



**Requirement to submit an Annual Remediation Fee**

**N.J.A.C. 7:26C-4.3 Annual Remediation Fee requirements**

The person responsible for conducting the remediation is required to pay to the Department on an annual basis.



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**Requirements to submit an Annual Remediation Fee (cont.)**

The first fee is due:

- Prorated Cases- 1<sup>st</sup> fee was due June 20, 2012 and was a prorated amount based on the table in subchapter 4 of the rules. If the RP did not pay then a bill will be issued for prorated amount plus a full year bill amount; or



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**Requirements to submit an Annual Remediation Fee (cont.)**

- Last minute Opt-In's all got a bill date of 2/1/2013; or
- Due 45 days after an RP is required to have hired an LSRP. The defaulted due date used by the Department's tracking system is 90 days after the triggering event or by the submittal of the first remedial phase document.



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## Annual Remediation Fees for Government Entities

**A governmental entity that is not liable under the Spill Act at N.J.S.A. 58:10- 23.11g.d(4) is required to pay the annual fee as follows:**

- only during any 12 month period during which the governmental entity performs remediation; and
- If remediation stops for any reason, the governmental entity is required to notify the Department 90 days prior to anniversary date resulting in billing being turned off until such time as the governmental entity determines to resume remediation.




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## NJDEP Online

**Tyrone Jordan**  
Bureau of Information Services  
tyrone.jordan@dep.state.nj.us




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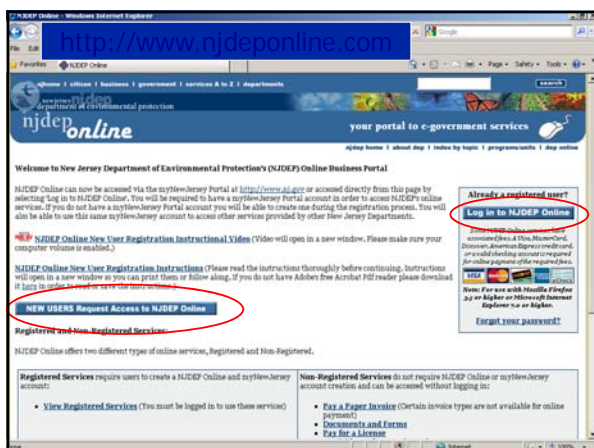
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The screenshot shows the NJDEP Online website interface. The address bar displays <http://www.njdeponline.com>. The page header includes the NJDEP logo and the text "your portal to e-government services". The main content area features a "Welcome to New Jersey Department of Environmental Protection's (NJDEP) Online Business Portal" message. A red circle highlights the "Log in to NJDEP Online" button, which is labeled "Already a registered user?". Another red circle highlights the "NEW USERS Request Access to NJDEP Online" link. The page also lists "Registered and Non-Registered Services" and provides contact information for various services like "Pay a Paper Invoice", "Documents and Forms", and "Pay for a License".

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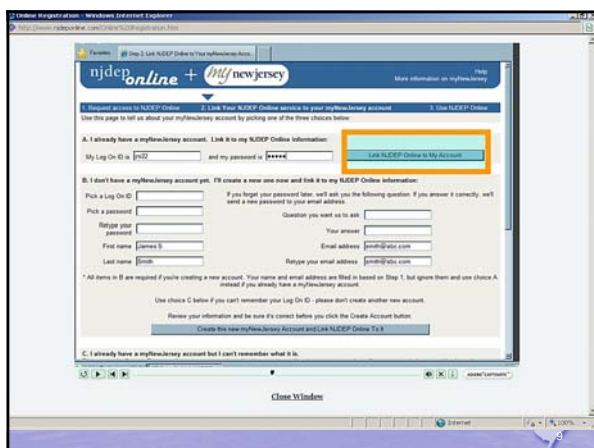
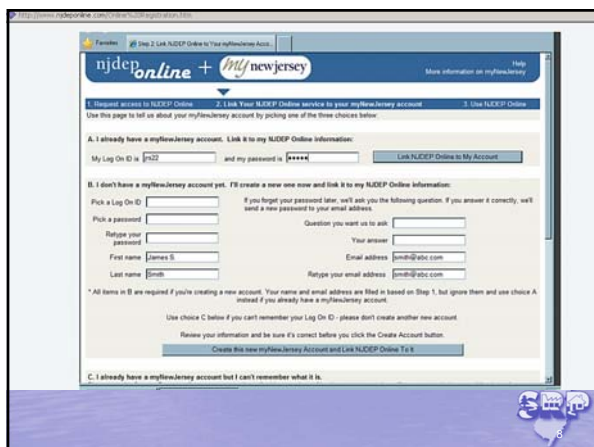
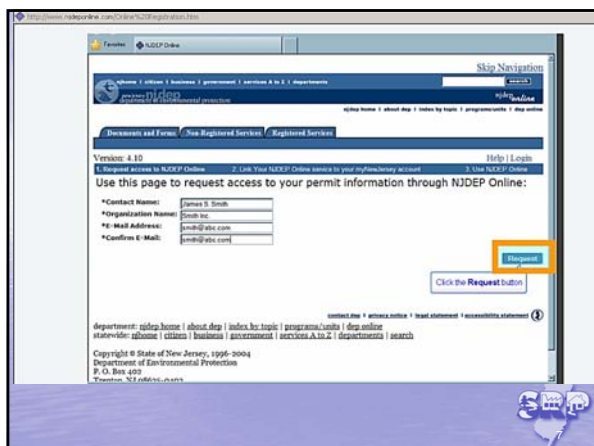
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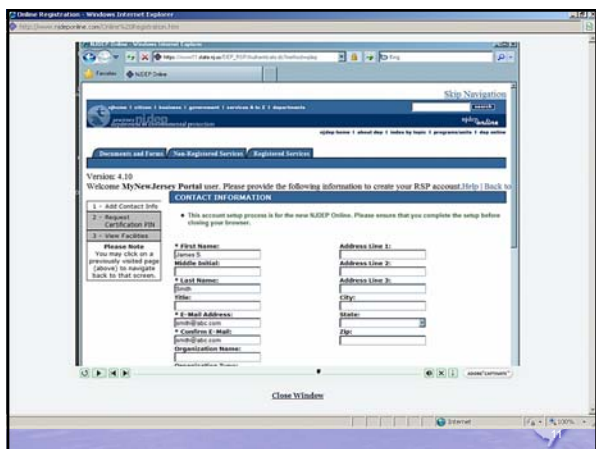
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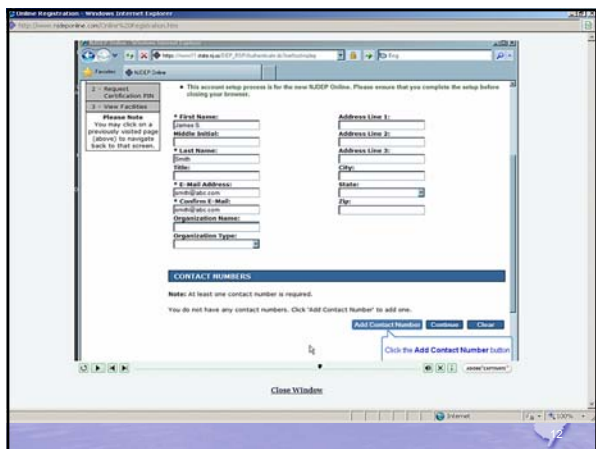
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This screenshot shows the 'Add Contact Info' step of the registration process. The page title is 'MyNewJersey Portal' and it indicates 'Step 1: Add Contact Info' out of 7 steps. A 'Skip Navigation' link is present at the top right. The main heading is 'ADD CONTACT NUMBER'. A note specifies: 'Note: Contact number must be entered without dashes. Ex: 609232282'. The form includes fields for 'Contact # Type', 'Contact Number', and 'Extensions', along with a 'Comments' text area. 'Skip' and 'Cancel' buttons are located at the bottom right.

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This screenshot displays the 'Request Certification PIN' step. It features a navigation pane on the left with 'Request Certification PIN' selected. The main content area contains fields for 'First Name', 'Middle Initial', 'Last Name', 'DOB', 'E-Mail Address', 'Phone #', and 'Organization Name'. A 'CONTACT NUMBERS' table is also visible, containing one entry with a 'Phone Number' of 609232282, a 'Type' of 'Work Phone Number', and 'Home' and 'Cell' columns. 'Add Contact Number', 'Request', and 'Clear' buttons are at the bottom. A note states: 'Note: At least one contact number is required.'

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This screenshot shows the 'Request Certification PIN' step. The page includes a navigation pane and a main heading. A note explains: 'Note: The certification PIN is used for the Land Use, UST Program, Water Quality, Water Supply, Inland and Pollution Prevention Report (IPPR) and Shoreland/Surf Auto/SWP C&A Monitoring submittals (MSX). In order to electronically certify a permit application/submittal, you must have a Certification PIN which is different from your password (all other programs are required to use your PIN/password you use to log into the portal). If you choose not to request a PIN, you will NOT be able to electronically submit applications for the aforementioned services. Land use applications have an option to certify via paper. On clicking the "Request PIN" button a certification PIN will be emailed to you.' The form has 'Request PIN' and 'Complete Setup' buttons. A 'Click the Request PIN button' instruction is shown. The footer includes the Department of Environmental Protection, Statewide telephone, and copyright information for the State of New Jersey, 1996-2013.

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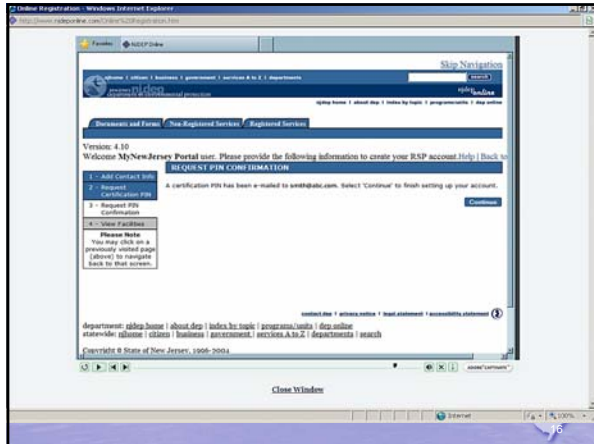
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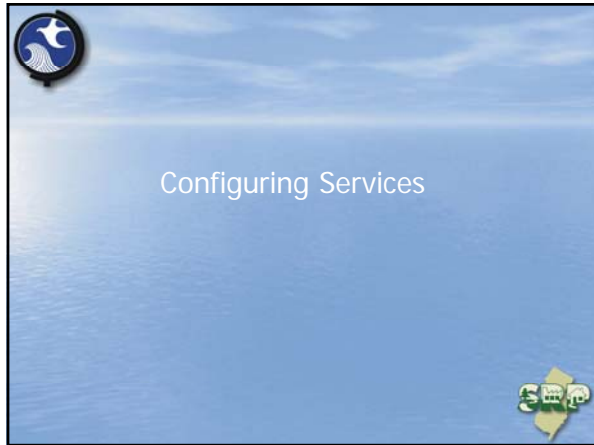
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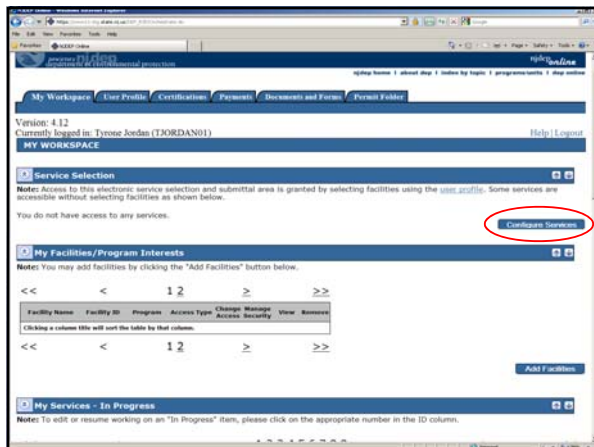
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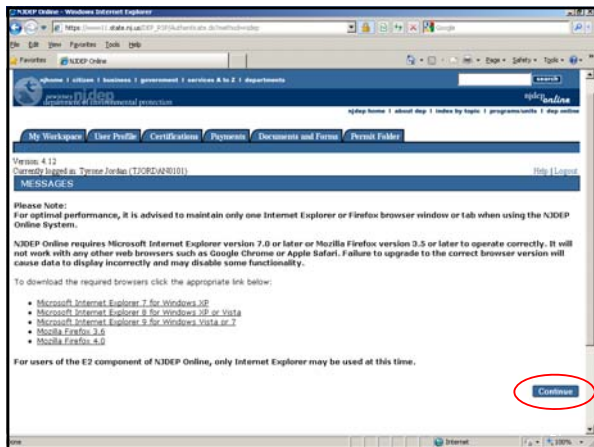
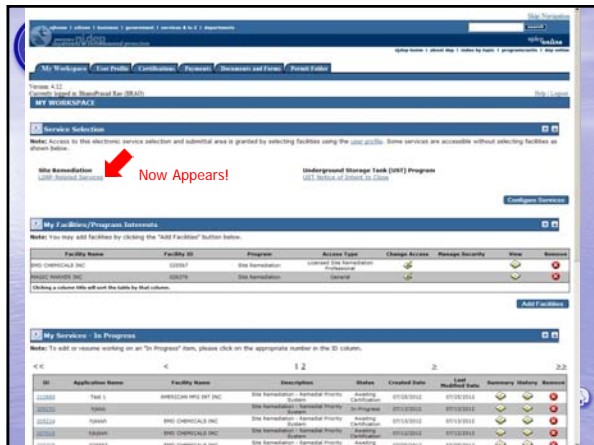
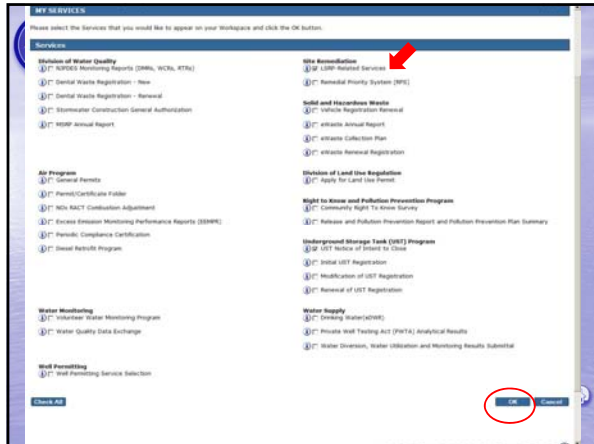
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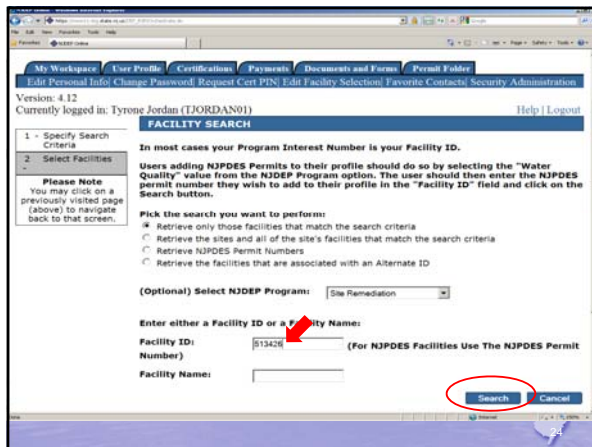
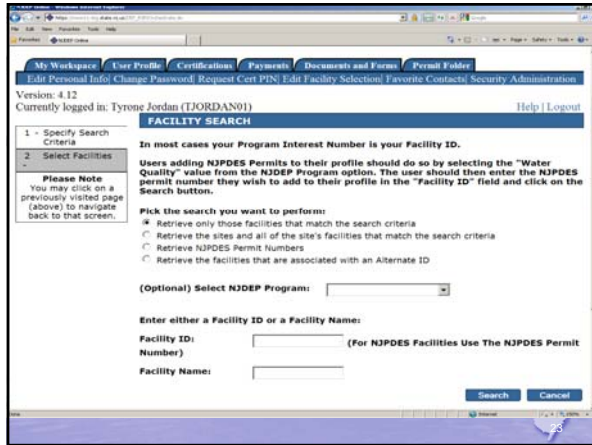
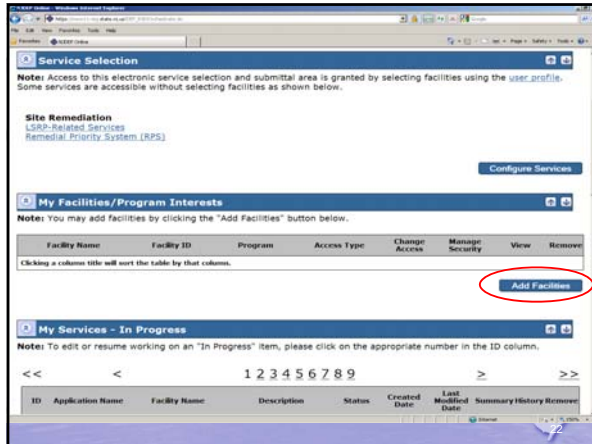
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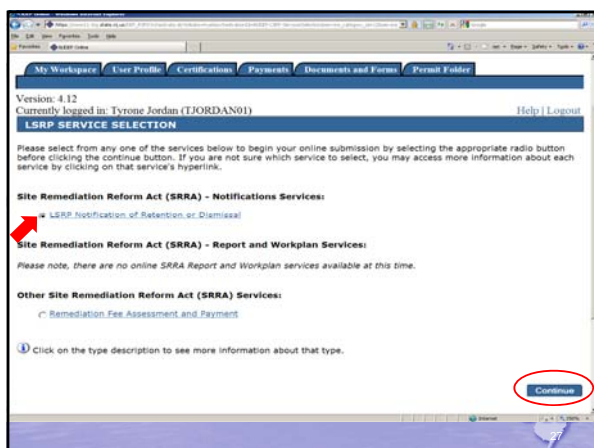
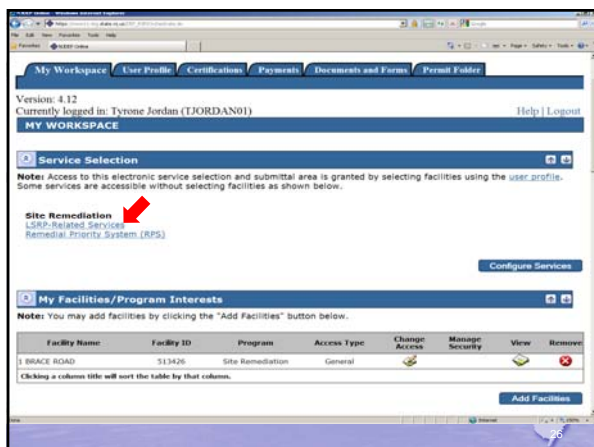
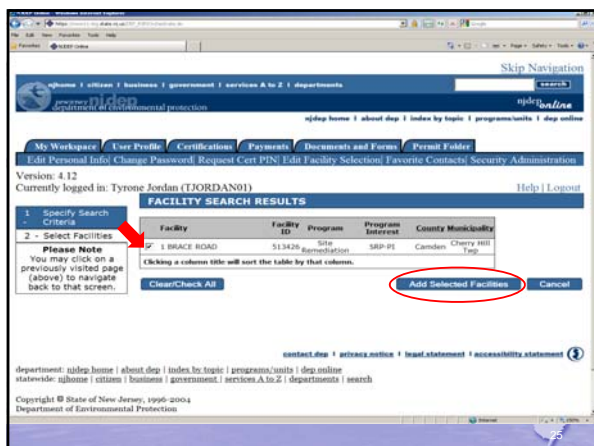
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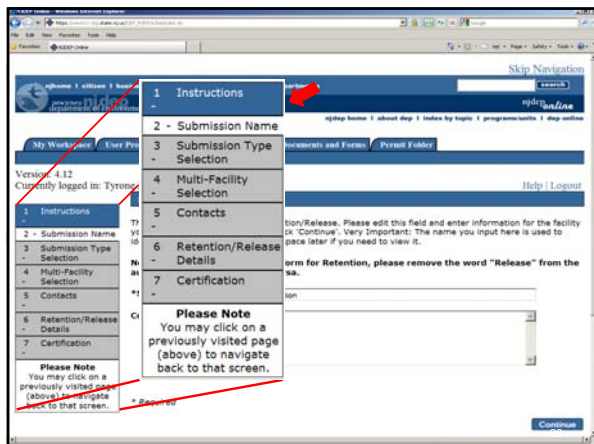
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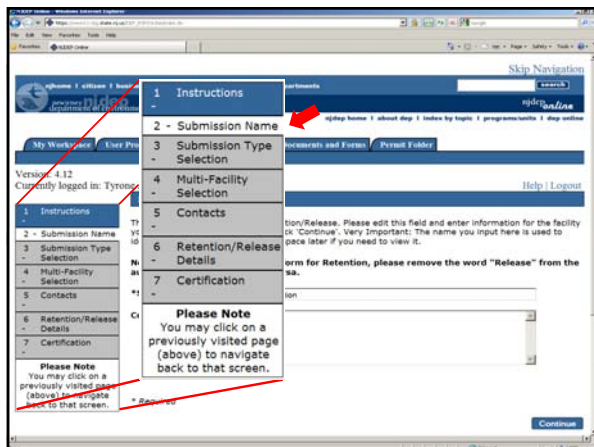
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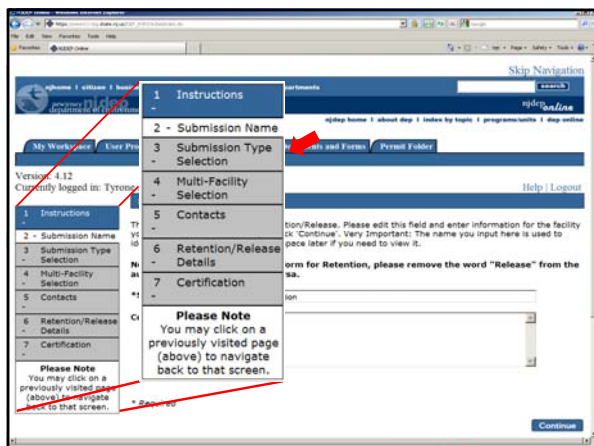
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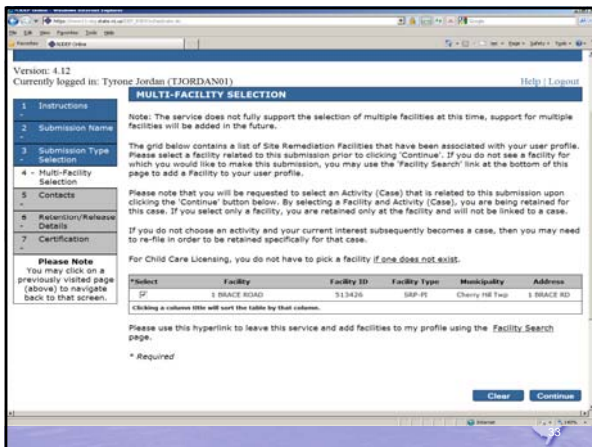
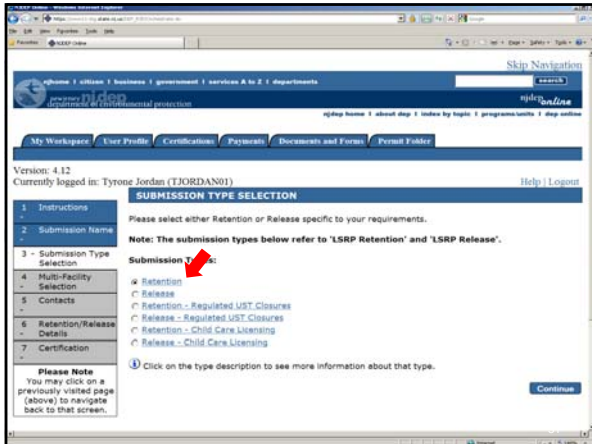
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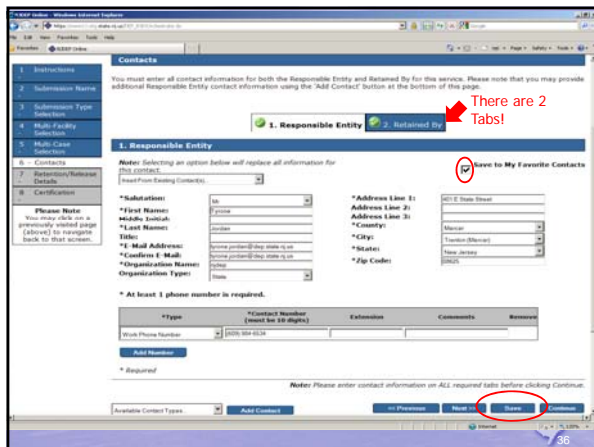
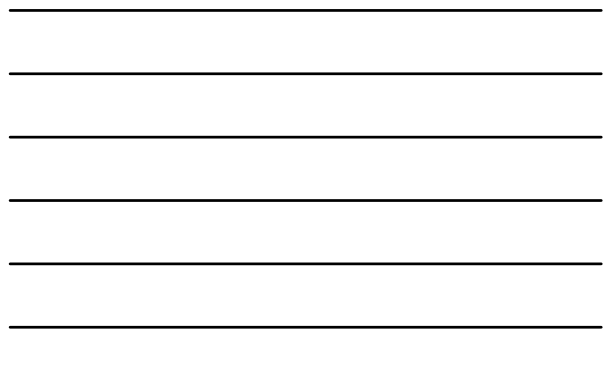
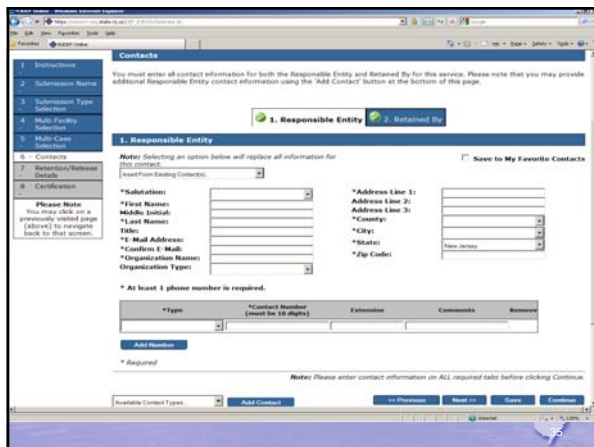
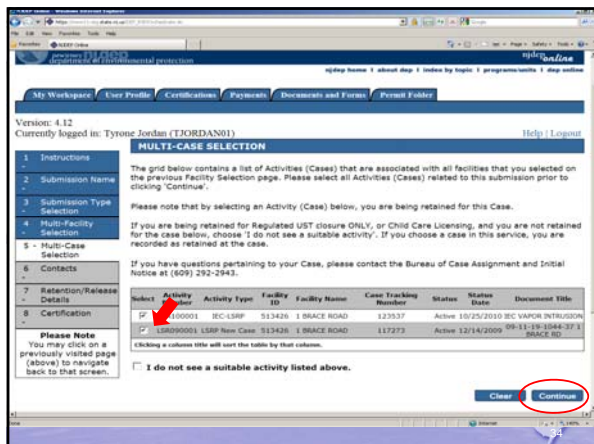
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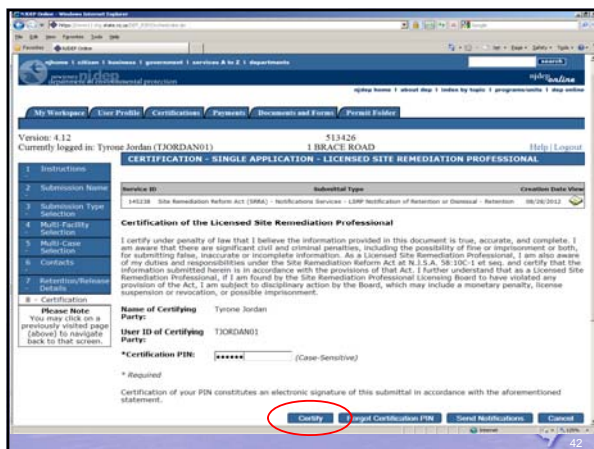
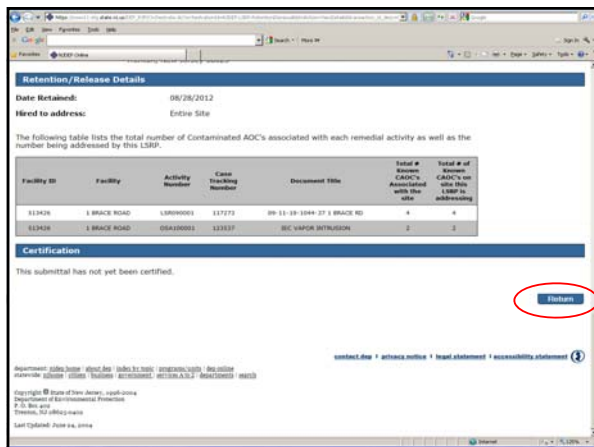
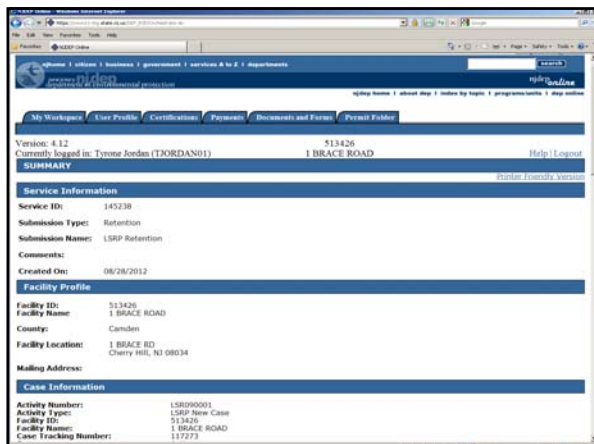
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Version: 1.12  
 Currently logged in: Tyrone Jordan (TJORDAN01) 1 BRACE ROAD Help | Logout

**SUMMARY**

**Service Information**

Service ID: 143238  
 Submission Type: Retention  
 Submission Name: LSPR Retention  
 Comments:  
 Created On: 08/28/2012

**Facility Profile**

Facility ID: 513426  
 Facility Name: 1 BRACE ROAD  
 County: Camden  
 Facility Location: 1 BRACE RD  
 Cherry Hill, NJ 08034

**Mailing Address**

**Case Information**

Activity Number: LSR090001  
 Activity Type: LSPR New Case  
 Facility ID: 513426  
 Facility Name: 1 BRACE ROAD  
 Case Tracking Number: 117273

**Contacts**

Name: Tyrone Jordan  
 Title: Responsible Entity  
 Contact Type: r5dp  
 Organization Name: State  
 Organization Type: State  
 E-Mail: tyrone.jordan@dep.state.nj.us  
 Phone: (609) 564-6534 (Work Phone Number)  
 Contact Address: 401 E State Street  
 Trenton, New Jersey 08625

Name: Michael Jordan  
 Title: Retained By  
 Contact Type: NJDEP  
 Organization Name: State  
 Organization Type: State  
 E-Mail: tyrone.jordan@dep.state.nj.us  
 Phone: (609) 564-6887 (Work Phone Number)  
 Contact Address: 401 E State Street  
 Trenton City, New Jersey 08625

Name: Tyrone Jordan  
 Title: E-Submitter  
 Contact Type: E-Submitter  
 Organization Name: tyrone.jordan@dep.state.nj.us  
 Organization Type: tyrone.jordan@dep.state.nj.us  
 E-Mail: tyrone.jordan@dep.state.nj.us  
 Phone:

**Retention/Release Details**

Date Retained: 08/28/2012  
 Held to address: Entire Site

The following table lists the total number of Contaminated ADC's associated with each remedial activity as well as the number being addressed by this LSPR.

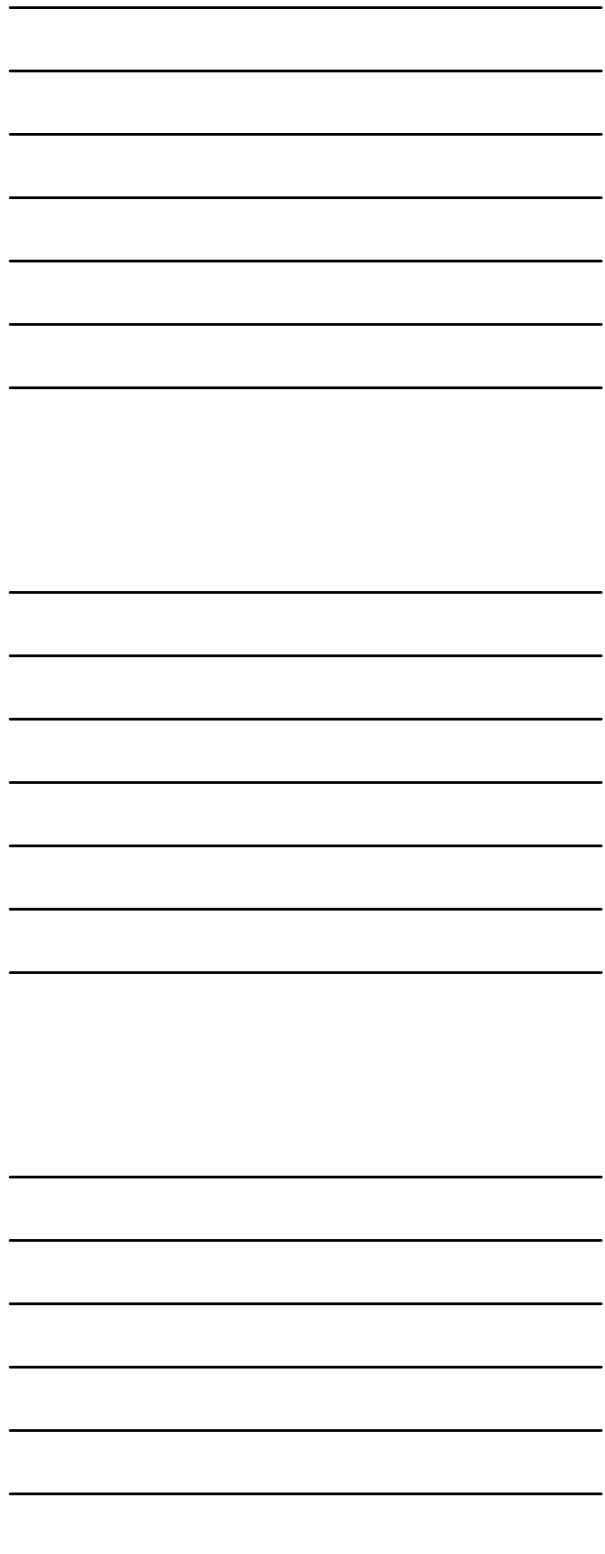
Facility ID	Facility	Activity Number	Case Tracking Number	Document Title	Total # of ADC's Associated with the site	Total # of ADC's on site that LSPR is addressing
513426	1 BRACE ROAD	LSR090001	117273	09-11-19-1044-37 1 BRACE RD	4	4
513426	1 BRACE ROAD	OSR100001	123537	09-11-19-1044-37 1 BRACE RD	2	2

**Certification**

I certify under penalty of law that I believe the information provided in this document is true, accurate, and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information. As a Licensed Site Remediation Professional, I am also aware of my duties and responsibilities under the Site Remediation Reform Act at N.J.S.A. 15B:10C-1 et seq. and certify that the information submitted herein is in accordance with the provisions of that Act. I further understand that as a Licensed Site Remediation Professional, if I am found by the Site Remediation Professional Licensing Board to have violated any provision of the Act, I am subject to disciplinary action by the Board, which may include a monetary penalty, license suspension or revocation, or possible imprisonment.

Certifier: Tyrone Jordan Certifier ID: TJORDAN01 Date: 08/28/2012

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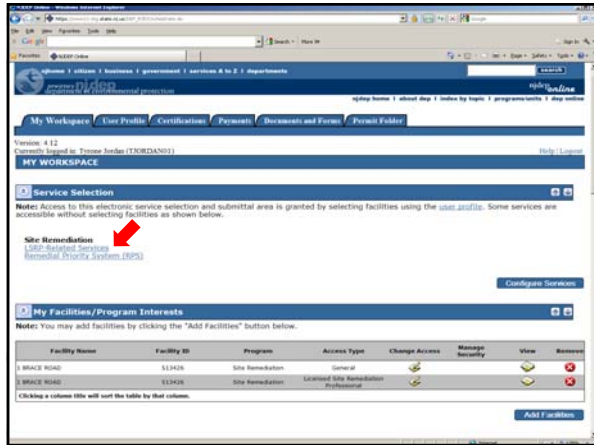
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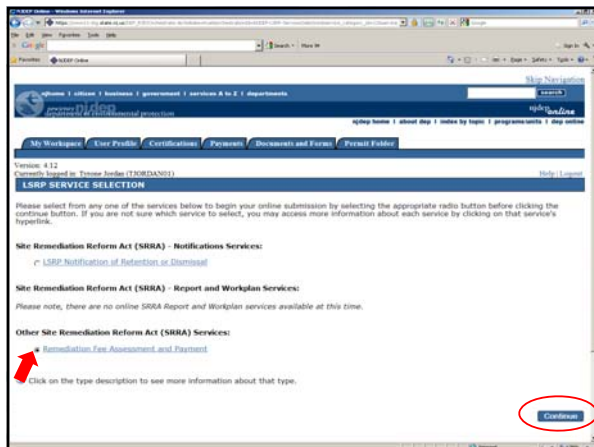
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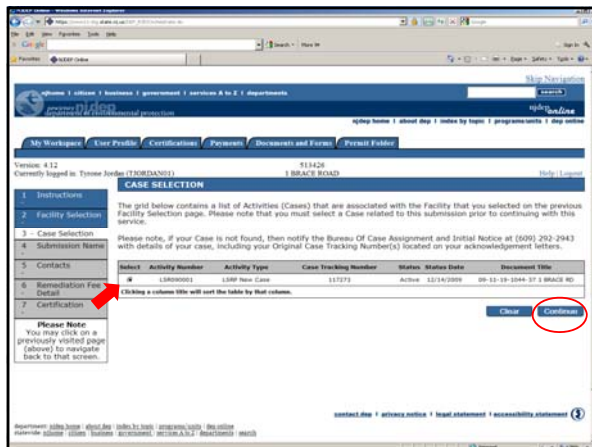
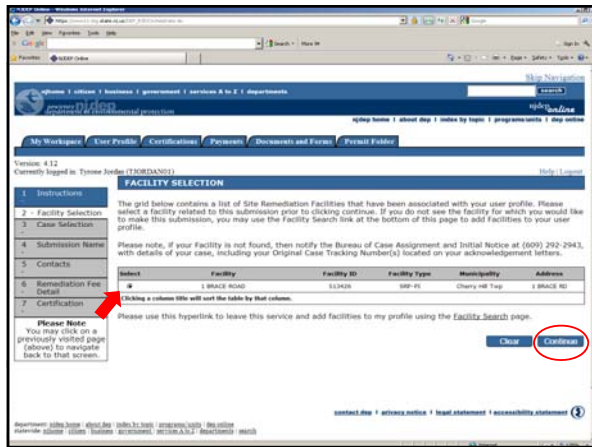
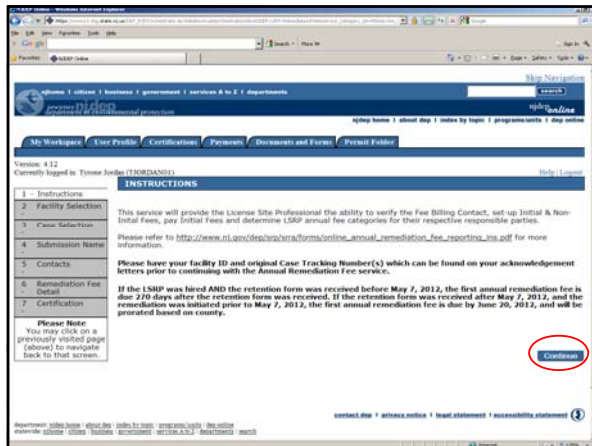
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Version: 4.12  
Currently logged in: Tyson Jordan (TJORDAN11) 113426  
N.B.R.A.'S BOARD

**SUBMISSION NAME**

Please provide a service specific name below.

\*Submission/Project Name: N11N1273-PRDS13425NON-INITIAL (BRACE ROAD)

Comments:

**Please Note:** You may click on a previously visited page (above) to navigate back to that screen.

contact\_log | privacy\_notice | fraud\_statement | accessibility\_statement

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**1. Fees/Billing Contact**

Note: Selecting an option below will replace all information for this contact.

Salutation: Mr. First Name: Andy Middle Initial: Clear Last Name: Clear Title: Secretary (Dep State Nj) E-Mail Address: Secretary@dep.state.nj Confirm E-Mail: Secretary@dep.state.nj Organization Name: DEP Organization Type: Other

Address Line 1: 401 East State St Country: New Jersey City: Trenton (Mercer) State: New Jersey Zip Code: 08625

Type	Contact Number (must be 10 digits)	Extension	Comments	Remove
Work Phone Number	(704) 777-0103			

**Please Note:** You may click on a previously visited page (above) to navigate back to that screen.

**Note:** Please enter contact information on ALL required tabs before clicking Continue.

Continue

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**REMEDATION FEE DETAIL**

The Remediation Fee Details will calculate your Annual Remediation Fee based on the Applicable Category and Contaminated Media.

The Date Remedation Initiated (Date of Trigger) should be auto-populated for you. If this Date is not populated for you, you must provide this information before continuing. The Trigger Date should be found on a previous Solicitation letter and/or is the date of the initial Incident/Call to the NDEP hotline. Please Note, the format for the Date Remediation Initiated is MM/DD/YYYY, but is entered as MMDDYYYY.

The person responsible for conducting the remediation who was conducting the remediation without a licensed site remediation professional prior to May 7, 2012 and who is continuing on or after that date to conduct the remediation using a licensed site remediation professional and who is conducting an initial filing shall submit the prorated annual remediation fee amount. Please call (909) 633-0751, only if your question is related to the calculated fees.

You must populate the boxes on lines with a \* mark and click on "Calculate Fee" prior to clicking "Continue".

If the LSRP was hired AND the retention form was received before May 7, 2012, the first annual remediation fee is due 770 days after the retention form was received. If the retention form was received after May 7, 2012, and the remediation was initiated prior to May 7, 2013, the first annual remediation fee is due by June 20, 2013, and will be prorated based on county.

\*Date Remediation Initiated (Date of Trigger Pursuant to N.J.A.C. 7:26C-2): 07102008

Last Bill Date: 08/10/2012

Next Bill Date: 06/11/2013

Applicable Category:

**Please Note:** You may click on a previously visited page (above) to navigate back to that screen.

Calculate Fee

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Last Bill Date: 06/10/2012  
Next Bill Date: 06/11/2013

Applicable Category:  
DO NOT CHECK THIS BOX IF THERE ARE CONTAMINATED AREAS OF CONCERN (CAOC) OTHER THAN REGULATED UNDERGROUND STORAGE TANK SYSTEMS. Check this box if the ONLY CAOC(s) are any number of contaminated regulated underground storage tank system areas, excluding regulated heating of tank systems:

Landfills only:

\*Number of Contaminated Areas of Concern(s) (AOC's):

Contaminated Media (select all that apply):  
 Contaminated Ground Water:   
 Contaminated Sediment:   
 Contaminated Ground Water Contaminated above a Surface Water Quality Standard as Defined in N.J.A.C. 7-98 that is Migrating to Surface Water:

Annual Remediation Fee:  
 Subtotal from Applicable Category:   
 Subtotal from Contaminated Media:

Total Fee Assessed:

**Calculate Fee**

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Last Bill Date: 06/10/2012  
Next Bill Date: 06/11/2013

Applicable Category:  
DO NOT CHECK THIS BOX IF THERE ARE CONTAMINATED AREAS OF CONCERN (CAOC) OTHER THAN REGULATED UNDERGROUND STORAGE TANK SYSTEMS. Check this box if the ONLY CAOC(s) are any number of contaminated regulated underground storage tank system areas, excluding regulated heating of tank systems:

Landfills only:

\*Number of Contaminated Areas of Concern(s) (AOC's): 5

Contaminated Media (select all that apply):  
 Contaminated Ground Water:   
 Contaminated Sediment:   
 Contaminated Ground Water Contaminated above a Surface Water Quality Standard as Defined in N.J.A.C. 7-98 that is Migrating to Surface Water:

Annual Remediation Fee:  
 Subtotal from Applicable Category: \$0.00  
 Subtotal from Contaminated Media: \$2,800

Total Fee Assessed: \$3,790

**Calculate Fee**

**Continue**

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Version: 4.1.2 71424  
Currently Logged in: Tyrone Jordan (TJORDAN01) 1 BEACE ROAD

**CERTIFICATION - SINGLE APPLICATION - LICENSED SITE REMEDIATION PROFESSIONAL**

**Certification of the Licensed Site Remediation Professional**

I certify under penalty of law that I believe the information provided in this document is true, accurate, and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information. As a Licensed Site Remediation Professional, I am also aware of the duties and responsibilities under the Site Remediation Reform Act of N.J.S.A. 17:27C. I do not understand that as a Licensed Site Remediation Professional, if I am found by the Site Remediation Professional Licensing Board to have violated any provision of the Act, I am subject to disciplinary action by the Board, which may include a monetary penalty, license suspension or revocation, or possible imprisonment.

Name of Certifying Party: Tyrone Jordan  
User ID of Certifying Party: TJORDAN01  
\*Certification PIN: [redacted] (Case-Sensitive)

\* Required  
Certification of your PIN constitutes an electronic signature of this submittal in accordance with the aforementioned statement.

**Certify**

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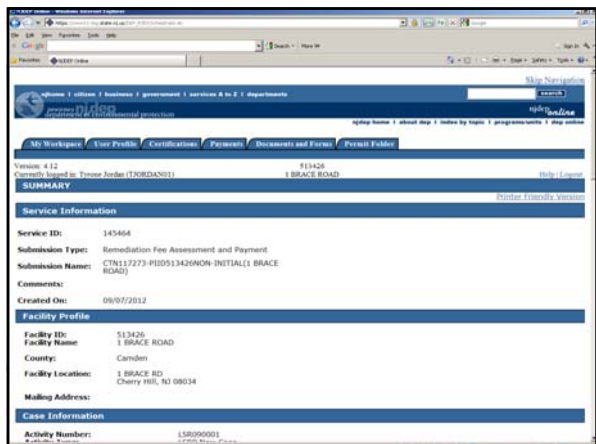
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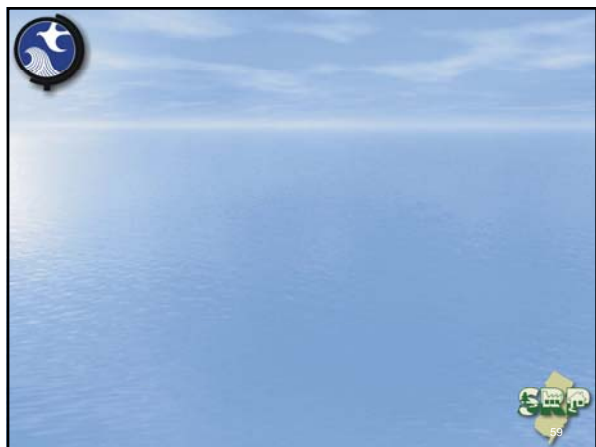
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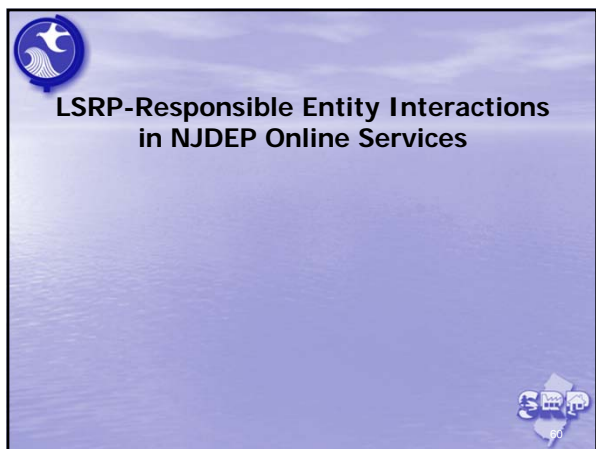
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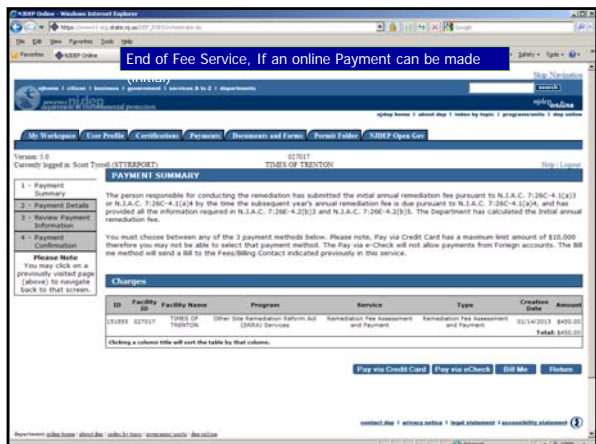
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End of Fee Service, If an online Payment can be made

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Fee Service:  
Up to Three Different Users may interact in the Service:

- 1) Preparer
- 2) LSRP (Certification Tab)
- 3) Online Payer (Payments Tab)

These can also be the same person, and the payment can also be paper check.

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**LSRP-Responsible Entity Interactions**

DEP Online Setup:

- In order to access services from the Certifications or Payment tabs, each user must have added the SRP facility (PI) to the users My Facilities/Program Interests in 'My Workspace'

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Example:

- 1) Responsible entity/Office Staff prepare the Service,
- 2) The LSRP Certifies the Service,
- 3) The Responsible Entity Pays online




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### Responsible Entity/Office Staff

- Responsible Entity/Office Staff Logs into DEP Online, and completes the service up to the Certification Page, (they may chose to send an email to the LSRP at that point) then they exit the service by Clicking 'My Workspace'.




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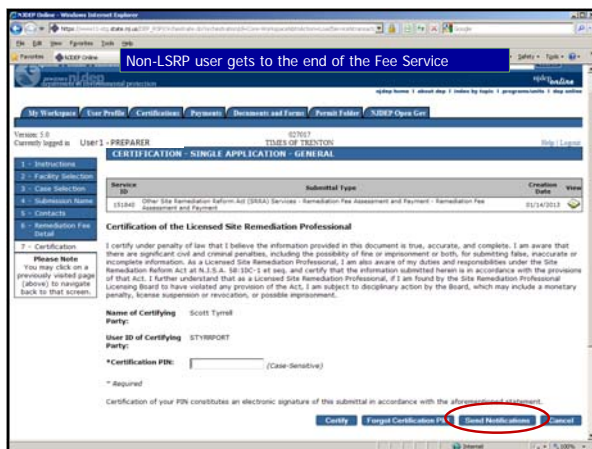
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The screenshot shows a web browser window with the DEP Online interface. A blue banner at the top reads "Non-LSRP user gets to the end of the Fee Service". The main content area is titled "CERTIFICATION - SINGLE APPLICATION - GENERAL". It includes a "Certification of the Licensed Site Remediation Professional" section with a "Please Note" warning. Below this, there are fields for "Name of Certifying Party" (Scott Tyrrell) and "User ID of Certifying Party" (STYRPORT). At the bottom, there are buttons for "Certify", "Forgot Certification ID", "Send Notifications", and "Cancel".

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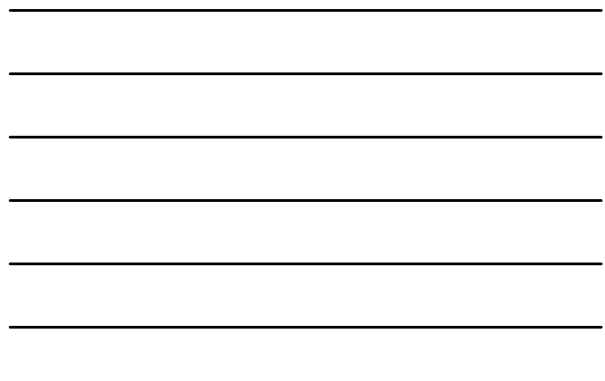
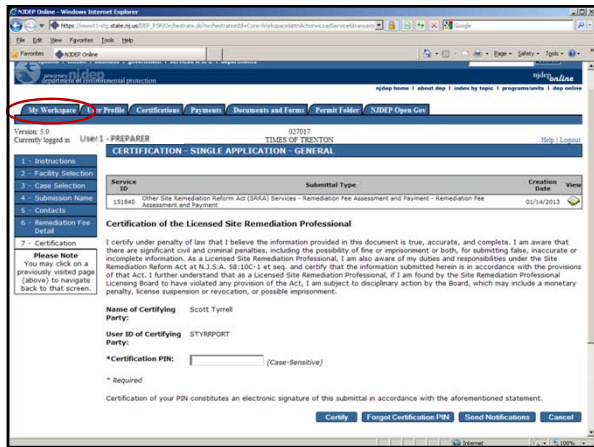
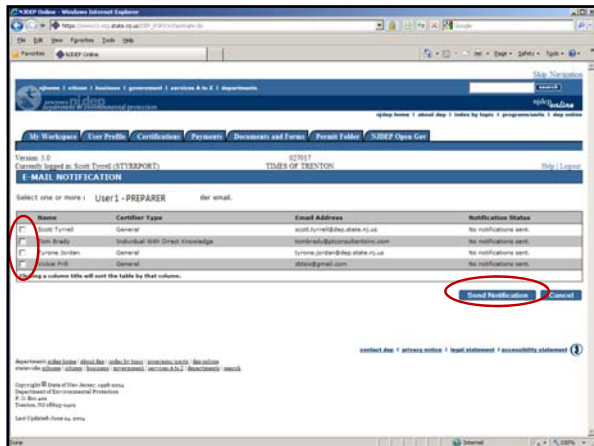
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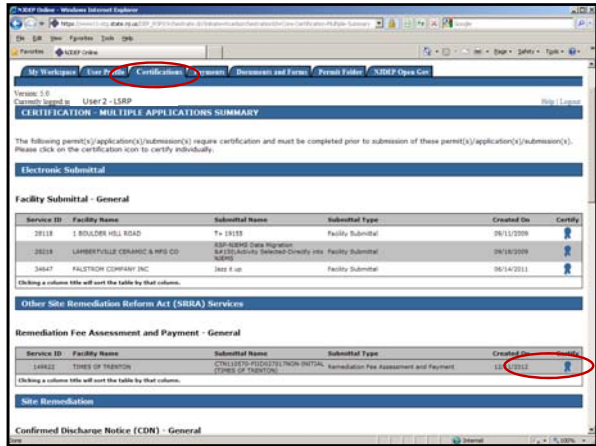
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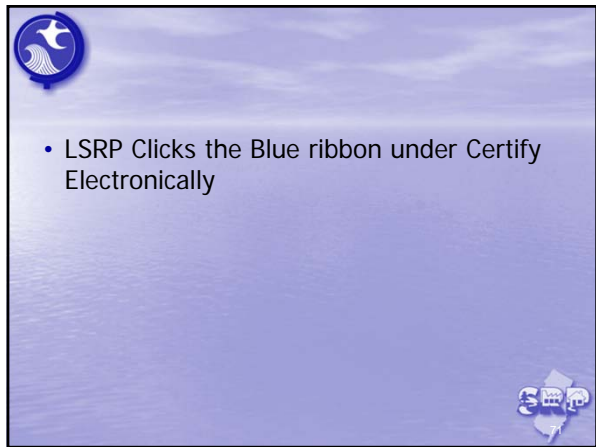
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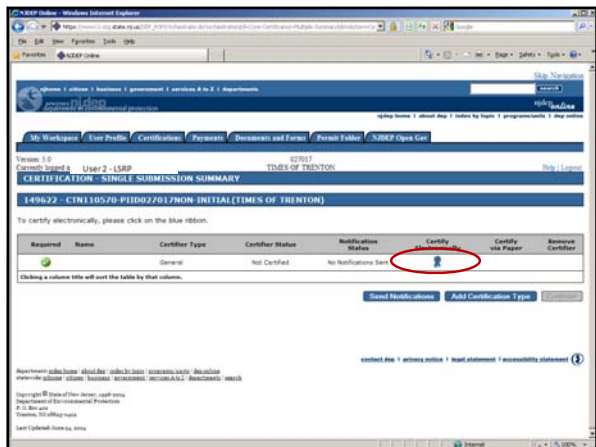
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- LSRP Clicks 'View' to see what they are certifying.
- Review the Remediation Fee Details before certifying, scroll down and click Return.




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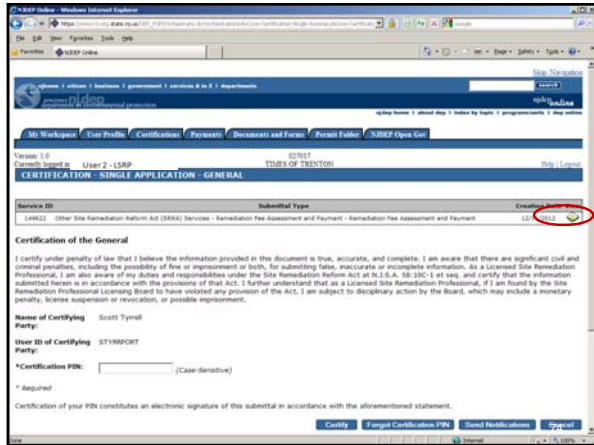
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**CERTIFICATION SINGLE APPLICATION - GENERAL**

Service ID: 027917  
 Submitted Type: LSRP  
 L49422 Other Site Remediation Forms Act (SRAA) Services - Remediation Fee Assessment and Payment - Remediation Fee Assessment and Payment

**Certification of the General**

I certify under penalty of law that I believe the information provided in this document is true, accurate, and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information. As a Licensed Site Remediation Professional, I am also aware of my duties and responsibilities under the Site Remediation Reform Act at N.J.S.A. 15B:10C-1 et seq. and certify that the information submitted herein is in accordance with the provisions of that Act. I further understand that as a Licensed Site Remediation Professional, if I am found by the Site Remediation Professional Licensing Board to have violated any provision of the Act, I am subject to disciplinary action by the Board, which may include a monetary penalty, license suspension or revocation, or possible imprisonment.

Name of Certifying Party: Scott Tynell  
 User ID of Certifying Party: STYRPORT  
 \*Certification PIN: (Case Sensitive)

Buttons: **Return** (circled), Certify, Target Certification PIN, Send Notifications, Cancel

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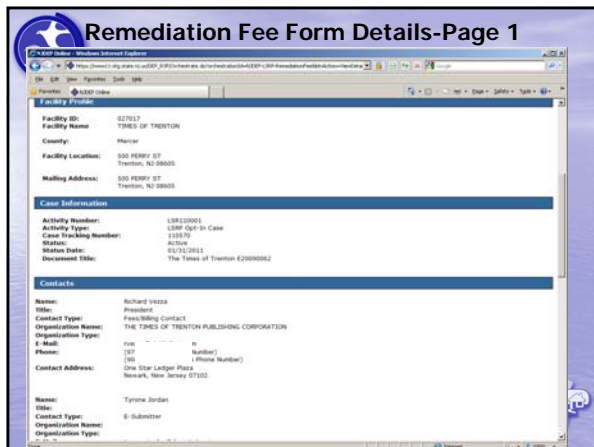
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**Remediation Fee Form Details-Page 1**

**Facility Profile**

Facility ID: 027917  
 Facility Name: TIMES OF TRENTON  
 County: Mercer  
 Facility Location: 500 PERRY ST, Trenton, NJ 08605  
 Mailing Address: 500 PERRY ST, Trenton, NJ 08605

**Case Information**

Activity Number: 1384220002  
 Activity Type: LSRP Out-Of-Case  
 Case Tracking Number: 110570  
 Status: ACTIVE  
 Status Date: 02/26/2013  
 Document Title: The Times of Trenton 02000002

**Contacts**

Name: Richard Weiss  
 Title: President  
 Contact Type: Fee-paying Contact  
 Organization Name: THE TIMES OF TRENTON PUBLISHING CORPORATION  
 Organization Type: Fee-paying  
 Phone: (609) 392-1100  
 Contact Address: One Star Ledger Plaza, Newark, New Jersey 07102

Name: Tyrone Jordan  
 Title: Submitter  
 Organization Type: Submitter

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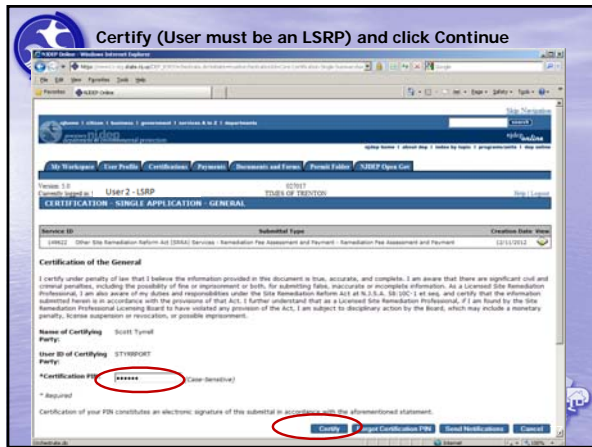
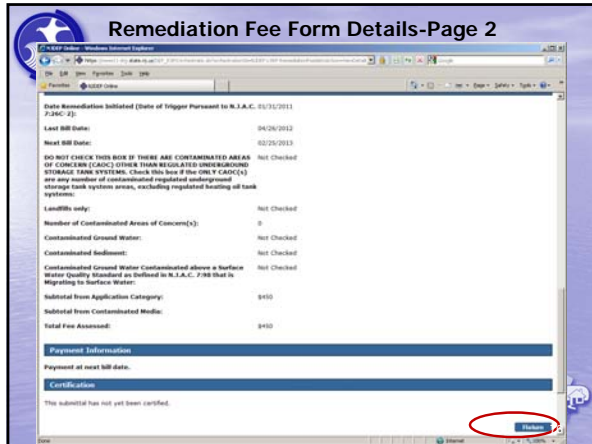
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Firefox - Windows Internet Explorer

Version 10  
Current User: User2 - USRP  
**MY WORKSPACE**  
My Services - In Progress  
Note: To edit or resume working on an "In Progress" item, please click on the appropriate number in the ID column.

ID	Application Name	Facility Name	Description	Status	Created Date	Last Modified Date	Summary	History	Remove
11121311	PEDDST017A/TFMTH05	TIMES OF TRAMON	Remediation Fee Assessment Payment	<b>Awaiting Payment</b>	01/14/2013	01/14/2013			
11121312	N/A	N/A	Notice of Intent to Close Underground Storage Tanks (UST)	In Progress	01/10/2013	01/10/2013			
11121313	N/A	N/A	Notice of Intent to Close Underground Storage Tanks (UST)	In Progress	01/10/2013	01/10/2013			
11121314	N/A	N/A	Notice of Intent to Close Underground Storage Tanks (UST)	In Progress	01/09/2013	01/09/2013			
11121315	See get map		General Information Notice	In Progress	01/09/2013	01/09/2013			
11121316	N/A	N/A	Notice of Intent to Close Underground Storage Tanks (UST)	In Progress	01/09/2013	01/09/2013			
11121317	N/A	N/A	Notice of Intent to Close Underground Storage Tanks (UST)	In Progress	01/09/2013	01/09/2013			
11121318	N/A	N/A	Notice of Intent to Close Underground Storage Tanks (UST)	In Progress	01/09/2013	01/09/2013			
11121319	N/A	N/A	Notice of Intent to Close Underground Storage Tanks (UST)	In Progress	01/09/2013	01/09/2013			
11121320	N/A	N/A	Notice of Intent to Close Underground Storage Tanks (UST)	In Progress	01/09/2013	01/09/2013			
11121321	N/A	N/A	Notice of Intent to Close Underground Storage Tanks (UST)	In Progress	01/08/2013	01/08/2013			



### Payer

- If the Service is a Payment Service (Initial fee), nothing is sent to NJDEP unless the payment service is completed by choosing, Pay via Credit Card, Pay via eCheck (or Bill Me).
- User who is going to Pay logs in and clicks payments tab (they already have the PI in their facilities)



Firefox - Windows Internet Explorer

Version 10  
Current User: User3 - PAYER  
**PAYMENT SUMMARY - BY USER**  
All Type: **SELECT** (Show Only) **Remove**

Select a bill by clicking on the checkbox.

Select	ID	Facility ID	Facility Name	Program	Service	Type	Creation Date	Amount
<input type="checkbox"/>	1479	ANAS	ANAS WELL DRILLING	Well Permitting	Apply for a Well Permit	New Well	06/07/2008	\$20.00
<input type="checkbox"/>	1399	86000	86007850-PHARM	Well Permitting	Apply for a Well Permit	New Well	01/06/2009	\$150.00
<input type="checkbox"/>	1478	86000	86007850-PHARM	Well Permitting	Apply for a Well Permit	Existing Completed Payment Bill	01/10/2009	\$150.00
<input type="checkbox"/>	14221	21139	SUE GARAGE	Other Site Remediation Before Aisl (OSRA)	Remediation Fee Assessment and Payment	Remediation Fee Assessment and Payment	04/29/2012	\$3,300.00
<input type="checkbox"/>	14274	0000011139	LSDER ROAD	Other Site Remediation Before Aisl (OSRA)	Remediation Fee Assessment and Payment	Remediation Fee Assessment and Payment	04/19/2012	\$400.00
<input type="checkbox"/>	14353	48870	122 SALEN AVENUE	Other Site Remediation Before Aisl (OSRA)	Remediation Fee Assessment and Payment	Remediation Fee Assessment and Payment	06/07/2012	\$400.00
<input type="checkbox"/>	14383	48870	122 SALEN AVENUE	Other Site Remediation Before Aisl (OSRA)	Remediation Fee Assessment and Payment	Remediation Fee Assessment and Payment	06/07/2012	\$400.00
<input type="checkbox"/>	14394	7108	TIGER CONSTRUCTION	Well Permitting	Apply for a Well Permit	New Well	06/07/2012	\$150.00
<input type="checkbox"/>	14800	0000	S RODERS LANE	Other Site Remediation Before Aisl (OSRA)	Remediation Fee Assessment and Payment	Remediation Fee Assessment and Payment	10/09/2012	\$337.00
<input type="checkbox"/>	14800	0000	SPING OF REDBORN	Other Site Remediation Before Aisl (OSRA)	Remediation Fee Assessment and Payment	Remediation Fee Assessment and Payment	11/14/2013	\$400.00



