



State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

KIMBERLEY HARRINGTON
Acting Commissioner

April 6, 2017

Mr. Joseph Bollendorf
Chief School Administrator
Washington Township Public School District
206 East Holly Avenue
Sewell, NJ 08080

Dear Mr. Bollendorf:

The New Jersey Department of Education has completed a review of funds received and disbursed from one or more federal programs by the **Washington Township Public School District**. The funding source reviewed was the Individuals with Disabilities Education Act (IDEA). The review covered the period July 1, 2015 through March 16, 2017. The resulting report is enclosed. Please provide a copy of the report to each board member. All issued Consolidated Monitoring Reports will be posted on the department's website at www.state.nj.us/education/compliance/monitor/. Also, pursuant to N.J.A.C. 6A:23A-5.6(c), you must post the report on the district's website.

If you have any questions, please contact Carla Spates at (609) 984-5909.

Sincerely,

Robert J. Cicchino, Director
Office of Fiscal Accountability and Compliance

RJC/CS/dk: Washington Twp. Public School District CM Cover Letter

c: Kimberley Harrington

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Robert Bumpus
Susan Martz
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WASHINGTON TOWNSHIP PUBLIC SCHOOL DISTRICT
206 EAST HOLLY AVENUE
SEWELL, NJ 08080
PHONE: (856) 589-6644



New Jersey K-12 Education

**CONSOLIDATED MONITORING REPORT
APRIL 2017**

District: Washington Township Public School District
County: Gloucester
Dates On-Site: March 13, and 16, 2017
Case #: CM - 027 - 16

FUNDING SOURCES

Program	Funding Award
IDEA Basic	\$ 1,910,448
IDEA Preschool	97,665
Total Funds	<u>\$ 2,008,113</u>

**WASHINGTON TOWNSHIP PUBLIC SCHOOLS
CONSOLIDATED MONITORING REPORT
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BACKGROUND

The Elementary and Secondary Education Act (ESEA) and the Individuals with Disabilities Act (IDEA) and other federal laws require districts provide programs and services based on the requirements specified in each of the authorizing statutes (i.e., ESEA, IDEA, and Carl D. Perkins). The laws further require that state education agencies such as the New Jersey Department of Education (NJDOE) monitor the implementation of federal programs by sub recipients and determine whether the funds are being used by the district for their intended purpose and achieving the overall objectives of the funding initiatives. Due to the impending implementation of new Every Student Succeeds Act (ESSA) regulations, only IDEA will be reviewed during consolidated monitoring.

INTRODUCTION

The NJDOE visited the Washington Township Public School District to monitor the district's use of federal funds and the related program plans, where applicable, to determine whether the district's programs are meeting the intended purposes and objectives, as specified in the current year applications and authorizing statutes, and to determine whether the funds were spent in accordance with the program requirements, federal and state laws, and applicable regulations. The on-site visit included staff interviews and documentation reviews related to the requirements of the IDEA Basic and Preschool programs for the period July 1, 2015, through March 16, 2017.

The scope of work performed included the review of documentation including grant applications, program plans and needs assessments, grant awards, annual audits, board minutes, payroll records, accounting records, purchase orders, and an interview of the program administrator regarding the IDEA grant, as well as, current district policies and procedures. The monitoring team members also conducted interviews with school personnel, reviewed documentation for a sample of expenditures and conducted internal control reviews.

EXPENDITURES REVIEWED

The FY 2016-2017 IDEA Basic and Preschool grants were reviewed from July 1, 2015, through March 16, 2017. A sampling of purchase orders and/or salaries was taken from each program reviewed.

**WASHINGTON TOWNSHIP PUBLIC SCHOOLS
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GENERAL DISTRICT OVERVIEW OF USES OF IDEA GRANT FUNDS

IDEA Projects (Special Education)

The majority of the FY 2016-2017 IDEA Basic and Preschool funds are being used to reduce district tuition costs for students receiving special educational services in other public school districts and approved private schools for students with disabilities. In addition, funds are being used to provide consultants, teachers, and support staff to work directly with students with disabilities. Funds are also allocated for the purchase of instructional and non-instructional supplies and equipment, as well as, professional development for staff on special education-related topics. The district has allocated the required 15 percent of funds to provide Coordinated Early Intervening Services to at-risk students by providing training for teachers and Intervention & Referral Services teams, expanding intervention options and strengthening progress monitoring. Consultants will work directly with at-risk students and as coaches for general education teachers.

DETAILED FINDINGS AND RECOMMENDATIONS

A review of the expenditures charged to the IDEA grant did not yield any findings.

IDEA (Special Education)

The NJDOE thanks you for your time and cooperation during the monitoring visit.

If you have any questions, please contact Carla Spates via phone at (609) 984-5909 or via email at carla.spates@doe.state.nj.us.