

Task Order No. **TO1076**

Original Task Order Assigned: **November 5, 2014**

Original Task Order Completed: \_\_\_\_\_

Original Environmental Review Service: **CEST**

**TASK ORDER**  
**CONTRACT: A84676**  
**(ENVIRONMENTAL REVIEW HUD-CDBG-DR PROJECT)**

The New Jersey Department of Environmental Protection (NJDEP) State Contract Manager (SCM) hereby requests and authorizes the services to be performed on the project(s) as described below:

**PROJECT:**

- Agency: **EDA**
- CDBG-DR Program: **NCR (LMI)**
- List of Application ID Numbers included in the batch: **SBL39524**  
**(Providence Seashore House)**
- Contractor Assigned To: **URS**

**SPECIFIC WORK TO BE PERFORMED:**

1. Develop an Environmental Review Record (ERR) by completing a site specific review in accordance with the "Request for Program Manager Contractor and Environmental Assessment Field Contractors for Environmental and Historic Preservation Reviews New Jersey's CDBG-DR Grant Program," (RFQ) issued June 12, 2013 by the New Jersey Department of the Treasury Division of Purchase and Property, to determine if site and project are compliant with federal and state laws and authorities for each application in the batch (as provided by NJDEP or through SIRROM) *by performing the following:*
  - A. Confirming the SCM's determination of level of review.
  - B. Completing a desktop assessment using the NJDEP ArcGIS Online HUD Review Tool and other official resources, as appropriate.
  - C. Conducting an onsite Field assessment in accordance with Housing and Urban Development regulations and NJDEP guidance and contract.
  - D. Consulting with federal, state or local entities to determine compliance and developing conditions and mitigation measures as required to complete the environmental review record.
  - E. Determining if a floodplain/wetlands 8-step analysis is required.
  - F. Determining if a property is an historic property, assessing projects for adverse effects, developing appropriate treatment measures, and documenting all aspects of the Section 106 reviews in accordance with

- Section 3.2.5 Compliance with Section 106 Reviews of the RFQ and documenting the findings within the ERR.
- G. Specifying all required conditions, mitigation and permits in the ERR.
  - H. Performing a quality assurance review of the application to ensure completeness and compliance with 24 CFR Part 58 requirements.
  - I. Completing and signing all required forms and including all source documentation information into the ERR.
  - J. Drafting all required public notice documents and submitting a Scope of Work for Spanish translation costs and publication of notices in English and Spanish.
  - K. Responding to public comments as requested by the NJDEP.
  - L. Preparing a Notice of Intent to Requests Release of Funds (NOI-RROF 7015.15) for the signature of the Responsible Entity.
  - M. If Contractor cannot submit a completed ERR because additional work is needed, Contractor shall provide a Scope of Work for the additional activities that must take place to complete the ERR.

**DURATION OF WORK:**

Dates: From November 6, 2014 to January 15, 2015

Total Calendar Days: **70 days**

**METHOD OF PAYMENT:** Payment for services authorized under this Task Order will be made against a properly executed State Payment Voucher submitted to the NJDEP along with the supporting documentation identifying the completed tasks performed pursuant to line **00036** of the Contract **A84676**.


**FIXED COST OF THIS TASK (not to exceed): \$859.00**

**Contractor**

  
 (Signature)

Name: Michael Richardson  
 Title: VP  
 Date: 11/5, 2014

**State of New Jersey**

  
 (Signature)

Name: Donna Mahon  
 Title: State Contract Manager  
 Date: 11/5, 2014