

SCHOOL SOCIAL WORKER STANDARD (Endorsement Code 3200)

In order to be eligible for the SCHOOL SOCIAL WORKER STANDARD CERTIFICATE, you will need to apply and meet the following requirements:

OPTION 1

To be eligible for the School Social Worker Standard license you must hold an appropriate degree and complete ONE of the following:

1. An NCATE-approved educational services program at an out-of-State college or university for School Social Worker. Please send in official transcripts with degree conferral and documentation that you completed an NCATE-approved program.
2. A candidate who has completed a Master's of Social Work (MSW) degree will be issued the School Social Work Certificate. Please send in official transcripts noting degree conferral.
3. Out-of-state candidates who have that state's standard certificate authorizing such service may be eligible for the standard NJ certificate. The candidate shall hold a currently valid standard certificate from that state in the appropriate field. Please send in official transcripts and a copy of the out-of-state license.

OPTION 2

If you do NOT meet one of the requirements listed above in Option #1, you must complete all the requirements below.

To be eligible for the School Social Worker Standard, you must complete the following:

Master's Degree Requirement

- A master's degree is required. Please send in official transcripts.

Required Graduate Study

- As per N.J.A.C. 6A:9-13.5 (b), 30 graduate semester-hour credits including eight areas of study are required:
 1. Psychology, including general psychology, educational psychology, psychology of adolescence and child growth and development.
 2. Special Education and/or learning disabilities.
 3. Social Problems, including study in dealing with delinquency, poverty, interracial and intercultural problems.
 4. A minimum of 6 semester-hour credits in introductory and advanced level social case work, including principles and practices in social case work, interviewing, and methods and skills in diagnosis.
 5. Mental hygiene and social psychiatry, including dynamics of human behavior and psychopathology.
 6. Medical information, including the role of the social worker in health problems or fundamentals of substance abuse and dependency.
 7. Community organizations, agencies and resources.

8. Social policy and public welfare services, including the care and protection of at-risk children and families.

Please consult a regionally accredited, 4-year college/university to register for courses covering these required areas of study.

OTHER: Please provide official course descriptions from all graduate coursework that covers the above required study areas.

Fee Information

- The current cost of the certificate is \$95.
- **No checks or money orders will be accepted**
- Please make the payment online at <http://www.nj.gov/education/educators/license/epay.htm>.
- **Please notify your examiner after payment has been made.**
- If you apply and are denied, you will be charged a fee of \$70.
- **All fees, including money left on file, are nonrefundable**

IF YOU HAVE MET THE ABOVE REQUIREMENTS, [CLICK HERE](#) TO APPLY ONLINE.

Applicant Checklist:

You cannot complete the entire application process online. After applying online, please submit **ALL** necessary documentation together **IN A SINGLE PACKET** to the NJ DOE in order to complete your application. Please put your tracking number or Social Security number on all documents that you send to our office. For this particular certificate, you will need to send in the following:

- Oath of allegiance/verification of accuracy form. (Available here: <http://www.nj.gov/education/educators/license/forms/verify.pdf>)
- Official transcripts noting degree conferral and all other relevant transcripts. If possible, please have transcripts sent to you first and then forward them in the sealed envelope(s) together with any other documents.
- Current Educational Services certificate. (If applicable, see above for details).
- Fee of \$95 paid online.