

## Overview of Recovery Act, Section 1512 Reporting

The New Jersey Department of Education (NJDOE) is the “prime recipient” for reporting under the American Recovery and Reinvestment Act (ARRA or Recovery Act) Section 1512 for grants under the Title I, IDEA, McKinney Homelessness and Education Technology programs. In addition, the NJDOE is working with the Governor’s Office, which is the prime recipient for reporting under the State Fiscal Stabilization Fund (SFSF). As the prime recipient, the NJDOE is required to gather data from school districts and charter schools who are deemed to be “sub-recipients” in each of these Recovery Act funding streams and to report that data to the federal government through the web site [federalreporting.gov](http://federalreporting.gov).<sup>1</sup> The NJDOE is required to collect and report on a number of data elements. In an effort to streamline the reporting process to the extent possible, the NJDOE has pre-populated the data collection tool with certain information known to the NJDOE, such as the allocation amounts for each Recovery Act grant, the amount that has been drawn down, and district information, such as DUNS numbers. With respect to those pre-populated data elements, the responsibility of school districts and charter schools will be to verify and confirm that the data is correct.

However, there are other data elements that school districts and charter schools must provide to the NJDOE. These include a count and description of the numbers of jobs created/retained and a count and description of contracts and/or vendor agreements.

On a quarterly basis, the NJDOE is required to provide an aggregate number for the cumulative jobs created or retained as a result of Recovery Act funding in each grant as well as a description of the types of jobs created or retained. In order to meet this federal mandate, sub-recipients are **REQUIRED** to provide jobs estimates and a description of those jobs to the NJDOE so that we can tally and report them through [federalreporting.gov](http://federalreporting.gov). Failure to report this information jeopardizes the entire grant funding stream. Furthermore, sub-recipients will be expected to contact their vendors, as necessary, to estimate the jobs created or retained as a result of the contract funded by Recovery Act moneys.

In addition, for all vendor contracts with a total equal to or greater than \$25,000 that are funded through the Recovery Act, sub-recipients must provide certain information including the vendor’s name, zip code, contract or purchase order number, and amount of contract. For Recovery Act-funded vendor contracts that are less than \$25,000, sub-recipients must report the total number of such contracts and the total expended on those contracts.

**Please note, districts are required to report for the first quarter by October 1, 2009 in order for the NJDOE to meet the federal reporting deadline of October**

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<sup>1</sup> However, districts that receive an ARRA grant directly from the Federal Government, such as “Impact Aid Construction” grants, are the prime recipients for those particular grants.

**10, 2009. The first report will include all ARRA activities through and including September 30, 2009.**

Guidance on the method to be used to calculate jobs created or retained and on the reporting tool itself is set forth below.

## **Reporting on Jobs Created or Retained**

A job **created** for the purposes of this reporting is a new position created and filled or an existing vacant position that is filled as a result of Recovery Act funding; a job **retained** is an existing position that would not have been continued to be filled were it not for Recovery Act funding. A job may be counted regardless of whether or not the employee filling the position is paid for with Recovery Act funds as long as the job would not have been created or retained in the absence of the Recovery Act funding (i.e., Recovery Act funds are either being used to pay the employee or the availability of Recovery Act funds used for other purposes is freeing up funds that are being used to pay the employee). Also, only compensated employment in the United States or outlying areas should be counted.

Please follow these general guidelines in determining whether to report the job under Section 1512.

- An individual generally would be reported if the individual is paid directly using Recovery Act funds or if the individual's hours are being charged to a Recovery Act project or activity or if the individual's employment or additional hours worked are attributable to Recovery Act funds.
- Typically, individuals who are employed by vendors to provide services to school districts would be counted.
- School districts should not attempt to report on the employment impact on vendors from whom they are purchasing materials, equipment or other supplies, except in those instances where the value or quantity of the purchases is so significant as to have an *identifiable* employment impact on the vendor.
- In addition, employees who are not directly charged to Recovery Act supported projects or activities that, nonetheless, provide critical indirect support, e.g., clerical and administrative staff preparing reports and departmental administrators, are NOT counted as jobs created or retained.

The estimate of the number of jobs created or retained required to be reported by the Recovery Act should be expressed as Full-time Equivalents (FTEs), which is

calculated as total hours worked in jobs created or retained divided by the number of hours in a full-time schedule, as defined in each school district. The FTE estimates must be reported cumulatively each calendar quarter across the lifecycle of the grant award and they will not reset at the beginning of each quarter or calendar or fiscal year.

Please follow these guidelines to calculate FTEs for jobs saved/created:

- District Employees Funded by ARRA. A position generally would be reported as a job saved/created if the position is paid directly using Recovery Act funds. However, if the LEA would have created/saved the ARRA funded position even in the absence of the ARRA funds, the LEA should not report that position as saved/created and instead determine what, if any, other jobs would have been saved/created in the absence of those funds as outlined in the “Derived Jobs” section below.

As a general rule, the formula for calculating an FTE for Recovery Act funded positions that were saved/created because of ARRA funds can be represented as:

$$\frac{\text{Cumulative Recovery Act Funded Hours Worked (Qtr 1...n)}}{\text{Cumulative Hours in a Full-time Schedule (Qtr 1...n)}} = FTE$$

The following is an example taken directly from federal ARRA guidance.

Example: Assume that a district’s Recovery Act funded work required two full-time employees and one part-time employee working half days for the quarter. Also assume that the recipient’s full-time schedule for the quarter is 520 hours (2080 hours in a work-year divided by 4). To convert hours worked to number of FTE for the first quarterly report, aggregate all hours worked and divide by the number of hours in a full-time schedule for the quarter.

In this example, full-time hours worked (520 hrs x 2 employees = 1040 hrs) + part-time hours worked (260 hrs) ÷ number of hours in a full-time schedule for the quarter (520 hrs) = 2.5 FTEs reported in the first quarterly report. Because jobs are reported cumulatively each quarter, this same number of FTE would be reported for the second quarter if the same number of employees worked the same number of hours.

Reporting is cumulative across the lifecycle of the grant award, and will not reset at the beginning of each quarter or calendar or fiscal year. In the example above, the 2.5 FTEs reported in the first quarterly report will stay the same through the lifecycle of the grant, assuming the same number of employees work the same number of hours. The table below shows the FTE calculations through the lifecycle of an 18 month project that uses full-time, part-time, and temporary workers.

Period	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Full-Time Schedule	520	1040	1560	2080	2600	3120
Full Time Employee 1	520	1040	1560	2080	2600	3120
Full Time Employee 2	520	1040	1560	2080	2600	3120
Part Time Employee (half time)	260	520	780	1040	1300	1560
Temporary Employee (650 hrs.)	0	0	130	390	650	650
Total Hours Worked	1300	2600	4030	5590	7150	8450
<b>Quarterly FTE</b>	2.50	2.50	2.58	2.69	2.75	2.71

For ten month employees, the following federal guidance should be utilized:

A teacher working in excess of a full-time contract would be counted as more than 1 FTE (e.g., a teacher who is working 12 months of the year and receiving additional compensation for working during the summer months). That teacher’s FTE should be determined by how many hours the teacher worked in relation to the number of hours in the normal full-time contract. For example, if the normal contract was to work for 1733 hours (10 months), and the teacher worked 2080 hours, that teacher would be counted as 1.2 FTEs (2080 divided by 1733 = 1.2).

Cumulative Hours Worked	Q1	Q2	Q3	Q4
Teacher with full time schedule + summer teaching	520	1040	1560	2080
Full-Time Schedule	520	1040	1560	1733
<b>FTE:</b>	1.00	1.00	1.00	1.20

- Vendors or Contracts funded by ARRA. Vendor jobs supported with Recovery Act funds must also be reported. The district in the example below – taken directly from federal guidance – uses Recovery Act funds to: a) initiate a new contract to purchase computers from Vendor A; and b) augment an existing contract for the provision of vocational evaluation services from Vendor B.

*Vendor A:* The purpose of the contract with Vendor A is solely to purchase goods (e.g. computers). Because the new contract with Vendor A is solely for the purpose of purchasing goods and is unlikely to have resulted in any “direct” or attributable employment, the district will not need to include a jobs count for Vendor A in its calculations under the reporting requirements related to jobs creation, and no jobs should be reported in connection with this contract. In general, grantees will not be required to report on the job creation from material

purchases.

*Vendor B:* The purpose of the contract augmentation with Vendor B is to purchase additional specialized services. Because this contract augmentation includes the purchase of personal services rather than goods, the district will need to determine whether to include the contract with Vendor B in its jobs impact calculations. Consistent with the steps provided above regarding the calculation of FTEs, Vendor B must determine the total additional hours worked as a direct result of the additional funds available through the Recovery Act. **If this information is not included in the original contract, invoice or purchasing order, districts should secure a letter from Vendor B attesting to how the number of jobs was determined.**

- Derived Jobs Saved/Created. As stated above, jobs that are paid for with Recovery Act funds are not necessarily created or retained jobs. Conversely, jobs do not need to be directly paid for by Recovery Act funds to be reported. The NJDOE recognizes that a permitted use of certain types of Recovery Act moneys is to fund only benefits or various non-discretionary expenditures, such as tuition contracts. In the absence of these moneys, it is likely that the district would have had to reduce jobs in addition to other types of cutbacks or furloughs. For the purposes of Section 1512 reporting, districts are asked to follow these steps to derive the number of jobs that are attributable to Recovery Act funding:
  - The district should begin by determining whether the Recovery Act funds are freeing up other funds that are being used to support the creation or retention of jobs, and if so, the amount of freed up funds used for jobs.
  - Next, the district should convert this amount into FTEs that represent the types of jobs that would have been lost in the absence of the Recovery Act funding.
  - Report this number as a job retained in the “Derived Jobs” portion of the ARRA Quarterly Reporting Tool.
  - The district must maintain documentation to support its analysis.

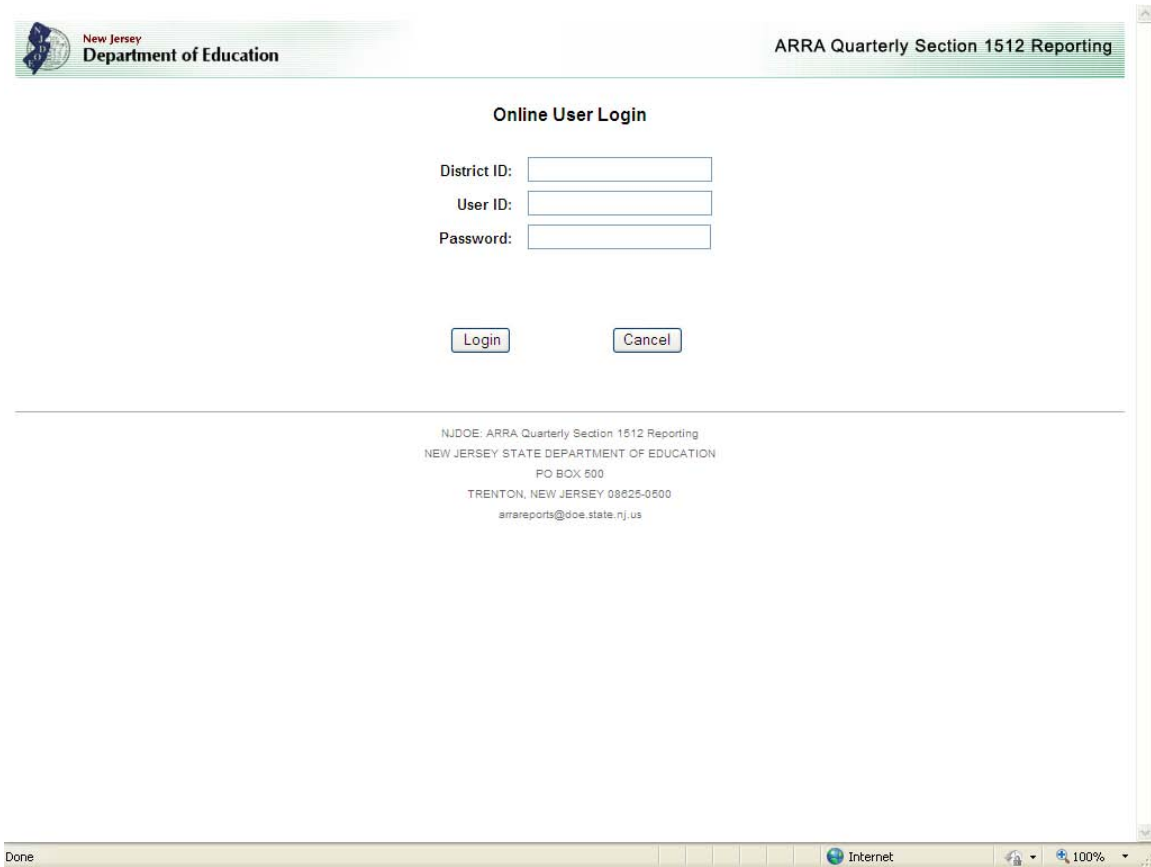
**Additional Federal guidance on Section 1512 reporting can found at the following sites:**

United States Department of Education’s guidance on Section 1512 report is at: <http://www.ed.gov/policy/gen/leg/recovery/section-1512.html>

United States Office of Budget and Management guidance on Section 1512 report is at: [http://www.whitehouse.gov/omb/assets/memoranda\\_fy2009/m09-21.pdf](http://www.whitehouse.gov/omb/assets/memoranda_fy2009/m09-21.pdf)

# Instructions for the ARRA Reporting Tool on Homeroom

1. Begin by contacting your district's Web User Administrator. This person is able to log into the NJDOE's Homeroom web site. This is the log in screen:



The screenshot shows a web browser window displaying the login page for the ARRA Quarterly Section 1512 Reporting tool. The page header includes the New Jersey Department of Education logo on the left and the title "ARRA Quarterly Section 1512 Reporting" on the right. The main heading is "Online User Login". Below this, there are three input fields: "District ID:", "User ID:", and "Password:". At the bottom of the login section, there are two buttons: "Login" and "Cancel". A horizontal line separates the login section from the footer, which contains contact information for NJDOE: "NJDOE- ARRA Quarterly Section 1512 Reporting", "NEW JERSEY STATE DEPARTMENT OF EDUCATION", "PO BOX 500", "TRENTON, NEW JERSEY 08625-0500", and the email address "arrareports@doe.state.nj.us". The browser's status bar at the bottom shows "Done" on the left and "Internet" with a 100% zoom level on the right.

2. Click on the ARRA Quarterly Reporting Tool. The screen below will appear:

The screenshot shows a web browser window displaying the NJDOE ARRA Quarterly Section 1512 Reporting tool. The page header includes the New Jersey Department of Education logo and the title "ARRA Quarterly Section 1512 Reporting". The user is logged in as "AZHAO". The main content area displays "On-Line NJDOE: ARRA Quarterly Section 1512 Reporting" and shows the user's County as "NJDOE" and District as "NJ Dept. of Education" with the number "21 1430". Below this, there is a navigation menu with three items: "1. DISTRICT INFORMATION", "2. ARRA INFORMATION BY GRANT PROGRAM", and "Exit System". A small image of an American flag and a school building is visible on the left side of the menu. At the bottom of the page, contact information for NJDOE is provided, including the address in Trenton, NJ, and the email address "arrareports@doe.state.nj.us". The browser's status bar at the bottom shows "Done" and "Internet" with a zoom level of 100%.


New Jersey  
Department of Education

ARRA Quarterly Section 1512 Reporting

Login User: AZHAO

On-Line **NJDOE: ARRA Quarterly Section 1512 Reporting**

County: NJDOE      District: NJ Dept. of Education      21 1430



- ▶ [1. DISTRICT INFORMATION](#)
- ▶ [2. ARRA INFORMATION BY GRANT PROGRAM](#)
- [Exit System](#)

NJDOE: ARRA Quarterly Section 1512 Reporting  
NEW JERSEY STATE DEPARTMENT OF EDUCATION  
PO BOX 500  
TRENTON, NEW JERSEY 08625-0500  
arrareports@doe.state.nj.us

Done      Internet      100%

3. At the welcome screen, you'll see two choices. Begin by clicking on "District Information." The screen below will appear:

New Jersey Department of Education  
ARRA Quarterly Section 1512 Reporting  
Main Menu Login User: AZHAO

**DISTRICT INFORMATION**

County: NJDOE District: NJ Dept. of Education 21 1430

District DUNS No:  (must be 9 digits) Congressional Dist.:

**DISTRICT CONTACT:**

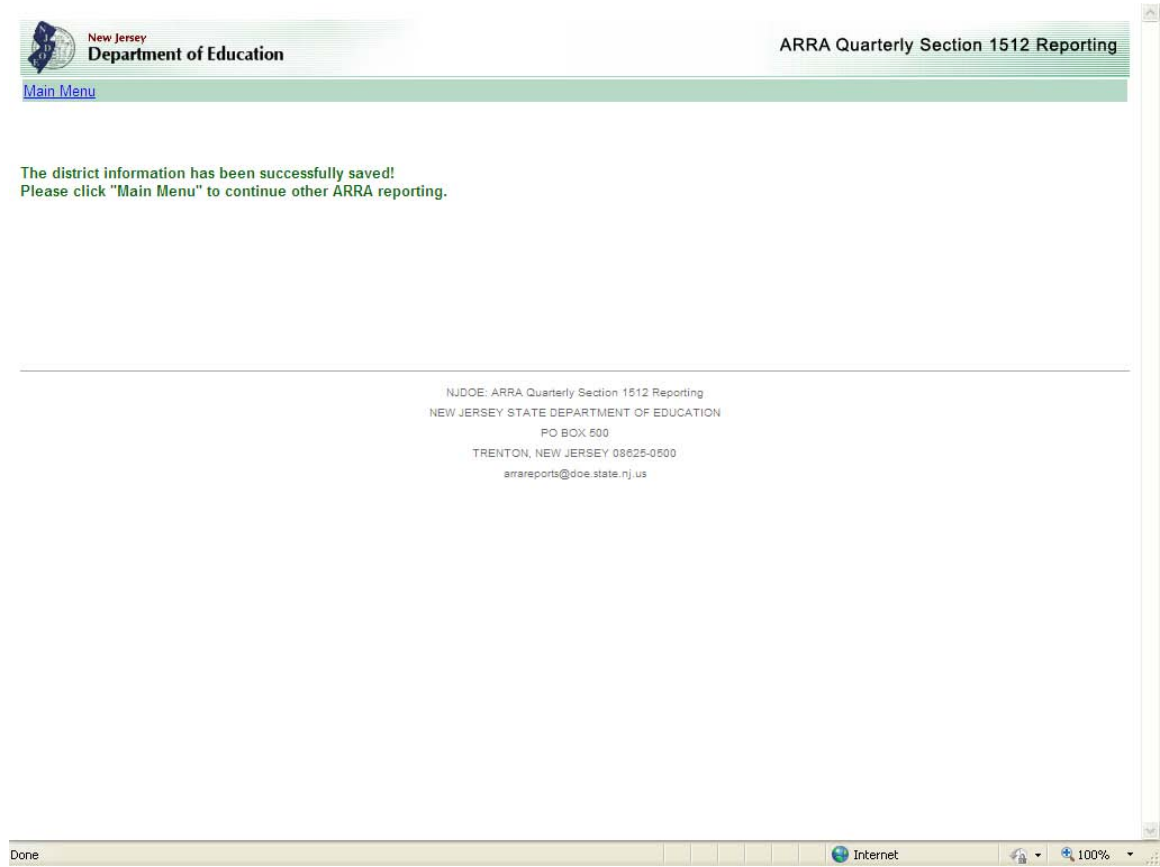
NAME:   
EMAIL:   
PHONE:

Cancel Reset Save

NJDOE: ARRA Quarterly Section 1512 Reporting  
NEW JERSEY STATE DEPARTMENT OF EDUCATION  
PO BOX 500  
TRENTON, NEW JERSEY 08625-0500  
arrareports@doe.state.nj.us

4. On the district information screen, you are first asked to verify your district's DUNS number. It is important that this number be correct as it will link all of your reporting and allocations. If it's not pre-populated, please fill it in. It must be in a nine-digit format. If your DUNS number begins with a zero or several zero, be sure to include them. If you need to look up your DUNS number, a look-up tool can be found at: [https://eupdate.dnb.com/requestoptions.asp?cm\\_re=HomepageB\\*TopNav\\*DUNSNumberTab](https://eupdate.dnb.com/requestoptions.asp?cm_re=HomepageB*TopNav*DUNSNumberTab)
5. The district must also enter the number for your Congressional district. There is a look-up tool at <http://www.house.gov/zip/ZIP2Rep.html> that can help locate the number of your district.
6. Next, enter contact information for the person who will be best positioned to take phone or email questions regarding the quality of the data entered.

7. Once this data is entered, click “Save.” The screen below will appear. Click on “Main Menu” in the upper left corner to return to the main menu.



8. On the home screen, now click on “ARRA Information by Grant Program.”

The screenshot shows a web browser window displaying the NJDOE ARRA Quarterly Section 1512 Reporting home screen. The page has a green header with the New Jersey Department of Education logo on the left and the text "ARRA Quarterly Section 1512 Reporting" on the right. Below the header, the login user is identified as "AZHAO". The main content area features the title "On-Line NJDOE: ARRA Quarterly Section 1512 Reporting" and displays the user's location as "County: NJDOE" and "District: NJ Dept. of Education" with the number "21 1430". A large image of an American flag and a school building is on the left. To the right of the image are three menu items: "1. DISTRICT INFORMATION", "2. ARRA INFORMATION BY GRANT PROGRAM", and "Exit System". At the bottom of the page, contact information for NJDOE is provided, including the address in Trenton, NJ, and the email address "arrareports@doe.state.nj.us". The browser's status bar at the bottom shows "Done", "Internet", and a zoom level of "100%".


New Jersey  
Department of Education

ARRA Quarterly Section 1512 Reporting

Login User: AZHAO

On-Line **NJDOE: ARRA Quarterly Section 1512 Reporting**

County: NJDOE      District: NJ Dept. of Education      21 1430



- ▶ [1. DISTRICT INFORMATION](#)
- ▶ [2. ARRA INFORMATION BY GRANT PROGRAM](#)
- [Exit System](#)

NJDOE: ARRA Quarterly Section 1512 Reporting  
NEW JERSEY STATE DEPARTMENT OF EDUCATION  
PO BOX 500  
TRENTON, NEW JERSEY 08625-0500  
arrareports@doe.state.nj.us

Done      Internet      100%

9. After clicking on “ARRA Information by Grant Program,” the following screen will appear:

ARRA INFORMATION BY PROGRAM

County: NJDOE District: NJ Dept. of Education 21 1430

**Catalog of Federal Domestic Assistance (CFDA) Programs:**  
 (Please click a CFDA# to fill out your reporting data for that program award. Each award received by the district will need to be reported on separately.)

	CFDA#	PROGRAM TITLE/DESCRIPTIONS	Need to Report?	Reported?
1	<a href="#">84.389</a>	Title I - Grants to LEAs, Recovery Act	Yes	
2	<a href="#">84.381</a>	Special Education - Grants to States, Recovery Act	Yes	
3	<a href="#">84.382</a>	Special Education - Preschool Grants, Recovery Act	Yes	
4	<a href="#">84.384</a>	State Fiscal Stabilization Fund - Education State Grants, Recovery Act	Yes	
5	<a href="#">84.387</a>	State Fiscal Stabilization Fund - Government Services, Recovery Act	Yes	

NJDOE: ARRA Quarterly Section 1512 Reporting  
 NEW JERSEY STATE DEPARTMENT OF EDUCATION  
 PO BOX 500  
 TRENTON, NEW JERSEY 08625-0500  
 arrareports@doe.state.nj.us

10. On this page, a list of every possible grant available under the Recovery Act will appear. The district is only responsible for reporting jobs and contracts for those grants for which it has received an allocation. This is noted in the column on the right, labeled “Need to Report?” with the word “YES.” Please note: The district is required to report on all grants for which it has been allocated money even if the district has not begun to draw down the moneys.

11. Click on the Catalog of Federal Domestic Assistance (CFDA) number next to a grant for which a district must report. The screen below will appear:

**ARRA INFORMATION BY PROGRAM**

County: NJDOE      District: NJ Dept. of Education      21 1430

CFDA: 84.389      Title I - Grants to LEAs, Recovery Act

AWARD PERIOD: begin: 02/17/2009 (non editable field) - end: 09/10/2010 (non editable field)

AWARD AMOUNT OBLIGATION(\$): 312856 (non editable field)

AWARD DATE: 09/14/2009 (non editable field)

AMOUNT DRAWN DOWN(\$): 0 (non editable field)

Report Jobs in FTE's: (Convert Part-Time or Temp into FTE's by calculating how many hours are funded by the Recovery Act.)

	CREATED*	RETAINED**
Instructional Staff:	0	0
Administrative Staff:	0	0
Student Support Service Staff:	0	0
Other:	0	0
Derived Jobs:	0	0

Note: \* A "Created" job is a new position created and filled or an existing unfilled position that is filled as a result of Recovery Act funding.  
 \*\* A "Retained" job is an existing position that would not have been continued to be filled were it not for Recovery Act funding.

Contracts Less Than \$25,000:      If the the contracts >= \$25,000, please click here: [Contracts >= \\$25,000](#)

How many separate contracts has the district issues as a part of this grant?  (numeric only)

What is the total amount of these contracts when added together? \$  (numeric only without cents)

12. This same screen will appear for each grant or CFDA. Notice at the top of the screen that the title of the Grant program is present. At the top of this screen, the NJDOE has pre-populated the cells with information specific to each district and each grant. If this information is incorrect, please send an email to [ARRAREPORTS@DOE.STATE.NJ.US](mailto:ARRAREPORTS@DOE.STATE.NJ.US)

13. The table to be filled in requires districts to report ARRA funded positions that would not have been created or retained in the following broad categories:

- o Instructional Staff (Function codes 1XX, 2XX, 4XX)
- o Administrative Staff (Function codes 230, 240, 25x)
- o Student Support Services Staff (Function codes 211 thru 223)

For each of these categories, the number of jobs that were created or retained for this particular grant program should be reported as of the quarter's end. The first quarter ends on September 30, 2009, so information regarding jobs created or retained through September 30, 2009 should be included in the first report. The category of "Other" can be used for ARRA funded district employees that would

have been created or retained but do not fit these particular functions. The intention is to collect a count of jobs that can be traced to a particular position in some way in these categories.

It is possible to report jobs for a grant program in which the district has not drawn down moneys to-date as the anticipation of getting the funds allowed the district to create or retain the job. Also, in the first quarter of reporting, these numbers should account for all FTEs funded with Recovery Act moneys to-date, including those that might have been employed prior to the beginning of the school year, such as summer school FTEs. The district should maintain documentation that supports the numbers that it provides here. Various types of documentation such as payroll and/or excel spreadsheets with hours worked as illustrated in the examples above are appropriate.

14. The last row of this table asks for the district to report “Derived Jobs.” Here the district should report the number of created or retained jobs that were calculated as jobs that were created or would have been lost if the Recovery Act funding had not been received by the district. As discussed above, jobs do not need to be directly paid for by Recovery Act funds to be reported. The NJDOE anticipates that districts that used ARRA funds for only benefits and/or non-discretionary expenditures such as tuition payments are likely to result in some type of Derived Jobs reporting. In addition, districts that have jobs paid for with Recovery Act funds that would not have been eliminated in the absence of ARRA funds are likely to result in some type of Derived Jobs reporting. Please note: the district must document its rationale and calculation used to report Derived Jobs.
  
15. Also, on this page, the district is asked to report an aggregate total of the number of contracts and purchase orders that are for less than \$25,000. To report this number, simply count the number of contracts and purchase orders that are SPECIFIC to this grant. The district next must sum the amounts of all of the contracts that are less than \$25,000 and report that number. Example: A district has three contracts under \$25,000. One is for \$15,000; the second is for \$20,000, and the third is for \$500. The number of contracts to report is “3” and the total amount to report is “\$35,500.”

16. If the district has not awarded a contract or purchase order equal to or greater than \$25,000 on this particular grant, the district should click on SAVE and return to the main menu to complete these steps again for each grant. If the district has awarded a grant or purchase order over \$25,000, the district should click on the “Contracts >= \$25,000” button. The following screen will appear:

New Jersey Department of Education  
ARRA Quarterly Section 1512 Reporting  
Login User: AZHAO

ARRA INFORMATION BY PROGRAM  
CONTRACTS (>= \$25K)

County: NJDOE District: NJ Dept. of Education 25 2105

CFDA: 84.391 Special Education - Grants to States, Recovery Act

CONTRACT INFORMATION (greater than \$25,000)  
( Enter data for each Vendor. if you have more Vendor input please click "Add More Vendor". )

1 Vendor Name:   
Vendor Contract Number:  (P.O. or some other internal # assigned by the district)  
NAICS Code: --- Select NAICS Code ---  
Vendor DUNS Number:   
Contract Amount (\$):   
Jobs Created:   
Vendor ZIP Code:   
Contract Paid to Date (\$):   
Jobs Retained:

2 Vendor Name:   
Vendor Contract Number:  (P.O. or some other internal # assigned by the district)  
NAICS Code: --- Select NAICS Code ---  
Vendor DUNS Number:   
Vendor ZIP Code:

17. For each contract, vendor or purchase order that the district has entered into that equal or are greater than \$25,000, the district must fill out the following information for the contract:

- Vendor’s name and zip code
- Vendor’s DUNS number, if available.
- A vendor contract or purchasing order number. This is a number that the district assigns to the contract.
- The total amount of the contract.
- The amount of the contract that has been paid-to-date.
- Choose a NAICS code that best describes the nature of the contract.
- The number of jobs created or retained by the vendor. If this information is not contained in the vendor’s contract, purchase order, invoice or initial proposal, the district should secure a letter from the vendor attesting to the count of FTEs. Please note, these numbers are

intended to be updated quarterly, so if the vendor will only provide services in a particular quarter the FTEs will subsequently need to be modified to reflect the fact that the vendor's work has been completed.

18. It is expected that districts will report their tuition contracts to private schools for the disabled on this screen if they are equal to or greater than \$25,000. However, for these types of contracts it is anticipated that the jobs created or retained by the vendor will not be reported on this screen as they will have been captured as a Derived Job in the preceding screen.
19. If a district needs more space to add contract information, click on the "Add Additional Vendors" button.
20. After entering this information, click on SAVE to return to the main menu. Now, the right most column will contain a check mark to indicate that the district has reported the necessary data. The screen will look like this:

ARRA Quarterly Section 1512 Reporting

ARRA INFORMATION BY PROGRAM

County: NJDOE      District: NJ Dept. of Education      21 5210

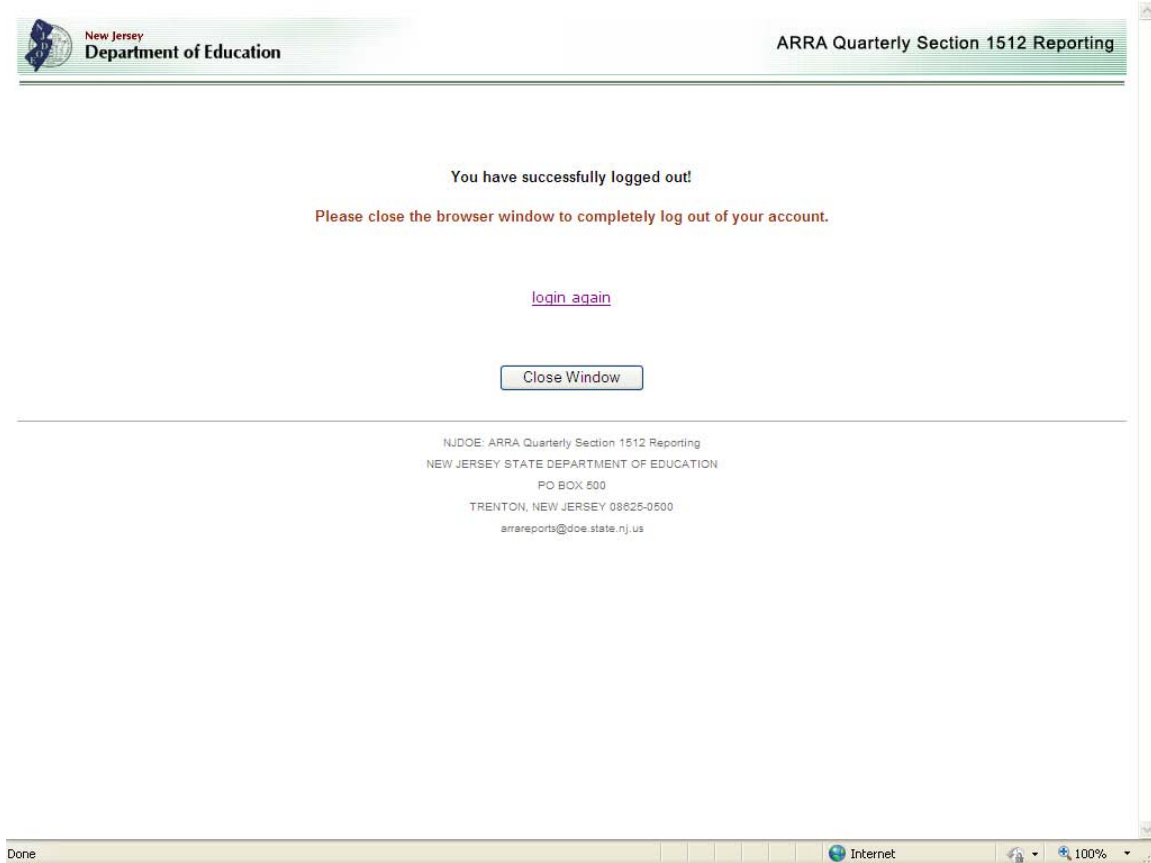
Catalog of Federal Domestic Assistance (CFDA) Programs:  
 (Please click a CFDA# to fill out your reporting data for that program award. Each award received by the district will need to be reported on separately.)

CFDA#	PROGRAM TITLE/DESCRIPTIONS	Need to Report?	Reported?
<a href="#">84.389</a>	Title I - Grants to LEAs, Recovery Act	Yes	<input checked="" type="checkbox"/>
<a href="#">84.391</a>	Special Education - Grants to States, Recovery Act	Yes	<input type="checkbox"/>
<a href="#">84.392</a>	Special Education - Preschool Grants, Recovery Act	Yes	<input type="checkbox"/>
<a href="#">84.394</a>	State Fiscal Stabilization Fund - Education State Grants, Recovery Act	Yes	<input type="checkbox"/>
<a href="#">84.397</a>	State Fiscal Stabilization Fund - Government Services, Recovery Act	Yes	<input type="checkbox"/>

NJDOE: ARRA Quarterly Section 1512 Reporting  
 NEW JERSEY STATE DEPARTMENT OF EDUCATION  
 PO BOX 500  
 TRENTON, NEW JERSEY 08625-0500  
 arrareports@doe.state.nj.us

Complete these steps again until the district has entered information for each grant program for which it has received an allocation.

21. After completing all required reporting, log out. The following screen will appear:



22. Further Section 1512 guidance can be found at the NJDOE's website at: <http://www.state.nj.us/education/arra/> and at the following federal websites:

United States Department of Education's guidance on Section 1512 report is at: <http://www.ed.gov/policy/gen/leg/recovery/section-1512.html>

United States Office of Budget and Management guidance on Section 1512 report is at: [http://www.whitehouse.gov/omb/assets/memoranda\\_fy2009/m09-21.pdf](http://www.whitehouse.gov/omb/assets/memoranda_fy2009/m09-21.pdf)

## Additional Resources

In addition to the guidance found on the NJDOE ARRA website at <http://www.state.nj.us/education/arra/>, these other resources are also available:

www.ED.gov

General uses of funds guidance by program at: ED Recovery Act > Programs  
<http://www.ed.gov/policy/gen/leg/recovery/programs.html>

*Using Title I, Part A ARRA Funds for Grants to Local Educational Agencies to Strengthen Education, Drive Reform and Improve Results for Students.*  
<http://www.ed.gov/policy/gen/leg/recovery/guidance/titlei-reform.pdf>

*American Recovery and Reinvestment Act of 2009: Using ARRA Funds Provided Through Part B of the Individuals with Disabilities Education Act (IDEA) to Drive School Reform and Improvement.*  
<http://www.ed.gov/policy/gen/leg/recovery/guidance/idea-b-reform.pdf>