

Permit Efficient Review Task Force Meeting
DEP Sixth Floor Large Conference Room
401 E. State St., Trenton
April 23, 2008
9 a.m.

Task Force members present: Chairman Christopher Daggett, Frank Banisch, Anthony DiLodovico, Richard Dovey, Christine Foglio, Kim Gaddy, Richard Johnson, Peter Kasabach, Jane Kenny, Karen Kominsky, Jack Lettiere, Ed Lloyd, Bob Medina, Walter Mugdan, Jong Nee, Mark Remsa, Joe Riggs, Gail Smith, Jeff Tittel

Others present: Irene Kropp, Jeanne Herb, Mark Mauriello, Nancy Wittenberg, Liz Semple, Sherry Driber, Pete Tenebruso, Mike Matsko, Helen Owens, Eric Wachter, Nancy Belonzi

Chairman Daggett welcomed the Task Force to its second meeting.

Irene Kropp, assistant commissioner for site remediation, briefed the Task Force on the Site Remediation Program reform package:

- presented to joint Senate and Assembly environment committee on April 15
- package identifies the problem of a large case load and strained resources
- certification of consultants is in place for homeowner underground storage tanks, reform package extends this to all SRP sites through licensed site professionals
- DEP retains oversight of all sites but oversight will vary on the degree of risk posed by the case and will set accountability, ethical and performance criteria

The ensuing discussion between Kropp and the Task Force included:

- the transition from the current system to a program relying more on the use of licensed site professionals
- the licensing process
- who pays for licensed site professionals
- what percentage of cases and licensed site professionals will be audited each year
- improving the quality of tech regulation submissions
- penalties, revocation and suspension of licenses
- the breakdown of sites that would fall under expanded oversight program (tier 1 cases), sites that will be in the checklist review program (tier 2 cases) and sites in the low level UST/homeowner tank program (tier 3 cases)
- the amount of time spent on and the staff allocated to the higher and lower tiered sites
- the use of contractors to perform permitting functions
- how the Task Force could apply SRP lessons to land use and water programs

Sherry Driber, chief information officer, briefed the Task Force on:

- NJEMS
- e-NJEMS
- DEP Data Miner
- i-Map NJ
- DEP Data Systems and instructions for submitting electronic Air General Permits as well as examples of the Pending Permit Status Report and Permit Dashboard

The ensuing discussion between Driber, Pete Tenebruso, Mike Matsko and the Task Force included:

- the uses, capabilities and opportunities of NJEMS, especially Activity Tracking and the *priority* field
- NJEMS standardization of permitting activities, especially the permit clock and concurrent reviews
- the low utilization of e-permitting and required electronic submittal
- the uses of NJEMS to handle OPRA requests and public access to data
- automatic notification of principals, in addition to consultants, during permitting process
- automatic notification of local communities during permitting review process

The Task Force discussed how to handle requests for public input into the Task Force's work.

The members broke out in committees.

Permit Efficient Review Task Force Water Quality Committee
Deputy Commissioner Jay Watson's Conference Room
401 E. State St., Trenton
April 23, 2008
11:45 a.m.

Committee members present: Committee chairwoman Gail Smith, Anthony DiLodovico, Richard Dovey

Other present: Nancy Wittenberg

The Committee briefly reviewed the committee objectives.

Permit Efficient Review Task Force Land Use Committee
DEP Sixth Floor Large Conference Room
401 E. State St., Trenton
April 23, 2008
11:45 a.m.

Committee members present: Committee chairman Jack Lettiere, Kim Gaddy, Jane Kenny, Karen Kominsky

Others present: Mark Mauriello, Helen Owens

The Committee reviewed the priorities and attachments they previously received. Lettiere will send the committee a list of items he would like them to review.

Permit Efficient Review Task Force Priorities Committee
Jeanne Herb's Office
401 E. State St., Trenton
April 23, 2008
11:45 a.m.

Committee members present: Committee chairman Frank Banisch, Christine Foglio, Peter Kasabach, Ed Lloyd, Jong Nee, Mark Remsa, Joe Riggs

Others present: Liz Semple, Richard Johnson

The Committee reviewed the committee objectives. Frank Banisch will be modifying the objectives document distributed at the meeting and will circulate.

Permit Efficient Review Task Force Case Studies and Best Management Practices Committee
Jeanne Herb's Office
401 E. State St., Trenton
April 28, 2008
11:30 a.m.

Committee members present: Committee chairman Richard Johnson

Others present: Frank Banisch, Jeanne Herb, Liz Semple

The committee discussed case studies and best management practices being used in other states and cities as well as New Jersey examples.