

## **QUESTIONS AND ANSWERS**

### **Training for the NJ Standards for Prevention Programs**

Questions? Email us anytime at [dcfaskrfp@dcf.state.nj.us](mailto:dcfaskrfp@dcf.state.nj.us)

Phone number and contact person for date of delivery:  
Main Number: 609-888-7730

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Deliver proposal to: 50 East State Street, 3rd Floor  
Trenton, New Jersey 08625-0717

**1. Is the grant for 1 year only? Is it renewable past the 1 year?**

This should be considered a one-year grant. Continuation of funding annually is contingent upon the availability of funds in future fiscal years and compliance with contractual obligations.

**2. Would training of the Standards for Prevention be for DCF agency staff or would we be training families in our community?**

Training is for staff, contracted provider agencies, parents and caregivers.

**3. Will our staff be mandated to attend these trainings?**

Yes.

**4. Do we provide food during the trainings?**

Grant funds may not be used for purchase of food.

**5. Can we do online training via a webinar?**

Yes, please refer to Exhibit D-Course Outline example.

- 6. Pg 4. Analyze the results of the “Self-Assessment Survey”: We want to ensure that programs who take the survey are candid and honest in their responses to ensure that we get the most accurate data possible. Will DCF assist the grantee with ensuring that the message is clear? The survey is required and programs are encouraged to answer honestly to inform best practices and ultimately help inform how the trainings and practical guides are developed.**

Yes

- 7. Pg 4. Revise the training curriculum. The RFP says the 2010 training curriculum will be updated. Is the intent to update the in-person curriculum because of the 2014 revisions or is the revision based on incorporating the findings from the survey mentioned above or both?**

Yes, the revised curriculum should reflect recent changes to the NJ Standards for Prevention Programs. It may also incorporate feedback from participant surveys.

- 8. Pg 5. At the end of the training period at least 600 individuals will have been trained. Recently, the NJ Standards webinars have been offered to more than 400 individuals and will be made available for download and viewing ongoing. Will these individuals who already viewed the webinar have to go to the in-person trainings as well? If the webinars are available how will we ensure that there are 600 left to be trained in person in the 9 month period?**

Yes, individuals who have taken the on-line training will be encouraged to participate in an in-person, interactive training session. In addition to DCF grantees, we support opening training slots to other DCF child- and family-serving partners.

- 9. Page 4 under Section C, last bullet – Will an approval process be required in order for attendees from other programs and groups serving children and families to use vacant/unfilled slots?**

Other DCF community stakeholders and partners will be encouraged to participate in the trainings. At this time we do not anticipate the need for any specific approval process.

**10. Page 5 under Section C, first bullet – What existing DCF sites/venues, in addition to the DCF Professional Center, have the capacity to allow for conference style implementation?**

If this question refers to the availability of multiple breakout rooms, then there may be limitations with DCF sites. Applicants are always encouraged to identify other potential suitable venue options, e.g. county facilities, libraries, community colleges, church facilities, etc.

**11. Page 5 under Section C, fourth bullet – Is there any requirement that the training be delivered via small groups of 25-30, or would conference style with small group break-out sessions be acceptable?**

We would expect the applicant to describe their suggested training options in the proposal.

**12. Page 5 under Section C, fourth bullet – Is a mixed platform implementation appropriate/acceptable for the “face-to-face” criteria? (I.e. conference style/regional meetings/webinars)**

We would expect the applicant to describe their suggested training options in the proposal.