



State of New Jersey

DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

JON S. CORZINE
Governor

LUCILLE E. DAVY
Commissioner

June 18, 2008

TO: Directors, Private Schools for Students with Disabilities

FROM: Jim Verner, Section Supervisor
Office of Fiscal Policy and Planning, Division of Finance

SUBJECT: School Register Order Form for the 2008-2009 School Year

Private schools for students with disabilities have expressed an interest in ordering school registers for the 2008-2009 school year. You may order the Expanded (A-1a, T0009B) at \$11.50 or the Standard (A-1, T0009A) at \$7.00 per copy. The registers are in inventory and are currently available. A School Register Order Form is attached. Please send your order along with a check for the indicated amount to the name and address at the top of the order form. **Please do not send orders to my office.**

If you have any questions, please call Margaret Szucsik at (609) 984-0549.

JV/elise/G:\Elise\Annual Information\2008-2009\2008-2009 School Register Order.doc

Attachment

c: Margaret Szucsik

**DEPARTMENT OF EDUCATION
 DIVISION OF DEPUTY COMMISSIONER
 OFFICE OF PUBLICATIONS AND DISTRIBUTION SERVICES
 PO BOX 500
 TRENTON, NJ 08625-0500
 (609) 984-0905**

SCHOOL REGISTER ORDER FORM 2008-2009

FORM NUMBER	DESCRIPTION	UNIT COST	QUANTITY REQUESTED	TOTAL AMOUNT
A-1a T0009B	School Register-Expanded	\$11.50	_____	\$_____
A-1 T0009A	School Register-Standard	\$7.00	_____	\$_____
Grand Total				

ORDER PAYMENT INFORMATION

Please remit check, money order, or purchase order for the grand total dollar amount to **the name and above address**. Checks should be made payable to:

“Treasurer, State of New Jersey”

Agency purchase orders should be made out to the “New Jersey State Department of Education”

Please print or type the name and address where order is to be forwarded:

Individual Name: _____

District Office: _____

Address: Street _____

City: _____ State: _____ Zip _____

Once completed, return the form to the New Jersey State Department of Education, Publications & Distributions Services, PO Box 500, N.J. 08625-0500