

ARRA Quarterly Reporting, Section 1512

Willa Spicer, Deputy Commissioner

Donna Arons, Special Assistant to the Commissioner

Katherine Attwood, Assistant Commissioner - Finance

Bari Erlichson, Director – Research & Evaluation

Jack Moticha, Acting Director – Information Technology

ARRA Section 1512 Reporting

- IDEA (Basic and preschool)
- Title I, Part A
- Title I, School Improvement Grants
- Education of Homeless Children and Youth
- Educational Technology
- State Fiscal Stabilization Fund (GSF and ESF)

ARRA Section 1512 Reporting

Districts/charters are responsible for:

- Verifying or correcting pre-populated data
- Providing:
 - Number of jobs created/retained by district/charter and vendors
 - Other vendor contract information
 - Congressional district

Reporting Deadlines

- First report due from districts/charters to NJDOE by **October 1, 2009**
- NJDOE reports on federalreporting.gov by **October 10, 2009**
- NJDOE data checks
- USDE data quality review
- Reports are public and published on Recovery.gov on October 30, 2009
- Quarterly reports thereafter

Guidelines for Reporting Jobs

- LEAS must calculate and report estimates of “jobs created or retained” for each ARRA grant (CFDA)
- Federal guidance states that in general, a job should be reported as created or retained ***if and only if*** that position would not have existed or been filled in absence of Recovery Act funds.
 - Jobs do not need to be directly paid for by Recovery Act funds to be reported.
 - Jobs that are paid for with Recovery Act funds are not necessarily created or retained jobs.

Guidelines for Reporting Jobs

Therefore, the calculation is not a simple mathematical equation where dollars are divided by average salaries nor is the calculation an accounting exercise where LEAs report only salaries charged with ARRA funds.

LEAs must answer the question: “What positions would have been reduced or not filled in the absence of Recovery Act Funds?”

Guidelines for Reporting Jobs

- Refer to pages 2-5 in the Section 1512 Guidelines

Three general categories of guidance

1. District Employees Funded by ARRA

- A position generally would be reported as a job saved/created if position is paid directly using Recovery Act funds.
- However, if LEA would've created/saved ARRA funded position(s) in absence of ARRA funds, LEA should not report position(s) as saved/created; LEA must determine, what, if any other jobs would've been saved/created in the absence of ARRA funds as outlined in the "Derived Jobs" section.

Guidelines for Reporting Jobs

Three categories of guidance (cont.)

2. Vendors or Contracts Funded by ARRA

- LEAS do not need to report on jobs saved/created from vendor contracts for materials, supplies and equipment UNLESS there is an ***identifiable employment*** impact on vendor (e.g. large or customized order)
- Generally, LEAs do need to determine and report on jobs saved/created from purchased personal services (e.g. professional services, consultant contracts).

Guidelines for Reporting Jobs

Three categories of guidance (cont.)

3. Derived Jobs

- In absence of ARRA funds, it is likely LEA would have reduced jobs in addition to other cutbacks or furloughs.
- Steps:
 - Determine whether ARRA funds freed up other funds to support creation/retention of jobs
 - Convert to FTEs that represent types of jobs that would have been lost
 - Report in “Derived Jobs” portion
 - The LEA **MUST** maintain documentation to support analysis

Login Screen

New Jersey
Department of Education

ARRA Quarterly Section 1512 Reporting

Online User Login

District ID:

User ID:

Password:

NJDOE: ARRA Quarterly Section 1512 Reporting
NEW JERSEY STATE DEPARTMENT OF EDUCATION
PO BOX 500
TRENTON, NEW JERSEY 08625-0500
arrareports@doe.state.nj.us

Done Internet 100%

Main Menu



On-Line **NJDOE: ARRA Quarterly Section 1512 Reporting**

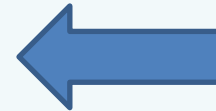
County: NJDOE

District: NJ Dept. of Education

21 1430



- ▶ [1. DISTRICT INFORMATION](#)
- ▶ [2. ARRA INFORMATION BY GRANT PROGRAM](#)
- [Exit System](#)



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NEW JERSEY STATE DEPARTMENT OF EDUCATION
PO BOX 500
TRENTON, NEW JERSEY 08625-0500
arrareports@doe.state.nj.us

District Information



DISTRICT INFORMATION

County: NJDOE

District: NJ Dept. of Education

21 1430

District DUNS No: (must be 9 digits)

Congressional Dist.:

DISTRICT CONTACT:

NAME:

EMAIL:

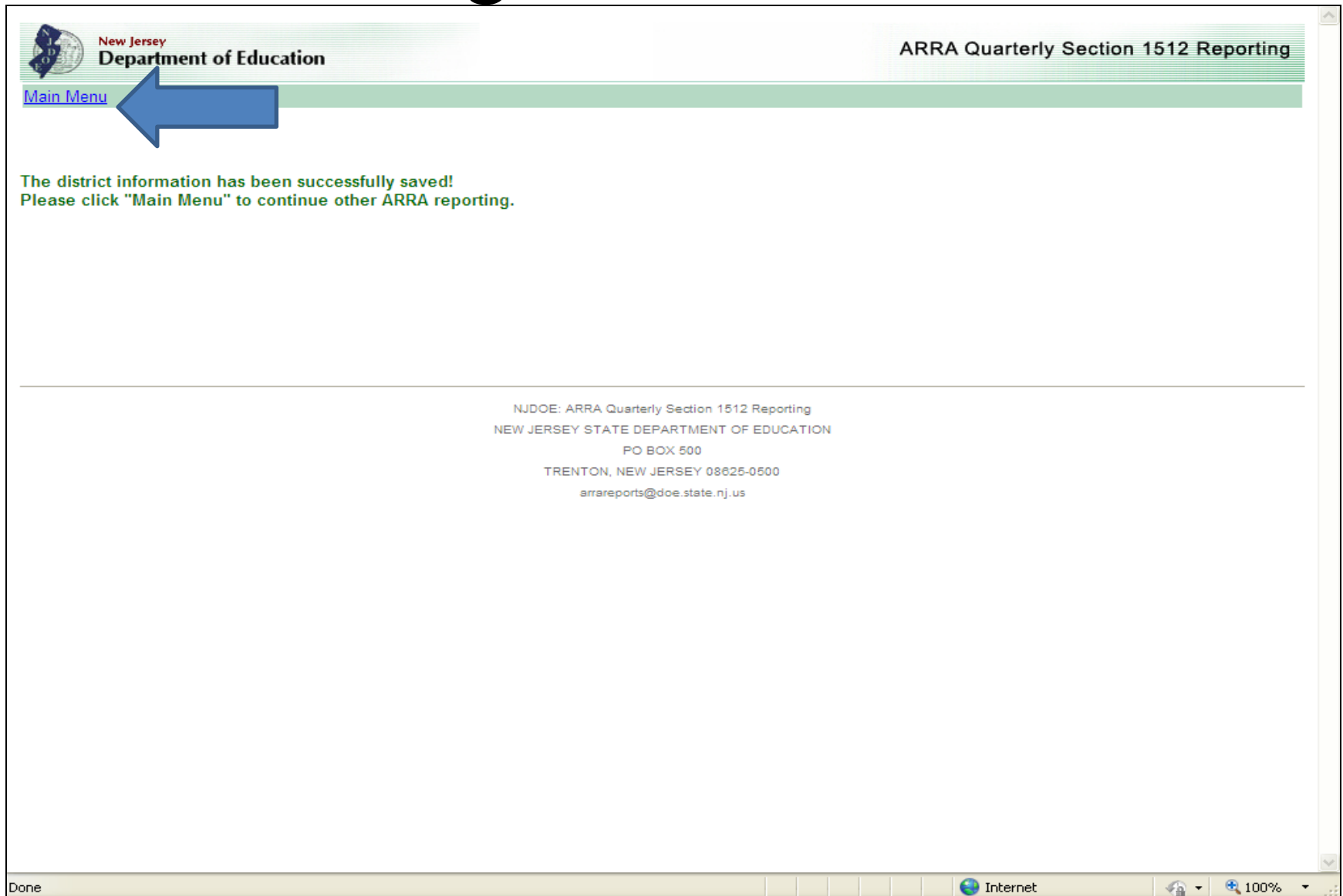
PHONE:

Cancel

Reset

Save

Returning to the Main Menu



The screenshot shows a web browser window with a green header bar. On the left, there is a logo for the New Jersey Department of Education. To the right of the logo, the text reads "New Jersey Department of Education". Further right, the page title is "ARRA Quarterly Section 1512 Reporting". Below the header, there is a blue arrow pointing to a link labeled "Main Menu". Below the arrow, a green message states: "The district information has been successfully saved! Please click 'Main Menu' to continue other ARRA reporting." At the bottom of the page, there is a footer with the following text: "NJDOE: ARRA Quarterly Section 1512 Reporting", "NEW JERSEY STATE DEPARTMENT OF EDUCATION", "PO BOX 500", "TRENTON, NEW JERSEY 08625-0500", and "arrareports@doe.state.nj.us". The browser's status bar at the very bottom shows "Done" on the left, "Internet" in the center, and "100%" on the right.

New Jersey
Department of Education

ARRA Quarterly Section 1512 Reporting

[Main Menu](#)

The district information has been successfully saved!
Please click "Main Menu" to continue other ARRA reporting.

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Done Internet 100%

Main Menu



On-Line **NJDOE: ARRA Quarterly Section 1512 Reporting**

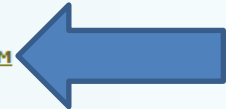
County: NJDOE

District: NJ Dept. of Education

21 1430



- ▶ [1. DISTRICT INFORMATION](#)
- ▶ [2. ARRA INFORMATION BY GRANT PROGRAM](#)
- [Exit System](#)



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ARRA Information by Program

New Jersey Department of Education

ARRA Quarterly Section 1512 Reporting

Main Menu Login User: AZHAO

ARRA INFORMATION BY PROGRAM

County: NJDOE District: NJ Dept. of Education 25 2105


Catalog of Federal Domestic Assistance (CFDA) Programs:
(Please click a CFDA# to fill out your reporting data for that program award. Each award received by the district will need to be reported on separately.)

CFDA#	PROGRAM TITLE/DESCRIPTIONS	Need to Report?	Reported?
84.389	Title I - Grants to LEAs, Recovery Act	No	
84.391	Special Education - Grants to States, Recovery Act	Yes	
3 84.392	Special Education - Preschool Grants, Recovery Act	Yes	
4 84.394	State Fiscal Stabilization Fund - Education State Grants, Recovery Act	Yes	
5 84.397	State Fiscal Stabilization Fund - Government Services, Recovery Act	Yes	

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Done Internet 100%

"Jobs" Page



ARRA INFORMATION BY PROGRAM

County: NJDOE District: NJ Dept. of Education 21 1430

CFDA: 84.389 Title I - Grants to LEAs, Recovery Act

AWARD PERIOD: begin: (non editable field) - end: (non editable field)

AWARD AMOUNT OBLIGATION(\$): (non editable field)

AWARD DATE: (non editable field)

AMOUNT DRAWN DOWN(\$): (non editable field)

Report Jobs in FTE's: (Convert Part-Time or Temp into FTE's by calculating how many hours are funded by the Recovery Act.)

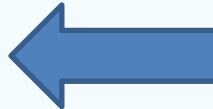
	CREATED*	RETAINED**
Instructional Staff:	<input type="text" value="0"/>	<input type="text" value="0"/>
Administrative Staff:	<input type="text" value="0"/>	<input type="text" value="0"/>
Student Support Service Staff:	<input type="text" value="0"/>	<input type="text" value="0"/>
Other:	<input type="text" value="0"/>	<input type="text" value="0"/>
Derived Jobs:	<input type="text" value="0"/>	<input type="text" value="0"/>

Note: * A "Created" job is a new position created and filled or an existing unfilled position that is filled as a result of Recovery Act funding.
** A "Retained" job is an existing position that would not have been continued to be filled were it not for Recovery Act funding.


Contracts Less Than \$25,000: If the the contracts >= \$25,000, please click here: [Contracts >= \\$25,000](#)

How many seperate contracts has the district issues as a part of this grant? (numeric only)

What is the total amount of these contracts when added together? \$ (numeric only without cents)



“Jobs” Page

 **ARRA INFORMATION BY PROGRAM**

County: NJDOE District: NJ Dept. of Education 21 1430

CFDA: 84.389 Title I - Grants to LEAs, Recovery Act

AWARD PERIOD: begin: (non editable field) - end: (non editable field)

AWARD AMOUNT OBLIGATION(\$): (non editable field)

AWARD DATE: (non editable field)

AMOUNT DRAWN DOWN(\$): (non editable field)

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Contracts Less Than \$25,000: If the the contracts >= \$25,000, please click here: [Contracts >= \\$25,000](#)

How many seperate contracts has the district issues as a part of this grant? (numeric only)

What is the total amount of these contracts when added together? \$ (numeric only without cents)



"Jobs" Page



ARRA INFORMATION BY PROGRAM

County: NJDOE District: NJ Dept. of Education 21 1430

CFDA: 84.389	Title I - Grants to LEAs, Recovery Act	
AWARD PERIOD:	begin: <input type="text" value="02/17/2009"/> (non editable field)	- end: <input type="text" value="09/10/2010"/> (non editable field)
AWARD AMOUNT OBLIGATION(\$):	<input type="text" value="312856"/> (non editable field)	
AWARD DATE:	<input type="text" value="09/14/2009"/> (non editable field)	
AMOUNT DRAWN DOWN(\$):	<input type="text" value="0"/> (non editable field)	

Report Jobs in FTE's: (Convert Part-Time or Temp into FTE's by calculating how many hours are funded by the Recovery Act.)

	CREATED*	RETAINED**
Instructional Staff:	<input type="text" value="0"/>	<input type="text" value="0"/>
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Contracts Less Than \$25,000: If the the contracts >= \$25,000, please click here: [Contracts >= \\$25,000](#)

How many seperate contracts has the district issues as a part of this grant? (numeric only)

What is the total amount of these contracts when added together? \$ (numeric only without cents)



"Jobs" Page



ARRA INFORMATION BY PROGRAM

County: NJDOE District: NJ Dept. of Education 21 1430

CFDA: 84.389 Title I - Grants to LEAs, Recovery Act

AWARD PERIOD: begin: (non editable field) - end: (non editable field)

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AWARD DATE: (non editable field)

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Contracts Less Than \$25,000: If the the contracts >= \$25,000, please click here: [Contracts >= \\$25,000](#)

How many seperate contracts has the district issues as a part of this grant? (numeric)

What is the total amount of these contracts when added together? \$ (s)

"Jobs" Page

 **ARRA INFORMATION BY PROGRAM**

County: NJDOE District: NJ Dept. of Education 21 1430

CFDA: 84.389 Title I - Grants to LEAs, Recovery Act

AWARD PERIOD: begin: (non editable field) - end: (non editable field)

AWARD AMOUNT OBLIGATION(\$): (non editable field)

AWARD DATE: (non editable field)

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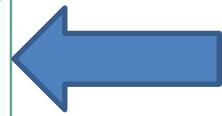
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Contracts Less Than \$25,000: If the the contracts >= \$25,000, please click here: [Contracts >= \\$25,000](#)

How many seperate contracts has the district issues as a part of this grant? (numeric only)

What is the total amount of these contracts when added together? \$ (numeric only without cents)



Contracts



ARRA INFORMATION BY PROGRAM CONTRACTS (>= \$25K)

County: NJDOE

District: NJ Dept. of Education

25 2105

CFDA: 84.391 Special Education - Grants to States, Recovery Act

CONTRACT INFORMATION (greater than \$25,000)

(Enter data for each Vendor. if you have more Vendor input please click "Add More Vendor".)

[Add More Vendors](#)

1

Vendor Name:

Vendor Contract Number: (P.O. or some other internal # assigned by the district.)

NAICS Code:

Vendor DUNS Number:

Contract Amount (\$):

Jobs Created:

Vendor ZIP Code:

Contract Paid to Date (\$):

Jobs Retained:

2

Vendor Name:

Vendor Contract Number: (P.O. or some other internal # assigned by the district.)

NAICS Code:

Vendor DUNS Number:

Vendor ZIP Code:

Contracts

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ARRA INFORMATION BY PROGRAM
CONTRACTS (>= \$25K)

County: NJDOE District: NJ Dept. of Education 25 2105

CFDA: 84.391 Special Education - Grants to States, Recovery Act

CONTRACT INFORMATION (greater than \$25,000)
(Enter data for each Vendor. if you have more Vendor input please click "Add More Vendor".)

[Add More Vendors](#)

1 Vendor Name:
Vendor Contract Number: (P.O. or some other internal # assigned by the district.)
NAICS Code: --- Select NAICS Code ---
Vendor DUNS Number: Vendor ZIP Code:
Contract Amount (\$): Contract Paid to Date (\$):
Jobs Created: Jobs Retained:

2 Vendor Name:
Vendor Contract Number: (P.O. or some other internal # assigned by the district.)
NAICS Code: --- Select NAICS Code ---
Vendor DUNS Vendor ZIP

Done Internet 100%

ARRA Information by Program

New Jersey Department of Education

ARRA Quarterly Section 1512 Reporting


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ARRA INFORMATION BY PROGRAM

County: NJDOE District: NJ Dept. of Education 21 5210

Catalog of Federal Domestic Assistance (CFDA) Programs:
(Please click a CFDA# to fill out your reporting data for that program award. Each award received by the district will need to be reported on separately.)

	CFDA#	PROGRAM TITLE/DESCRIPTIONS	Need to Report?	Reported?
1	84.389	Title I - Grants to LEAs, Recovery Act	Yes	✓
2	84.391	Special Education - Grants to States, Recovery Act	Yes	
3	84.392	Special Education - Preschool Grants, Recovery Act	Yes	
4	84.394	State Fiscal Stabilization Fund - Education State Grants, Recovery Act	Yes	
5	84.397	State Fiscal Stabilization Fund - Government Services, Recovery Act	Yes	



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Log Off



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Department of Education

ARRA Quarterly Section 1512 Reporting

You have successfully logged out!

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[login again](#)

Close Window

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Resources

- [NJDOE - http://www.state.nj.us/education/arra/](http://www.state.nj.us/education/arra/)
- [USDE -
http://www.ed.gov/policy/gen/leg/recovery/section-1512.html](http://www.ed.gov/policy/gen/leg/recovery/section-1512.html)
- [OMB -
http://www.whitehouse.gov/omb/assets/memoranda_fy2009/m09-21.pdf](http://www.whitehouse.gov/omb/assets/memoranda_fy2009/m09-21.pdf)

Contact information

NJDOE email: ARRAReports@doe.state.nj.us