



State of New Jersey  
DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

KIMBERLEY HARRINGTON  
*Acting Commissioner*

May 26, 2017

Ms. Anne Facendo  
Chief School Administrator  
Manville School District  
410 Brooks Boulevard  
Manville, NJ 08835

Dear Ms. Facendo:

The New Jersey Department of Education has completed a review of funds received and disbursed from one or more federal programs by the **Manville School District**. The funding source reviewed was the Individuals with Disabilities Education Act (IDEA). The review covered the period July 1, 2015 through March 8, 2017. The resulting report is enclosed. Please provide a copy of the report to each board member. All issued Consolidated Monitoring Reports will be posted on the department's website at [www.state.nj.us/education/compliance/monitor/](http://www.state.nj.us/education/compliance/monitor/). Also, pursuant to N.J.A.C. 6A:23A-5.6(c), you must post the report on the district's website.

If you have any questions, please contact Kathryn Holbrook at (609) 292-0198.

Sincerely,

Robert J. Cicchino, Director  
Office of Fiscal Accountability and Compliance

RJC/KH/dk:Manville School District CM Cover Ltr.doc  
Enclosure

c: Kimberley Harrington  
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**MANVILLE SCHOOL DISTRICT  
410 BROOKS BOULEVARD  
MANVILLE, NJ 08835  
PHONE: (908) 231-8500**



*New Jersey K-12 Education*

**CONSOLIDATED MONITORING REPORT  
MAY 2017**

**District:** Manville School District  
**County:** Somerset  
**Dates On-Site:** March 8, 2017  
**Case #:** CM-047-16

**FUNDING SOURCES**

Program	Funding Award
IDEA Basic	\$ 343,604
IDEA Preschool	12,573
Total Funds	<u>\$ 356,177</u>

**MANVILLE SCHOOL DISTRICT  
CONSOLIDATED MONITORING REPORT  
MAY 2017**

**BACKGROUND**

The Elementary and Secondary Education Act (ESEA) and the Individuals with Disabilities Act (IDEA) and other federal laws require that districts provide programs and services based on the requirements specified in each of the authorizing statutes (i.e., ESEA, IDEA, and Carl D. Perkins). The laws further require that state education agencies such as the New Jersey Department of Education (NJDOE) monitor the implementation of federal programs by sub recipients and determine whether the funds are being used by the district for their intended purpose and achieving the overall objectives of the funding initiatives. Due to the impending implementation of new Every Student Succeeds Act (ESSA) regulations, only IDEA will be reviewed during consolidated monitoring.

**INTRODUCTION**

The NJDOE visited the Manville School District to monitor the district's use of federal funds and the related program plans, where applicable, to determine whether the district's programs are meeting the intended purposes and objectives, as specified in the current year applications and authorizing statutes, and to determine whether the funds were spent in accordance with the program requirements, federal and state laws, and applicable regulations. The on-site visit included staff interviews and documentation reviews related to the requirements of the IDEA Basic and Preschool programs for the period July 1, 2015, through March 8, 2017.

The scope of work performed included the review of documentation including grant applications, program plans and needs assessments, grant awards, annual audits, board minutes, payroll records, accounting records, purchase orders, and an interview of the program administrator regarding the IDEA grants, as well as, current district policies and procedures. The monitoring team members also conducted interviews with district personnel, reviewed documentation for a sample of expenditures and conducted internal control reviews.

**EXPENDITURES REVIEWED**

The grant reviewed included IDEA Basic and Preschool from July 1, 2015, through March 8, 2017. A sampling of purchase orders and/or salaries was taken from each program reviewed.

**MANVILLE SCHOOL DISTRICT  
CONSOLIDATED MONITORING REPORT  
MAY 2017**

**GENERAL DISTRICT OVERVIEW OF USE OF IDEA GRANT FUNDS**

**IDEA**

The majority of FY 2017 IDEA funds were used to reduce district tuition costs for students receiving special education services in approved private schools for students with disabilities. IDEA funds were also utilized to provide professional development to staff providing services to students with disabilities and association membership dues related to special education for professional staff. Additionally, IDEA funds were utilized to provide instructional supplies and materials to support students with disabilities in the classroom.

**DETAILED FINDINGS AND RECOMMENDATIONS**

**IDEA**

A review of the expenditures charged to the IDEA grant did not yield any findings.

The NJDOE thanks you for your time and cooperation during the monitoring visit.

If you have any questions, please contact Kathryn Holbrook via phone at (609) 292-0198 or via email at [kathryn.holbrook@doe.state.nj.us](mailto:kathryn.holbrook@doe.state.nj.us).