Notice 2011-7, Item B-8).

Part 1 – Eligibility of Value Loss	Current Year County Equalization Table County Apportionment (a)	Prior Year Director’s Table Equalized Value (b)	Decrease I
Equalized Value Reduction			
Percent of loss from prior year I divided by (b) as percent:			
If this exceeds 2%, stop and proceed to the next page.			

Part 2 – Demonstration of Revenue Loss/Substantial Cost Increase

Complete Part 2 if eligibility was not met in Part 1. Show: (1) extraordinary revenue losses (exclusive of State CMPTRA/ETR aid reductions, but inclusive of other aid, including payments under various open space State payments in lieu of tax programs), but not as the aggregate of many revenue line items; and (2) or specific, extraordinary increases in appropriations. Describe the item on the cell below each entry. If applicable, indicate in the description of the extraordinary increase in expenditure if the increase was the result of a policy decision made by the municipality (i.e. a back-loaded debt service schedule, deferred payment, costs associated with additional hires, etc.)

Revenue or Appropriation	Prior Year Value	Current Year Value	Amount of Loss/Increase
Description:			

V-C Actions to Reduce Future Need for Aid

Detail the steps the municipality is taking to reduce the need for aid in the future. Include details about long-term cost cutting and enhanced revenue plans, impact of new development, potential for grants to offset costs, and estimated short and long-term annual savings. Use additional pages if necessary.

1. Electricity Co-op

On or about September 2010, we entered into an **Electricity Cooperative** with SJPC, of which Camden County is the lead entity. This is for the Municipal Building only, as no other facilities qualified. It is only a three year contract. We have recently completed an application for a **Natural Gas Cooperative** but this is not scheduled to take effect until November, 2011.

2. Public Works Department

The Township Committee has been diligent in keeping the staffing levels at a bare bones minimum. We are a municipality that is **95 square miles** and **we only have four men on our Road Department**. This department at one time had 20 men! They maintain all municipal roads and buildings and properties and take pride in keeping our rural township looking good. Frequently, residents comment on what a fine job our men do, knowing that we have very limited staff and equipment.

Also, we were able to get our former (retired) Road Department Supervisor, who had the credentials of Certified Public Works Manager, to work part-time for us. This was done at considerable savings to the Township and met the requirements of the Department of Community Affairs which mandates that we have a Certified Public Works Manager appointed. This was a cost savings to the Township of several thousand dollars annually.

We are still attempting to seek a more expeditious coordinated effort to address future snow removal and road pot-hole repairs. Our limited Public Works Department gives us no choice.

3. Salaries and Wages

Through attrition we have reduced our office staffing through the years. When an employee retires, we do work assignment realignment. With the willingness of dedicated and cooperative employees, we have done cross training to enable all departments to function as efficiently as possible with limited staffing. There is absolutely no feasible opportunity left to reduce staffing and keep the work load moving! Our dedicated staff **voluntarily** works additional hours, **unpaid**, to keep their heads above water.

Our Tax Assessor, Tax Collector, Township Clerk and Municipal Finance Officer are employees that maintain their professional certificates and wear other hats to keep the local government running smoothly. In comparison to other municipalities, the salaries

and wages of these individuals are well below the average, without consideration of any further cuts.

4. **Municipal Court**

We are reviewing a possible interlocal agreement with a neighboring town for a joint municipal court. Once convinced that it would be beneficial to our residents, both fiscally and convenience wise, we may enter into a shared services agreement as early as July 1, 2011.

5. **Marine Area Responsibilities**

Please be aware of whether it is our emergency response, emergency management, fire districts or other volunteers, there is an ongoing responsibility to accept any problem regarding the Bay and River areas. This adds a huge responsibility due to the nature of the tributaries and sanctuary areas.

6. **Cumberland Development Corporation (CDC)**

The Cumberland Development Corporation is working diligently on possible shared services for the area municipalities, cities and the county. The CDC is working on facilitating a possible Joint, Shared or County Regional Court System. The CDC is also checking into the feasibility of construction code, tax assessment and solid waste transport shared services.

7. **Cumberland County**

Cumberland County is exploring a Health Insurance Cooperative, but this will not be achieved in the immediate future. Cumberland County is also working on a shared equipment and/or rental equipment shared service.

8. **Fueling Station**

The Township has been sharing a fueling station with the school, OEM and fire districts. We have recently been told that this refueling station would have to be relocated due to the fact that it is encroaching on private property. The estimated cost would be approximately \$150,000, per the engineer. **There are two State refueling stations already located within the boundaries of Maurice River Township. We had previously requested a shared service with the NJDOT. We were turned down. This was one opportunity for a State Agency to help us save \$150,000, as well as all future upkeep. So much for the State's desire for all to embrace and engage in shared services.**

VI. Historical Fiscal Statistics

Item	2009	2010	Introduced Application Year
1. Property Tax/Budget Information			
Municipal tax rate	\$.412	\$.263	\$.460
Municipal Purposes tax levy	\$ 603,607.13	\$ 795,434.39	\$ 1,384,560.61
Municipal Open Space tax levy	\$	\$	\$
Total general appropriations	\$ 3,664,293.00	\$ 3,179,467.28	\$ 3,439,461.88
2. Cash Status Information			
% Of current taxes collected	92.64%	91.22%	%
% Used in computation of reserve	93.06%	92.5%	91.0%
Reserve for uncollected taxes	\$ 458,772.31	\$ 508,190.73	\$ 659,034.56
Total year end cash surplus	\$ 824,065.54	\$ 765,566.41	\$
Total non-cash surplus	\$	\$	\$
Year end deferred charges	\$	\$	\$
3. Assessment Data			
Assessed value (as of 7/1)	\$ 146,531,060	\$ 302,578,980	\$ 301,105,824
Average Residential Assessment	\$ 81,198	\$ 169,930	\$ 169,656
Number of tax appeals granted	1	77	-
Amount budgeted for tax appeals	\$ -0-	\$ -0-	\$ 25,000
Refunding bonds for tax appeals	\$ -0-	\$ -0-	\$ - 0 -
4. Full time Staffing Levels			
Uniformed Police - Staff Number	N/A	N/A	N/A
Total S&W Expenditures	\$ N/A	\$ N/A	\$ N/A
Uniformed Fire - Staff Number	N/A	N/A	N/A
Total S&W Expenditures	\$ N/A	\$ N/A	\$ N/A
All Other Employees - Staff Number	14 FT, 13PT	12 FT, 17 PT	13 FT, 15 PT*
Total S&W Expenditures	\$ 813,981	\$ 812,204	\$ 810,220

*** All full-time employees voluntarily forfeited their 3.5% increase effective 7/17/10-12/31/10. The part-time number includes (1) "AS NEEDED" person.**

5. Impact of Proposed Tax Levy – Local Purpose Tax Only

			Amount
Current Year Taxable Value			\$301,105,824
Introduced Tax Levy			1,384,560.61
Proposed Municipal Tax Rate	.460	Average Res. Value (#4 above)	169,656
Current Year Taxes on Average Residential Value (#4 above)			780
Prior Year Taxes on Average Residential Value			447
Proposed Increase in average residential taxes			333

VII. Application Year Budget Information

A. Year of latest revaluation/reassessment

2009 Effective 2010

B. Proposed Budget – Appropriation Cap Information

Item	Yes	No
1. Was an appropriation cap index rate ordinance adopted last year? If YES: % that was used	X	
3.5%		
2. Amount of appropriation cap bank available going into this year		
\$ 407,422.02		
3. Is the Application Year budget at (appropriation) cap? If NO, amount of remaining balance		X
\$ 352,786.07		
4. Does the Application Year anticipate use of a waiver to exceed the appropriation cap? If YES, amount:		X
\$ 496,293.00		

C. List the five largest item appropriation increases:

Appropriation	Prior Year Actual	Application Year Proposed	\$ Amount of Increase
Group Insurance Plans for Employees	\$206,050.15	\$247,000.00	\$40,949.85
Street and Road Maintenance - S&W	\$194,359.86	\$240,000.00	\$45,640.14
Street and Road Maintenance - OE	\$19,160.40	\$60,000.00	\$40,839.60
Contribution to Public Employees Retirement System	\$59,544.00	\$76,571.00	\$17,027.00
Reserve for Uncollected Taxes	\$508,190.73	\$659,034.56	\$150,843.83

D. List all new property tax funded full-time positions planned in the Application Year:

Department/Agency	Position	Number	Dollar Amount
	NONE		

E. Display projected tax levies, local revenues (not grants), anticipated (gradually reduced) Transitional Aid, total salary and wages, and total other expenses projected for the three post-application years:

	Tax Levy	Local Revenues	Transitional Aid	Total S&W	Total OE
First year	\$ 1,284,561	\$ 599,564	\$400,000	\$810,220	\$1,970,207
Second year	1,384,561	599,564	300,000	810,220	1,970,207
Third year	1,484,561	599,564	200,000	810,220	1,970,207

As available surplus will be \$300,000 less, taxes may increase by \$300,000.

(1,384,561 – 400,000 + 300,000 = 1,284,561)

VIII. Financial Practices

A. Expenditure controls and practices:

Question	Yes	No
1. Is an encumbrance system used for the current fund?	X	
2. Is an encumbrance system used for other funds?	X	
3. Is a general ledger maintained for the current fund?	X	
4. Is a general ledger maintained for other funds?	X	
5. Are financial activities largely automated?	X	
6. Does the municipality operate the general public assistance program?		X
7. Are expenditures controlled centrally (Yes) or de-centrally by dept. (No)?	X	
8. At any point during the year are expenditures routinely frozen?		X
9. Has the municipality adopted a cash management plan?	X	
10. Have all negative findings in the prior year's audit report been corrected?	X	
If No, list those uncorrected as an appendix.		

B. Risk Management: Indicate ("x") how each type of risk is insured.

Coverage	JIF/HIF	Self	Commercial
General liability			X
Vehicle/Fleet liability			X
Workers Compensation			X
Property Coverage			X
Public Official Liability			X
Employment Practices Liability			X
Environmental			X
Health	SHBP		
	X		

C. 1) Salary and Employee Contract Information (when more than one bargaining unit for each category, use average):

Question	Police	Fire	Other Contract	Non-Contract
Year of last salary increase	N/A	N/A	2010*	2010*
Average percentage increase	%	%	3.5%	3.5%
Last contract settlement date	N/A	N/A	1/1/2008	
Contract expiration date	N/A	N/A	12/31/2010	

***SEE PAGE 9**

2) Explain if any of the following actions have been taken or are under consideration for the Application Year:

Action	Police	Fire	Other Contract	Non-Contract
Furloughs (describe below)				
There has been much consideration in the feasibility of layoffs, furloughs, pay cuts and it is the consensus of the Governing Body that Maurice River Township is already working at what they consider to be below the minimal staffing levels.				
Wage Freezes (describe below)				
Our Township Committee is dedicated to making Maurice River Township run effectively and efficiently. They spend countless hours attending meetings, training and working on various projects. They have frozen their salaries at 2009 rates and declined benefits.				
Layoffs (describe below)				

D. Tax Enforcement Practices:

Question	Yes	No
1. Does the municipality use the accelerated tax sale program?		X
2. When was the last foreclosure action taken or tax assignment sale held: Date:	8/11/2010	
3. On what dates were tax delinquency notices sent out in 2010: Date:	1/6, 3/29, 5/10, 6/21, 8/17	
4. Date of last tax sale: Date:	6/10/10	

E. Specialized Service Delivery:

If the answer to either question is “Yes,” provide (as an appendix) a cost justification of maintaining the service without changes.

Service	Yes	No
Sworn police or firefighters are used to handle emergency service call-taking and dispatch (in lieu of civilians)		N/A STATE
The municipality provides rear-yard solid waste collection through the budget		X

F. Other Financial Practices

1. Amount of interest on investment earned in:

Prior Year:	\$ 22,758.55	Last Year:	\$ 31,258.00	Anticipated Application Year:	\$ 20,000.00
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2. List the instruments in which idle funds are invested:

NJ CASH MANAGEMENT	
CERTIFICATES OF DEPOSIT	
INTEREST BEARING CHECKING ACCOUNTS	

3. What was the average return on investments during CY 2010?

1.0 %

4. When was the last time fee schedules were reviewed and updated?

2011

G. Status of Collective Negotiation (Labor) Agreements: List each labor agreement by employee group, contract expiration date, and the status of negotiations of expired contracts.

Employee Group	Expiration Date	Status of Negotiations of Expired Agreement
NJ CIVIL SERVICE – COUNCIL NO. 18	12/31/2010	ONGOING
COURT ADMINISTRATOR	10/11/2011	

IX-C. Evaluate existing local revenues, as to whether or not the rates or collections can be increased or imposed, and if so, how changes will be implemented; i.e., recreation fees, utility fees, land use fees, construction, housing, and fire code.

Local Revenues and services provided though the General/Current Fund	Check if services is provided	Are fees charged to cover the costs of the program?	If fees do not cover costs, what is the amount of subsidy?	If there is a subsidy, explain why fees cannot be increased to reduce or eliminate subsidy.
Recreation programs	<input checked="" type="checkbox"/>	NO	\$15,000	Very few services are provided to residents.
Sewer Fees	<input type="checkbox"/>			
Water Fees	<input type="checkbox"/>			
Swimming Pool	<input type="checkbox"/>			
Uniform Construction Code	<input checked="" type="checkbox"/>	YES	\$86,170	Fees are stagnant due to Pinelands and COAH compliance
Uniform Fire Code	<input checked="" type="checkbox"/>	YES	\$3,557	Fees are stagnant due to Pinelands.
Land Use Fees	<input checked="" type="checkbox"/>	YES	\$31,300	Fees are stagnant due to Pinelands.
Parking Fees	<input type="checkbox"/>			
Beach Fees	<input type="checkbox"/>			
Insert other local fees below:	<input type="checkbox"/>			
Yoga	<input checked="" type="checkbox"/>	YES	\$ 0	
Senior Citizen Center	<input checked="" type="checkbox"/>	YES	\$50,500	Our Senior Citizens are on fixed income and cannot afford to pay a fee.

X. Service Delivery

List all services that the municipality contracts to another organization: i.e., shared services with another government agency, including formal and informal shared services, memberships in cooperative purchasing program, private (commercial), or non-profit organization.

Service	Name of Contracted Entity	Estimated Amount of Contract	Year Last Negotiated (as applicable)
Ice Control Sand	Cumberland County		
De-Icing Salt	Cumberland County		
Gasoline & Diesel Fuel	Cumberland County		
#2 Fuel Oil	Cumberland County		
Water Treatment	Township and School Shared Service		
Janitorial Services	School and Township Shared Service		
Ambulance Service for 95 sq. miles	Millville Rescue Squad & Belleplain Outsourced		
Trash Collection & Recycling	Out to Bid		
Various Contracts for Goods	Cumberland County has displayed an interest to expand the number of contracts for goods, whose pricing will also be available to various townships.		
Code Enforcement Personnel Public Works Convenience Center Hauling Cooperative pricing/purchasing	Cumberland County is also working with Upper Deerfield and CDC on a proposed study to share services among 11 municipalities based on grant funding anticipated from NJDCA.		

Section XI – Impact of Limited or No Aid Award

Describe in complete detail the impact if aid is not granted for the current fiscal year; **this priority setting requires that the municipality will maintain a minimum level of essential services.** List the appropriate category of impact if the aid is not received. Rank each item from both lists as to the order in which elimination will take place. If across the board cuts will be made, indicate under service. **For rank order purposes, consider the two sections as one list. The cuts outlined here are one that the municipality is committing to make if they do not receive aid.**

Rank Order	Department	# of Layoffs	Effective Date	2010 Full Time Staffing	2011 Full Time Staffing	\$ Amount to be Saved
	No Further Reduction in Essential Labor Services is Possible. We have been down this path for several years now. Most of our departments are made up piecemeal, whereby individuals are split among several departments.					
	An example is seasonal help which was discontinued two years ago. Another example is our building service worker that retired and was replaced by a part time public works manager. We also eliminated over time for all staff, Saturday hours for recycling collection of brush, anti-freeze and oil.					

If services will be reduced, describe the service, impact and cost savings associated with it.

Rank Order	Service	Cost Savings	Impact on Services
	No Further Reduction in Essential Services is Possible. We have exhausted any area of savings over the years. Reductions or eliminations in services were continually reviewed and implemented, as we lost our two largest mining tax ratables to appeals and experienced permanent reductions in state aid. We humbly remind you that we do not in any way feel that these state aid reductions were fair. Each year we have been compelled to point this out to no avail.		
	We are considering discontinuance of the use of Leechester Hall for public use and functions. It is quite troubling to mothball a building that we received grant funds to rehabilitate, only to leave it sit at the sacrifice of residents desiring to use it.		
	Surplus has been severely impacted for the last two years. It is important to point out that we don't expect to have much surplus at all.		
	As a rural area, it is difficult for us to convey the sacrifices we have already made. While you necessarily look at dollars and cents, we need you to look at our individual needs and situation. We are not asking for lighted ball fields, water/sewer lines, pools or even side walks/curbs. We are sometimes confused as to why we do not appear to be entitled to provide any services to our residents. Half of our residents are prisoners and there are many who feel that the prisoners are treated better than the residents who are paying taxes to support the prisons.		

XII. Agreement to Improve Financial Position of Municipality

If aid is granted, the municipality will be required to submit to certain reporting conditions and oversight as authorized by law and a Memorandum of Understanding will need to be signed. Please mark each box below indicating that the applicant understands, and agrees to comply with these broad reporting and oversight provisions.

	Yes	No
1. Allow the Director of Local Government Services to assign management, financial, and operational specialists to assess your municipal operations.	X	
2. Implement actions directed by the Director to address the findings of Division staff.	X	
3. Enter into a Memorandum of Understanding and comply with all its provisions, without exception.	X	

XIII. Certification of Past Compliance for Municipalities Currently Operating Under a Transitional Aid MOU:

The undersigned certify that the municipality has complied with all the conditions and requirements of 2010 MOU conditions, including, but not limited to, the following: submission of a Transition Plan, adoption of a pay to play ordinance, receipt of signed approval forms as required prior to hiring personnel and contracting with professional service vendors.

Mayor: _____ Date: 3/9/2011

Chief Financial Officer: _____ Date: 3/9/2011

Chief Administrative Officer: _____ Date: 3/9/2011

XIV. CAMPS Certification (Civil Service municipalities only)

For Civil Service municipalities, the undersigned, being knowledgeable thereof, hereby certify that the municipality has placed the names of all current civil service employees in the NJ "CAMPS" system.

Human Resources or Personnel Director: J. Roy Oliver Date: 3/9/2011

Chief Financial Officer: Sharon E. Lloyd Date: 3/9/2011

XV. CERTIFICATION OF APPLICATION FOR TRANSITIONAL AID

The undersigned acknowledges the foregoing requirements with which the municipality must comply in order to receive aid as outlined above. In addition, included with this application is a copy (printed or electronic) of the budget documentation that supports the budget calculation that was provided to the governing body.

Mayor: _____ Date: 3/9/2011

Chief Financial Officer: _____ Date: 3/9/2011

Chief Administrative Officer: _____ Date: 3/9/2011