



**NATURAL LANDS TRUST
SPENDING AUTHORIZATION FOR
CALENDAR YEAR 2014**

EXPENDITURES

	<u>2013 Authorization</u>	<u>2013 Expenditure</u>	<u>2014 Authorization</u>
MATERIALS AND SUPPLIES	\$2,000	\$1,012	\$2,000

General Printing, Office Supplies and Mail Services - \$2,000

Includes routine office supplies, photocopying, reference materials and publications, maps and reproduction of maps, creating signage, and similar expenses. Production and printing of the Annual Report is not included under this category. If needed, this item will fund additional functions for outreach and volunteers for management and acquisition.

SERVICES	\$36,700	\$14,673	\$36,700
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Travel - \$700

Includes funds for refreshments for Board meetings and parking vouchers and staff reimbursement for occasional use of personal vehicles.

Information Processing - \$1,000

Includes computer repairs and purchase of software.

DAG Expenses – \$20,000

Includes charges assessed to the Trust for professional services provided by staff of the Attorney General's office.

Other Professional Services - \$15,000

Includes cost of title searches and filing fees for land donations and legal advertisement of meeting dates, membership fees and bank service charges. Also includes routine professional service contracts for surveys and preparation of deeds. Minimal back taxes are included as part of this line; however, substantial tax payments will be included in each offering brought to the Board. Professional Services also includes any costs associated with creation and maintenance of the Trust's website and for Trust professional accounting services.

2013 Authorization 2013 Expenditure 2014 Authorization

MAINTENANCE AND FIXED CHARGES	\$70,000	\$8,341	\$73,000
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General Maintenance of Buildings, Grounds, Equipment and Vehicle - \$23,000

Includes funds for maintenance of rental units (including furnace or roof replacement, road regrading, power restoration, and other emergency measures), gates and access, safety/stabilization needs, tree trimming and removal, encroachment surveys, etc., as needed. Major planned maintenance and capital improvement projects are not included within this authorization and would be submitted individually, together with a recommended funding source, to the Board of Trustees for consideration.

Conservation/Preserve Management Projects - \$50,000

The following preserve management projects related to the Trust's mission of preservation of biodiversity are included in the budgeted amount planned for this calendar year. The costs for each project are gross estimates and quotes have not yet been sought.

Preserve inventories and/or management plan development: \$30,000

Invasive plant control and preserve management (various preserves) including wages for hourly employees: \$20,000

ANNUAL REPORT	\$250	\$198	\$250
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2013 Annual Report - \$250

The requested authorization includes the cost of graphic layout and development of the annual report for posting on the Trust's website.

CAPITAL	\$35,000	\$1,586	\$35,000
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Miscellaneous Equipment Purchase and Replacement - \$35,000

This budget allows for purchase of a new truck to replace the Trust's Dodge Dakota and for miscellaneous small equipment purchases used for land management and office function.

TOTAL SPENDING AUTHORIZATION	\$143,950	\$25,810	\$146,950
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