

Reading Specialist **STANDARD CERTIFICATE** (**ENDORSEMENT CODE: 3310**)

Please print this page before you apply.

The reading specialist endorsement is required for service as a reading specialist in grades preschool through 12. A reading specialist conducts in-service training of teachers and administrators, coordinates instruction for students or groups of students having difficulty learning to read, diagnoses the nature and cause of a student's difficulty in learning to read, plans developmental programs in reading for all students, recommends methods and material to be used in the district reading program, and contributes to the evaluation of the reading achievement of students.

OPTION 1

To be eligible for the Reading Specialist Standard, the candidate **shall hold the appropriate master's degree, send in documentation of the appropriate teaching experience outlined in Option #2, and complete ONE of the following:**

1. An appropriate NCATE-approved educational services program at an out-of-State college or university. **Please send in official transcripts with degree conferral and documentation that you completed an NCATE-approved program.**
2. Out-of-state candidates who have three years of successful full-time experience in the appropriate field in another state under that state's standard certificate authorizing such service may be eligible for the standard NJ certificate. The candidate shall hold a currently valid standard certificate from that state in the appropriate field. The experience shall occur in the seven years immediately prior to the application for the New Jersey educational services certificate. **Please send in official transcripts, a copy of the out-of-state license, and an official letter on school letterhead from a school official validating 3 years of a fulltime experience under a valid out-of-State license. The letter should include dates of employment, assignment, and full-time or part-time status.**

OPTION 2

If you do NOT meet one of the requirements listed above in Option #1, you must complete all the requirements below.

Master's Degree Requirement

- A master's or higher degree is required from a regionally accredited college or university. Official transcripts documenting the master's degree conferral must be submitted.

Two Years of Teaching Experience

- At least two years of successful, fulltime teaching experience. An original letter from the superintendent or principal of the school, on the school's official letterhead, must be submitted. Included should be dates of employment and the positions held during those specific dates.

Required Graduate Study

- As per N.J.A.C. 6A:9-13.13 (b)2, **thirty graduate semester-hour** credits including the specified areas of study below are required:

- Reading Foundations
- Diagnosis of Reading Problems
- Correction of Reading Problems
- Supervised Practicum in Reading
- Study in at least 3 of the following areas:

- Children's or Adolescent Literature
- Measurement
- Organization of Reading Programs
- Psychology
- Staff Supervision
- Linguistics
- Special Education
- Research
- Foundations of Education

- Elective credits in any of the 13 areas listed above.

Other

All graduate credits must appear on a regionally accredited 4-year college/university transcript.

Please provide official course descriptions from all graduate coursework that covers the above required study areas.

Fee Information

- The current cost of the certificate is \$95.
- No checks or money orders will be accepted
- **Please make the payment online at <http://www.nj.gov/education/educators/license/epay.htm>.**
- Please notify your examiner after payment has been made.

- If you apply and are denied, you will be charged a fee of \$70.
- **All fees, including money left on file, are nonrefundable**