



## Solid and Hazardous Waste Transporters – Information Regarding Online Registration Renewal and Compliance Assistance

### Who is affected?

All DEP registered Solid, Medical, Hazardous and Public Entity waste transporter are encouraged to attend these events.

### Why would I need help?

The currently issued DEP Transporter decals will expire on June 30, 2011. In the past, these decals would be renewed by submitting a renewal package to the Department on or before May 1<sup>st</sup>. Instead, the renewals will now be processed through a web-based computer system. This will simplify the renewal process, expedite processing of the renewals, and provide the option for paying the associated bill online.

### What should I do?

Beginning March 1, 2011 - All active waste transporters should logon to the DEP website: <http://www.nj.gov/dep/online/> and follow the instructions to create an online account

You will then be able to:

- 1) renew decals for all vehicles/equipment currently registered with the DEP;
- 2) remove any vehicles/equipment you no longer need registered;
- 3) register any additional containers you may need;
- 4) change your mailing address, if necessary; and
- 5) streamline your payment processing by allowing online payment with either e-check or credit card (*you may still request a paper invoice/bill in the mail*).

Note: If any of your equipment is leased you will be required to electronically attach (or send by mail) a current lease certification and agreement along with the supporting documentation such as the motor vehicle registration and proof of insurance. The forms you need to submit can be found by selecting "2011-2013 Lease Attachment Renewal" from the dropdown menu on our website at: [www.nj.gov/dep/dshw/hwr/regislic/lru.htm](http://www.nj.gov/dep/dshw/hwr/regislic/lru.htm).

You must have the following information available in order to register online:

- Valid commercial motor vehicle registration for each Cab, Trailer or Single Unit Vehicle.
- Valid insurance with appropriate level of coverage, which might include an MCS-90.
- Proper registration with the Department of the Treasury, the Secretary of State, and/or Office of Consumer Affairs Business Formation or Registration Certification Office(s).

## COMPLIANCE ADVISORY

- Hazardous waste transporters and interstate solid waste transporters must have an in service carrier USDOT number. In addition, hazardous waste transporters must have a current PHMSA registration and an MCS-90 showing insurance meeting the basic requirements listed in 49 CFR Part 387, specifically \$1,000,000 to \$5,000,000 of coverage.
- **A-901 licensed companies** must be in compliance with all A-901 and Certification of Public Convenience and Necessity (CPCN) annual filing requirements and fee submittals.

**This can only be done online – there is no option for renewing by mail or by phone. Since your decals expire on June 30, 2011, it is critical you complete the online renewal by May 30, 2011 to ensure you receive decals in time to affix to all registered equipment. In addition, all documents and certifications related to the DEP Vehicle Registration renewal must be kept up-to-date and on file at your office.**

### **What Compliance Assistance is Available?**

On March 29, 2011, the Department will provide a free short seminar explaining the renewal process. This seminar will include a live demonstration on creating a DEP online account and show each step of the online renewal process. We will offer two sessions, specifically 9:00 AM to 11:30 AM and 1:30 PM to 3:00 PM. The seminar will be held in the auditorium of the New Jersey Forensic Science Technology Center, 1200 Negron Drive, Hamilton, NJ 08691. For directions go to:

[http://www.nj-iafn.org/NJ\\_ForensicTechnology\\_Center\\_directions.pdf](http://www.nj-iafn.org/NJ_ForensicTechnology_Center_directions.pdf)

The Department will also provide access to computers along with staff to help you renew online. These workshops will be held from 9:00AM to 12:00 PM on Wednesday April 6, 13, 20 and 27, 2011 at 432 East State Street in Trenton, NJ. For directions go to:

<http://www.state.nj.us/dep/where.htm>

There is limited seating for the seminar and workshops. Please reserve your seat by completing the online registration at:

[http://www.nj.gov/dep/enforcement/sw\\_seminar.html](http://www.nj.gov/dep/enforcement/sw_seminar.html)

### **Whom should I contact with questions?**

If you have any questions or need assistance please call (609) 292-7081.

### **Where can I get additional information?**

**Visit the following Web sites for additional information regarding this advisory:**

Online Renewal Website: [www.nj.gov/dep/online/](http://www.nj.gov/dep/online/)

Licensing & Registration Website: [www.nj.gov/dep/dshw/hwr/regislic/lru.htm](http://www.nj.gov/dep/dshw/hwr/regislic/lru.htm)

Consumer Affairs Website: [www.state.nj.us/treasury/revenue/busregcert.htm](http://www.state.nj.us/treasury/revenue/busregcert.htm)

USDOT Website: [www.fmcsa.dot.gov/registration-licensing/registration-USDOT.htm](http://www.fmcsa.dot.gov/registration-licensing/registration-USDOT.htm)

Need computer access: Most Public Libraries have free computers.

Please note this advisory is intended to be a summary explanation of a Department initiative. It does not include all potentially applicable requirements. If you have any questions related to compliance with this initiative, please contact the number listed above.