### Transitional Aid Application for Calendar Year 2011 Division of Local Government Services Department of Community Affairs

**General Instructions:** This application must be submitted in its entirety by March 11, 2011 for funding consideration under this program. Information contained in the application is subject to independent verification by DLGS. Refer to Local Finance Notice **2011-7** when preparing this application for specific instructions and definitions, and review the Submission Checklist on Page 6.

Name of	Municipa	lity: Mo	ount Ho	olly Township		County:	Burlington
Contact	Person:	Kathlee	n D. Ho	offman		Title:	Township Manager
<b>Phone:</b> 609-845-1102		-1102	Fax:	609-267-8155	E-mail:	khoffman	@mountholly.info

### I. Aid History

List amount of Transitional or former Discretionary Aid (Extraordinary, Special Municipal, or Capital Cities) received for the last three years, if any:

CY 2010	CY 2009	CY 2008
\$0.00	\$0.00	\$0.00

II. Aid Request for Application Year: (All municipalities currently operating under a Transitional Aid MOU are advised that a decrease from prior year funding is likely.)

Amount of aid requested for the Application Year:	\$1,000,000.00	

An aid request does not constitute guarantee of receipt of any funds.

### III. Submission Requirements

The following items must be submitted with, or prior to, submission of this application. Indicate date of submission of each.

Item	Date Submitted to DLGS
Prior Year Annual Financial Statement	02/08/2011
Previous Year Annual Audit	11/09/2010
Previous Year Audit Corrective Action Plan	12/13/2010
Application Year Introduced Budget	03/08/2011
Budget documentation submitted to governing body	02/10/2011

### IV. Application Certification

The undersigned herewith certify that they have reviewed this application and, to the best of their ability, find its contents to be true and that it accurately portrays the circumstances regarding the municipality's fiscal practices and need for financial assistance. By submitting the application, the municipality acknowledges that the law provides that the decision of the Director regarding aid awards is final and not subject to appeal.

Official	Signature	Date
Mayor/Chief Executive Officer	Kathleen D. Hoffman	03/10/2011

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Governing Body Presiding Officer	Thomas Gibson	03/10/2011
Chief Financial Officer	Christina Chambers	03/10/2011

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### V-A. Explanation of Need for Transitional Aid

Explain the circumstances that require the need for Transitional Aid in narrative form. Include factors that result in a constrained ability to raise sufficient revenues to meet budgetary requirements, and if such revenues were raised, how it would substantially jeopardize the fiscal integrity of the municipality.

Mount Holly Township has used every effort to reduce the impact of the 2011 budget increase on the taxpayers. These efforts continue by utilizing the maximum available fund balance and anticipation of the most revenues allowable by statue. Implementing an accelerated tax sale in 2009 has been adopted in efforts to reduce the amount of uncollected taxes and increase the tax rate collection. This also reduce the amount budgeted for reserve for uncollected.

In the year 2000 Mount Holly Township designated an area in the Township that was a high crime residential area with old military substandard housing in need of Redevelopment and an underutilized former Elementary School adjacent to the properties and vacant land. The Township signed an agreement with the Developer, Keating Urban Partners. Since that time the Township has taken on a large amount of debt which has become a burden to the local tax payer, 17,000,000.00. This debt has been used for professional services, acquisition and relocation, demolition and attorney and legal fees. The Redevelopment has taken far longer than the Township anticipated. The Township has encountered several delays which were not foreseen with the Redevelopment due to several litigation procedures, acquisition of properties and land; all the while the Township has not exercised eminent domain and the redeveloper has encountered delays from receiving approvals from various county and state agencies and has moved forward with local approvals contingent upon approval from these other agencies. To ensure the Redevelopment process has been fair to all parties involved the Township has hired a professional housing and relocation firm, Triad, to assist the residents with the acquisition, relocation and the purchase of a new home or the option for one of the newly constructed homes in the Redevelopment area. The old school and as the homes are acquired by the Township to protect the communities' quality of life and public health, welfare and safety the Redeveloper and the Township have demolished the unsafe structures. Throughout the process the Township has encountered and continues to struggle to overcome the litigation procedures and oppositions but not without cost to the Tax Payers of Mount Holly Township. The lawsuit has been found in favor of the Township and is awaiting a 3<sup>rd</sup> Court Circuit decision.

The County Board of Taxation ordered the Township to undergo a revaluation and have those values in place for 2011. The Township was required to have State approved Tax Maps prior to the revaluation process. This expense for the Tax Maps and revaluation was approximately \$300,000. This cost is spread out over 5 years, this equates to \$60,000 per year that represents .01 cent on the tax rate.

This brings us to today which we are all too familiar with; the State of the Economy. The housing and job market has taken a downward spiral and continues not to offer much hope in the immediate future. The bonding market for developers and municipalities has been severely affected. Employees, some of who are residents and residents are losing their jobs and will continue to lose their homes if the Township has to increase the local purpose tax by 12 to 35 cents the impact along with the increases projected by the county, local and regional schools would be catastrophic.

The Township also has a non-profit hospital, Virtua. They began an expansion process of the hospital approximately five (5) years ago. In preparation the hospital began purchasing and demolishing several blocks of properties around the hospital and now owns all the properties. These are properties that were once ratables and are no longer on the tax rolls. This too has created an undue tax burden on the Township and taxpaying residents.

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Combine the above with the fact that Mou and like many other communities have be a tax burden for the local tax payer who is in these extraordinary times.	en impacted by the reduction of Stat	le Alu. Ali illis calculates ilito
The continuation of the increased costs fo payers. Although the Governors "tool kit these increases are far too great for the av	" and the 1.5% contribution has been	d a tax burden on the local tax n of assistance the impact for
The Township owns a Dam in Mill Dam installed as required under the Green Acre	Park that needs 2.8 million dollars in e program.	n repairs and a fish ladder
Several infrastructure projects have been through another year.	put on hold and patched each year in	n hopes of trying to make it
The governing body is currently studying taxpayers and appreciate any consideration	g ways to provide tax relief to allevia on the division could give in the allo	ate the burden on the Township ocation of transitional aid.

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### V-B Alternate Eligibility Calculation

Complete this section only if Transitional Aid was not received in the prior year. If the requirements of this section are met, this application must also reflect that the criteria in Section C, items 2-7 of Local Finance Notice 2011-7 are met.

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Part 1 calculates loss of equalized value. If there is a loss of at least 2% of equalized value, the eligibility criteria is met and the rest of the form does not have to be completed.

If the 2% criterion is **not** met, continue with Part 2 to identify individual revenue losses (exclusive of State CMPTRA/ETR formula aid reductions) or specific, extraordinary appropriation increases (pursuant to Local Finance Notice 2011-7, Item B-8).

Part 1 – Eligibility of Value Loss	Current Year County Equalization Table County Apportionment	Prior Year Director's Table Equalized Value (b)	Decrease
	(a)		
<b>Equalized Value Reduction</b>	654,241,081	653,448,441	
Percent o	of loss from prior year I divi	ded by (b) as percent:	
If this	exceeds 2%, stop and proc	ceed to the next page.	

### Part 2 - Demonstration of Revenue Loss/Substantial Cost Increase

Complete Part 2 if eligibility was not met in Part 1. Show: (1) extraordinary revenue losses (exclusive of State CMPTRA/ETR aid reductions, but inclusive of other aid, including payments under various open space State payments in lieu of tax programs), but not as the aggregate of many revenue line items; and (2) or specific, extraordinary increases in appropriations. Describe the item on the cell below each entry. If applicable, indicate in the description of the extraordinary increase in expenditure if the increase was the result of a policy decision made by the municipality (i.e. a back-loaded debt service schedule, deferred payment, costs associated with additional hires, etc.)

Revenue or Appropriation	Prior Year Value	Current Year Value	Amount of Loss/Increase	
Interest & Cost on Taxes	86082.00	52400.00	33682.00	
Description:	Interest			
Interest on Investments	25899.00	24000.00	1899.00	
Description:	Interest			
Housing Inspection Fees	94960.00	78900.00	16060.00	
Description:	Fees for Rental & R	esale Inspections		
Division of Motor Vehicle	112 000 00	95000.00	17000.00	
Description:	Outside police cove	rage for division of mo	otor vehicle	
Keating Urban Partners	410,958	.00	410,958	
Description:	Payment for sale of	land to developer		
Police & Fire Retirement	477,960.00	581,337.00	103,377.00	
Description:	Pension payment			
Public Employees Retirement	155,732.00	173,177.00	17445.00	
Description:	Pension payment			
Deferred Charges	7,949.58	20,250.95	12301.37	
Description:	DEP monitoring in	voice not covered unde	er grant	
Insurance	936.761.00	1,023,733.00	8,6972.00	
Description	Liability/W/C/Group	Health Plan/Unemploy	ment	
Public Safety	2,223,419.00	2,417,387.36	193,968.00	
Description	Police Salaries			
Utility Expenses	330,624.81	360.030.00	29,406.00	
Description				
Sanitary Landfill	410,100.00	419,337.00	9,237.00	

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	evaluation budgeted	d over 5 yrs.
	1 000 501 00	10 10 10 10 1 10 10 10 10 10 10 10 10 10
.00.	1,030,524.00	80531.00
Bonds & BAN	S – interest & prin	cipal
	180,447.00	49,358.00
		<u></u>
		Bonds & BANS – interest & prin

### V-C Actions to Reduce Future Need for Aid

Detail the steps the municipality is taking to reduce the need for aid in the future. Include details about long-term cost cutting and enhanced revenue plans, impact of new development, potential for grants to offset costs, and estimated short and long-term annual savings. Use additional pages if necessary.

The Township has been responsible and resourceful in trying to maintain the quality of life, the public health and welfare of the community for the residents. But like many communities in these difficult times has found it more difficult to substain the level of services to be able to operate efficiently.

The Township over the past five (5) years has decreased the employee workforce through attrition and layoffs. Services have been outsourced and shared services have been entered into and the Township continues to look to surrounding municipalities and agencies for shared services opportunities. A Grant had been applied for a feasibility study for Shared Services in combining Hainesport, who doesn't have a police department but utilizes the State Police for their municipality at the time the past Governor was purposing to charge communities who do not have a police department and utilize the State Police. Looking ahead for this coming year and layoffs in the police department the Township has reached out to the Attorney General office and the State Police asking for assistance during 12 am to 8 am or any assistance they could offer. The request was declined. The Township has reached out to the surrounding Townships (Eastampton, Lumberton, and Westampton) to seek if they would be interested in applying for a grant for a feasibility study for shared services with the Police and Public Works departments. Waiting for a response.

The Township has adopted a hiring and wage freeze across the board. As many current positions that can be combined have been consolidated with the 14 employees. All expenditures for office supplies have been consolidated and reduced as well as travel and training has been reduced allowing only for those employees who require certification and Continuing Education. The Township has consideration a reduced work week from 5 days to 4 days. Furloughs are being considered as well.

The Township is looking to reduce its cost associated with leaf collection. Currently we pick up leaves with public works and a leaf vac. The Township would realize a cost savings by having the residents bag their leaves.

Unused and outdated property has been auctioned off through Gov Deals and will continue to do so this year as well. The car fleet has been reduced and a vehicle usage policy has been implemented. Housing and Construction offices have been certified in bicycle training so bicycles can be used in lieu of vehicles. The Police Department has expanded its bike and foot patrol. The sale of land has been offered to adjoining property owners for sale in an effort to generate revenue. The Construction office has been moved into the Township building and the Construction office building will be auctioned off.

The Township is in the process of transferring the payroll function over to the Mount Holly Municipal Authority. The Mount Holly Municipal Authority has offered assistance with man power, equipment and different infrastructure projects. The

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Township is investigating whether the Township could contract with the Mount Holly Municipal Authority to operate the Township's finance department.

Grants have been applied for the following:

Body Armor, click it or tick and various other public safety grants have been applied for to help offset costs in the Police Department budget.

USDA, NJEIT and the stimulus funds available for the following projects: Mill Dam rehabilitation/replacement and the installation of a fish ladder for this as well. Currently have partial funding for the installation of the fish ladder but need to find the additional funding to be able to complete the project by September 2011 or the funding will be de-obligated.

The Woolman's Lake project for clean water and restoration of the three lakes.

DOT funds for road resurfacing projects and bike/pedestrian trails and the restoration of the Mount Holly Mount trails have been applied for. The Township partnered with the Boy Scouts who were pursuing their Eagle Scout badge in improving the Altar located at the Mount Holly Mount which holds sunrise services for the public.

The Township received funds from the office of Smart Growth for a strategic plan which was completed last year. Through DOT and DVRPC funding was awarded to allow the Township to partner for a Form Base Coding study which will have a visioning portion and the Township hopes to proceed and seek funding towards implementation.

The Township has made application to the county office of JOB Core for summer help in the Administration, Public Works and Parks and Recreation to hire personal for projects from grass cutting, camp counselors and office staffing during this busy period where additional responsibilities are placed upon already busy departments which have been reduced in man power.

The Township is a Main Street designation and UEZ zone. The UEZ has reduced costs for police protection through the Downtown Walking Patrols. This project allows the Township hire 6 class 2 officers to help police the downtown and surrounding neighbors and offset the costs for full time police officers. Also, through the UEZ the Township is able to offset the cost for 1 public works employee who is dedicated to the downtown area for streets and roads functions.

The Township is confident once the economy picks back up and the developer is able to obtain the necessary approvals and start construction the revenue the Township will realize the funds of the negotiated sale and the ratables that will be generated over the course of the years from the redevelopment of the West Rancocas project this along with the Virtua Hospital expansion project will reduce the Townships need for aid in the future as both of these projects will generate ratables.

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### VI. Historical Fiscal Statistics

### ltem 2009 2010 Introduced Application Year

### Property Tax/Budget Information Municipal tax rate Municipal Purposes tax levy Municipal Open Space tax levy Total general appropriations

\$ 1.155	\$1.154	\$.92
\$3660426	\$3905912	\$5564565
\$0	\$0	\$0
\$9862926	\$8864162	\$9112449

### 2. Cash Status Information

% Of current taxes collected % Used in computation of reserve Reserve for uncollected taxes Total year end cash surplus Total non-cash surplus Year end deferred charges

99.58	3% 99	9.42%	%
······································	%	%	%
\$282422.30	\$131089.00	\$180477.00	
\$882875	\$146680		
\$23355169	\$21222690		
\$0	\$0		

### 3. Assessment Data

Assessed value (as of 7/1)
Average Residential Assessment
Number of tax appeals granted
Amount budgeted for tax appeals
Refunding bonds for tax appeals

\$316,730,000	\$317,870,000	\$651,117,000
\$81937	\$81395	\$172,456
4	6	
\$0	\$0	\$194,000.00
\$0	\$0	\$0

### 4. Full time Staffing Levels

Uniformed Police - Staff Number
Total S&W Expenditures
Uniformed Fire - Staff Number
Total S&W Expenditures
All Other Employees - Staff Number
Total S&W Expenditures

26	22	22
\$2,244,368.00	\$2,223,418.00	\$2,417,387.00
n/a	n/a	n/a
\$0	\$0	\$0
41	40	39
\$1,182,225.00	\$1232658.00	\$1,009,205.00

### 5. Impact of Proposed Tax Levy

### Amount

Current Year Taxable Value		651,117,000
Introduced Tax Levy		5,564.565
Proposed Municipal Tax Rate .92	Average Res. Value (#4 above)	172,456
Current Year Taxes on Average Resident		15865
Prior Year Taxes on Average Residential		7538
Proposed Increase in average residential		8327

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### VII. Application Year Budget Information

A. Year of latest revaluation/reassessment

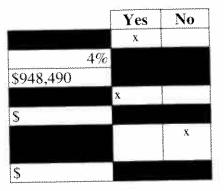
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20.0			

B. Proposed Budget - Appropriation Cap Information

### Item

- Was an appropriation cap index rate ordinance adopted last year?
   If YES: % that was used
- 2. Amount of appropriation cap bank available going into this year
- 3. Is the Application Year budget at (appropriation) cap? If NO, amount of remaining balance
- 4. Does the Application Year anticipate use of a waiver to exceed the appropriation cap?

If YES, amount:



C. List the five largest item appropriation increases:

Prior Year Actual	Application Year Proposed	\$ Amount of Increase
949,99300	1,030,524.00	80,531.00
576,000.00	656,500,00	80,500.00
633,692.00	754,454.00	120.762.00
	949,99300 576,000.00	Proposed           949,99300         1,030,524.00           576,000.00         656,500.00

D. List all new property tax funded full-time positions planned in the Application Year:

Department/Agency	Position	Number	Dollar Amount
0			

E. Display projected tax levies, local revenues (not grants), anticipated (gradually reduced)

Transitional Aid, total salary and wages, and total other expenses projected for the three postapplication years:

Local Revenues 3550000	1000000	3600000	5800000
		000000	000000
8540000	500000	3800000	5500000
	250000	3900000	5750000
	8540000 9540000		8040000 000000

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### VIII. Financial Practices

### A. Expenditure controls and practices:

	Question	Yes	No
	Is an encumbrance system used for the current fund?	X	ļ
<u>2.</u>	Is an encumbrance system used for other funds?	X	ļ
<u></u> 3.	Is a general ledger maintained for the current fund?	X	
<u>).                                    </u>	Is a general ledger maintained for other funds?	X	<u> </u>
<del>5.</del>	Are financial activities largely automated?	X	
<u>5.</u> 6.	Does the municipality operate the general public assistance program?		Χ
7.	Are expenditures controlled centrally (Yes) or de-centrally by dept. (No)?	X	
$\frac{7}{8}$ .	At any point during the year are expenditures routinely frozen?	X	
O	Has the municipality adopted a cash management plan?		X
7.	Have all negative findings in the prior year's audit report been corrected?	X	1
10.	If No, list those uncorrected as an appendix.		

B. Risk Management: Indicate ("x") how each type of risk is insured.

JIF/HIF	Self	Commercial
Х		
X		
X		
X		
X		
X		
X		
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C. 1) Salary and Employee Contract Information (when more than one bargaining unit for each category, use average):

Question	Police	Fire	Other Contract	Non-Contract
Year of last salary increase	2009	n/a	2()11	2010
	0%	%	2%	1.5%
Average percentage increase	1/1/2006		1/1/2010	
Last contract settlement date	12/31/2009		12/31/2013	
Contract expiration date	12/31/2089			

2) Explain if any of the following actions have been taken or are under consideration for the Application Year:

Action	Police	Fire	Other Contract	Non-Contract
Furloughs (describe below)			X	X
12 furlough days				
Wage Freezes (describe below)				
All administrative employees salarie	s are frozen			
Layoffs (describe below)	8		3	I

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### D. Tax Enforcement Practices:

Question		Yes	No
1. Does the municipality use the accelerated tax sale program?		X	
2. When was the last foreclosure action taken or tax assignment sale held:	Date:	200	)7
3. On what dates were tax delinquency notices sent out in 2010:	Date:	11/	10
4. Date of last tax sale:	Date:	12/	10

### E. Specialized Service Delivery:

If the answer to either question is "Yes," provide (as an appendix) a cost justification of maintaining the service without changes.

Service	Yes	No
Sworn police or firefighters are used to handle emergency service call-taking and dispatch (in lieu of civilians)	Opposite Association (Control of Property	X
The municipality provides rear-yard solid waste collection through the budget		X

### F. Other Financial Practices

1. Amount of interest on investment earned in:

Prior Ye	ar: \$60,063	Last Year:	\$25,899	Anticipated Application Year:	\$24,000	A CONTRACTOR OF THE PERSON OF
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2. List the instruments in which idle funds are invested:

Interest bearing bank accounts	

3. What was the average return on investments during CY 2010?

		***************************************	.05%
200	)9	*	

4. When was the last time fee schedules were reviewed and updated?

G. Status of Collective Negotiation (Labor) Agreements: List each labor agreement by employee group, contract expiration date, and the status of negotiations of expired contracts.

Employee Group	Expiration Date	Status of Negotiations of Expired Agreement
Police Patrolman's Association	12/31/2009	Interest arbitration
Police Superior Officers Association	12/31/2009	Interest arbitration
CWA 1036 Blue Collar	12/31/2013	
CWA 1036 White Collar	12/31/2013	and the state of t
	Anterorable services	
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IX-A. List actions that limited Salary and Wage costs: i.e., layoffs, furloughs, freezes, contract concessions, etc. (See item C-3 in Local Finance Notice 2011-7 for details)

S&W Line Item	Prior Year Actual	Application Year Proposed	Explanation of Change
100.490		2011	Administration salary freezes
370	ed many from the state of the first management and management and management of the state of the	2011	Layoff of recreation director
195	mantan verdelikas ( elejeje/A-A-manakasana a Astamannakasana a Astamannakasana a Esta da	701	Layoff of housing inspector
240 & 490	rena da espekta di dikulummandakkaninininininina kuda espektasi eta di	2011	Layoff of 2 part time clerical staff
290	TORANII ANALANA NY VETENIN'I ANALANA A	2011	Layoff of 6 seasonal public work employees
240	AND AND PROPERTY A	2011	Police o/t – 2 man minimum
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	MANAGAR KATURAN KATURA		
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IX-B. List actions that limited or reduced Other Expense costs: i.e., reductions, changes, or elimination of services, procurement efficiencies or restraint. Include changes in spending policies that reduce non-essential spending.

Line Item	Prior Year Actual	Application Year Proposed	Explanation of Change
All line items	2010		All expenditures shall have prior approval – limited supplies
060	Anneamond a third fine branch anneamon of and A VA training and anneamon of	2011	Infrastructure improvements schedule
370		2011	Recreation supplies eliminated
430	And the second s	2011	Private electric supplier
4440	A majoran kanamanananananananan saratu kiring di di dipambananan massasa mandi di dipambanan di dipambanan saratu kiring di dipambanan di dipa		Telephone provider changed
130	Harvey in a Party for the American Communication of the State of the Communication of the State of the Communication of the State of the Communication of th	1102	MUA process payroll at no charge
44()	A contract of the contract of	2011	Divide cell phone usage between towns and employees pay a monthly fee in exchange for use
175	2010	- Constant of the Property - Constant of the Pro	Reduced meetings to 6 meetings per year from 12 per year
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IX-C. Evaluate existing local revenues, as to whether or not the rates or collections can be increased or imposed, and if so, how changes will be implemented; i.e., recreation fees, utility fees, land use fees, construction, housing, and fire Application Year CY 2011 code.

		Annual Control		
Local Revenues and services provided though the General/Current Fund	Check if services is provided	Are fees charged to cover the costs of the program?	If fees do not cover costs, what is the amount of subsidy?	If there is a subsidy, explain why fees cannot be increased to reduce or eliminate subsidy.
Recreation programs	X II	No	18,000	
Sewer Fees				
Water Fees				
Swimming Pool		and the second s		
Uniform Construction Code	Ď	Yes		Construction costs are covered outside the Township budget
Uniform Fire Code	Community of the Annual Commun			
Land Use Fees	ă	Yes		
Parking Fees		and a subject of the annual of the forest annual of		
Beach Fees	Annual I — 65 Verboon Annual — (Constants Vermonosconsistes	adam-notoma kirky dy-m-namono viji-m-na kamono viji-m-na kamono viji-dy-namonom viji-dy-namonom viji-dy-namonom		and approximately assume a trade of the second seco
Insert other local fees below:				
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	Miniping Ity. Mont Holly	
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	Market and the second s	Application Year C. 2011

## X. Service Delivery

organization: i.e., shared services with another government agency, including

Service	Service Service Service Service Testimated Year Last Amount of Negotiated (as applicable)	Estimated Amount of Contract	Year Last Negotiated (as applicable)
Vehicle Repairs	Lumberton Township		2010
911 Dispatch	Burlington County Board of Chosen Freeholders		
Cooperative Purchasing Program	Burlington County Board of Chosen Freeholders		September 1997 - The Control of the
Recreation Director	Westampton Township	12,000	2009
Gasoline Fuel	Mount Holly Municipal Utilities Authority	And the second s	and the second s
			Andrea anadosed planet neumbly Paparonoumment. Poliutosem is excep-
tember distribution to the second state of the			AA, es Armanumekokokokomuuriikkes soomiooka kiskuu Akkomuu Akiskusoonii Akiskusoonii Akiskusoonii Akiskusoonii
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		A CONTRACT C	a manayed dy also tax a man dy distribute the second section of the second section of the second section of the
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Application Year CY 2011

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	Nuncipality: Mount folly	
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## Section XI - Impact of Limited or No Aid Award

purposes, consider the two sections as one list. The cuts outlined here are one that the municipality is committing to make if they do not Describe in complete detail the impact if aid is not granted for the current fiscal year; this priority setting requires that the municipality will maintain a minimum level of essential services. List the appropriate category of impact if the aid is not received. Rank each item from both lists as to the order in which elimination will take place. If across the board cuts will be made, indicate under service. For rank order receive aid.

Rank Order	Department	# of Layoffs	Effective Date	2010 Full Time Staffing	2011 Full Time Staffing	\$ Amount to be Saved
- Constitution of the Cons	Finance		5/2011	\$	48	128518.00
C C	Police	W. Carlotte and Ca	5/2011	4 8 ± 2	40	782825.00
p <sub>i</sub> <sub>(martin de la constante </sub>		****	5/2/2011	4()	39	77,000.00
<b>~</b>	LILLY WY LY BY.	Andreas and Antrepopoly (Andreas Antrepopoly Andreas Antrepopoly Andreas Antrepopoly Andreas A	**************************************		Management of the second of th	
***************************************	Urban Enterprise Zone Office Staff	C1	6/30/2011	39	T.E	83,(00).00
·	Clean Team Public Works		2000	5	36	77,000.00
wision	ATTERNATIVE PROPERTY AND THE PROPERTY AN		- initial contraction of the con	- The state of the		

If services will be reduced, describe the service, impact and cost savings associated with it.

Rank	Service	Cost Savings	Impact on Services
School Control of Cont	Public Safety	782825.00	Public Health, Welfare & Safety of the community
Aug.	Streets & Roads	114730.00	Public Health, Welfare & Safety of the community
**************************************	Urban Enterprise Zone office	83,000.00	No staff to process UEZ business applications – economic development
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Application Year CY 2011	Municipality: Mount Holly	County: Burlington

### XII. Agreement to Improve Financial Position of Municipality

If aid is granted, the municipality will be required to submit to certain reporting conditions and oversight as authorized by law and a Memorandum of Understanding will need to be signed. Please mark each box below indicating that the applicant understands, and agrees to comply with these broad reporting and oversight provisions.

	Yes	No
1. Allow the Director of Local Government Services to assign management, financial, and operational specialists to assess your municipal operations.	X	
2. Implement actions directed by the Director to address the findings of Division staff.	X	
3. Enter into a Memorandum of Understanding and comply with all its provisions, without exception.	X	

### XIII. Certification of Past Compliance for Municipalities Currently Operating Under a Transitional Aid MOU:

The undersigned certify that the municipality has complied with all the conditions and requirements of 2010 MOU conditions, including, but not limited to, the following: submission of a Transition Plan, adoption of a pay to play ordinance, receipt of signed approval forms as required prior to hiring personnel and contracting with professional service vendors.

Mayor:Thomas Gibson		Date: _3/11/2011
Chief Financial Officer:Ch		
Chief Administrative Officer: Katl		
XIV. CAMPS Certification (Civil Serv	vice municipalities only)	
For Civil Service municipalities, the unde municipality has placed the names of all c	rsigned, being knowledgeable the	reof, hereby certify that the the NJ "CAMPS" system.
Human Resources or Personnel D		
Chief Financial Officer:		
XV. CERTIFICATION OF APPLICAT	ION FOR TRANSITIONAL AID	
The undersigned acknowledges the foreg order to receive aid as outlined above. It electronic) of the budget documentation to governing body.	n addition, included with this appi	ication is a coby (bringer or
Mayor:Tom Gibson		Date: 3/11/2011_
Chief Financial Officer:	Christina Chambers	_Date: _ "
Chief Administrative Officer:		

### NOTICE TO PERSONS WANTING MAIL-IN BALLOTS

If you are a qualified and registered voter of the State who wants to vote by mail in the municipal levy cap referendum election to be held on April 27, 2011 complete the application form below and send to the undersigned, or write or apply in person to the undersigned at once requesting that a mail-in ballot be forwarded to you. The request must state your home address and the address to which the ballot should be sent. The request must be dated and signed with your signature.

If any person has assisted you to complete the mail-in ballot application, the name, address and signature of the assistor must be provided on the application, and you must sign and date the application for it to be valid and processed. No person shall serve as an authorized messenger for more than 10 qualified voters in an election. No person who is a candidate in the election for which the voter requests a mail-in ballot may provide any assistance in the completion of the ballot or may serve as an authorized messenger or bearer.

No mail-in ballot will be provided to any applicant who submits a request therefor by mail unless the request is received at least seven days before the election and contains the requested information. A voter may, however, request an application in person from the county clerk up to 3 p.m. of the day before the election.

Voters who want to vote only by mail in all future general elections in which they are eligible to vote, and who state that on their application shall, after their initial request and without further action on their part, be provided a mail-in ballot by the county clerk until the voter requests that the voter no longer be sent such a ballot. A voter's failure to vote in the fourth general election following the general election at which the voter last voted may result in the suspension of that voter's ability to receive a mail-in ballot for all future general elections unless a new application is completed and filed with the county clerk.

Voters also have the option of indicating on their mail-in ballot applications that they would prefer to receive mail-in ballots for each election that takes place during the remainder of this calendar year. Voters who exercise this option will be furnished with mail-in ballots for each election that takes place during the remainder of this calendar year, without further action on their part.

Application forms may be obtained by applying to the undersigned either in writing or by telephone, or the application form provided below may be completed and forwarded to the undersigned.

Dated 3/7/11

Timothy Tyler, County Clerk 49 Rancocas Road Mount Holly, NJ 08060 609-265-5000

Agency Assigned To	Year Veh#	Ven #	Make	Model	micago		en e	
Twp Manager	1999		Dodge	Durango	119,857	1B4HS28Y1XF609668	MG71983	Kathy Hoffman
Construction	2005		Chevy	Pickup Truck	89,110		essenniste el Vere elektry de iljustete kalantieren k meninschieboordische Foreit	Tom Casey
	3		The page and the second		35 27 27	1FAFP33P93W226271	QLIDAGA VIN GARANAN MARANGUU U GÜĞÜ VÜ ÇU ÇÜ ÇÜ ÇÜ ÇÜ ÇÜ KÜRÜN ÖV YON	Paul Hardher
Housing	2007		Ford	Focus	21,446	1FAFP34N57W258122	MG75082	2>
Buignou	100		. 63 %	A SUPERIOR AND ADDRESS OF THE ADDRES			SALLERAN, LANGE BARRAN AND AND AND AND AND AND AND AND AND A	en de la composition
Police Patrol	2010		Ford	Crown Victoria	16,974	2FABP7BV0AX109637	<b>MG88850</b>	And the state of t
Police Patrol	22	502	Tora	Crown Victoria	88,591	2FAFP71W44X105896	MG-58489	Andrew Market (C) of the Andrew Market (Market Market Mark
Police Patrol	2006		Ford	Crown Victoria	94,806	2FAFP71W46X120756	WG70843	у предости при предости по при при предости по предости предости предости по предости предости по предости пре
Police Patrol	3000		Dodge	Durango	105,530	1D4HB38N16F134765	MG68970	Apple Annual New Journal of Particular Color Annual (1997)
Police Patrol	2010		Dodge	Charger	20,653	2B3AA4CVXAH193594	MG87623	e de production de la company
Police Patrol	2005	တ	Told	Crown Victoria	85,038	2FAFP71W75X132379	MG64941	AND THE PROPERTY OF THE PROPER
Police Patrol	2010		Dodge	Charger	11,971	2B3AA4CV8AH193593	MG86316	esta de la compressor es es estados de la character de compressor es estados de la character de compressor de compressor de la compressor de l
Police Patrol	2008	ω	Chevy	mpala	49 438	2G1WS553X81278305	MG78906	ACCOMMANDA DA ADMINISTRATIVO PORTUGAÇÃO PORTUGAÇÃO PORTUGAÇÃO ADMINISTRATIVO PORTUGAÇÃO PORTUGA
Police Patrol	2006	မ	Dodge	Durango	33,555	1D4HB38N56F138754	MG68969	And the second s
Police Patrol	2008	70	Chevy	Impala	35,309	2G1WS553681281041	MG/8905	Construction of the Constr
Police Chief Martin	1999		Ford	Crown Victoria	88,932	2FAFP71W4XX207882	がまで350	CYGVO WATER
Police Lt Seitz	2001		Ford	Crown Victoria	108,195	2FAFP71W21X203868	MG50504	
	2005		Tord	Taurus (Silver)	58,009	1FAFP52263G154053	PSW/4C	XC1 PCTON
Police Detective	2002		TO OT OT	Van (Green)	75,746	1FMRE11W12HA12370	JGC59V	Somer/Fallance
Police Traffic		SC-7	Harley Dav.	Motorcycle	5,900	1HD1FHW123Y711009	9297A	A CANADA CONTRACTOR OF THE CANADA CONTRACTOR O
Police Service			Ford	F250 Truck	47,690	1FTNW21L12EB82984	MG-50929	A CONTRACTOR OF THE PROPERTY O
Police UEZ	2006		Jeep	Liberty	36,302	1J4GL48K96W270542	MG71992	A CHARLES AND A
Police Trailer	2002		Rolco	Speed Trak	0	5EPT0101121000132	MG-50961	Account Activities (Activities CA) dissilent Activities (Activities CA) dissilent (Activities CA
Police Trailer	2007		Encl. Trailer	Barricade Trailer	0	4YMCL12177V095022	MG/5081	
OEM	1991		Chevrolet	Cargo Van	7,946	1GBHP32K6M3304912	NO 98X8	
CERT	1980		Chevrolet	Step Van	15,352	аннай организация на применения в	NG 74210	
Public Works	2001	<b>-</b>	Dodge	Dump Truck 3500	52,140	3B6MF36531M284148	MG-44247	долиний и или приводил и или приводил при
Public Works	2001	2	Dodge	Dump Truck 3500		3B6MF36551M284152	MG-44246	A CANADA A MARINA A
Public Works	2001	w	Chevrolet	Pick-Up	57,768	1GCEC14W81Z297954	MG-47350	e de de la companya d
Public Works	2007	4	GMC 8500	Dump Truck	2,040		MG7881	
Public Works	1997	၈	Cheviolet	Dump Truck 4 x 4	# 80,588	1GBJK34F9VF034901	MG65465	Administration of the control of the
Public Works	1986	~	Ford		121,552	1FDRF82K5GVA19509	MG48631	enge dissandinos (statum) (A.O.O.O.O.O.O.O.O.O.O.O.O.O.O.O.O.O.O.O
Public Works	2002	တ	Ford	F250 Truck	46,470	1FTNW21L82ECO2275	MG-50951	A CONTRACTOR OF THE PROPERTY O
Public Works	1996	9	Ford	Bronco	58,389	1FMEU15H1TLB45920	NGDARE50	Zick Troster
Public Works	1995	7	GMO	Bucket Truck	79,491	- Act of Good Only 1995 - Act of Good Act	WG59924	era Commission of the company of the
Public Works	1997		ਹਾ ਹ	E250 Van	38,805	1FTFE24L5VHA16375	WG28919	mitte and company of communication described in the communication of the company
	1001	3		Bucket Truck		TITSDNGN6MH342025	MG86292	-

Public Works	1991	50	Ford	Dump Truck	225,605	225,605   1FDYK84A5MVA19761	MG78898	ritura de la companyo
Public Works	2001		John Deere	Tractor	2114 hrs.	2114 hrs. LV5410S440626	MG-45867	
Public Works	1989	***************************************	Catterpillar	Back Hoe	3302 hrs	3302 hrs   5KF004419R5602		
Public Works	1997	- Comment of the Comm	OBBD	Leaf Vac	349 hrs.	1296-2169	MG-26499	
Public Works	2004	***************************************	ODBD	Leaf Vac	806 hrs.	9044027	TATESU	The state of the s
Public Works	1998	Value de la compansión	Bandit	Chipper M-250 XP	ס־	-30 45	T51-D52	
Public Works	2002		Doolittle	Trailer (small)	N A	1DGRS08105MO45598	7381	
Public Works	2002	***************************************	Doolittle	Trailer (large)	N/A	1DGRS18222MO48646	T42T5H	The second secon
Public Works	1999		T TOPKE	Trailer 12'	NIA	4YMUK1211XXH010468	773%	
Public Works	1979		Eager Beave Trailer 6	Trailer 6'	N/A	L9300		
Public Works	2010		Freightliner	Street Sweeper		1FVACXDT8ADAS3908	MG87635	minika populara medenana populara dela dela dela dela populara dela dela mendena dela mendena dela mendena del
Public Works	2004		Ī	Compressor		4FVCABAA75U348877	Approximately of Articles Societies (Articles Articles Ar	en de la companya de
UEZ Director	2005		TOO O	Taurus	29,605	1FAFP56U15A290530	MG68967	Josh Brown
Dtown Clean Team	2003		т 0 0	F250 Truck	27,650	1FTNF21L23ED84248	MG-58488	
Dtown Clean Team	2004		Taie				oodusius bo	



### Thomas J. Gibson Mayor

Ryan Donnelly, Deputy Mayor Dwynne Belton, Councilmember

Kimberly Kersey, Councilmember Richard Dow, Councilmember

March 10, 2011

To whom it may concern:

All the current names of the Civil Service Employees of Mount Holly Township have been placed in the CAMPS system.

If you should have any questions, please contact me at 609-845-1102.

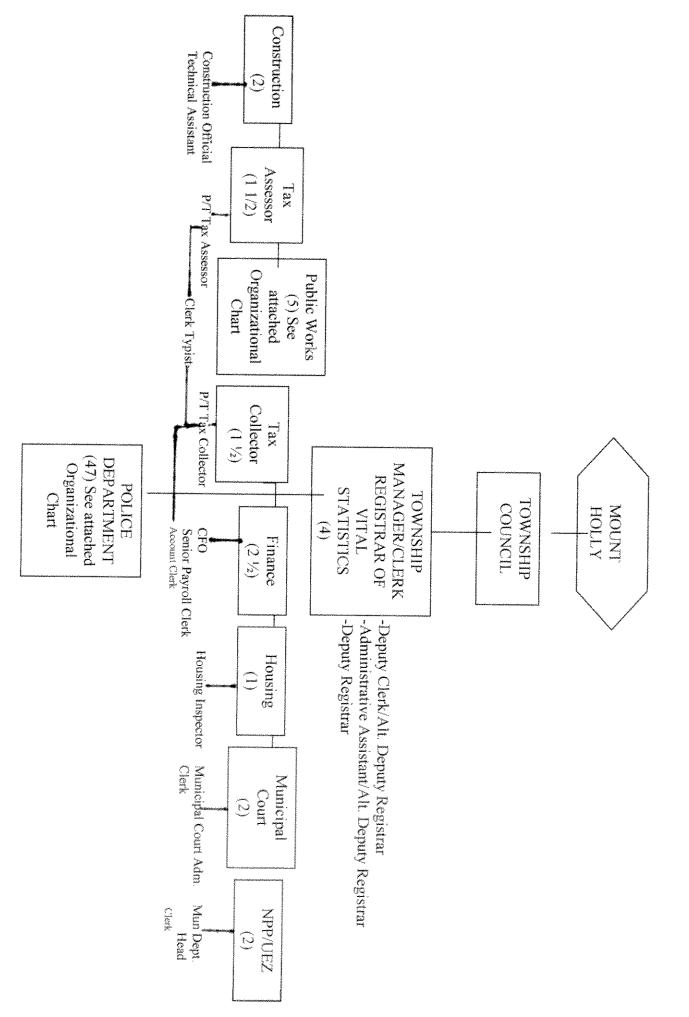
Thank you for your attention to this matter.

Sincerely,

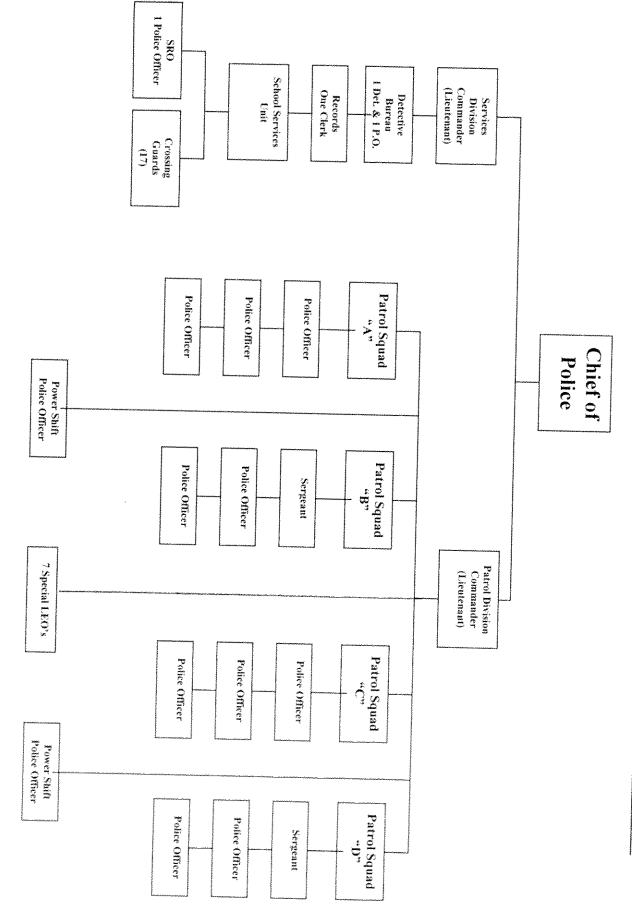
Kathleen D. Hoffman, RMC

Township Manager

# MOUNT HOLLY TOWNSHIP ORGANIZATIONAL CHART



# ORGANIZATIONAL CHART FOR THE MOUNT HOLLY TOWNSHIP POLICE DEPARTMENT



<sup>\*\*</sup>One Sergeant on Active Duty with US Army

## PUBLIC WORKS DEPARTMENT

TRUCK DRIVER OF PUBLIC WORKS SUPERVISOR LABORER