

II. Administrative processes

4. Existing cases opting into the LSRP program

Action	When	Forms	Fees	Other sources of info	Rule citations
Submit written request to the Department	NA	Request to Proceed Without Department Pre-Approvals Form	All outstanding fees must be paid in full	Submit to: NJDEP Case Assignment/Initial Notice 401 E State St PO Box 434 Trenton, New Jersey 08625-0434	7:26C-2.3(b)
Hire an LSRP and notify Department of LSRP retained	Within 45 days after obtaining the Department's written approval	LSRP Retention or Dismissal Form	None	Address - same as above Link to list of LSRPs with Temp licenses	7:26C-2
Conduct remediation pursuant to the Technical Rules		Person responsible may proceed to later remedial phases/report but must ensure that all regulatory and mandatory timeframes are met. Proceed without Department pre-approval, except when permits are required.			7:26E and 7:26C-3
Follow procedures outlined in quick reference guide #2 for new cases					

Contact the Bureau Chief of bureau where your case is currently assigned if you have questions about opting in.