

April 30, 2012

TO: Chief School Administrator
Charter School Lead Person

FROM: Karen Campbell, Director
Office of Title I

SUBJECT: Bilingual Program Waiver Request 2012-2013

Annually, districts may request a waiver of N.J.A.C. 6A:15-1.4(d) to establish an alternative instructional program with the approval of the Department of Education. A waiver may be necessary when there are 20 or more students eligible for the bilingual education programs in grades kindergarten through 12 and the district is able to demonstrate that due to the age range, grade span and/or geographic location of eligible students, it would be impractical to provide a full-time bilingual program. Such waiver requests must be submitted annually to the Department of Education for review and approval.

If your district is not currently providing a full-time bilingual education program, as required by law, and meets the criteria for an alternative program, you must request a waiver for a bilingual instructional program alternative for the 2012-2013 school year. Instructional program alternatives include, but are not limited to, the bilingual part-time component, the bilingual resource program, the bilingual tutorial, the sheltered English instruction program, and the high-intensity ESL program.

If your district plans to request a waiver from the full-time bilingual requirement, N.J.A.C. 6A:15-1.4(d), and wishes to establish an instructional program alternative for the 2012-2013 school year, please complete a waiver request form. This form can be downloaded from the NJDOE web site at <http://www.nj.gov/education/bilingual/data/waiver.htm>. The completed waiver request form must be returned by **June 30, 2012** to:

**New Jersey Department of Education
Office of Title I
P.O. Box 500
Trenton, New Jersey 08625-0500**

A separate form must be completed for each language in which an alternative program will be offered.

If you have any questions, please call the Office of Title I at (609) 292-8777 or e-mail at lep@doe.state.nj.us.

KC/LR/G/LORI/BilingualWaivers2012-2013/BilingualWaiverCSALetter2012

c: Members, State Board of Education
Acting Commissioner Christopher Cerf
Andrew Smarick
Dave Hesper
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