



State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

KIMBERLEY HARRINGTON
Acting Commissioner

March 28, 2017

Mr. Tony Trongone
Chief School Administrator
Pemberton Township Schools
1 Egbert Street
Pemberton, NJ 08068

Dear Mr. Trongone:

The New Jersey Department of Education has completed a review of funds received and disbursed from one or more federal programs by the **Pemberton Township Schools**. The funding source reviewed was the Individuals with Disabilities Education Act (IDEA). The review covered the period July 1, 2015 through February 1, 2017. The resulting report is enclosed. Please provide a copy of the report to each board member. All issued Consolidated Monitoring Reports will be posted on the department's website at www.state.nj.us/education/compliance/monitor/. Also, pursuant to N.J.A.C. 6A:23A-5.6(c), you must post the report on the district's website.

If you have any questions, please contact Carla Spates at (609) 984-5909.

Sincerely,

Robert J. Cicchino, Director
Office of Fiscal Accountability and Compliance

RJC/CS/dk: Pemberton Township Schools CM Cover Letter

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**STATE OF NEW JERSEY
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**PEMBERTON TOWNSHIP SCHOOLS
1 EGBERT STREET
PEMBERTON, NJ 08068
PHONE: (609) 893-8141**



New Jersey K-12 Education

**CONSOLIDATED MONITORING REPORT
MARCH 2017**

District: Pemberton Township Schools
County: Burlington
Dates On-Site: February 1, 2017
Case #: CM - 011-16

FUNDING SOURCES

| Program | Funding Award |
|----------------|---------------------|
| IDEA Basic | \$ 1,594,421 |
| IDEA Preschool | 43,368 |
| Total Funds | <u>\$ 1,637,789</u> |

**PEMBERTON TOWNSHIP SCHOOLS
CONSOLIDATED MONITORING REPORT
MARCH 2017**

BACKGROUND

The Elementary and Secondary Education Act (ESEA) and the Individuals with Disabilities Act (IDEA) and other federal laws require that districts provide programs and services based on the requirements specified in each of the authorizing statutes (i.e., ESEA, IDEA, and Carl D. Perkins). The laws further require that state education agencies such as the New Jersey Department of Education (NJDOE) monitor the implementation of federal programs by sub recipients and determine whether the funds are being used by the district for their intended purpose and achieving the overall objectives of the funding initiatives. Due to the impending implementation of new Every Student Succeeds Act (ESSA) regulations, only IDEA will be reviewed during consolidated monitoring.

INTRODUCTION

The NJDOE visited the Pemberton Township Schools to monitor the district's use of federal funds and the related program plans, where applicable, to determine whether the district's programs are meeting the intended purposes and objectives, as specified in the current year applications and authorizing statutes, and to determine whether the funds were spent in accordance with the program requirements, federal and state laws, and applicable regulations. The on-site visit included staff interviews and documentation reviews related to the requirements of the IDEA Basic and Preschool programs for the period July 1, 2015, through February 1, 2017.

The scope of work performed included the review of documentation including grant applications, program plans and needs assessments, grant awards, annual audits, board minutes, payroll records, accounting records, purchase orders, and an interview of the program administrator regarding the IDEA grant, as well as, current district policies and procedures. The monitoring team members also conducted interviews with school personnel, reviewed documentation for a sample of expenditures and conducted internal control reviews.

EXPENDITURES REVIEWED

The IDEA Basic and Preschool grants were reviewed from July 1, 2015, through February 1, 2017. A sampling of purchase orders and/or salaries was taken from each program reviewed.

**PEMBERTON TOWNSHIP SCHOOLS
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GENERAL DISTRICT OVERVIEW OF USES OF IDEA GRANT FUNDS

IDEA Projects (Special Education)

The FY 2016-2017 IDEA Basic and Preschool funds are being used to reduce tuition costs for students receiving special education and related services in approved private schools for students with disabilities.

DETAILED FINDINGS AND RECOMMENDATIONS

IDEA (Special Education)

A review of the expenditures charged to the IDEA grants did not yield any findings.

The NJDOE thanks you for your time and cooperation during the monitoring visit.

If you have any questions, please contact Carla Spates via phone at (609) 984-5909 or via email at carla.spates@doe.state.nj.us.