

STUDENTS WITH DISABILITIES CERTIFICATE OF ELIGIBILITY (ENDORSEMENT CODE: 2475)

Please print this page before you apply.

IMPORTANT INFORMATION: Applicants who hold a CE in Special Education are required to attend a Special Education program consisting of 21-27 semester hour credits to secure full licensure. If you plan to seek work in a Special Education while working under your TOSD CE, you must enroll in a department approved Special Education at a New Jersey institution. Current regulations do not permit holders of a Certificate of Eligibility in TOSD to teach in a Special Education environment and obtain a provisional license while attending a Special Education program outside New Jersey. Please consult the Office of Licensure if you have any questions before enrolling in an out of state or online Special Education program.

This endorsement authorizes the holder to teach students classified with disabilities to one of the designated populations as per the teachers' content and/or grade level endorsements authorize. They may also provide consultative services and supportive resource programs including modification and adaptation of curriculum and instruction to students with disabilities in general education programs in grades preschool through 12.

In order to be eligible for the Certificate of Eligibility (CE), you will need to meet the following:

Instructional Certification

- Possession or eligibility for a standard or provisional NJ instructional certificate with an endorsement appropriate to the subject or grade level to be taught is required. If you have not yet applied for instructional certification, please see the NJ DOE website for details and a listing of instructional endorsements.

24 Hour Requirement

- Effective October 31, 2009, eligibility for the elementary school (K-5) Certificate of Eligibility or instructional area Certificate of Eligibility requires candidates to demonstrate knowledge of basic pedagogical skills appropriate to the area of endorsement prior to the issuance of a certificate. The requirement may be met through successful completion of a minimum of 24 hours of study offered through a state-approved provider or through approved coursework at a NJ State-approved college as documented on a transcript. If submitting a Certificate of Completion for the 24 hour pre-service to meet this requirement, only original documentation will be accepted. Do not send copies or faxes. Please go to <http://www.nj.gov/education/educators/license/> for details and a list of approved courses and providers.

(Exceptions: Holders of a CEAS, provisional, or standard certificate in another instructional area are exempt from this requirement.)

Fee Information

- The current cost of the certificate is \$170.
- **No checks or money orders will be accepted**
- Please make the payment online at <http://www.nj.gov/education/educators/license/epay.htm>.
- **Please notify your examiner after payment has been made.**
- If you apply and are denied, you will be charged a fee of \$70.
- **All fees, including money left on file, are nonrefundable**

IF YOU HAVE MET THE ABOVE REQUIREMENTS, [CLICK HERE](#) TO APPLY ONLINE.

Applicant Checklist:

You cannot complete the entire application process online. After applying online, please submit ALL necessary documentation together **IN A SINGLE PACKET** to the NJ DOE in order to complete your application. Please put your tracking number or Social Security number on all documents that you send to our office. For this particular certificate, you will need to send in the following:

- Oath of allegiance/verification of accuracy form. (Available here: <http://www.nj.gov/education/educators/license/forms/verify.pdf>)
- Fee of \$170 paid online.