

QUESTIONS AND ANSWERS

2016 Crisis Stabilization & Assessment Services for Youth with Intellectual & Developmental Disabilities for Youth Ages 11 through 15 Year- Central & Southern Region

Questions? Email us anytime at dcfaskrfp@dcf.state.nj.us

Phone number and contact

Main Number: 609-888-7730

Contacts: Jessica Lique
Loren LaBadie

Deliver proposal to: 50 East State Street, 3rd Floor
Trenton, NJ

1. Can you make available to all prospective bidders/applicants copies of winning proposals and final contracts for one or more the following similar RFPs?

Yes. You will have an opportunity to review the winning proposals and some contracts (listed below) on Wednesday August 10th **and/or** Thursday August 11th between the hours of 10:00am to 3:00pm At 50 East State Street, 3rd floor, Trenton NJ **and** on August 16th at the DCF Training Academy, 30 Van Dyke Avenue New Brunswick, NJ 08901 from 10 am to 3 PM. No appointments are necessary.

Trenton August 10 and 11 from 10 to 3:

The entrance to our building has 2 glass revolving doors and above will read "Capital Center". Once inside, take the escalator to the 2nd floor and sign in at the desk. You will be instructed to go to the 3rd floor. You can then take the elevator to the 3rd floor and the security guard there will let us know you have arrived. Please allow yourself 10 minutes or so to park in one of the area parking garages, all of which are within walking distance to our building. There is a fee for parking.

(609) 888-7730- Call when you arrive

Contacts: Diana Walker
Sherrie Daniels

New Brunswick August 16 from 10 to 3 Room 103

The room for Bid review shall be posted on the board as you enter the building or ask the guard.

Winning Proposals:

RFP/Contract	List of Awardees
Crisis Stabilization and Assessment Services for Youth with Intellectual and Developmental Disabilities	Youth Consultation Services, Inc., (Southern) Legacy Treatment Services, (Central and Northern)
Crisis Stabilization	The Children's Home (Northern, Southern, and Central Regions)*Just Proposal

2. (Page 2, C. Services to be Funded) The RFP states that “Funding is available for up to two, 5-bed Crisis Stabilization and Assessment programs”.

a. Is it acceptable for one organization to apply to provide ONE home ONLY if it does not have the capacity to take on two homes at the same time currently?

Yes

b. If applying to provide both homes, is more than one application required, or can a single application be submitted?

One application may be submitted for each region. Therefore you will be required to submit two applications. Regions shall be in competition.

c. If only one application is required, should the budget for the two homes be broken out or combined?

Two applications are required with separate budgets.

3. (Page 34, Start Up Costs) The RFP allows for a maximum total of 5% (\$42,545) of start-up costs. Is that on top of the fee-for-services cap of \$970,900 per house?

Yes.

4. (Page 22-3, D. Funding Information) If the State cannot guarantee 100% occupancy, is it allowable to admit clients from other referral sources and serve them concurrently to DCF clients?

No.

5. Regarding EXHIBIT C [PAGE 44, 45 & 46] --- Minimum staffing requirements- crisis stabilization and assessment services, are we required to just

**a. itemize the credentials of the staff earmarked for each position?
OR**

b. JUST provide just the physical copies of the credentials? OR

c. provide just copies of the contract/agreement? OR

d. provide just the Resume of the staff earmarked for each position

You are required to provide the physical copies of the credentials and copies of the contract/agreement.