

## QUESTIONS AND ANSWERS

### RESIDENTIAL TREATMENT CENTER (RTC) INTENSITY OF SERVICES (IOS) FOR YOUTH WITH CO-OCCURRING MENTAL HEALTH AND SUBSTANCE USE DIAGNOSES

Questions? Email us anytime at [dcfaskrfp@dcf.state.nj.us](mailto:dcfaskrfp@dcf.state.nj.us)

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#### **1. Re: RFP language indicates the following:**

**"...seeking proposals ...to provide two 5-bed community based RTC IOS programs..."; "in a community based therapeutic setting"; "Funding is for two 5-bed community based homes..." and "These programs must be in a freestanding, non-institutional setting within the community."**

**Does the intent of the RFP language include a setting of a suite of purpose built studio bedrooms with separate entrance, egress and living space that is embed in a free standing, community based and educational campus milieu program, that houses up to 60 other separated adolescents in residential substance abuse and co-occurring treatment and education?**

As indicated in the RFP, the program must be in a free-standing, non-institutional setting. Therefore, no, this program cannot be imbedded in an existing residential facility, regardless of separate entrance, egress, and living space.

- 2. If the answer to question #1 is affirmative then is it possible to submit separate grant applications for both awards and house them together in the above identified suite of studio bedrooms?**

Not applicable; see response to question #1.

- 3. How many females in 2013 would have warranted this type of service and where were they referred from?**

This is a service that is not currently offered and is in great need, as evidenced by feedback. No current data is available for use at this time. A program such as the one being discussed in this RFP already exists for young men and currently has a wait list.

- 4. How many females so far in 2014 would have warranted this type of service?**

Please see the answer to question #3 above.

- 5. Are other programs/beds already in existence that were developed solely for this purpose and, if so, how many beds for female already exist?**

Yes. The Children's System of Care currently has one contracted co-occurring RTC program for males. The Children's System of Care does not currently have any existing such programs for females, hence the release of this RFP.

- 6. Will a similar RFP serving male youth be offered soon?**

We cannot respond to this question at this time. Providers should routinely review the public notices section of the DCF website for RFP announcements. If you are not on our email list, please register at <http://messagingtoolkit.att.com/onlineSignup/NJDCF/signup> or click the email tab near the bottom of <http://nj.gov/dcf/>.

- 7. Can co-occurring services program be placed and services provided within a larger, already licensed treatment facility?**

No. Please see the response to question #1 above.

**8. These are required documents listed in Part II: Appendices. What is the solicitation number that is to be used on the Source Disclosure Certification and Ownership Disclosure Certification?**

Leave it blank or put in the name of the RFP.

**9. Can a portion of the startup costs, if under 5% cap, be used to purchase the facility?**

Yes.

**10. Can one person serve in a dual position?**

Please refer to the staffing requirements in the RFP. The requirements are very specific; however, if one person carries the necessary credential for both positions and can fulfill the hourly requirements for both positions, then yes.

**11. How will the agency receive referrals?**

Referrals are initiated through Children's System of Care Youth Link System. It is through this process that the appropriate placement and level of care will be determined. The awarded provider will be given access to this system. For information about the Children's System of Care see our website at <http://nj.gov/dcf/about/divisions/dcsc/>. For general information about our Contracted Administrator please see the PerformCare website at <http://www.performcarenj.org/>.

**12. Is there a minimum or maximum length of stay?**

There are no minimum or maximum requirements. The length of stay will be determined by the needs of the youth; however, the lengths of stay will be monitored. Expect in the future that maximum lengths of stay shall be negotiated with providers.

**13. Is this program seen as a step-down program from an intensive outpatient program or as an entry level residential program?**

It is expected that both of these options will be available dependent upon the needs of the youth.

**14. All youth are not necessarily CMO attached, would they need to be for this program?**

Yes.

**15. Are there specific building requirements, i.e. fire proof rooms?**

The regulations for this program, refer to group home regulations through our Office of Licensing. Our clinical expectations and requirements exceed the licensing requirements for group homes. RTC refers to the level of care and staffing, not the licensing requirements.

**16. Are some of the staffing requirements optional?**

Each staffing requirement is very clear in the RFP and our requirements shall be strictly reviewed. Your proposal shall be disqualified if you do not meet or exceed the minimum staffing qualifications and requirements.

**17. Is there a preference for certain credentials?**

The minimum credentials for each position are set forth in the RFP.

**18. Is this program a Medicaid reimbursable service?**

Yes. The agency who is awarded the grant will be expected to become a Medicaid reimbursable agency. The grant/contracting team will assist the awarded agency with this process.