



Chris Christie  
Governor

Kim Guadagno  
Lt. Governor

Allison Blake, PH.D., L.S.W.  
Commissioner

### JOB VACANCY POSTING

**POSTING #:** 045-14 **ISSUE DATE:** April 14, 2014  
**TITLE:** PRINCIPAL FISCAL ANALYST **CLOSING DATE:** April 28, 2014  
**LOCATION:** Department of Children and Families (DCF)  
Children's System of Care Business Office  
50 East State Street  
Trenton, NJ 08625  
**POSITIONS:** 1 **RANGE:** R24  
**DISTRIBUTION:** STATE WIDE **SALARY** \$58,016.50 - \$82,362.22  
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**SCOPE OF ELIGIBILITY:** Open to employees who are permanent in a competitive title with underlying permanent State service as a promotional or lateral opportunity, subject to current promotional and hiring restrictions.

**DEFINITION:** Under direction of a supervisor develops, analyses, reviews, and coordinates the preparation, review and maintenance of the department budget; conducts other fiscal analyses; does other related duties.

#### REQUIREMENTS

**EDUCATION:** Graduation from an accredited college with a Bachelor's degree.

**EXPERIENCE:** Three (3) years of experience in the collection, analysis, evaluation, and presentation of financial data used to provide an accurate accounting of administrative and operating costs, and the preparation of reports containing conclusions and recommendations for a private business or government agency.

**NOTE:** Applicants who do not possess the required education may substitute additional experience as indicated on a year-for-year basis.

**NOTE:** A Master's degree in Business Administration, Public Administration, Accounting, or Finance may be substituted for one (1) year of the required experience.

**RESIDENCY LAW:** Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

**LICENSE:** Appointees will be required to possess a driver's license valid in NJ only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**NOTE:** APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY PROMOTIONS ARE MADE.

#### **Electronic Filing:**

Forward a cover letter and resume electronically to:

[Jennifer.Dowd@dcf.state.nj.us](mailto:Jennifer.Dowd@dcf.state.nj.us).

Include the Job Posting # in the subject line of your email.

#### **Alternate Filing:**

If unable to file electronically applicants may forward a cover letter and resume (including Job Posting #) to:

**Zina McCleese, Personnel Coordinator**  
**Department of Children and Families**  
**Office of Human Resources**  
**P.O. Box 717**  
**Trenton, NJ 08625**