

# **How to Request a Land Use Emergency Authorization**

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In general, an emergency authorization allows an applicant to undertake a regulated activity (when conditions warrant immediate action to protect the environment and/or public health, safety and welfare), before a formal permit can be issued. This document outlines the procedure to be followed.

An applicant applying for an emergency permit shall provide the Department with the following information by telephone, electronic mail or letter:

1. The nature of the emergency;
2. The cause of the emergency;
3. The date and time at which the applicant learned of the emergency;
4. The nature and extent of the proposed regulated activities;
5. The date by which the applicant expects to begin the proposed regulated activities;
6. The date by which the applicant expects to complete the proposed regulated activities;
7. The precise location of the proposed regulated activities, including lot, block, municipality, and county; (a map would be helpful)
8. The identity of the owner of the site where the regulated activities are proposed;
9. A demonstration that the property owner has given permission for the regulated activities to be performed or, in the case of a public entity intending to undertake regulated activities on private property through power of eminent domain, a written statement of the public entity's intent;
10. Photographs of the area in question;
11. A drawing or sketch of the proposed emergency activities to be undertaken; and
12. Detailed narrative of the work to be undertaken.

## **CONTACT INFORMATION FOR DIVISION OF LAND USE:**

**NORTH:** Inland Regulation, Flood Hazard, Coastal and Freshwater Wetlands

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**SOUTH:** Coastal Regulation, Flood Hazard, Coastal and Freshwater Wetlands  
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**TRANSPORTATION PROJECTS:** DOT, County, road projects, Statewide

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