

SCHOOL PSYCHOLOGIST STANDARD CERTIFICATE (ENDORSEMENT CODE: 3100)

Please print this page before you apply.

The school psychologist endorsement authorizes the holder to serve as a psychologist in grades preschool through 12.

OPTION 1

To be eligible for the School Psychologist Standard certificate, the candidate **shall hold the appropriate master's degree** and complete **ONE** of the following:

1. An appropriate NCATE-approved educational services program in School Psychology at an out-of State college or university. **Please send in official transcripts with degree conferral and documentation that you completed an NCATE-approved program.**
2. Out-of-state candidates who have three years of successful full-time experience in the School Psychology field in another state under that state's standard certificate authorizing such service may be eligible for the standard NJ certificate. The candidate shall hold a currently valid standard certificate from that state in the appropriate field. The experience shall occur in the seven years immediately prior to the application for the New Jersey educational services certificate. **Please send in official transcripts, a copy of the out-of-state license, and an official letter on school letterhead from a school official validating 3 years of a fulltime experience under a valid out-of-State license. The letter should include dates of employment, assignment, and full-time or part-time status.**
3. Holders of a currently valid Nationally Certified School Psychologist (NCSP) license will be issued a standard New Jersey school psychologist certificate. **Please send in official transcripts and a copy of the NCSP license.**

OPTION 2

To be eligible for issuance of a **standard** New Jersey School Psychologist certificate, under current regulations, you will need to present evidence of meeting the following **checked** requirements:

- A masters or higher degree from a regionally accredited college or university.
- A New Jersey State-approved graduate curriculum in school psychology with a minimum of **60 graduate semester-hour credits** in the required areas listed below.
 - Educational foundations/school psychology practice and development:** A minimum of 12 semester hour credits to include areas such as the role and function of the school psychologist, multicultural education, educational organization and leadership, curriculum development and learning theories.
 - Education of students with disabilities:** A minimum of 6 semester hour credits to include areas such as education and/or psychology of students with disabilities and educational assessment of disabled students.
 - Assessment, intervention and research:** A minimum of 18 semester hour credits to include study in the **required areas of cognitive assessment, personality assessment and school consultation.** Additional study may be completed in areas such as applied behavior analysis, school interventions, curriculum-based measurement, multicultural counseling or individual counseling procedures, tests and measurements, statistics and research design and analysis.

Human behavioral development: A minimum of 12 semester hour credits to include study in areas such as human development, social psychology, personality psychology, neurological and/or physiological basis of behavior and psychopathology.

Elective study: Elective study may include additional graduate study in educational foundations/school psychology practice and development, education of students with disabilities, assessment, intervention and research. Externships and practicum experiences may also be accepted for elective study toward the required 60 credit minimum.

NOTE: Please provide official course descriptions if you believe you have met the requirements for this certificate.

A practicum of 300 clock hours that consists of a sequence of closely supervised on-campus and field-based activities designed to develop and evaluate a candidate's mastery of distinct professional skills consistent with program and/or course goals. Credit for the practicum experience must be listed on the graduate transcript of a regionally accredited college or university; and

An externship of 1,200 clock hours. A minimum of 600 clock hours must be completed in a school setting with school age children. The remaining 600 clock hours may be completed in a school or clinical setting or may be completed under an emergency certificate while concurrently participating in an approved college or university school psychology program. Externship experiences completed in a school setting must be supervised by a person holding a standard New Jersey or out-of-state school psychologist certificate.

Fee Information

- The current cost of the certificate is \$95
- **No checks or money orders will be accepted**
- Please make the payment online at <http://www.nj.gov/education/educators/license/epay.htm>.
- **Please notify your examiner after payment has been made.**
- If you apply and are denied, you will be charged a fee of \$70.
- **All fees, including money left on file, are nonrefundable**

IF YOU HAVE MET THE ABOVE REQUIREMENTS, [CLICK HERE](#) TO APPLY ONLINE.

Applicant Checklist:

You cannot complete the entire application process online. After applying online, please submit ALL necessary documentation together IN A SINGLE PACKET to the NJ DOE in order to complete your application. Please put your tracking number or Social Security number on all documents that you send to our office. For this particular certificate, you will need to send in the following:

- Oath of allegiance/verification of accuracy form. (Available here: <http://www.nj.gov/education/educators/license/forms/verify.pdf>)
- Official transcripts noting degree conferral and all other relevant transcripts. If possible, please have transcripts sent to you first and then forward them in the sealed envelope(s) together with any other documents.

- Official course descriptions in School Psychology.
- Fee of \$95 paid online.