



State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

KIMBERLEY HARRINGTON
Acting Commissioner

February 15, 2017

Mr. Manual Delgado, School Lead
Leap Academy University Charter School
549 Cooper Street
Camden, NJ 08102

Dear Mr. Delgado:

The New Jersey Department of Education has completed a review of funds received and disbursed from one or more federal programs by the Leap Academy University Charter School. The funding source reviewed was the Individuals with Disabilities Education Act (IDEA). The review covered the period July 1, 2015 through December 15, 2016. The resulting report is enclosed. Please provide a copy of the report to each board member. All issued Consolidated Monitoring Reports will be posted on the department's website at www.state.nj.us/education/compliance/monitor/. Also, pursuant to N.J.A.C. 6A:23A-5.6(c), you must post the report on the school's website.

If you have any questions, please contact Carla Spates at (609) 984-5909.

Sincerely,

Robert J. Cicchino, Director
Office of Fiscal Accountability and Compliance

RJC/CS/dk:Leap Academy University Charter School CM Cover Letter
Enclosure

c: Kimberley Harrington
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**STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
PO BOX 500
TRENTON, NJ 08625-0500**

LEAP ACADEMY UNIVERSITY CHARTER SCHOOL
130 North Broadway
Camden, NJ 08102
PHONE: (856) 614-5600



New Jersey K-12 Education

**CONSOLIDATED MONITORING REPORT
FEBRUARY 2017**

District: Leap Academy University Charter School
County: Camden
Dates On-Site: December 15, 2016
Case #: CM- 016 -16

FUNDING SOURCES

Program	Funding Award
IDEA Basic	\$ 312,171
IDEA Preschool	3,855
Total Funds	<u>\$ 316,026</u>

**LEAP ACADEMY UNIVERSITY CHARTER SCHOOL
CONSOLIDATED MONITORING REPORT
FEBRUARY 2017**

BACKGROUND

The Elementary and Secondary Education Act (ESEA) and the Individuals with Disabilities Act (IDEA) and other federal laws require that districts provide programs and services based on the requirements specified in each of the authorizing statutes (i.e., ESEA, IDEA, and Carl D. Perkins). The laws further require that state education agencies such as the New Jersey Department of Education (NJDOE) monitor the implementation of federal programs by sub recipients and determine whether the funds are being used by the district for their intended purpose and achieving the overall objectives of the funding initiatives. Due to the impending implementation of new Every Student Succeeds Act regulations, only IDEA and Special Education will be reviewed during consolidated monitoring.

INTRODUCTION

The NJDOE visited the Leap Academy Charter University School to monitor the school's use of federal funds and the related program plans, where applicable, to determine whether the school's programs are meeting the intended purposes and objectives, as specified in the current year applications and authorizing statutes, and to determine whether the funds were spent in accordance with the program requirements, federal and state laws, and applicable regulations. The on-site visit included staff interviews and documentation reviews related to the requirements of the IDEA Basic and IDEA Preschool programs for the period July 1, 2015 through December 15, 2016.

The scope of work performed included the review of documentation including grant applications, program plans and needs assessments, grant awards, annual audits, board minutes, payroll records, accounting records, purchase orders, and current school policies and procedures. The monitoring team members reviewed the supporting documentation for a sample of expenditures and conducted internal control reviews, as well as interviews with program administrators and other school personnel as required. Additionally, the IDEA grants review included a review of student records, classroom visitations and interviews with instructional staff to verify implementation of Individualized Education Programs (IEP), a review of student class and related service schedules, and interviews of child study team members and speech-language specialists.

EXPENDITURES REVIEWED

The IDEA Basic and Preschool grant reviews included a sampling of purchase orders taken from the entire population and later identified as to the IDEA grant for the period July 1, 2015 through December 15, 2016.

**LEAP ACADEMY UNIVERSITY CHARTER SCHOOL
CONSOLIDATED MONITORING REPORT
FEBRUARY 2017**

GENERAL DISTRICT OVERVIEW OF USES OF IDEA GRANT FUNDS

IDEA Projects (Special Education)

The FY 2016-2017 IDEA Basic funds are being used to cover the salaries of the director of special services and three resource teachers. In addition, funds are used for the IEP software system.

DETAILED FINDINGS AND RECOMMENDATIONS

IDEA (Special Education)

A review of the expenditures charged to the IDEA grants yielded no findings.

The NJDOE thanks you for your time and cooperation during the monitoring visit.

If you have any questions, please contact Carla Spates via phone at (609) 984-5909 or via email at carla.spates@doe.state.nj.us.