

Three-Year Local School District/ Charter School Technology Plan

July 1, 2010 through June 30, 2013
[New Jersey Department of Education](#)

[Local District Technology Plan Procedure: 2010-2013](#)

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Directions: Indicate in the *PAGE #* column of the template, the page number from the district technology plan where the corresponding information can be found.

Page #	
I. Stakeholders	
	Stakeholder Sample Table
	<i>Provide the title, name and signature of each member of the technology planning committee. It is expected that there will be representation from at least nine of the positions indicated on the stakeholder sample table. Please provide an explanation if there is not a minimum of nine members on the technology planning committee.</i>
II. EXECUTIVE SUMMARY	
	<i>Describe the school district's or charter school's vision or mission statement.</i>
III. TECHNOLOGY OVERVIEW	
A. Technology	
	1. <i>Provide an inventory of current technology networking and telecommunications equipment.</i>
	Inventory Sample Table Help
	2. <i>Describe the technology inventory <u>needed to improve</u> student academic achievement through 2013 including, but not limited to:</i> <ul style="list-style-type: none"> ▪ <i>Technology equipment</i> ▪ <i>Networking capacity</i> ▪ <i>Software used for curricular support and filtering</i> ▪ <i>Technology maintenance policy and plans</i> ▪ <i>Telecommunications services</i> ▪ <i>Technical support</i> ▪ <i>Facilities infrastructure</i> ▪ <i>Other services</i>
	3. <i>Describe how the district integrates assistive technology devices into the network to accommodate student needs.</i>
	4. <i>How educators have access to educational technology in their instructional areas</i>

	<p>such as using desktops, mobile laptop and wireless units, PDAs.</p> <p>(NOTE: For purposes of this document, educators are defined as school staff members who teach children, including librarians and media specialists.)</p>
	<p>5. How administrators have access to technology in their workplace (such as using desktops, mobile laptop and wireless units, PDAs).</p>
	<p>6. Describe how the district's web site is accessible to all stakeholders (for example using Federal Accessibility Standards)</p>
	<p>7. Describe the plan for replacing obsolete computers/technology and include the criteria for obsolescence. Help</p>
<p>B. Cyber Safety</p>	
	<p style="text-align: center;">Help</p> <p>1. List the filtering method(s) used. (NOTE: Be specific as this is a federal mandate.)</p>
	<p>2. Identify the Acceptable Use Policies (AUP) used for students and staff and include a copy of the AUPs with the submission of this technology plan.</p>
	<p>3. Describe the district's Internet safety policy that addresses the</p> <p style="padding-left: 40px;">a) technology protection measure that protects against access through computers with Internet access to visual depictions by adults or minors that are—</p> <p style="padding-left: 80px;">(I) obscene; or (II) child pornography; or (III) harmful to minors; and</p> <p style="padding-left: 40px;">b) process for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response, as required by the Protecting Children in the 21st Century Act.</p>
	<p>4. Indicate the dates when the school district provided the community with public notice and a hearing to address any proposed Internet safety policies adopted by the school district pursuant to CIPA. (Note: This is a requirement by e-rate only for those entities that have not already provided such notice and hearing related to an Internet safety policy and technology protection measure.)</p> <p>Resource: Information from Universal Service Code: http://www.law.cornell.edu/uscode/html/uscode47/usc_sec_47_00000254----000-.html</p>
<p>C. Needs Assessment</p>	
	<p style="text-align: center;">Help</p> <p>1. Complete a needs assessment for educational technology in your school district or charter school. Begin by determining current status. Afterwards, determine the educational needs, prioritize the identified needs and plan for necessary changes</p>

	<i>through goals and objectives.</i>
	a. <i>Evaluate educators' current practices in integrating technology across the curriculum.</i>
	b. <i>Provide a summary of educators' proficiency in the use of technology within the district.</i>
	c. <i>Determine the current educational environment and barriers by describing how:</i>
	i. <i>Educators are assured access to technology to facilitate technology integration across the curriculum,</i>
	ii. <i>Often students have access to technology to support the use of 21st century skills in their learning environment,</i>
	iii. <i>The needs of educators are evaluated,</i>
	iv. <i>The needs of students are evaluated,</i>
	v. <i>Past professional development addressed the educators' and students' needs for technology integration,</i>
	vi. <i>Past professional development for all administrators was provided to further the effective use of technology in the classroom or library media center,</i>
	vii. <i>Ongoing, sustained professional development was provided in 2009-2010 for all educators to further the effective use of technology in the classroom and library media center,</i>
	viii. <i>Ongoing, sustained professional development was provided in 2009-2010 for administrators to further support the effective use of technology in the classroom or library media center,</i>
	ix. <i>Supports were provided for educators other than professional development,</i>
	x. <i>Professional development needs and barriers relating to using educational technology as part of instruction have been identified.</i>
	2. <i>Based on the answers given above, indicate the needs of the district to improve academic achievement for all students through the integration of technology across all curricular areas.</i>
	3. <i>Prioritize the identified needs</i>

IV. THREE-YEAR GOALS AND OBJECTIVES

A. History
<i>Evaluate each goal from the previous plan, in one or two sentences, detailing each goal's</i>

	success, or reasons for continuation, or issues preventing its success.
B. Goals and Objectives for 2010-2013	
	Modify goals and write new goals to meet the needs identified from the assessments. Goals for 2010-2013 should support district need and align with the state plan.
V. THREE-YEAR IMPLEMENTATION AND STRATEGIES TABLES (July 2010 – June 2013)	
	Implementation Activity Sample Table
	A. Describe the implementation strategies/activities that relate to the goals and objectives. Include in the description the timeline, person responsible and documentation (or evidence) that will prove the activity occurred.
	B. Develop strategies to ensure that the technology plan addresses the use of technology, including assistive technology, to support 21 st century learning communities.
	C. Provide details of the process for meeting the NCLB requirement that all students be technologically literate by the end of grade eight. Help
	D. Identify specific telecommunications and information technologies and any other specific resources that are useful to reach the stated goal.
VI. FUNDING PLAN (July 2010 – June 2011)	
	Funding Plan Sample Table Help
	A. Provide the anticipated costs for 2010-2011 and then indicate the projected funding for 2012-2013 of the technologies to be acquired. Include expenses such as hardware/software, digital curricula including NIMAS compliance, upgrades and other services including print media that will be needed to achieve the goals of this plan. Also incorporate specific provisions for interoperability among components of such technologies to successfully achieve the goals of this plan.
	B. Indicate the federal, state, local and other sources of funds used to help ensure that <u>students</u> have access to technology and ensure that <u>educators</u> are prepared to integrate technology effectively into curricula and instruction.
	C. Attach a copy of the board approval for this technology plan. Be sure it includes the budget for the first year of this plan.
	D. A board approved budget for each successive year of this plan must be filed with the technology plan for e-rate auditing purposes.
	E. Provide your technology plan's creation date which, as defined by e-rate, is the point when these five elements are in your plan. Those elements are: <ul style="list-style-type: none"> • Goals and strategies for using telecommunications and information technology; • A professional development strategy; • An assessment of telecommunications services, hardware, software, and other services needed; • Budget resources; and

	<ul style="list-style-type: none"> • <i>An ongoing evaluation process.</i>
VII. PROFESSIONAL DEVELOPMENT	
	A. <i>Provide the name and title of the person responsible for coordinating the professional development activities as stated in the district's professional development plan and noted in this plan.</i>
	B. <i>Describe the planned professional development activities for teachers, administrators, and school library media personnel that include:</i>
	Help
	1. <i>How ongoing, sustained professional development for all administrators will be provided to further the effective use of technology in all learning environments.</i>
	2. <i>How ongoing, sustained professional development for all educators will be provided that furthers the effective use of technology, models 21st century skills and demonstrates global outreach and collaboration in the classroom or library media center.</i>
	3. <i>The professional development opportunities and resources that exist for technical staff.</i>
	4. <i>How professional development is provided to all staff on the application of assistive technologies to support all students in their learning.</i>
	Professional Development Sample Table
	C. <i>Based on educators' proficiency and the identified needs for professional development, describe only the ongoing, sustained high-quality professional development opportunities planned for 2010-2011 as they relate to the infusion of technology into the curricular process. Include a description of in-class support, such as coaching, that is used to ensure effective use of technology to improve learning. Also, include a description of the involvement of all partners associated with professional development for the district.</i>
	D. <i>Project professional development activities that will continue to support identified needs through 2013, including all partners.</i>
VIII. EVALUATION PLAN	
	Evaluation Plan Sample Table
	<i>Describe the evaluation process and accountability measures that monitor progress and mid-course corrections that are used to regularly evaluate the extent to which goals, objectives, activities, resources and services are effective in</i>
	1. <i>Integrating technology into curricula and instruction to promote 21st century skills and global collaboration and outreach,</i>
	2. <i>Enabling students to meet challenging state academic standards, and</i>

	3. <i>Developing life-long learning skills.</i>
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