

Transitional Aid Application for Calendar Year 2011
Division of Local Government Services
Department of Community Affairs

General Instructions: This application must be submitted in its entirety by March 11, 2011 for funding consideration under this program. Information contained in the application is subject to independent verification by DLGS. Refer to Local Finance Notice **2011-7** when preparing this application for specific instructions and definitions, and review the Submission Checklist on Page 6.

Name of Municipality:	Mount Holly Township	County:	Burlington
Contact Person:	Kathleen D. Hoffman	Title:	Township Manager
Phone:	609-845-1102	Fax:	609-267-8155
E-mail:	khoffman@mountholly.info		

I. Aid History

List amount of Transitional or former Discretionary Aid (Extraordinary, Special Municipal, or Capital Cities) received for the last three years, if any:

CY 2010	CY 2009	CY 2008
\$0.00	\$0.00	\$0.00

II. Aid Request for Application Year: (All municipalities currently operating under a Transitional Aid MOU are advised that a decrease from prior year funding is likely.)

Amount of aid requested for the Application Year:	\$1,000,000.00
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An aid request does not constitute guarantee of receipt of any funds.

III. Submission Requirements

The following items must be submitted with, or prior to, submission of this application. Indicate date of submission of each.

Item	Date Submitted to DLGS
Prior Year Annual Financial Statement	02/08/2011
Previous Year Annual Audit	11/09/2010
Previous Year Audit Corrective Action Plan	12/13/2010
Application Year Introduced Budget	03/08/2011
Budget documentation submitted to governing body	02/10/2011

IV. Application Certification

The undersigned herewith certify that they have reviewed this application and, to the best of their ability, find its contents to be true and that it accurately portrays the circumstances regarding the municipality's fiscal practices and need for financial assistance. By submitting the application, the municipality acknowledges that the law provides that the decision of the Director regarding aid awards is final and not subject to appeal.

Official	Signature	Date
Mayor/Chief Executive Officer	Kathleen D. Hoffman	03/10/2011

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Governing Body Presiding Officer	Thomas Gibson	03/10/2011
Chief Financial Officer	Christina Chambers	03/10/2011

V-A. Explanation of Need for Transitional Aid

Explain the circumstances that require the need for Transitional Aid in narrative form. Include factors that result in a constrained ability to raise sufficient revenues to meet budgetary requirements, and if such revenues were raised, how it would substantially jeopardize the fiscal integrity of the municipality.

Mount Holly Township has used every effort to reduce the impact of the 2011 budget increase on the taxpayers. These efforts continue by utilizing the maximum available fund balance and anticipation of the most revenues allowable by statute. Implementing an accelerated tax sale in 2009 has been adopted in efforts to reduce the amount of uncollected taxes and increase the tax rate collection. This also reduce the amount budgeted for reserve for uncollected.

In the year 2000 Mount Holly Township designated an area in the Township that was a high crime residential area with old military substandard housing in need of Redevelopment and an underutilized former Elementary School adjacent to the properties and vacant land. The Township signed an agreement with the Developer, Keating Urban Partners. Since that time the Township has taken on a large amount of debt which has become a burden to the local tax payer, 17,000,000.00. This debt has been used for professional services, acquisition and relocation, demolition and attorney and legal fees. The Redevelopment has taken far longer than the Township anticipated. The Township has encountered several delays which were not foreseen with the Redevelopment due to several litigation procedures, acquisition of properties and land; all the while the Township has not exercised eminent domain and the redeveloper has encountered delays from receiving approvals from various county and state agencies and has moved forward with local approvals contingent upon approval from these other agencies. To ensure the Redevelopment process has been fair to all parties involved the Township has hired a professional housing and relocation firm, Triad, to assist the residents with the acquisition, relocation and the purchase of a new home or the option for one of the newly constructed homes in the Redevelopment area. The old school and as the homes are acquired by the Township to protect the communities' quality of life and public health, welfare and safety the Redeveloper and the Township have demolished the unsafe structures. Throughout the process the Township has encountered and continues to struggle to overcome the litigation procedures and oppositions but not without cost to the Tax Payers of Mount Holly Township. The lawsuit has been found in favor of the Township and is awaiting a 3rd Court Circuit decision.

The County Board of Taxation ordered the Township to undergo a revaluation and have those values in place for 2011. The Township was required to have State approved Tax Maps prior to the revaluation process. This expense for the Tax Maps and revaluation was approximately \$300,000. This cost is spread out over 5 years, this equates to \$60,000 per year that represents .01 cent on the tax rate.

This brings us to today which we are all too familiar with; the State of the Economy. The housing and job market has taken a downward spiral and continues not to offer much hope in the immediate future. The bonding market for developers and municipalities has been severely affected. Employees, some of who are residents and residents are losing their jobs and will continue to lose their homes if the Township has to increase the local purpose tax by 12 to 35 cents the impact along with the increases projected by the county, local and regional schools would be catastrophic.

The Township also has a non-profit hospital, Virtua. They began an expansion process of the hospital approximately five (5) years ago. In preparation the hospital began purchasing and demolishing several blocks of properties around the hospital and now owns all the properties. These are properties that were once ratables and are no longer on the tax rolls. This too has created an undue tax burden on the Township and taxpaying residents.

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Combine the above with the fact that Mount Holly Township is the county seat and is over 44% non-profit and like many other communities have been impacted by the reduction of State Aid. All this calculates into a tax burden for the local tax payer who is trying to raise a family, work and live in Mount Holly Township in these extraordinary times.

The continuation of the increased costs for Pension and Healthcare has created a tax burden on the local tax payers. Although the Governors "tool kit" and the 1.5% contribution has been of assistance the impact for these increases are far too great for the average local resident and tax payer.

The Township owns a Dam in Mill Dam Park that needs 2.8 million dollars in repairs and a fish ladder installed as required under the Green Acre program.

Several infrastructure projects have been put on hold and patched each year in hopes of trying to make it through another year.

The governing body is currently studying ways to provide tax relief to alleviate the burden on the Township taxpayers and appreciate any consideration the division could give in the allocation of transitional aid.

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V-B Alternate Eligibility Calculation

Complete this section only if Transitional Aid **was not** received in the prior year. If the requirements of this section are met, this application must also reflect that the criteria in Section C, items 2-7 of Local Finance Notice 2011-7 are met.

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Part 1 calculates loss of equalized value. If there is a loss of at least 2% of equalized value, the eligibility criteria is met and the rest of the form does not have to be completed.

If the 2% criterion is **not** met, continue with Part 2 to identify individual revenue losses (exclusive of State CMPTRA/ETR formula aid reductions) or specific, extraordinary appropriation increases (pursuant to Local Finance Notice 2011-7, Item B-8).

Part 1 – Eligibility of Value Loss	Current Year County Equalization Table County Apportionment (a)	Prior Year Director's Table Equalized Value (b)	Decrease I
Equalized Value Reduction	654,241,081	653,448,441	
Percent of loss from prior year I divided by (b) as percent: If this exceeds 2%, stop and proceed to the next page.			

Part 2 – Demonstration of Revenue Loss/Substantial Cost Increase

Complete Part 2 if eligibility was not met in Part 1. Show: (1) extraordinary revenue losses (exclusive of State CMPTRA/ETR aid reductions, but inclusive of other aid, including payments under various open space State payments in lieu of tax programs), but not as the aggregate of many revenue line items; and (2) or specific, extraordinary increases in appropriations. Describe the item on the cell below each entry. If applicable, indicate in the description of the extraordinary increase in expenditure if the increase was the result of a policy decision made by the municipality (i.e. a back-loaded debt service schedule, deferred payment, costs associated with additional hires, etc.)

Revenue or Appropriation	Prior Year Value	Current Year Value	Amount of Loss/Increase
Interest & Cost on Taxes	86082.00	52400.00	33682.00
Description:	Interest		
Interest on Investments	25899.00	24000.00	1899.00
Description:	Interest		
Housing Inspection Fees	94960.00	78900.00	16060.00
Description:	Fees for Rental & Resale Inspections		
Division of Motor Vehicle	112,000.00	95000.00	17000.00
Description:	Outside police coverage for division of motor vehicle		
Keating Urban Partners	410,958	.00	410,958
Description:	Payment for sale of land to developer		
Police & Fire Retirement	477,960.00	581,337.00	103,377.00
Description:	Pension payment		
Public Employees Retirement	155,732.00	173,177.00	17445.00
Description:	Pension payment		
Deferred Charges	7,949.58	20,250.95	12301.37
Description:	DEP monitoring invoice not covered under grant		
Insurance	936,761.00	1,023,733.00	8,6972.00
Description	Liability/W/C/Group Health Plan/Unemployment		
Public Safety	2,223,419.00	2,417,387.36	193,968.00
Description	Police Salaries		
Utility Expenses	330,624.81	360,030.00	29,406.00
Description	Heating & Fuel Oil, Gasoline, Electric, Telephone		
Sanitary Landfill	410,100.00	419,337.00	9,237.00

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Deferred Charges	60,000.00	60,000.00	0
Description	Tax Map revisions & revaluation budgeted over 5 yrs.		
Debt Service	949,993.00	1,030,524.00	80531.00
Description	Debt on Bonds & BANS – interest & principal		
Reserve for Uncollected	131,089.00	180,447.00	49,358.00
Description			

V-C Actions to Reduce Future Need for Aid

Detail the steps the municipality is taking to reduce the need for aid in the future. Include details about long-term cost cutting and enhanced revenue plans, impact of new development, potential for grants to offset costs, and estimated short and long-term annual savings. Use additional pages if necessary.

The Township has been responsible and resourceful in trying to maintain the quality of life, the public health and welfare of the community for the residents. But like many communities in these difficult times has found it more difficult to sustain the level of services to be able to operate efficiently.

The Township over the past five (5) years has decreased the employee workforce through attrition and layoffs. Services have been outsourced and shared services have been entered into and the Township continues to look to surrounding municipalities and agencies for shared services opportunities. A Grant had been applied for a feasibility study for Shared Services in combining Hainesport, who doesn't have a police department but utilizes the State Police for their municipality at the time the past Governor was purposing to charge communities who do not have a police department and utilize the State Police. Looking ahead for this coming year and layoffs in the police department the Township has reached out to the Attorney General office and the State Police asking for assistance during 12 am to 8 am or any assistance they could offer. The request was declined. The Township has reached out to the surrounding Townships (Eastampton, Lumberton, and Westampton) to seek if they would be interested in applying for a grant for a feasibility study for shared services with the Police and Public Works departments. Waiting for a response.

The Township has adopted a hiring and wage freeze across the board. As many current positions that can be combined have been consolidated with the 14 employees. All expenditures for office supplies have been consolidated and reduced as well as travel and training has been reduced allowing only for those employees who require certification and Continuing Education. The Township has considered a reduced work week from 5 days to 4 days. Furloughs are being considered as well.

The Township is looking to reduce its cost associated with leaf collection. Currently we pick up leaves with public works and a leaf vac. The Township would realize a cost savings by having the residents bag their leaves.

Unused and outdated property has been auctioned off through Gov Deals and will continue to do so this year as well. The car fleet has been reduced and a vehicle usage policy has been implemented. Housing and Construction offices have been certified in bicycle training so bicycles can be used in lieu of vehicles. The Police Department has expanded its bike and foot patrol. The sale of land has been offered to adjoining property owners for sale in an effort to generate revenue. The Construction office has been moved into the Township building and the Construction office building will be auctioned off.

The Township is in the process of transferring the payroll function over to the Mount Holly Municipal Authority. The Mount Holly Municipal Authority has offered assistance with man power, equipment and different infrastructure projects. The

Township is investigating whether the Township could contract with the Mount Holly Municipal Authority to operate the Township's finance department.

Grants have been applied for the following:

Body Armor, click it or tick and various other public safety grants have been applied for to help offset costs in the Police Department budget.

USDA, NJEIT and the stimulus funds available for the following projects: Mill Dam rehabilitation/replacement and the installation of a fish ladder for this as well. Currently have partial funding for the installation of the fish ladder but need to find the additional funding to be able to complete the project by September 2011 or the funding will be de-obligated.

The Woolman's Lake project for clean water and restoration of the three lakes.

DOT funds for road resurfacing projects and bike/pedestrian trails and the restoration of the Mount Holly Mount trails have been applied for. The Township partnered with the Boy Scouts who were pursuing their Eagle Scout badge in improving the Altar located at the Mount Holly Mount which holds sunrise services for the public.

The Township received funds from the office of Smart Growth for a strategic plan which was completed last year. Through DOT and DVRPC funding was awarded to allow the Township to partner for a Form Base Coding study which will have a visioning portion and the Township hopes to proceed and seek funding towards implementation.

The Township has made application to the county office of JOB Core for summer help in the Administration, Public Works and Parks and Recreation to hire personal for projects from grass cutting, camp counselors and office staffing during this busy period where additional responsibilities are placed upon already busy departments which have been reduced in man power.

The Township is a Main Street designation and UEZ zone. The UEZ has reduced costs for police protection through the Downtown Walking Patrols. This project allows the Township hire 6 class 2 officers to help police the downtown and surrounding neighbors and offset the costs for full time police officers. Also, through the UEZ the Township is able to offset the cost for 1 public works employee who is dedicated to the downtown area for streets and roads functions.

The Township is confident once the economy picks back up and the developer is able to obtain the necessary approvals and start construction the revenue the Township will realize the funds of the negotiated sale and the ratables that will be generated over the course of the years from the redevelopment of the West Rancocas project this along with the Virtua Hospital expansion project will reduce the Townships need for aid in the future as both of these projects will generate ratables.

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VI. Historical Fiscal Statistics

Item	2009	2010	Introduced Application Year
1. Property Tax/Budget Information			
Municipal tax rate	\$ 1.155	\$1.154	\$.92
Municipal Purposes tax levy	\$3660426	\$3905912	\$5564565
Municipal Open Space tax levy	\$0	\$0	\$0
Total general appropriations	\$9862926	\$8864162	\$9112449

2. Cash Status Information			
% Of current taxes collected	99.58%	99.42%	%
% Used in computation of reserve	%	%	%
Reserve for uncollected taxes	\$282422.30	\$131089.00	\$180477.00
Total year end cash surplus	\$882875	\$146680	
Total non-cash surplus	\$23355169	\$21222690	
Year end deferred charges	\$0	\$0	

3. Assessment Data			
Assessed value (as of 7/1)	\$316,730,000	\$317,870,000	\$651,117,000
Average Residential Assessment	\$81937	\$81395	\$172,456
Number of tax appeals granted	4	6	
Amount budgeted for tax appeals	\$0	\$0	\$194,000.00
Refunding bonds for tax appeals	\$0	\$0	\$0

4. Full time Staffing Levels			
Uniformed Police - Staff Number	26	22	22
Total S&W Expenditures	\$2,244,368.00	\$2,223,418.00	\$2,417,387.00
Uniformed Fire - Staff Number	n/a	n/a	n/a
Total S&W Expenditures	\$0	\$0	\$0
All Other Employees - Staff Number	41	40	39
Total S&W Expenditures	\$1,182,225.00	\$1,232,658.00	\$1,009,205.00

5. Impact of Proposed Tax Levy

	Amount
Current Year Taxable Value	651,117,000
Introduced Tax Levy	\$,564.565
Proposed Municipal Tax Rate .92	Average Res. Value (#4 above)
Current Year Taxes on Average Residential Value (#4 above)	172.456
Prior Year Taxes on Average Residential Value	15865
Proposed Increase in average residential taxes	7538
	8327

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VII. Application Year Budget Information

A. Year of latest revaluation/reassessment

2010

B. Proposed Budget – Appropriation Cap Information

Item

1. Was an appropriation cap index rate ordinance adopted last year?
If YES: % that was used
2. Amount of appropriation cap bank available going into this year
3. Is the Application Year budget at (appropriation) cap?
If NO, amount of remaining balance
4. Does the Application Year anticipate use of a waiver to exceed the appropriation cap?
If YES, amount:

	Yes	No
	x	
4%		
\$948,490		
	x	
\$		
		x
\$		

C. List the five largest item appropriation increases:

Appropriation	Prior Year Actual	Application Year Proposed	\$ Amount of Increase
Debt Payment	949,993.00	1,030,524.00	80,531.00
Health Care	576,000.00	656,500.00	80,500.00
Pension	633,692.00	754,454.00	120,762.00

D. List all new property tax funded full-time positions planned in the Application Year:

Department/Agency	Position	Number	Dollar Amount
0			

E. Display projected tax levies, local revenues (not grants), anticipated (gradually reduced) Transitional Aid, total salary and wages, and total other expenses projected for the three post-application years:

	Tax Levy	Local Revenues	Transitional Aid	Total S&W	Total OE
First year	5560000	3550000	1000000	3600000	5800000
Second year	5000000	8540000	500000	3800000	5500000
Third year	4500000	9540000	250000	3900000	5750000

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VIII. Financial Practices

A. Expenditure controls and practices:

Question	Yes	No
1. Is an encumbrance system used for the current fund?	x	
2. Is an encumbrance system used for other funds?	x	
3. Is a general ledger maintained for the current fund?	x	
4. Is a general ledger maintained for other funds?	x	
5. Are financial activities largely automated?	x	
6. Does the municipality operate the general public assistance program?		x
7. Are expenditures controlled centrally (Yes) or de-centrally by dept. (No)?	x	
8. At any point during the year are expenditures routinely frozen?	x	
9. Has the municipality adopted a cash management plan?		x
10. Have all negative findings in the prior year's audit report been corrected?	x	
If No, list those uncorrected as an appendix.		

B. Risk Management: Indicate ("x") how each type of risk is insured.

Coverage	JIF/HIF	Self	Commercial
General liability	x		
Vehicle/Fleet liability	x		
Workers Compensation	x		
Property Coverage	x		
Public Official Liability	x		
Employment Practices Liability	x		
Environmental	x		
Health	SHBP x		

C. 1) Salary and Employee Contract Information (when more than one bargaining unit for each category, use average):

Question	Police	Fire	Other Contract	Non-Contract
	2009	n/a	2011	2010
Year of last salary increase				
Average percentage increase	0%	%	2%	1.5%
Last contract settlement date	1/1/2006		1/1/2010	
Contract expiration date	12/31/2009		12/31/2013	

2) Explain if any of the following actions have been taken or are under consideration for the Application Year:

Action	Police	Fire	Other Contract	Non-Contract
Furloughs (describe below)			x	x
12 furlough days				
Wage Freezes (describe below)				x
All administrative employees salaries are frozen				
Layoffs (describe below)	8		3	1
8 patrol officers, 2 public works employees and 1 clerical staff and 1 CFO				

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D. Tax Enforcement Practices:

Question	Yes	No
1. Does the municipality use the accelerated tax sale program?	x	
2. When was the last foreclosure action taken or tax assignment sale held: Date:	2007	
3. On what dates were tax delinquency notices sent out in 2010: Date:	11/10	
4. Date of last tax sale: Date:	12/10	

E. Specialized Service Delivery:

If the answer to either question is "Yes," provide (as an appendix) a cost justification of maintaining the service without changes.

Service	Yes	No
Sworn police or firefighters are used to handle emergency service call-taking and dispatch (in lieu of civilians)		x
The municipality provides rear-yard solid waste collection through the budget		x

F. Other Financial Practices

1. Amount of interest on investment earned in:

Prior Year:	\$60,063	Last Year:	\$25,899	Anticipated Application Year:	\$24,000
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2. List the instruments in which idle funds are invested:

Interest bearing bank accounts	

3. What was the average return on investments during CY 2010?

1.05%

4. When was the last time fee schedules were reviewed and updated?

2009

G. Status of Collective Negotiation (Labor) Agreements: List each labor agreement by employee group, contract expiration date, and the status of negotiations of expired contracts.

Employee Group	Expiration Date	Status of Negotiations of Expired Agreement
Police Patrolman's Association	12/31/2009	Interest arbitration
Police Superior Officers Association	12/31/2009	Interest arbitration
CWA 1036 Blue Collar	12/31/2013	
CWA 1036 White Collar	12/31/2013	

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Section XI – Impact of Limited or No Aid Award

Describe in complete detail the impact if aid is not granted for the current fiscal year; **this priority setting requires that the municipality will maintain a minimum level of essential services.** List the appropriate category of impact if the aid is not received. Rank each item from both lists as to the order in which elimination will take place. If across the board cuts will be made, indicate under service. **For rank order purposes, consider the two sections as one list. The cuts outlined here are one that the municipality is committing to make if they do not receive aid.**

Rank Order	Department	# of Layoffs	Effective Date	2010 Full Time Staffing	2011 Full Time Staffing	\$ Amount to be Saved
1	Finance	2	5/2011	50	48	128518.00
2	Police	8	5/2011	48	40	782825.00
3	Public Works	1	5/2/2011	40	39	77,000.00
4	Urban Enterprise Zone Office Staff Clean Team Public Works	2 1	6/30/2011 10/31/2011	39 37	37 36	83,000.00 77,000.00

If services will be reduced, describe the service, impact and cost savings associated with it.

Rank Order	Service	Cost Savings	Impact on Services
1	Public Safety	782825.00	Public Health, Welfare & Safety of the community
2	Streets & Roads	114730.00	Public Health, Welfare & Safety of the community
3	Urban Enterprise Zone office	83,000.00	No staff to process UEZ business applications – economic development

XII. Agreement to Improve Financial Position of Municipality

If aid is granted, the municipality will be required to submit to certain reporting conditions and oversight as authorized by law and a Memorandum of Understanding will need to be signed. Please mark each box below indicating that the applicant understands, and agrees to comply with these broad reporting and oversight provisions.

	Yes	No
1. Allow the Director of Local Government Services to assign management, financial, and operational specialists to assess your municipal operations.	x	
2. Implement actions directed by the Director to address the findings of Division staff.	x	
3. Enter into a Memorandum of Understanding and comply with all its provisions, without exception.	x	

XIII. Certification of Past Compliance for Municipalities Currently Operating Under a Transitional Aid MOU:

The undersigned certify that the municipality has complied with all the conditions and requirements of 2010 MOU conditions, including, but not limited to, the following: submission of a Transition Plan, adoption of a pay to play ordinance, receipt of signed approval forms as required prior to hiring personnel and contracting with professional service vendors.

Mayor: _____ Thomas Gibson _____ Date: 3/11/2011

Chief Financial Officer: _____ Christina Chambers _____ Date: " "

Chief Administrative Officer: Kathleen D. Hoffman _____ Date: " "

XIV. CAMPS Certification (Civil Service municipalities only)

For Civil Service municipalities, the undersigned, being knowledgeable thereof, hereby certify that the municipality has placed the names of all current civil service employees in the NJ "CAMPS" system.

Human Resources or Personnel Director: Kathleen D. Hoffman _____ Date: 3/11/2011

Chief Financial Officer: _____ Christina Chambers _____ Date: " "

XV. CERTIFICATION OF APPLICATION FOR TRANSITIONAL AID

The undersigned acknowledges the foregoing requirements with which the municipality must comply in order to receive aid as outlined above. In addition, included with this application is a copy (printed or electronic) of the budget documentation that supports the budget calculation that was provided to the governing body.

Mayor: _____ Tom Gibson _____ Date: 3/11/2011

Chief Financial Officer: _____ Christina Chambers _____ Date: " "

Chief Administrative Officer: _____ Kathleen D. Hoffman _____ Date: " "

NOTICE TO PERSONS WANTING MAIL-IN BALLOTS

If you are a qualified and registered voter of the State who wants to vote by mail in the municipal levy cap referendum election to be held on April 27, 2011 complete the application form below and send to the undersigned, or write or apply in person to the undersigned at once requesting that a mail-in ballot be forwarded to you. The request must state your home address and the address to which the ballot should be sent. The request must be dated and signed with your signature.

If any person has assisted you to complete the mail-in ballot application, the name, address and signature of the assistor must be provided on the application, and you must sign and date the application for it to be valid and processed. No person shall serve as an authorized messenger for more than 10 qualified voters in an election. No person who is a candidate in the election for which the voter requests a mail-in ballot may provide any assistance in the completion of the ballot or may serve as an authorized messenger or bearer.

No mail-in ballot will be provided to any applicant who submits a request therefor by mail unless the request is received at least seven days before the election and contains the requested information. A voter may, however, request an application in person from the county clerk up to 3 p.m. of the day before the election.

Voters who want to vote only by mail in all future general elections in which they are eligible to vote, and who state that on their application shall, after their initial request and without further action on their part, be provided a mail-in ballot by the county clerk until the voter requests that the voter no longer be sent such a ballot. A voter's failure to vote in the fourth general election following the general election at which the voter last voted may result in the suspension of that voter's ability to receive a mail-in ballot for all future general elections unless a new application is completed and filed with the county clerk.

Voters also have the option of indicating on their mail-in ballot applications that they would prefer to receive mail-in ballots for each election that takes place during the remainder of this calendar year. Voters who exercise this option will be furnished with mail-in ballots for each election that takes place during the remainder of this calendar year, without further action on their part.

Application forms may be obtained by applying to the undersigned either in writing or by telephone, or the application form provided below may be completed and forwarded to the undersigned.

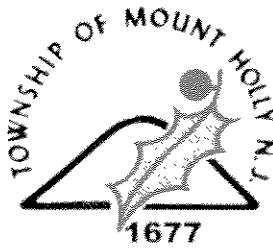
Dated 3/7/11

Timothy Tyler, County Clerk
49 Rancocas Road
Mount Holly, NJ 08060
609-265-5000

Agency Assigned To	Year	Veh #	Make	Model	Mileage	Vin	Tag Number	Assigned To	Used Outside Hours
Twp Manager	1999		Dodge	Durango	119,857	1B4HS28Y1XF609668	MG71983	Kathy Hoffman	Yes
Construction	2005		Chevy	Pickup Truck	89,110			Tom Casey	Yes
Housing	2003		Ford	Focus	35,021	1FAFP33P93W226271		Paul Hardtler	No
Housing	2007		Ford	Focus	21,446	1FAFP34N57W258122	MG75082	N/A	No
Police Patrol	2010	1	Ford	Crown Victoria	16,974	2FABP7BV0AX109637	MG88850		
Police Patrol	2004	502	Ford	Crown Victoria	88,591	2FAFP71W44X105896	MG-58489		
Police Patrol	2006	3	Ford	Crown Victoria	94,806	2FAFP71W46X120756	MG70843		
Police Patrol	2006	4	Dodge	Durango	105,530	1D4HB38N16F134765	MG68970		
Police Patrol	2010	5	Dodge	Charger	20,653	2B3AA4CVXAH193594	MG87623		
Police Patrol	2005	506	Ford	Crown Victoria	85,038	2FAFP71W75X132379	MG64941		
Police Patrol	2010	7	Dodge	Charger	11,971	2B3AA4CV8AH193593	MG86316		
Police Patrol	2008	8	Chevy	Impala	49,438	2G1WS553X81278305	MG78906		
Police Patrol	2006	9	Dodge	Durango	33,555	1D4HB38N56F138754	MG68969		
Police Patrol	2008	10	Chevy	Impala	35,309	2G1WS553681281041	MG78905		
Police Chief Martin	1999		Ford	Crown Victoria	88,932	2FAFP71W4XX207882	SRC35U	Steve Martin	Yes
Police Lt Seitz	2001		Ford	Crown Victoria	108,195	2FAFP71W21X203868	MG50504	Bill Seitz	Yes
Police Lt Mastrangelo	2005		Ford	Taurus (Silver)	58,009	1FAFP52263G154053	PSW74C	Rich Pietrow	Yes
Police Detective	2002		Ford	Van (Green)	75,746	1FMRE11W12HA12370	JGC59V	Spiller/Pallante	Yes
Police Traffic	2003	MC-1	Harley Dav	Motorcycle	5,900	1HD1FHW123Y711009	9297A		
Police Service	2002	5011	Ford	F250 Truck	47,690	1FTNW21L12EB82984	MG-50929		
Police UEZ	2006	14	Jeep	Liberty	36,302	1J4GL48K96W270542	MG71992		
Police Trailer	2002		Rollco	Speed Trak	0	5EPT0101121000132	MG-50961		
Police Trailer	2007		Encl. Trailer	Barricade Trailer	0	4YMCL12177V095022	MG75081		
OEM	1991		Chevrolet	Cargo Van	7,946	1GBHP32K6M3304912	MG-96KS		
CERT	1980		Chevrolet	Step Van	15,352		MG74210		
Public Works	2001	1	Dodge	Dump Truck 3500	52,140	3B6MF36531M284148	MG-44247		
Public Works	2001	2	Dodge	Dump Truck 3500	59,920	3B6MF36551M284152	MG-44246		
Public Works	2001	3	Chevrolet	Pick-Up	57,768	1GCEC14W81Z297954	MG-47350		
Public Works	2007	4	GMC 8500	Dump Truck	2,040		MG7881		
Public Works	1997	6	Chevrolet	Dump Truck 4 x 4	80,588	1GBJK34F9VF034901	MG66465		
Public Works	1986	7	Ford	Dump Truck	121,552	1FDRF82K5GVA19509	MG48631		
Public Works	2002	8	Ford	F250 Truck	46,470	1FTNW21L82ECO2275	MG-50951		
Public Works	1996	9	Ford	Bronco	58,389	1FMFU15H11LB45920	MGDARE50	Nick Troster	Yes
Public Works	1995	10	GMC	Bucket Truck	79,491		MG59924		
Public Works	1997	11	Ford	E250 Van	38,805	1FTFE24L5VHA16375	MG28919		
Public Works	1991	12	International	Bucket Truck		IHTSDNGN6MH342025	MG86292		

Mount Holly Township Vehicle Inventory

Public Works	1991	50	Ford	Dump Truck	225,605	1FDYK84A5MVA19761	MG78898		
Public Works	2001		John Deere	Tractor	2114 hrs.	LV5410S440626	MG-45867		
Public Works	1989		Caterpillar	Back Hoe	3302 hrs	5KF004419R5602			
Public Works	1997		ODBD	Leaf Vac	349 hrs.	1296-2169	MG-26499		
Public Works	2004		ODBD	Leaf Vac	806 hrs	9044027	TAT83U		
Public Works	1998		Bandit	Chipper M-250 XP	13545		T51-D5N		
Public Works	2002		Doolittle	Trailer (small)	N/A	1DGRS08105MO45598	T18R1T		
Public Works	2002		Doolittle	Trailer (large)	N/A	1DGRS18222MO48646	T42T5H		
Public Works	1999		Franklin	Trailer 12'	N/A	4YMUUK1211XXH010468	T15F3R		
Public Works	1979		Eager Beaver	Trailer 6'	N/A	L9300			
Public Works	2010		Freightliner	Street Sweeper		1FVACXDT8ADAS3908	MG87635		
Public Works	2004		I/R	Compressor		4FVCABAA75U348877			
UEZ Director	2005		Ford	Taurus	29,605	1FAFP56U15A290530	MG68967	Josh Brown	No
Downtown Clean Team	2003		Ford	F250 Truck	27,650	1FTNF21L23ED84248	MG-58488		
Downtown Clean Team	2004		Trailer						



Thomas J. Gibson
Mayor

Ryan Donnelly, Deputy Mayor
Dwynne Belton, Councilmember

Kimberly Kersey, Councilmember
Richard Dow, Councilmember

March 10, 2011

To whom it may concern:

All the current names of the Civil Service Employees of Mount Holly Township have been placed in the CAMPS system.

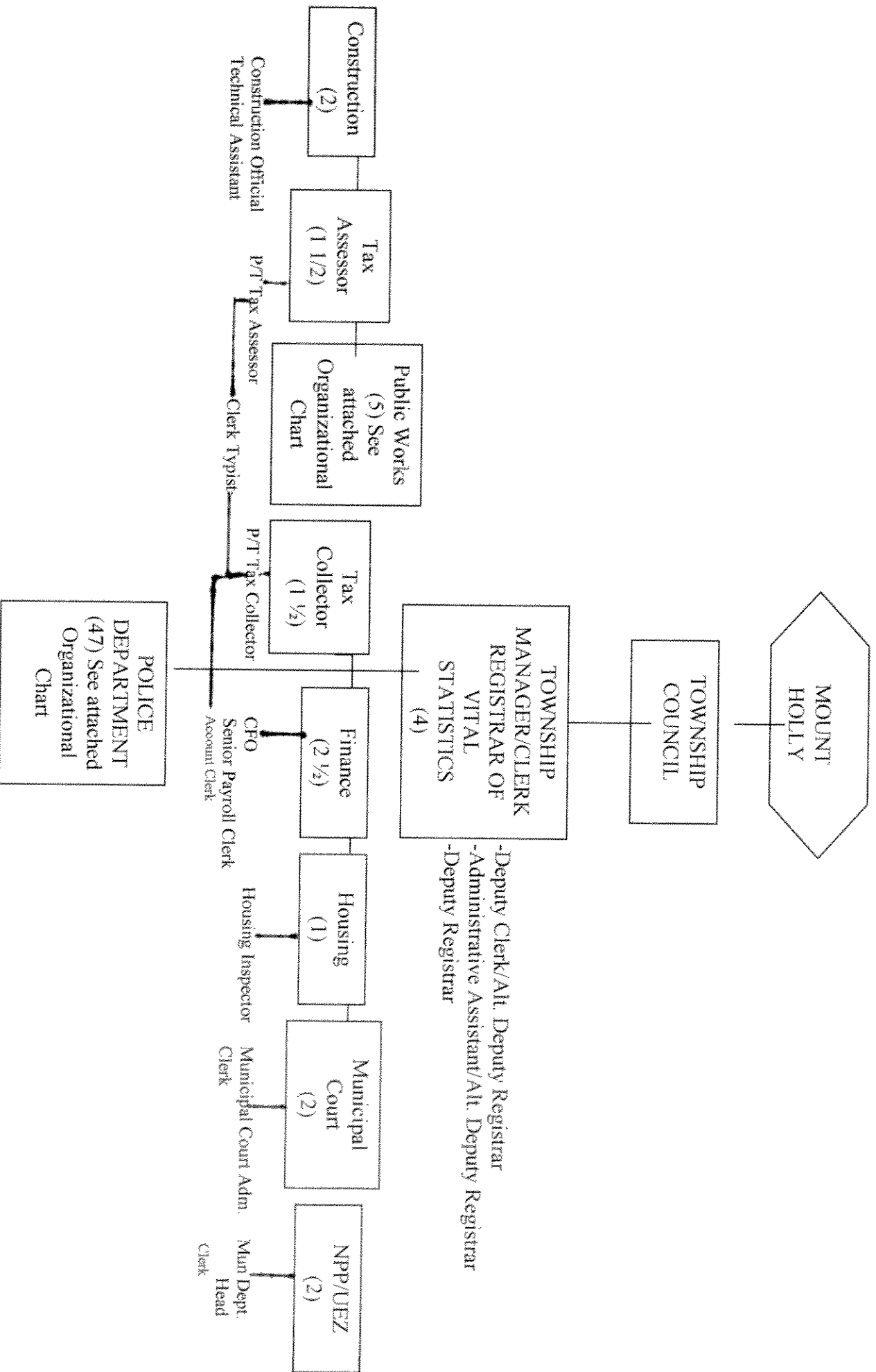
If you should have any questions, please contact me at 609-845-1102.

Thank you for your attention to this matter.

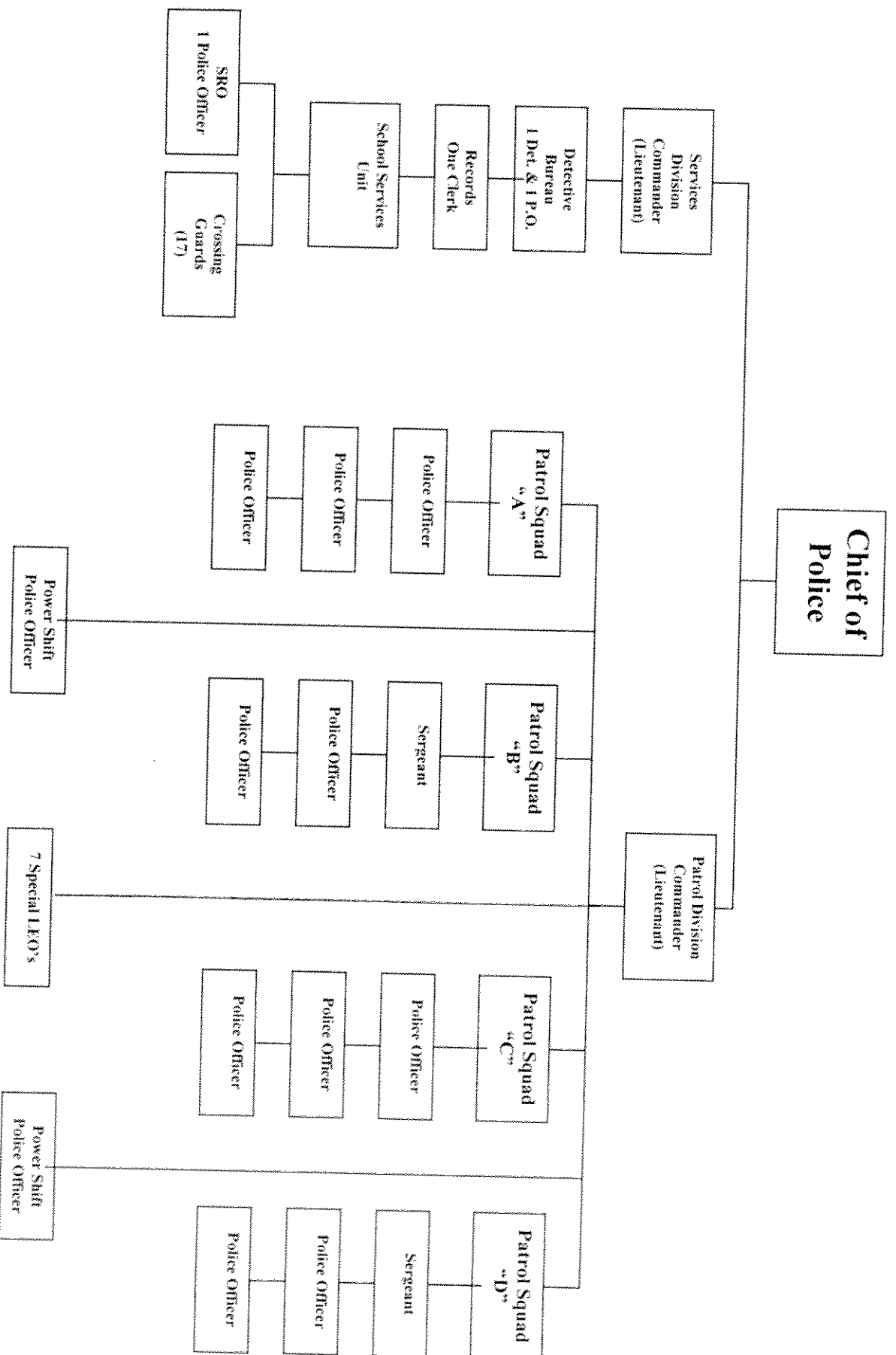
Sincerely,

Kathleen D. Hoffman, RMC
Township Manager

MOUNT HOLLY TOWNSHIP ORGANIZATIONAL CHART



ORGANIZATIONAL CHART FOR THE MOUNT HOLLY TOWNSHIP POLICE DEPARTMENT



**One Sergeant on Active Duty with US Army

PUBLIC WORKS DEPARTMENT

**SUPERVISOR
OF PUBLIC WORKS**

**TRUCK DRIVER
(2)**

**LABORER
(2)**