



**New Jersey Department of Environmental Protection
Site Remediation Program**

INSTRUCTIONS FOR THE REMEDIATION CERTIFICATION FORM

This form is to be used to advise the Department about a triggering event pursuant to the Industrial Site Recovery Act (ISRA) will be proceeding prior to completing the standard ISRA administrative process. The Remediation Certification identifies the transaction occurring, the ISRA subject owner(s) and operator(s) and the party(ies) agreeing to be responsible to conduct the remediation. In addition, the form **must be accompanied** by a Remediation Funding Source prepared and submitted in accordance with N.J.A.C. 7:26C-5.

This form must be completed by the owner **or** operator of the industrial establishment. No fee is required. A SEPARATE form is to be completed for each **site** in which a triggering event is to occur. Multi-tenant site(s) need only complete one form. The form should be delivered to the following address (Note: P.O. Box is required for USPS delivery):

Bureau of Case Assignment & Initial Notice
Site Remediation Program
NJ Department of Environmental Protection
401-05H
PO Box 420
Trenton, NJ 08625-0420

Pursuant to N.J.S.A. 13:1K-9 as amended by Section 4(e) of P.L. 2007, c.1. notification of this Remediation Certification filing is required to be sent the Municipal clerk.

NOTE: The Department will NOT be issuing approvals of Remediation Certifications. The proposed ISRA transaction may proceed upon submittal of the Remediation Certification form to the Department.

PLEASE READ THE FOLLOWING INFORMATION BEFORE COMPLETING AND SUBMITTING THIS FORM:

Section A. Site Location

1. Specify the location of the ISRA subject industrial establishment. The Site name is the name of the ISRA subject operator. If a multi-tenant facility, complete using one name (other names will be provided in B).

Please ensure an ISRA General Information Notice (GIN) has been filed with the Department notifying the Department of the triggering event.

Section B. Site Operations and Property Ownership

1. Specify the current operators subject to ISRA. Attach additional sheets for multi-tenant facilities.
2. Specify the current owner of the real property at the industrial establishment. Identify the type of corporation (state of incorporation) or business association (limited or general partnership).
3. List all Owners/Operators since December 31, 1983 and dates of ownership/operation.
4. Provide prior NJDEP filing information for the Site.

Section C. ISRA Trigger and Purchaser Information

1. Describe in detail the ISRA subject transaction; status of operations after the transaction; and who will own and operate the industrial establishment.
2. Provide Purchaser information.

Section D. Cost Estimate, Remediation Funding Source and One Percent (1%) Surcharge

1. Provide a detailed estimate of the cost of the remediation prepared and certified by a Licensed Site Remediation Professional. The cost estimate should include the cost of the implementation of the remediation, including the Department's fees and oversight costs, but **excluding** the estimated cost to operate, maintain and inspect engineering controls as part of a remedial action.

NOTE: If a Preliminary Assessment/Site Investigation (PA/SI) has not been completed, the Department will require the following:

- No contaminant information known about the site minimum acceptable surrogate cost estimate: **\$100,000.00**
- Known ground water contamination at the site: **\$250,000.00**

When the surrogate amount is used, certification by a LSRP is not necessary.

The surrogate amount must be replaced with a detailed estimated cost of the remediation based upon site specific information within **30 calendar days** of completion of the PA/SI. If a LSRP has been retained in accordance with N.J.A.C. 7:26C et seq., the cost estimate must be certified by the LSRP.

2. Attach **original** Remediation Funding Source document(s) and one percent (1%) surcharge (if applicable) issued in accordance and in compliance with N.J.A.C. 7:26C-5 et seq.

Sections E-G. Authorizations/Certifications

1. ISRA Owner or Operator Certification: To be signed by the ISRA subject current owner or operator of the industrial establishment.
2. Transferee or New Lessee Certification: To be signed by the proposed purchaser of the real property or new lessee of the industrial establishment after the transaction. This does not need to be signed if the direct ownership or operations at the industrial establishment will not change with the proposed transaction.
3. Party(ies) Agreeing to Conduct Remediation: To be signed by the party who is agreeing to be responsible for compliance with ISRA and the investigation and/or remediation of the industrial establishment.

Section H. Based on the current case status i.e., non-LSRP (Existing Cases) and LSRP, please complete the appropriate signature requirements below:

Non-LSRP Site Remediation Professional Statement

- Provide the name, phone number, email and mailing address (city/town, state, zip code) of the Site Remediation Professional (Consultant).
- The statement shall be signed and dated by the Site Remediation Professional.
- The Non-LSRP Site Remediation Professional should indicate by placing an "X" in the box if there have been no changes since the last submittal.

Licensed Site Remediation Professional Information and Statement

- LSRP ID Number: Provide the Licensed Site Remediation Professional ID Number.
- Provide the name, phone number, email and mailing address (city/town, state, zip code) of the Licensed Site Remediation Professional.
- The Licensed Site Remediation Professional should indicate the level of oversight he/she provided by placing an "X" in appropriate box(es).
- The certification in this section shall be signed and dated by the Licensed Site Remediation Professional.
- The Licensed Site Remediation Professional should indicate by placing an "X" in the box if there have been no changes since the last submittal.