

APPENDIX E

PEQUEST TROUT HATCHERY AND NATURAL RESOURCE EDUCATION CENTER — ACCESS GUIDELINES

The following procedures are intended to keep the hatchery disease free, insure the most economical production of trout and provide as much public access and freedom as possible. Division of Fish and Wildlife personnel should adhere to these procedures so that we will accomplish these goals.

I. Hatchery Personnel and Equipment

The following procedures are to be followed at all times. Any deviation must be cleared by the hatchery supervisor or person in charge.

1. No hatchery boots, gloves, shoes, nets or other fish culture equipment will be used outside the facility for any purpose (uniform clothing may be taken home to be cleaned). Distribution equipment (nets, buckets, etc.) will not be used within the hatchery. This equipment will either be kept with the distribution truck or will be disinfected and stored in an appropriate location under the control of the distribution foreman.
2. Hatchery gear such as nets, buckets, brushes and crowding racks will be disinfected after use. Gear must be disinfected before use in different raceway series. Disinfection will be accomplished by dipping or spraying the equipment with an appropriate disinfectant.
3. Any outside fish carrying trucks will not be allowed into the rearing portion of the hatchery. Water will be taken on from the paved area adjacent to Well #2. Fish will be transferred from the hatchery vehicles to the distribution trucks. Distribution trucks will be disinfected before and after distribution season.
4. Shoes will be disinfected and hands washed whenever an employee goes from the lunchroom-maintenance area to the hatchery area. Shoes or boots and hands will also be disinfected whenever the nursery or broodstock buildings are entered. Shoe covers will be provided when necessary. Disinfecting facilities will be located at the entrances to the buildings.
5. Nursery and broodstock gear will not under any circumstances be used outside of their respective areas. If gear is found outside of its use area, it will be disinfected before reuse or be declared surplus and be released for use elsewhere in the Bureau of Freshwater Fisheries.
6. The nursery building and the broodstock building are limited access areas. Hatchery personnel will attend non-hatchery persons entering these facilities and ensure that proper disinfection procedures are followed.
7. Good hatchery hygienic practices will be observed at all times when working around trout.
8. All Hackettstown hatchery personnel will be advised by the Hackettstown supervisory staff of the proper procedures prior to coming to Pequest. This should include instruction for any new employees.
9. The Pequest hatchery supervisor or person in charge will be informed of any visitation by Hackettstown hatchery personnel prior to their arrival.
10. Work boots, rubber wear, trucks, or any equipment used for the culture of fish at Hackettstown or other fish rearing facility will not be brought inside the hatchery.

11. All deviations from the above procedures will be reported at once to the hatchery supervisor or person in charge.

II. Practices Affecting Other Division Personnel

1. Vehicles other than hatchery vehicles will not be permitted within the hatchery area. Any vehicles or equipment used outside the hatchery area must be cleared by the person in charge before use in the hatchery area.
2. Shoes or boots and hands will be disinfected when going from the lunchroom-maintenance area to the hatchery.
3. Personnel other than Pequest hatchery and Wildlife Education personnel will not enter the nursery or broodstock buildings without permission of the hatchery supervisor or person in charge. Persons requiring access to these areas will undergo necessary disinfection procedures.
4. The Pequest hatchery supervisor or person in charge will be consulted prior to bringing any fish from outside sources into the hatchery area.
5. Pequest hatchery equipment will not be loaned.
6. All applicable procedures in section I will be adhered to.

III. Visitor Access

Visitor access will be controlled and coordinated by the Wildlife Education Section.

General Rules

1. Visitors will be allowed only in designated areas.
2. Special groups (i.e. educational institutions, governmental leaders, natural resource professionals, sportsmens' organizations, etc.) may be given special internal guided tours. Wildlife Education or hatchery personnel will conduct these tours and insure that all applicable sanitary procedures outlined in sections I and II are followed.
3. Visitors bringing fish from outside the hatchery will not be allowed in the hatchery area. Visitors with diseased fish will be directed to the Fish Pathology Lab.
4. Visitors wearing hip boots or waders will not be allowed on the hatchery grounds and will be requested to return them to their vehicles.