

CASE INVENTORY DOCUMENTS

New Case Inventory Document

Purpose of the CID remains the same:

- ▣ Track the progress of all AOCs from identification through RAO
- ▣ Identify the current case status
- ▣ Summarize the work completed and planned for each AOC

Why Change?

- ▣ To upload with ePortal submissions
- ▣ To provide more consistent reporting using dropdown lists
- ▣ To reduce the need for narrative in the “Current Status/Outcome” column

What's Changed?

- ▣ The CID spreadsheet has been expanded
- ▣ More specific information requested
- ▣ Most fields use dropdown lists
- ▣ Less narrative needed in the Activity column

	A	B	D	E	F	H
1	Site Name:					
2	PI#					
3	IMPORTANT: Do not copy and paste into more than 1 cell at a time because it can disrupt hidden equations					
4	Case Inventory Document Version 1.2 01/27/14					
5	AOC ID	AOC Type	AOC Details	Contaminated	AOC Status	Status Date
6						
7		Storage tank and appurtenance - Above ground storage tank				
8		Storage tank and appurtenance - Federal Regulated Under ground storage tank				
9		Storage tank and appurtenance - State Regulated Under ground storage tank				
10		Storage tank and appurtenance - Unregulated Under ground storage tank				
11		Storage tank and appurtenance - Silo				
12		Storage tank and appurtenance - Rail car				
13		Storage tank and appurtenance - Piping, above/below ground pump station				
14		Storage tank and appurtenance - Loading and unloading area				
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AOC Type and AOC Details

AOC ID	AOC Type	AOC Details
	Storage tank and appurtenance - Above ground storage tank	
	Storage tank and appurtenance - Federal Regulated Under ground storage tank	
	Storage tank and appurtenance - State Regulated Under ground storage tank	
	Storage tank and appurtenance - Unregulated Under ground storage tank	
	Storage tank and appurtenance - Silo	
	Storage tank and appurtenance - Rail car	
	Storage tank and appurtenance - Piping, above/below ground pump station, sump	
	Storage tank and appurtenance - Loading and unloading area	

- ❑ AOC Types are from the Tech Regs
- ❑ Additional AOC info should be given in AOC Details
- ❑ Every potential AOC should be listed and have it's progress tracked

AOC Status and Status Date

C Details	Contaminated	AOC Status	Status Date	Incident # (or NA)	DEP AOC Number	Contaminated Media

- Update every AOC's Status with each submission
- Status Date - date status was attained, based on date document was submitted to DEP

Contaminated Media

DEP AOC Number		Contaminated Media	Contaminants of Concern
	Soil		
	Ground Water		
	Mixed Media		
	None		

- ▣ **Mixed Media** – Anything other than soil or ground water alone

Contaminants of Concern

DEP AOC Number	Contaminated Media	Contaminants of Concern	Additional Contaminants of Concern	Additional Contaminants of Concern
			▼	
			▲	
			☰	

- Three columns provided
- Dropdowns include several pairings of Contaminants of Concern
- Six types of Contaminants of Concern can be listed per AOC

Applicable Remediation Standard

Additional Contaminants of Concern	Additional Contaminants of Concern	Applicable Remediation Standard	Exposure Route	Exposure Route	RA Type
AOC Specific ARS AOC Specific ARS and Default Remediation Standards Default Remediation Standards Soil Cleanup Criteria (MUST have RAW approved for AOC prior to 12/2)					

- ❑ Default Remediation Standards
- ❑ Alternate Remediation Standards
- ❑ Combination of Default and Alternate Remediation Standards
- ❑ Soil Cleanup Criteria (limited circumstances for use)

Exposure Route

Additional of Contaminants of Concern	Applicable Remediation Standard	Exposure Route	Exposure Route	RA Type	RA Type
			▼		
		Ground Water	▲		
		Ground Water & Surface Water			
		Inhalation			
		Ingestion/Dermal			
		Overland Flow			
		Overland Flow & Surface Water			
		Sediment			
		Sediment & Surface Water	▼		

- ❑ Two columns provided
- ❑ Dropdowns include single and paired Exposure Routes
- ❑ Up to four Exposure Routes can be listed per AOC

Remedial Action Type

able ation ard	Exposure Route	Exposure Route	RA Type	RA Type	RA Type	Was an Order of Magnitude Evaluation Conducted?	Activity
			Active Vapor Mitigation System				
			Air Sparging				
			Alternate Water Supply				
			Bioremediation				
			Capping				
			Chemical Injection				
			Containment				
			Duel Phase Extraction				

- ❑ Three columns provided
- ❑ Up to three Remedial Action Types listed per AOC
- ❑ Additional Remedial Action Types can be included in the Activity column

Activity

Activity

- ▣ Brief comments
- ▣ Summarize work conducted
- ▣ Summarize work planned
- ▣ Include only relevant information

Implementation

- ▣ Rollout of new CID
- ▣ Mandatory use with ePortal submissions
- ▣ Updated CID required for each ePortal submission