

New York Broker Licensees

NEW YORK BROKER WANTING TO BECOME LICENSED AS A NEW JERSEY BROKER

If **ACTIVELY** engaged in the business on a full-time basis as a licensed broker for the three years immediately preceding the date of application, you are required to do the following:

- Complete Broker Waiver Application
- Submit a current Certification of Licensure from the New York Real Estate Commission (an original document issued within 30 days)
- Submit a money order or certified check for \$25.00 (non-refundable processing fee)
- Provide proof of legal presence in the United States
- Submit a letter from your employing broker (on company letterhead) certifying to your full time employment over the last three year. **NOTE:** If you are the employing broker, certify to your full time employment on your own letterhead.

If your application is approved, you are required to take **TWO** 30-hour courses in New Jersey. One course on **Agency/Ethics** and one on **Office Management**.

After both courses are complete, submit the school certificate to the New Jersey Real Estate Commission. You will be issued a Certificate of Examination Eligibility to present to the site center supervisor when taking the examination.

For more information call the NJ Real Estate Education Bureau at 609-292-7272.

All applications and forms can be found on are website at: www.njdoebi.org